

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

July 14, 2014

The Regular Board of Education Meeting was called to order by President Moll at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President, Leon Moll presiding; Jack Kahl leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer; and Messrs. Bernard, Gardener, Kahl, Mark and Moll. Absent from the meeting were Mrs. Souders, Mrs. Walck and Mr. Houtz. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, Mr. Cascarino, Mrs. Shoemaker, Mr. Sweger, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch; Gloria Hill - Board Secretary; a reporter from the Lebanon Daily News; one community member; one faculty member; and four guests (three members of Dr. Zuilkoski's family, and one individual recommended for employment).

Board President Communications

1. The Board met in an Executive Session at 5:00 p.m. today, to discuss personnel matters.

Public Comments – Items On the Agenda

1. Mrs. Dolores Hurst-Funk – request for parent paid tuition student

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by voice vote, all voting Aye, the Minutes of 06-09-14 were approved.

On a motion by Mrs. Boyer, seconded by Mr. Mark and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 06-30-14.

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by voice vote, all voting Aye, Item A was approved:

A. Approved employment of the following individuals (pending receipt of all required documentation) (Board Attachment):

1. Kylie Smith, as School Psychologist, on a "Professional Contract" effective the 2014-2015 school term, at a salary of Master's +15 – Step 3 (\$55,184) and 10 additional contract days (prorated at per diem rate).
2. Hillary Rights, as a Special Ed/Autistic Support teacher, on a "Temporary Professional Contract" effective the 2014-2015 school term, at a salary of Bachelor's – Step 1 (\$44,068).
3. Brett Lovell, as Technology Support Specialist, at an hourly rate of \$21.50 (7.5 hrs./day, 12 month-position), start date July 29, 2014. (*Mr. Lovell's attendance noted.*)

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by voice vote, all voting Aye, Item B was approved:

B. Approved a change in employment status to the following individuals:

1. Beth Knight – *from* part-time Reading teacher *to* full-time Reading teacher effective the 2014-2015 school term.
2. Laurabeth Shearer Kapp – *from* Reading teacher *to* Teacher of the Gifted effective the 2014-2015 school term.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by voice vote, all voting Aye, Item C was approved:

- C. Accepted a "Letter of Resignation" from Samantha Hull, Language Arts teacher, effective August 18, 2014.

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved the following individuals as coaches for the 2014 Fall Sports (pending receipt of all required documentation):
1. Ed Shuey - JH Girls Soccer
 2. Ashley Weiler – Varsity Asst. Field Hockey
 3. Caitlyn Atzinger – JH Field Hockey

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved a trip/travel request from Brad Conners, Head Basketball coach, and the ELCO Boys Basketball Team to travel and attend a team camp at Susquehanna University, Selinsgrove, PA, retroactive to July 11-13, 2014. (There are no costs to the District.)

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by voice vote, all voting Aye, Item F was approved:

- F. Approved the following leave requests:
1. Barbara Risser, custodian – 4 days “Absence Without Pay”, September 30, October 1, 2, 3, 2014.
 2. Rebecca Balsbaugh, HS Vo Ag teacher – to begin approximately October 28, 2014.

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item G was approved:

- G. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):
1. Caitlyn McKinney – PK-4

Curriculum Committee – Mrs. Carrie Boyer, Acting Chair

On a motion by Mrs. Boyer, seconded by Mr. Kahl and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved revisions to the 2014-2015 Student/Faculty Handbooks (Grades K-2, Grades 3-5, MS & HS). (Board Attachment)

On a motion by Mrs. Boyer, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved the following new textbooks for High School AP classes/courses:
1. Course – AP US History
Textbook: The American Pageant; author, Kennedy & Cohen
Copyright: 2013, 15th Edition (NOTE: 16th Edition anticipated for release in late 2014 – will be able to “swap” 15th Edition materials for the updated 16th edition materials at no cost.)
Publisher: Wadsworth, Cengage Learning
 2. Course – AP Statistics
Textbook: The Practice of Statistics; author, Starnes, Tabor, Yates, Moore
Copyright: 2015, 5th Edition
Publisher: Bedford, Freeman, and Worth

Mrs. Boyer made a motion to amend the original motion on the agenda, seconded by Mr. Bernard and approved by voice vote, all voting Aye, Item C was amended to read:

Move to approve an 8th grade student, as a parent paid tuition student for the 2014-2015 school year, per parent request.

On a motion by Mrs. Boyer, seconded by Mr. Bernard and approved by voice vote, all voting Aye, Item C was approved as amended:

- C. Approved an 8th grade student, as a parent paid tuition student for the 2014-2015 school year, per parent request. (Board Attachment)

Mrs. Boyer made a motion to amend the original motion on the agenda to two separate motions, seconded by Mr. Bernard and approved by voice vote, all voting Aye, Item C – part two was amended to read:

Move to approve parent request to waive tuition fee for 8th grade student for the 2014-2015 school year.

On a motion by Mrs. Boyer, seconded by Mr. Bernard and approved by hand/voice vote, with a vote of one (1) Aye/Hand vote and five (5) NO/Hand votes, Item D was denied as amended:

- D. Denied parent request to waive tuition fee for 8th grade student for the 2014-2015 school year.

General Services Committee – Mr. Jack Kahl, Acting Chair

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved a contract with Premier Production Services, Inc., in the amount of \$104,893.50 for the replacement of the High School Auditorium stage lights; and \$1,270 to inspect the current rigging system for potential safety concerns. (NOTE: Premier Productions Services, Inc., is a COSTARS participant and the project will be funded through the Capital Reserve account.)

Finance Committee – Mrs. Carrie Boyer, Chair

On a motion by Mrs. Boyer, seconded by Mr. Mark and approved by voice vote of 5 Ayes and 1 Abstention by Mr. Bernard, Item A was approved:

- A. Approved payment of bills as found listed and attached to the July 14, 2014 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$2,916,028.93
Construction Fund payments in the amount of	\$31,751.27
Cafeteria Fund payments in the amount of	\$135,292.67
Debt Service	\$9,667.11

On a motion by Mrs. Boyer, seconded by Mr. Kahl and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved Middle School and High School Student Activity Accounts period ending June 30, 2014. (Board Attachment)

On a motion by Mrs. Boyer, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved Resolution #07-14-14-I, revising the rate of the bond required for the collection of school taxes. (Board Attachment)

On a motion by Mrs. Boyer, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved resolution for Fulton Bank to change persons authorized to access the safe deposit box, effective June 26, 2014.

On a motion by Mrs. Boyer, seconded by Mr. Kahl and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved resolution authorizing Kurt Rohrbaugh to replace Gwen Boltz on the account for the Jason Dubble Memorial Scholarship Fund, effective July 1, 2014.

Superintendent's Report

On a motion by Mrs. Boyer, seconded by Mr. Bernard and approved by voice vote, all voting Aye, Item A was approved:

A. Approved revising/adding the following District Board Policies, 2nd Reading (Public Attachment):

- 805.1 (new) – Operations, Relations With Law Enforcement Agencies
- 810 – Operations, Transportation
- 810.1 (new) – Operations, Drug/Alcohol Testing – Covered Drivers
- 810.2 (new) – Operations, Transportation – Video/Audio Recording
- 801 Attachment 2 – Delete (this is an internal document for the RTK Officer)

On a motion by Mrs. Boyer, seconded by Mr. Kahl and approved by voice vote, all voting Aye, Item B was approved:

B. Approved adding the following District Board Policy, 1st Reading (Public Attachment):

- 915 (new) – Community, PTO & Booster Organizations

On a motion by Mr. Mark, seconded by Mrs. Boyer and approved by voice vote, all voting Aye, Item C was approved:

C. Appointed Scott Houtz as the Voting Delegate at the PSBA Delegate Assembly for the ELCO School District to be held October 21, 2014 in Hershey, PA

Dr. Zuilkoski informed the Board of a Thank You note received from Gwen Boltz that will be shared with them. He also introduced his family members that were in attendance from out-of-state.

Public Comments – Items On/Off the Agenda

Mr. Bernard commented on the different ELCO youth baseball teams and their accomplishments during the spring/summer season.

Old Business

No Old Business was reported.

New Business

Mr. Gardener made a motion to add an item to the agenda, seconded by Mr. Bernard and approved by a voice vote, all voting Aye, item was added.

Move to approve Christine Kassay, as Middle School Assistant Principal, on a “Professional Employee Contract” at a salary of \$70,000 (10-month position/209 days per year).

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by voice vote, all voting Aye, Item A was approved:

A. Approved Christine Kassay, as Middle School Assistant Principal, on a “Professional Employee Contract” at a salary of \$70,000 (10-month position/209 days per year).

President Moll reminded Board members the date of the next Board Meeting, which is Monday, August 11, 2014.

Adjournment

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:35 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary