

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting  
ELCO High School Library

January 6, 2014

The Committee-of-the-Whole Board of Education Meeting was called to order by President Moll at 6:00 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Mrs. Walck; and Messrs. Houtz, Kahl, and Moll. Absent from the meeting were \*Mr. Bernard, \*Mr. Gardener and Mr. Mark. (\*Attendance noted.) Also in attendance were the following from the administrative team: Dr. Zuilkoski, Ms. Haas, Mr. Gerhart, Mrs. Bowersox, Mr. Cascarino and Mrs. Shoemaker; Gwen Boltz, Business Manager; Bob Boltz, Director of Technology; Chris Rada, Middle School Asst. Principal; Stacy Kunkelman, Asst. Business Manager; Doug Dresch, Director of Bldgs. & Grounds; Gloria Hill, Board Secretary; a reporter from the Lebanon Daily News; Laura LeBeau of WLBR; and two community members.

Board President Communications

Mr. Moll had no communications to report. However, he did congratulate Mrs. Ella Musser on completing her doctorate. Mrs. Musser is an administrator of a neighboring school district and parent of an ELCO graduate.

Public Comments – Items On the Agenda

No comments were made.

**ACTION ITEMS**

**Personnel Committee – Mr. Jack Kahl, Acting Chair**

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved a stipend for Jennifer Haas in the amount of \$5,000 for additional workload experienced from July 1, 2013 through October 11, 2013 when she accomplished the duties of both the high school principal and the high school assistant principal.**

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved Mr. Richard Sweger, Jr., to work in the capacity of an “Attendance Officer” for the 2013-2014 school year, retroactive to December 10, 2013.**

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved Michael Stone as a volunteer bowling coach for the 2013-2014 season, retroactive to December 9, 2013.**

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved leave requests for the following individuals:**

1. Linda Beck, ESL teacher – retroactive to December 11, 2013 through January 10, 2014.
2. Sue Gingrich, 3<sup>rd</sup> grade teacher – retroactive to December 19, 2013 through January 10, 2014.

**3. Phran Simmermon, Classroom Paraprofessional – effective January 8, 2014 to January 21, 2014.**

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved “Absence Without Pay” to Kelly Blakeslee, half-time instructional aide at the IS, for the following periods: January 16-20, 2014, and March 3-7, 2014.**

**NON-ACTION ITEMS**

Personnel Committee – Mr. Jack Kahl, Acting Chair

The Board reviewed and discussed the following:

- A. Recommend approval of food service staff and position hours as listed. (NOTE: This request is made because of the number of changes in the past few months.)

<b>Name</b>	<b>School</b>	<b>Hours</b>
Deb Layser	District	8
Joanne Houtz	Fort Zeller	6
C. Lucille Hollinger	Fort Zeller	4
Darlene Bender	Jackson	6
Sylvia Turner	Jackson	4
Tracey Weik	IS	6
Dorothy Beamesderfer	IS	6
Gail Hopkins	IS	4.5
Kay Gallop	IS	4
Lauren Ritchie	IS	3.5
Kendra Smith	MS	6
Kathy Dove	MS	5.5
Georgie Beck	MS	5.5
Maggie Reichard	MS	5
Tracy Giffin	MS	4
Christine Hickernell	MS	4.5
Judith Frantz	HS	6
Marilyn Heisey	HS	6
Deborah Snyder	HS	5.5
Joy Spatz	HS	5
Donna Heberling	HS	5
Mellony Templin	HS	5
Shawn Mattocks	HS	4.75

- B. Recommend approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):

1. Susan Dieffenbach – Music K-12
2. Kayla Tsirnikas – Grades PK-4

- C. Recommend approval of payment, in the amount of \$400/per course (1 credit), to teachers who provide instruction for Virtual Academy courses.

*Mr. Gardener's attendance noted at 6:08 p.m.*

Curriculum Committee – Mrs. Jadell Souders, Chair

No items to report.

General Services Committee – Mr. Scott Houtz, Chair

No items to report.

Finance Committee – Mrs. Carrie Boyer, Chair

The Board reviewed and discussed the following:

- A. Recommend approval of payment of bills as found listed and attached to the January 6, 2014 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,599,786.74
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$115,203.39
Debt Service	\$7,602.83

- B. Recommend approval of budget transfers. (Board Attachment)

*Mr. Bernard's attendance noted at 6:09 p.m.*

- C. Recommend authorization of two new accounts in the Middle School Activity Fund, noting that both have submitted the required by-laws and list of officers:

Aevidum Club  
Jewelry Club

- D. Recommend approval of Resolution # 01-13-14-1 setting the rate of bond required for collection of school taxes.

#### Superintendent's Report

The Board reviewed and discussed the following:

- A. Recommend approval of revisions to Policy 246 – Pupils, Student Wellness, 2<sup>nd</sup> Reading. (Revisions directed by Dept. of Ag during recent periodic review.) (Board Attachment)

Dr. Zuilkoski made the following announcement:

#### Announcements/Info:

1. Board Photo will be taken on Monday, January 13<sup>th</sup> at 5:55 p.m. in the HS Library.

#### Public Comments – Items On/Off the Agenda

1. Melissa Newmaster – commended district on music department and the holiday concerts; commending the Fair's on job well done.

Old Business

1. Mrs. Souders – asked for update on school van incident/vandalism.
2. Mrs. Souders – concurred with Mrs. Newmaster on holiday concerts; they were outstanding.
3. Mrs. Souders – asked for update on Schaefferstown building.

New Business

No new business was reported.

Adjournment

On a motion by Houtz, seconded by Souders and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:18 p.m.

Respectfully submitted,

Gloria J. Hill  
Board Secretary

***Next School Board Meeting – January 13, 2014***