

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

March 13, 2017

The Regular Board of Education Meeting was called to order by President Boyer at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Mrs. Stahl; and Messrs. Gardener, Mark, and Ondrusek. Absent from the meeting were Mr. Houtz and Mr. Kahl. Also in attendance were the following from the administrative team: ~~Dr. Zuilkoski~~, Ms. Haas, ~~Mrs. Kassay~~, Mr. Gerhart, ~~Mrs. Hower~~, Mrs. Shoemaker, ~~Mr. Sweger~~, Mr. Soden, Mr. Cascarino, Mr. Rohrbaugh, Mr. Boltz, ~~Mr. Dresch~~, and Mrs. Kunkelman; Mr. William Zee, Solicitor; Gloria Hill, Board Secretary; faculty and community residents.

Board President Communications

- The Board met in an Executive Session at 5:00 p.m. today to discuss confidential personnel matters.
- Tours of the High School will be conducted on March 28 and April 5 beginning at 6:30 p.m.
- The continuation of other communications will be held later in the meeting.

Students of the Month – presented by Mrs. Jocelyn Stahl

ELCO Intermediate School:	Liam Allen & Kinsey Boyer (*Mrs. Kristi Reichard's 5 th grade class)
ELCO Middle School:	Shae Parham & Ryan Weaber
ELCO High School:	Sydney Kline & Matthew Berger

*In attendance

President Boyer acknowledged the students of the month and thanked parents, family and teachers for their support in the educational life of these young people. Each principal reported on the students, which included many activities, awards, and future goals. Board member, Mrs. Stahl, presented each student with a plaque of recognition.

Student Council Report

Elizabeth Palashnyuk reported on Student Council activities being planned for the remainder of the year, which include the Lawn Lunch and Talent Show, and team meeting to be held at Refreshing Mountain.

Presentation – Center for Driving Safety

A representative from the Center for Driving Safety and State Farm Insurance presented and awarded six ELCO students for their participation and winning entry in the Distracted Driving Billboard Contest. Winning entry - #saveyourselfie "Choose Yourself Over Your Selfie." The billboard will be unveiled in April.

Congratulations were extended to this group of six students, as well as the cast and crew of the High School Musical that was held this past Friday and Saturday.

Continuation of Board President Communications

- Six applications were received for the Board Vacancy
 - Cathie Walck, Barbara Smith, Erin Stettler, Denise Thomas, Leon Moll, Thomas Ferrari
- The Board is anticipating the approval of Dr. Zuilkoski being named Superintendent of the Conestoga Valley School District tonight. Therefore, Dr. Zuilkoski's resignation is anticipated to be submitted tomorrow.

- Looking forward, the Board will begin the search process for a new Superintendent.
- President Boyer led a discussion with the Board on the timeline for the search, noting it would be aggressive.
 - Four organizations submitted proposals for leading the search
 - Chester Co. IU – approximate costs up to \$15,000
 - PSBA – approximate costs from \$1,500 to \$15,000* (which includes full search support)
 - PARSS – approximate costs from \$0 to \$7,950
 - IU13 – NO costs to the District for a full comprehensive search; only expenses incurred by the District would include advertising
 - Discussion took place and a recommendation to have the IU13 run the search was noted, with the entire Board viewing all applications received.

Public Comments for Items on the Agenda

No comments were made.

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, the Minutes of 02-13-17 and 03-06-17 were approved.

On a motion by Mr. Mark, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, the Treasurer's Report of 01-31-17 was approved.

CONSENT ITEMS (discussed 03-06-17)

On a motion by Mr. Ondrusek, seconded by Mr. Mark and approved by Voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

- A. Approved a "Letter of Resignation" from Tracy Giffin, part-time cafeteria employee, effective March 14, 2017.
- B. Accepted a "Letter of Retirement" from Donna DelCollo, High School Social Studies teacher, effective the last teacher day of the 2016-2017 school year.
- C. Approved a trip/travel request from Mrs. Aponick, one adult chaperone and student participants (approx. 20), to travel and participate in activities at the Karen Noonan Center, Bishop's Head, MD, May 24-26, 2017. (Cost to the District is for a sub.)
- D. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures) as listed:
 1. Pat Boyer – Café Sub
 2. Taylor Schmid – IU sub, all areas

Curriculum Committee

- A. Approved the following new textbooks for the 2017-2018 school year:

- Course: Spanish I
 - Español I (student licenses)
 - Publisher – Santillana
 - Grades – 8-12
- Course: Spanish II
 - Español II (student licenses)
 - Publisher – Santillana
 - Grades – 9-12
- Course: Entrepreneurship

- Textbook – Entrepreneurship: Ideas in Action
- Publisher – South-Western Cengage Learning
- Grades – 11-12
- Course: Business Math
 - Textbook – Business Math
 - Publisher – South-Western Cengage Learning
 - Grades – 11-12
- Course: Accounting I, II, III
 - Textbook – Century 21 Accounting
 - Publisher – South-Western Cengage Learning
 - Grades – 10-12

Policy Committee

A. Approved the following revised/new policies for 1st Reading, as listed: (Public Attachments)

- #209 – Health Examinations/Screenings (Revised)
- #209.1 – Food Allergy Management (New)
- #212 – Reporting Student Progress (Revised)
- #214 – Class Rank (Revised)
- #215 – Promotion and Retention (Revised)
- #217 – Graduation (Revised)

NON-CONSENT ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):

1. Melissa Rambler, LPN – Nurse sub
2. Rachael Young, RN – Nurse sub

Curriculum Committee – Mrs. Jadell Souders, Acting Chair

On a motion by Mrs. Souders, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

A. *Approved the following new textbook for the 2017-2018 school year:*

- Course: *Elementary Math Program*
 - Textbook – *My Math*
 - Publisher – *McGraw-Hill*
 - Grades – *K-5*

Finance Committee – Mr. Robert Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved payment of bills as found listed and attached to the March 13, 2017, Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of

\$1,368,039.90

Cafeteria Fund payments in the amount of	\$94,758.66
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$12,317.47

Superintendent's Report

Mr. Rohrbaugh, reporting for Dr. Zuilkoski, announced the upcoming dates as follows:

Upcoming Dates/Announcements

- March 15, 2017 – Parent Info Night: “I Got Your Back,” 6:30 p.m. HS Library
 - **Note – if school is cancelled, this event will be rescheduled for a later date**
- March 16, 2017 – ACT 80 Day – NO Students
- March 17, 2017 – In-Service (Exchange Day) – NO Students
- March 23, 2017 – Special Board of Education Meeting, 6:00 p.m. in the HS Library
 - Interview of applicants for Board Vacancy
- March 28, 2017 – Open House Tours of the High School, 6:30 to 9:00 p.m.
- March 31, 2017 – End of the 3rd Marking Period
- April 5, 2017 – Open House Tours of the High School, 6:30 to 9:00 p.m.
- April 18, 2017 – Snow Make-up Day for Students K-12
- April 19, 2017 – IU13's First Reinventing Learning Showcase (formerly the IU13 Convention) **Deadline for RSVP to Gloria is March 31st**

Public Comments – Items On/Off the Agenda

- Thomas Ferrari – commented on the Superintendent search.
- Tracy Hayes – shared information with the Board on a grant for middle school and high school students, asking the District to promote this, FREE of charge summer camp, that is run through the Berks IU.

All comments presented were noted and appreciated.

Board Reports/Announcements/Comments

Reports:

- Personnel Committee Report – Mr. Gardener
 - No Report
- Curriculum Committee Report – Mr. Kahl
 - No Report
- Policy Committee Report – Mrs. Souders
 - Meeting of March 9th was postponed and will be rescheduled and posted on the website.
- Technology Committee Report – Mr. Mark
 - Wifi Security – discussion took place between the board and several community members on a request made to open up the wifi security.
 - Solutions included recording and posting to website vs. live-streaming and opening the firewall.
 - The Board asked Mr. Zee, School Solicitor, about the legalities involved. Mr. Zee will look into all the aspects of the request and report back to the Board.
 - Committee will meet following the adjournment of tonight's meeting.
- General Services Committee Report – Mr. Houtz
 - No Report
 - Tours of the HS building will be held – March 28 & April 5
- Finance Committee Report – Mr. Mark
 - RFP's will begin this week for professional services, which will be posted on the ELCO website.
- IU13 Rep Report – Mr. Ondrusek
 - Mr. Ondrusek, Mr. Mark, Mr. Gardener, Dr. Zuilkoski and Mr. Rohrbaugh, attended the Legislative Breakfast hosted by the IU13. Information was shared on the following topics by our local legislators during the breakfast:
 - 17-18 State Budget; property tax elimination; pension reform
- PSBA Rep Report – Mrs. Stahl
 - No Report

- Mrs. Stahl asked about the information shared by Mrs. Boyer on the selection of a voting delegate to PSBA's conference in October.
 - Mrs. Boyer stated the selected individual in the past has been our rep to PSBA, which is currently Mrs. Stahl. We must submit our voting delegate to PSBA in June.
- CTC Rep Report – Mr. Houtz
 - No Report
- HACC Rep Report – Mr. Kahl
 - No Report
- Lebanon Co. EIT & Tax Collection Committee Rep Report – Mr. Mark
 - No Report

Announcements/Comments:

- Mrs. Souders – commented on the High School Musical, stating it was a wonderful production and all involved did an excellent job.
- Mrs. Boyer – also commented on the production of the musical, noting her amazement with the number of middle school students involved; the entire performance was outstanding.
- Mr. Ondrusek – commented as well on the musical, commending our staff and students on an excellent performance.
- Mrs. Stahl – thanked the teachers for their efforts and passion with the work and recommendation of a new Math program for the upcoming school year; noting teachers should express needs, concerns, etc., to the Curriculum Committee and Board.

Old Business

No Old Business was discussed.

New Business

Discussion continued on the selection of organization to perform the Superintendent search.

A motion was made to Add an Item to the Agenda by Mrs. Stahl, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, the following motion was added:

- Move to approve moving forward with the use of IU13 to lead the Superintendent search process, pending the resignation of Dr. Zuilkoski, to include the entire Board in the process.

On a motion by Mrs. Stahl, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, the added motion was approved:

- Approved moving forward with the use of IU13 to lead the Superintendent search process, pending the resignation of Dr. Zuilkoski, to include the entire Board in the process.

Adjournment

On a motion by Mr. Ondrusek, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 7:44 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary