

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

February 10, 2014

The Regular Board of Education Meeting was called to order by President Moll at 6:05 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders and Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark and Moll. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Mrs. Stauffer, Ms. Haas, Mr. Gerhart, Mrs. Bowersox, Mr. Cascarino, Mrs. Shoemaker, Mr. Sweger, Mr. Rada, Ms. Boltz, Mrs. Kunkelman, Mr. Boltz, Mr. Dresch; Gloria Hill - Board Secretary; two guest presenters (Bill McCarty and Chris Bamber); seven community members and six faculty members.

Board President Communications

The Board met in an Executive Session prior to tonight's Regular Board of Education Meeting to discuss personnel and legal matters.

President Moll thanked those in attendance and apologized for the late start.

Students of the Month – presented by Mrs. Carrie Boyer

Intermediate School:	Mackenzie Buck & Brandon Bernard II (Mrs. Gretchen Miller's 5 th Grade class)
Middle School:	**Heather Gettle & Ethan Gregorzek
High School:	Elizabeth Schomp & Chad Puglio
	*Kathleen Gilbertson

**Designates student unable to attend the January meeting.*

***Designates student who was unable to attend and will be recognized at the March meeting.*

Students were recognized and congratulated by their respective principal for their accomplishments and were presented with a plaque by Mrs. Boyer.

Student Council Report

Lauren Newhouse, Student Council President, reported on several upcoming Student Council activities: RaiderTHON is scheduled for February 22; Pennies for Patients will be held in April; and events in the planning stages are a possible Spring Fling, and Talent Show.

President Moll congratulated Students of the Month on their accomplishments. He also thanked the parents and teachers in attendance for their support.

Public Comments – Items On the Agenda

No comments were made.

Presentation by PFM – Chris Bamber and Bill McCarty presented information and proposal on the refinancing of the 2009 and 2009A General Obligation Bonds. (Board Attachments of Proposal and Resolution)

On a motion by Mr. Houtz, seconded by Mrs. Boyer and approved by voice vote, all voting Aye, the Minutes of 01-13-14 was approved.

On a motion by Mrs. Boyer, seconded by Mr. Kahl and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 01-31-14.

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved employment of Rebecca Balsbaugh as High School Vo Ag teacher on a "Temporary Professional Contract" retroactive to January 20, 2014, at a salary of Bachelor's – Step 1 (prorated for the 2013-2014 school year). (Board Attachment)

Item B

Mrs. Souders – questioned the additional days given.

Dr. Zuilkoski – responded they are for additional responsibilities for FFA and the Vo Ag program.

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved twenty (20) additional days above the 189 contracted days per the CBA to Rebecca Balsbaugh - high school Vo Ag Program Director, prorated at ten (10) days for the remainder of the 2013-2014 school year.

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved Rebecca Balsbaugh as High School FFA Advisor for the 2nd semester of the 2013-2014 school year.

Item D

Mr. Kahl – questioned concern of applicants for the long-term position; and if they were previously on our sub list.

Ms. Haas – responded the recommended individual was new to the District.

On a motion by Mr. Gardener, seconded by Mr. Houtz and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved employment of William Brasil as a long-term substitute of high school English on a "Letter of Temporary Employment" (96 days) retroactive to January 21, 2014 through the last contracted teacher day of the 2013-2014 school term, at a salary of Bachelor's – Step 1 (\$228.68/day). (Board Attachment)

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved Mentors for newly hired faculty as follows:

Rebecca Balsbaugh, Vo Ag teacher

Mentor – Sara Velazquez

William Brasil, long-term sub (HS English)

Mentor – Amanda Templeton

On a motion by Mr. Gardener, seconded by Mr. Houtz and approved by voice vote, all voting Aye, Item F was approved:

- F. Accepted a "Letter of Retirement" from Brian Klinger, elementary choral instructor, effective the last contracted teacher day of the 2013-2014 school year.

On a motion by Mr. Gardener, seconded by Mrs. Walck and approved by voice vote, all voting Aye, Item G was approved:

- G. Approved a request from Kimbra Behney, IS School Nurse, for one (1) day of "Leave Without Pay," February 21, 2014.

On a motion by Mr. Gardener, seconded by Mr. Houtz and approved by voice vote, all voting Aye, Item H was approved:

- H. Approved a request from Meg Auchenbach, IS Art teacher, for three (3) days of "Leave Without Pay," April 2-4, 2014.

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item I was approved:

- I. Approved a leave request from Amy Shucker, MS Language Arts teacher, to begin April 7, 2014 – through the last contracted teacher day of the 2013-2014 school term.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by voice vote, all voting Aye, Item J was approved:

- J. Approved a leave request from Devon Duryea, elementary Reading Specialist, for the 2014-2015 school term.

On a motion by Mr. Gardener, seconded by Mrs. Walck and approved by voice vote, all voting Aye, Item K was approved:

- K. Approved a trip request from Jonathan Bickel, Amy Weddle, and students of ELCO Potential Millionaires Club and FBLA to travel to New York City, NY, February 28, 2014 to visit sights, museums and the closing bell of NASDAQ. (Costs to the district are for subs only.)

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by voice vote, all voting Aye, Item L was approved:

- L. Approved a trip request from Amy Weddle, FBLA Advisor, and nine (9) qualifying FBLA members to attend and compete in the FBLA State Competition to be held in Hershey, PA, April 7-9, 2014. (Costs to the District are for a substitute and use of the district van, which have been budgeted.) (Board Attachment)

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item M was approved:

- M. Approved employment of Brittany Beard as School Psych Intern for the 2014-2015 school year at a stipend of \$12,000 (no benefits), pending receipt of all required documentation. (Board Attachment)

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by voice vote, all voting Aye, Item N was approved:

- N. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):
 1. Tom Pearson – Social Studies
 2. Melinda Davis – Math 7-12, Special Ed N-12
 3. Kaitlynn Dewalt – PK-4, Special Ed PK-8
 4. Laura Summy – Elementary K-6
 5. David Rhoads - Custodial

Item O

Mrs. Boyer – questioned whether coaches were evaluated.

Dr. Zuilkoski – responded coaches are evaluated by the Athletic Director.

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item O was approved:

- O. Approved naming the following individuals as coaches for the 2014 Spring Sports season (*pending receipt of all required documentation):

Baseball	Head Coach	Chris Weidner
	Asst. Coaches	Mike Simmons, John Mentzer
	Vol. Coaches	Lyle Krall, Mike Muhr, Derek Fulk *Brad Shanaman, Josh Barben
Softball	Head Coach	Dennis Morgan
	Asst. Coaches	Randy Derr, Guy Sticker
	Vol. Coaches	Doug Shuey, Tom Hess, Alan Hassler, Corey Derr
Track & Field	Var. Head Coach	Robert Miller
	Var. Asst. Coaches	Holly Hartman, Earl Thomas, Jr., Wyatt Hall
	JH Asst. Coaches	Todd Snook, Warren Zimmerman, Wes Soto
	Var. Vol. Coaches	Joel Keller, Mitch Davis
Girls Tennis	Head Coach	Zach Cook
	Vol. Coaches	Cathy Shaak, Chris Gyorke, *Gregg Bahney

Curriculum Committee – Mrs. Jadell Souders, Chair*Item A*

Mrs. Souders expressed concern with number of built-in makeup days for the new school calendar and if enough were planned.

Dr. Zuilkoski responded – three days have been built-in the calendar for next year; additional days will be added at the end as is being done this current school year.

On a motion by Mrs. Souders, seconded by Mrs. Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved the 2014-2015 School Calendar. (Public Attachment)
- B. High School Schedule Presentation – Dr. Zuilkoski & Ms. Haas

Dr. Zuilkoski and Ms. Haas presented information on a new high school schedule, which would change the current Block Schedule back to a yearlong class schedule resulting in more instructional time for students.

Item C

Questions/concerns by members of the Board:

- *Mrs. Souders – concern for staff development*
- *Mrs. Boyer – thanked Dr. Zuilkoski and Ms. Haas for the time and effort put forth in the presentation*
- *Mrs. Souders – change is scary, “but nothing ventured, nothing gained”*
- *Mr. Kahl – questioned reaction and input of staff*
- *Ms. Haas – responded her staff are reluctant to change, but they have been looking at the need for change for several years and she is excited with the new schedule and opportunities it will provide*
- *Mr. Bernard – acknowledged the time spent in developing a new schedule and is looking forward to seeing the results*
- *Mrs. Walck – as a parent of a high school student, change has pro’s and con’s, but change is needed*

On a motion by Mrs. Souders, seconded by Mr. Kahl and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved the new high school schedule for the 2014-2015 school year.

General Services Committee – Mr. Scott Houtz, Chair*Item A*

Mr. Gardener – question raised on appraisal of property

Ms. Boltz – agreement is inline with appraisal

Mrs. Boyer – time schedule of settlement

Ms. Boltz – will be consulting with attorney on the process, with settlement expected by the end of June.

On a motion by Mr. Houtz, seconded by Mrs. Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved an Agreement of Sale for Schaefferstown Elementary School.

Finance Committee – Mrs. Carrie Boyer, Chair

On a motion by Mrs. Boyer, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the February 10, 2014 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$2,232,518.15
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$150,892.02
Debt Service	\$7,588.29

On a motion by Mrs. Boyer, seconded by Mr. Kahl and approved by voice vote, all voting Aye, Item B was approved:

B. Approved budget transfers. (Board Attachment)

On a motion by Mrs. Boyer, seconded by Mr. Kahl and approved by voice vote, all voting Aye, Item C was approved:

C. Approved the Middle School and High School Activity Accounts, period ending December 31, 2013. (Board Attachment)

On a motion by Mrs. Boyer, seconded by Mr. Houtz and approved by Roll Call vote, with 8 Ayes and 1 NO vote by Souders, Item D was approved:

D. Approved Resolution #02-10-14-I adopting the 2014-2015 Preliminary Budget and authorizing the administration to apply for exceptions for which the District is eligible. (**Roll Call Vote**) (Public Attachment)

Mrs. Boyer made a motion to approve Item E, seconded by Mr. Houtz.

E. Move to approve Resolution #02-10-14-II authorizing incurrence of debt. (Board Attachment)

Item E

Mr. Gardener stated he is not comfortable with the proposal for the incurrence of debt. Other members concurred and much discussion took place.

A motion was made to Table Item E by Mrs. Boyer, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item E was Tabled until the March 2014 Board Meeting.

The Board directed Ms. Boltz to communicate with PFM for more information and proposals.

Superintendent's Report

On a motion by Mr. Bernard, seconded by Mrs. Boyer and approved by voice vote, all voting Aye, Item A was approved:

A. Approved Attendance Exception 1314-01.

On a motion by Mr. Gardener, seconded by Mrs. Souders and approved by voice vote, all voting Aye, Item B was approved:

B. Approved revisions to the following District Board Policies, 1st Reading (Board Attachment):

- 302 – Employees, Employment of Superintendent/Assistant Superintendent
- 303 – Employees, Employment of Administrators (possible elimination - per PSBA)
- 304 – Employee, Employment
- 305 – Employees, Employment of Substitute Employees
- 309 – Employees, Assignment and Transfer
- 314 – Employees, Physical Examination
- 314.1 – Employees, HIV Infection
- 317 – Employees, Disciplinary Procedures
- 323 – Employees, Smoking
- 324 – Employees, Personnel Files
- 330 – Employees, Overtime
- 343 – Support Employees, Paid Holidays
- 351 – Employees, Drug and Substance Abuse
- 610 – Finances, Purchases Subject to Bid
- 611 – Finances, Purchases Budgeted
- 707 – Property, Use of School Facilities
- 913 – Community, Non-school Organizations/Groups/Individuals

Announcements/Info:

1. IU 13 Legislative Breakfast – Monday, March 10, 2014 – **RSVP to Gloria on or before February 14th**
2. As of today, student makeup days for weather are as follows: April 21, May 23, June 6, June 9

3. The date of Graduation remains the same – June 5, 2014

Public Comments – Items On/Off the Agenda

- Tom Newmaster – inquired who purchased Schaefferstown Elementary School. Ms. Boltz responded – new owners will be Schaefferstown Mennonite High School, Inc.; and building will remain a school.
- Melissa Newmaster – asked if the new staff members hired were ELCO alumni. Ms. Haas responded – no they are not.
- Melissa & Tom Newmaster – both inquired on the reimbursement from PDE for PlanCon monies; when can the District expect to receive reimbursement.
- Dr. Zuilkoski and Ms. Boltz responded – all districts to receive reimbursement of monies from PDE are in the same position, with a reimbursement date unknown at this time.
- Melanie Bennetch – concerns and questions on high school courses; class size with schedule change; credits needed for graduation compared to other districts; and AP courses offered.
- Ms. Haas responded answering all questions and concerns, which were appreciated.
- Greg Underkoffler – concern of lithograph hanging in High School Library of Jerry Yeagley. He recommends this should be hung in a different location where students, staff, and community members can view. Mr. Yeagley was an ELCO alumni and very prestigious soccer coach. Mr. Underkoffler also mentioned Mr. Yeagley is worthy and most deserving to be in the ELCO Hall of Fame.
- Melissa Newmaster – agreed with Mr. Underkoffler and would like to see the lithograph moved to new location.
- Response by the Board – suggested Mr. Underkoffler nominate Mr. Yeagley for the Hall of Fame; and will look into the relocation of the lithograph.

Old Business

Mrs. Souders asked Board members attending upcoming conferences to share information gained with the whole Board.

New Business

Mrs. Souders – inquired if a Senior Citizen performance of the upcoming spring musical was planned. Ms. Haas responded – Yes, it is scheduled for Friday, March 21st, with a breakfast offered prior to the performance.

President Moll noted the attendance of Doug Dresch and one of his employees, expressing the District's appreciation for the long hours and efforts they have put forth maintaining all the properties of the District this winter. He also expressed appreciation to faculty and staff for their efforts during this time of scheduling changes, due to winter weather.

Adjournment

On a motion by Mr. Houtz, seconded by Mrs. Boyer and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 8:13 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary

Next School Board Meeting – March 3, 2014