

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting
ELCO High School Library

February 6, 2017

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Carrie Boyer at 6:00 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders and Mrs. Stahl; and Messrs. Bernard, Houtz, Gardener, Kahl, Mark and Ondrusek. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mrs. Kassay, Mr. Gerhart, Mrs. Hower, ~~Mr. Sweger~~, Mr. Cascarino, Mr. Soden, Mrs. Shoemaker, Mr. Rohrbaugh, ~~Mr. Boltz~~, Mrs. Kunkelman, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; and faculty and community members.

Board President Communications

1. President Boyer announced the Board would meet in an Executive Session immediately following the adjournment of the Committee-of-the-Whole Meeting, to discuss confidential personnel matters.

Public Comments – Items On the Agenda

No comments were made.

Board Committee & Rep Reports

- Personnel Committee – Mr. Gardener
 - Executive Session will be held immediately following tonight's meeting to discuss confidential personnel matters.
- Curriculum Committee – Mr. Kahl
 - Dr. Stauffer will be meeting with teachers to discuss resources for the Math program.
- Policy Committee – Mrs. Souders
 - The next meeting of the Committee is scheduled for Thursday, February 16th at 6:30 p.m., and will be held in the High School LGI to review policies 209 – 235.1.
- Technology Committee – Mr. Bernard
 - Updates were given on phone system replacement; and the website. Updates will be discussed at the next Technology Committee meeting to be held in March.
- General Services Committee – Mr. Bernard
 - A review of KCBA's timeline (a 2-year process) and next steps to be taken was given by Mr. Rohrbaugh.
 - The Committee suggested walk-thru tours be arranged. Dates and times will be announced at the next meeting.
 - Survey on possible project will be developed and given in the near future for community, faculty, students, etc.
 - Board members asked for updates on current needs of building (i.e., chillers, boilers, hard water issues, etc.).
- Finance Committee – Mr. Mark
 - Committee met with PFM giving update on refinancing and the reissuing of new debt, in relation to any future renovation or project
- IU13 Report – Mr. Bernard
 - Update on sub and teacher shortage with possible incentives being developed by the IU.
 - Dr. Barnhart sends out updates/reports to all IU Board members and in turn Mr. Bernard shares with the ELCO Board members.
 - Future events offered by the IU are being advertised/promoted.

- PSBA Report – Mrs. Stahl
 - No Report
- CTC Report – Mr. Houtz
 - Mr. Houtz shares the newsletter with the ELCO Board sent out by the CTC.
 - Minutes are also shared with the ELCO Board for reference on all business of the CTC.
- HACC Report – Mr. Kahl
 - No Report
- Lebanon County EIT & Tax Collection Report – Mr. Mark
 - No Report

ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a trip/travel request from Mr. Fair and one high school student, to travel and participant in the District Band Festival to be held February 10-11, 2017 at Big Spring High School, Newville, PA. (Cost to the District is for the use of a school van and substitute.)**

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved Scott Krause as a Locally-Issued Day-to-Day Substitute (pending receipt of all required documentation/clearances/disclosures) for the remainder of the 2016-2017 school term.**

Finance Committee – Mr. Robert Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Bernard and approved by Roll Call vote, seven (7) Ayes and two (2) NO votes by Mrs. Stahl and Mr. Ondrusek, Item A was approved:

- A. Approved Resolution #02-06-17-I, adopting the 2017-2018 Preliminary Budget and authorizing the administration to apply for exceptions for which the District is eligible. (Roll Call Vote) (Board Attachment)**

On a motion by Mr. Mark, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved Tax Collector Rates of Compensation covering the four-year term of January 2018 through December 2021. (Board Attachment)**

On a motion by Mr. Mark, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved Resolution #02-06-17-II, adopting the Local Economic Revitalization Tax Assistance Act (LERTA) that encompasses the Borough of Myerstown. (Board Attachment)**

NON-ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

The Board reviewed and discussed the following items:

- A. Recommend accepting a "Letter of Retirement" from the following individuals:**
1. Linda Longenecker – District Office Administrative Assistant, effective June 30, 2017
 2. Karen Wagner – 1st Grade teacher, effective the last teacher day of the 2016-2017 school year

- B. Recommend for approval a change in employment status of Shannon Baker *from* cafeteria substitute to part-time cafeteria worker (3.5 hrs./day) at the rate of \$9.76 per hour, effective February 14, 2017 (subject to assignment).
- C. Recommend for approval the following individuals for the 2017 Spring Sports season as listed (*pending receipt of all required documentation/clearances/disclosures):
- | | | |
|----------------|-----------------------|--|
| Baseball: | Head Varsity Coach | Chris Weidner |
| | Varsity Asst. Coaches | Mike Simmons, Sean Miller |
| | Volunteer Coaches | Lyle Krall, Mike Muhr, Alex Matthew |
| Softball: | Head Varsity Coach | Randy Derr |
| | Varsity Asst. Coaches | Erin Harris, Kelsey Moll |
| | Volunteer Coaches | Dennis Morgan, Eric Shaffer |
| | Volunteer JV Coaches | *Allen Phillips, *Leon Moll |
| Track & Field: | Head Varsity Coach | Robert Miller |
| | Varsity Asst. Coaches | Holly Hartman, Earl Thomas Jr., Michael Harnish |
| | JH Asst. Coaches | Greg Underkoffler, Warren Zimmerman, Wes Soto |
| | Volunteer Coaches | Joel Keller, Wyatt Hall, Greg Gray, Lucas Sandoe |
| Boys Tennis: | Varsity Head Coach | Zach Cook |
| | Volunteer Coaches | Cathy Shaak, Chris Gyorke |
- D. Recommend for approval a trip/travel request from Mrs. Fair and Regional Chorus students to travel and participate in the PEMA Regional Chorus Festival to be held February 23-25, 2017 at the Lehigh Valley Charter School for the Performing Arts. (Costs to the District include a sub and use of the school van.)
- E. Recommend for approval a trip/travel request from Mr. Fair and one high school student to travel and participate in the District Jazz Band Festival to be held March 17-18, 2017 at Dover High School, York, PA. (Cost to the District is for the use of the school van.)
- F. Recommend for approval a trip/travel request from Mr. Gerberich and students of the Rubik's Cube Team to travel and participate in a competition to be held March 23, 2017 at the National Electronics Museum in Linthicum Heights, MD. (Costs to the District include a sub and use of the school van.)
- G. Recommend for approval a trip/travel request from Mrs. Weddle, Mr. Bickel and students of FBLA and the Potential Millionaires Club to travel and visit sights in New York City, March 24, 2017. (Costs to the District are for substitutes only.)
- H. Recommend for approval a trip/travel request from Mr. Bickel, adult chaperones, and English and Art students (approximately 45) to travel and visit the Library of Congress, tour the VHP (Veterans History Project) Office, the Udvar-Hazy Air & Space Museum, and present their Veteran History Project Interviews to the VHP staff in Washington, DC, on April 21, 2017. (Costs to the District are for substitutes.)
- I. Recommend for approval Brett Buckwalter as a volunteer for the Spring Musical (pending receipt of all required documentation/clearances).
- J. Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures) as listed:
1. Cody Moyer – Instructional Aide & Secretarial sub
 2. Kristi Gettle – Elementary/Early Childhood & Instructional Aide sub
 3. Megan Klopp – Early Elementary Education
 4. Melanie Kauffman – Instructional Aide sub
 5. Benedicta Duncan – Café sub
 6. Susan Kishel – IU sub, all areas
 7. Lori O'Rourke – IU sub, all areas
 8. Jacob Bradley – IU sub, all areas
 9. John Wentling – IU sub, all areas
 10. Rene' Kicklighter – IU sub, all areas
 11. Killian Klopp – IU sub, all areas
 12. Michelle Connatser-Moyer – IU sub, all areas

13. Adam Miller – IU sub, all areas
14. Mark Hubbard – IU sub, all areas
15. Gregory Herr – IU sub, all areas
16. Tobi Adewodu – IU sub, all areas

Curriculum Committee – Mr. Jack Kahl, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval the 2017-2018 School Calendar. (Public Attachment)
- B. Recommend for approval the following new High School course for the 2017-2018 school year:

Title of Course – Printmaking
Grade Level – 9-12
- C. Recommend for approval the 2017-2018 High School Course Selection Guide. (Board Attachment)

General Services Committee – Mr. Brandon Bernard, Chair

The Board reviewed and discussed the following item:

- A. Recommend for approval the disposal of the 1997 GMC Box Truck (Estimated Value of \$2,500).

Superintendent's Report

Dr. Zuilkoski acknowledged and thanked the former ELCO Ice Hockey Team for a donation. The team donated funds in the amount of \$2,730.05, which will be used to purchase aluminum benches for the Athletic Department.

Dr. Zuilkoski also shared information on the Property Tax Elimination issue. Information will be posted on the ELCO website for the public to review, noting the source of articles.

The following dates were also noted by Dr. Zuilkoski:

Upcoming dates:

- o February 16, 2017 – 1/2 day for students K-5; Parent/Teacher Conferences
- o February 17, 2017 – ACT 80 Day – NO Students
- o February 20, 2017 – President's Day – School District is Closed in observance of President's Day
- o February 24, 2017 – Registrations are due to Gloria Hill for Board Members and/or Admin attending the 2017 IU13 Legislative Breakfast to be held on Monday, March 13, 2017 @ 7:30 a.m.

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mrs. Souders – commended Mr. Brochu and the cafeteria staff for the report received after the audit and inspection of our cafeteria facilities; all facilities were compliant.
- Mrs. Souders – acknowledged the career successes of Mr. Chad Miller, ELCO varsity wrestling coach
- Mrs. Boyer – acknowledged and commended all our sport teams on the successes of the season

Old Business

- Mrs. Stahl – asked for an update on the Audit being conducted by the State
- Mr. Rohrbaugh responded – the Audit is ongoing and will come to a conclusion approximately March, at which time an exit meeting will be held and board members invited to attend.

New Business

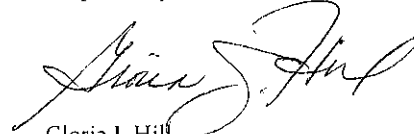
No New Business was discussed.

President Boyer announced, as a reminder, that the Board would meet in an Executive Session immediately following tonight's adjournment of the Committee-of-the-Whole Board Meeting to discuss confidential personnel matters.

Adjournment

On a motion Mr. Gardener, seconded by Mr. Bernard and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 6:54 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gloria J. Hill", written in a cursive style.

Gloria J. Hill
Board Secretary

Next School Board Meeting – Monday, February 13, 2017