

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

February 13, 2017

The Regular Board of Education Meeting was called to order by President Boyer at 6:03 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Mrs. Stahl; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark, and Ondrusek. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mrs. Kassay, Mr. Gerhart, ~~Mrs. Hower~~, Mrs. Shoemaker, ~~Mr. Sweger~~, Mr. Soden, Mr. Cascarino, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch, and Mrs. Kunkelman; Mr. William Zee, Solicitor; Gloria Hill, Board Secretary; and community residents, faculty members.

Board President Communications

- The Board met in an Executive Session at 5:00 p.m. today to discuss confidential personnel matters.

Students of the Month – presented by Mr. Brandon Bernard

ELCO Intermediate School:	Olivia Rosado & Santiago Ariza (*Mrs. Gretchen Miller's 5 th grade class)
ELCO Middle School:	Ella Gawrys & Trenton Brubaker
ELCO High School:	Natalie Fiorini & Ryan Eshleman
	Quinten Weaver (January Student of the Month)

*In attendance

Student Council Report

Elizabeth Palashnyuk reported on Student Council meetings and events: the Council met on January 30, 2017; upcoming PASC (PA Student Council) Conference at Elizabethtown College in February 2017 will be attended by a group of ELCO students; Valentine's Day activities; ongoing plans for Teacher Appreciation; and discussion took place on officers for the 2017-2018 school year and requirements for holding an office.

Teacher/Student Presentations

Middle School PBIS Club – presentation from both teachers and students provided information on the MS club, which included a home-produced video. The team meets every other Thursday with advisors Mrs. Harris and Mrs. Kercher – Whitman, focusing on PRIDE (P – Positive relationships; R – Respect; I – It starts with Me!; D – Demonstrate Ownership; E – Engaged in learning.) Activities and fundraisers are planned and held to promote PRIDE, with incentives for student participation.

President Boyer thanked the staff and students from the Middle School for their great presentation. She also acknowledged the recognition of the Students of the Month, who were congratulated by their respective principal on their accomplishments and future plans. President Boyer thanked the parents and faculty attending the meeting for their support and encouragement of our students. Each student received a plaque that was presented to them by Mr. Bernard.

Public Comments for Items on the Agenda

No comments were made.

On a motion by Mr. Kahl, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, the Minutes of 01-09-17 and 02-06-17 were approved.

On a motion by Mr. Mark, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, the Treasurer's Report of 12-31-16 was approved.

CONSENT ITEMS (discussed 02-06-17)

On a motion by Mr. Houtz, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

- A. Accepted a "Letter of Retirement" from the following individuals:
 1. Linda Longenecker – District Office Administrative Assistant, effective June 30, 2017
 2. Karen Wagner – 1st Grade teacher, effective the last teacher day of the 2016-2017 school year
- B. Approved a change in employment status of Shannon Baker *from* cafeteria substitute *to* part-time cafeteria worker (3.5 hrs./day) at the rate of \$9.76 per hour, effective February 14, 2017 (subject to assignment).
- C. Approved the following individuals for the 2017 Spring Sports season as listed (*pending receipt of all required documentation/clearances/disclosures):

Baseball:	Head Varsity Coach Varsity Asst. Coaches Volunteer Coaches	Chris Weidner Mike Simmons, Sean Miller Lyle Krall, Mike Muhr, Alex Matthew
Softball:	Head Varsity Coach Varsity Asst. Coaches Volunteer Coaches Volunteer JV Coaches	Randy Derr Erin Harris, Kelsey Moll Dennis Morgan, Eric Shaffer *Allen Phillips, *Leon Moll
Track & Field:	Head Varsity Coach Varsity Asst. Coaches JH Asst. Coaches Volunteer Coaches	Robert Miller Holly Hartman, Earl Thomas Jr., Michael Harnish Greg Underkoffler, Warren Zimmerman, Wes Soto Joel Keller, Wyatt Hall, Greg Gray, Lucas Sandoe
Boys Tennis:	Varsity Head Coach Volunteer Coaches	Zach Cook Cathy Shaak, Chris Gyorke
- D. Approved a trip/travel request from Mrs. Fair and Regional Chorus students to travel and participate in the PEMA Regional Chorus Festival to be held February 23-25, 2017 at the Lehigh Valley Charter School for the Performing Arts. (Costs to the District include a sub and use of the school van.)
- E. Approved a trip/travel request from Mr. Fair and one high school student to travel and participate in the District Jazz Band Festival to be held March 17-18, 2017 at Dover High School, York, PA. (Cost to the District is for the use of the school van.)
- F. Approved a trip/travel request from Mr. Gerberich and students of the Rubik's Cube Team to travel and participate in a competition to be held March 23, 2017 at the National Electronics Museum in Linthicum Heights, MD. (Costs to the District include a sub and use of the school van.)
- G. Approved a trip/travel request from Mrs. Weddle, Mr. Bickel and students of FBLA and the Potential Millionaires Club to travel and visit sights in New York City, March 24, 2017. (Costs to the District are for substitutes only.)

- H. Approved a trip/travel request from Mr. Bickel, adult chaperones, and English and Art students (approximately 45) to travel and visit the Library of Congress, tour the VHP (Veterans History Project) Office, the Udvar-Hazy Air & Space Museum, and present their Veteran History Project Interviews to the VHP staff in Washington, DC, on April 21, 2017. (Costs to the District are for substitutes.)
- I. Approved Brett Buckwalter as a volunteer for the Spring Musical (pending receipt of all required documentation/clearances).
- J. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures) as listed:
 - 1. Cody Moyer – Instructional Aide & Secretarial sub
 - 2. Kristi Gettle – Elementary/Early Childhood & Instructional Aide sub
 - 3. Megan Klopp – Early Elementary Education
 - 4. Melanie Kauffman – Instructional Aide sub
 - 5. Benedicta Duncan – Café sub
 - 6. Susan Kishel – IU sub, all areas
 - 7. Lori O'Rourke – IU sub, all areas
 - 8. Jacob Bradley – IU sub, all areas
 - 9. John Wentling – IU sub, all areas
 - 10. Rene' Kicklighter – IU sub, all areas
 - 11. Killian Klopp – IU sub, all areas
 - 12. Michelle Connatser-Moyer – IU sub, all areas
 - 13. Adam Miller – IU sub, all areas
 - 14. Mark Hubbard – IU sub, all areas
 - 15. Gregory Herr – IU sub, all areas
 - 16. Tobi Adewodu – IU sub, all areas

Curriculum Committee

- A. Approved the 2017-2018 School Calendar. (Public Attachment)
- B. Approved the following new High School course for the 2017-2018 school year:

Title of Course – Printmaking
Grade Level – 9-12
- C. Approved the 2017-2018 High School Course Selection Guide. (Board Attachment)

General Services Committee

- A. Approved the disposal of the 1997 GMC Box Truck (Estimated Value of \$2,500).

NON-CONSENT ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved the employment of Renee Ream as a part-time custodian (subject to assignment), 4 hours/day, at the rate of \$10.69 per hour, effective on or about February 14, 2017 (pending receipt of all required documentation/clearances/disclosures).**

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by Voice vote, eight (8) Ayes and one (1) NO vote by Mrs. Stahl, Item B was approved:

- B. Accepted a “Letter of Resignation” from Dr. Terrie Stauffer, Assistant to the Superintendent, effective March 3, 2017.

Dr. Stauffer thanked the Board and District for the support given throughout her years of service.

On behalf of the School Board, Mrs. Boyer wished Dr. Stauffer well in her future endeavors.

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item C was approved:

- C. Accepted a “Letter of Resignation” from Jenna Gagliano, Specialized Paraprofessional, effective February 24, 2017.

Finance Committee – Mr. Robert Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the February 13, 2017, Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$2,492,397.86
Cafeteria Fund payments in the amount of	\$130,813.54
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$15,225.87

On a motion by Mr. Mark, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved Budget Transfers. (Board Attachment)

On a motion by Mr. Mark, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Item D was approved:

- C. Approved the High School and Middle School Activity Accounts for period ending December 31, 2016. (Board Attachment)

Superintendent’s Report

Dr. Zuilkoski announced upcoming dates as follows:

Upcoming dates:

- February 15, 2017 – Parent Info Night, “Understanding the Adolescent Brain” 6:30 p.m. in the MS Forum
- February 16, 2017 – 1/2 day for students K-5; Parent/Teacher Conferences
- February 17, 2017 – ACT 80 Day – NO Students
- February 20, 2017 – President’s Day – School District is Closed in observance of President’s Day
- February 24, 2017 – Registrations are due to Gloria Hill for Board Members and/or Admin attending the 2017 IU13 Legislative Breakfast to be held on Monday, March 13, 2017 @ 7:30 a.m.

Public Comments – Items On/Off the Agenda

- Amber Weaver, Robesonia – addressed questions to the Superintendent
- Melissa Newmaster – Policy Committee Meeting location
- Tracy Hayes – requested Board members attending the IU Legislative Breakfast to extend an invitation to our local legislators to come to future ELCO Board Meetings

All questions and concerns presented were addressed and/or noted.

Board Reports/Announcements/Comments

Reports:

- Personnel Committee Report – No report
- Curriculum Committee Report – Mr. Kahl reported the Committee will meet immediately following tonight's Regular Board of Education Meeting.
- Policy Committee Report – Mrs. Souders reported the Committee will be meet on Thursday, February 16, 2017 from 6:00 to 7:30 p.m. in the HS LGI.
- Technology Committee Report – Mr. Bernard reported the Committee is currently working to update the phone system and website, with no new information at this time.
- General Services Committee Report – Mr. Bernard reported dates will be scheduled for public tours of the High School facilities in late March, early April.
- Finance Committee Report – No report
- IU13 Rep Report – Mr. Bernard reported that the IU Board approved incentives for current IU staff and noted incentives to attract future employees.
- PSBA Rep Report – Mrs. Stahl reported on the confirmation of Besty DeVos as Secretary of Education; Governor's pledge to pass the budget on time; and districts should look at the RFP process for all services.
- CTC Rep Report – No report
- HACC Rep Report – No report
- Lebanon Co. EIT & Tax Collection Committee Rep Report – Mr. Mark reported the next meeting of the Committee will take place on Wednesday, February 15, 2017.

Announcements:

- Jadell Souders – Thanked the administrators for the global connect calls made for the Parent Information Night, as well as the call made for weather.

Old Business

No Old Business was discussed.

New Business

- YMCA Childcare program – info was received and shared with the Board by Mrs. Boyer. President Boyer would like to propose that ELCO provide this service, which would be held at the Intermediate School and begin in the school year of 2017-2018.
- Discussion by the Board followed President Boyer's proposal.

A motion was made to Add an Item to the Agenda by Mrs. Stahl, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the following motion was added:

- Move to approve developing a program to provide before and after school childcare through the YMCA SACC program for the 2017-2018 school year.

On a motion by Mr. Stahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, the added motion was approved:

- Approved developing a program to provide before and after school childcare through the YMCA SACC program for the 2017-2018 school year.

Adjournment

On a motion by Mr. Bernard, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 7:19 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary