

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting
ELCO High School Library

September 8, 2014

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Leon Moll at 6:05 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Moll presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, and Mrs. Walck; and Messrs. Bernard, Houtz, Kahl, Mark and Moll. Absent from the meeting was Mr. Gardener. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, Mr. Cascarino, Mrs. Shoemaker, Mr. Sweger, Mrs. Kassay, Mr. Rohrbaugh, Mr. Boltz, Mrs. Kunkelman, Mr. Dresch; Gloria Hill, Board Secretary; three faculty members; and five community members.

Board President Communications

President Moll announced the Board did not meet in an Executive Session prior to the Committee-of-the-Whole Board Meeting at 5:45 p.m., but will hold an Executive Session following tonight's meeting to discuss legal matters.

Public Comments – Items On the Agenda

No comments made.

ACTION ITEMS

Personnel Committee – Mr. Jack Kahl, Acting Chair

On a motion by Mr. Kahl, seconded by Mr. Bernard and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved a “Letter of Resignation” from Dawn Raiger, Personal Care Assistant, retroactive to August 20, 2014.**

On a motion by Mr. Kahl, seconded by Mr. Bernard and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved a change in the “Letter of Temporary Employment” to Anne Roach, elementary Reading teacher, from a .5 teaching position to a full-time teaching position for the 2014-2015 school year, retroactive to August 20, 2014.**

On a motion by Mr. Kahl, seconded by Mr. Bernard and approved by voice vote, of 7 Aye votes and 1 NO vote by Mr. Bernard, Item C was approved:

- C. Approved the following individuals for extra-curricular positions for the 2014-2015 school year as listed:**

**Freshman Class Advisor
Odyssey of the Mind Advisor
Cafeteria Monitors**

**Lauren Eltringham
Angela Struckmann
Michael Lucky, John Carley, Martha Good
Ken Miller, Kris Haley-Paul, Donna DelCollo**

NON-ACTION ITEMS

Personnel Committee – Mr. Jack Kahl, Acting Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval the Professional Staff Handbook. (Board Attachment)
- B. Recommend for approval the following leave requests:
 - 1. Nickolas Hain, custodian – for an approximate period of six weeks beginning September 18, 2014 to October 27, 2014.
 - 2. Lauren Panza, elementary Art teacher – for a period of twelve weeks beginning approximately December 2, 2014 through March 2, 2015.
 - 3. Meghan Boyer, 3rd grade teacher – one additional day of “Absence Without Pay” for October 14, 2014. (Original request was approved for two days of “AWOP” for October 9 & 10, 2014.)
- C. Recommend for approval employment of Denise Weidman as a part-time custodian (subject to assignment), at an hourly rate of \$10.18 (4 hours per day, 2nd shift), pending receipt of all required documentation.
- D. Recommend for approval employment of Amanda Brandt as a full-time custodian (subject to assignment) at an hourly rate of \$10.18 (8 hours per day, 2nd shift), pending receipt of all required documentation.
- E. Recommend for approval the following individuals for extra-curricular positions for the 2015 Spring Musical:
 - Musical Director – Tara Lutz
 - Musical Set/Stage – David Fair
 - Musical Orch/Choral Director – David Fair
 - Musical Vocal Music Director – Melodie Fair
 - Rehearsal Accompanist – Melodie Fair
- F. Recommend for approval a conference request from Dr. Stauffer to travel and attend the 2014 Curriculum Coordinators Fall Retreat in Baltimore, MD, October 1-3, 2014. (Costs to the District are approximately \$950.)
- G. Recommend for approval a trip request from David & Melodie Fair and the HS Band and Chorus to travel and compete/perform at Six Flags, Jackson, NJ, May 8, 2015. (Costs to the District are for substitute teachers.)
- H. Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):
 - 1. Jennifer Lovell – Instructional Asst./Secretarial sub
 - 2. Carrie Brightbill – Cafeteria sub
 - 3. Jennifer Behney – Elem. K-6, English 7-12
 - 4. Megan Miller – Grades PK-4
 - 5. Crystal Zerbe – Math
 - 6. Karissa Yoders – Elem. K-6, Early Childhood N-3
 - 7. Victor DePicciotto – IU sub, all areas
 - 8. Lorie Lowe – IU sub, all areas
 - 9. Melanie Burkhart – IU sub, all areas
 - 10. Mitchell Tyre – IU sub, all areas
 - 11. Elizabeth May – IU sub, all areas

General Services Committee – Mr. Scott Houtz, Chair

The Board reviewed and discussed the following item:

- A. Recommend for approval authorizing the administration to proceed with replacing the air separator at the High School through A.H. Moyer at a cost not to exceed \$10,000. (This project will be funded through the Capital Reserve account.)

Finance Committee – Mr. Carrie Boyer, Chair

The Board reviewed and discussed the following items, noting correction to *Item, A*:

- A. Recommend for approval payment of bills as found listed and attached to the September 8, 2014 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$973,737.83
Construction Fund payments in the amount of	\$29,044.36
Cafeteria Fund payments in the amount of	\$9,833.11
Debt Service	\$9,449.04
Capital Reserve Fund	\$50,490.50

- B. Recommend for approval a contract with Schaefferstown EMS in the amount of \$9,125 for the instructor costs related to the EMT class.

All Non-Action items will be Consent Items on the agenda of September 15, 2014.

Superintendent's Report

- A. District Goals

Dr. Zuilkoski shared the District Goals for 2014-2015, noting they will be posted on the ELCO website.

- Goal #1 – Technology Integration Initiative
- Goal #2 – Timely and Relevant Communication
- Goal #3 – Increased Connections With Students

- B. Congratulations to Dr. Holly Harnly!

Dr. Zuilkoski extended congratulations to Holly Harnly, one of our Speech & Language teachers for the District, on receiving her Doctorate.

Dr. Zuilkoski made the following announcements regarding upcoming dates:

Upcoming dates:

- September 15, 2014 – Regular Board of Education Meeting
- September 22-27 – Homecoming Week Activities
 - September 23, 2014 – 7:00 p.m. – Powder-puff Football Game
 - September 26, 2014 – 7:00 to 10:00 pm – Homecoming Football Game
 - September 27, 2014 – Homecoming Dance
- September 30, 2014 – PA Basic Ed Funding Video Conference at IU 13, 7:00 to 8:30 p.m.
- October 21-24, 2014 – PASA-PSBA School Leadership Conference in Hershey

Public Comments – Items On/Off the Agenda

Comments/concerns were made by the following individual:

1. Jocelyn Stahl – addressed the Board on items previously presented on school performance and dual enrollment data.

Old Business

No Old Business was reported.

New Business

No New Business was reported.

President Moll announced the Board would meet in an Executive Session beginning at 6:45 p.m., following tonight's meeting to discuss legal matters.

Adjournment

On a motion by Mr. Bernard, seconded by Mr. Houtz and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:28 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary

Next School Board Meeting – September 15, 2014