

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

September 15, 2014

The Regular Board of Education Meeting was called to order by President Moll at 6:05 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President, Leon Moll presiding and leading the Opening Exercises.

A "Moment of Silence" was observed for a family of the district who were involved in an accident, as well as Mr. Ernie Risser who recently passed away.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer and Mrs. Souders; and Messrs. Bernard, Houtz, Kahl, Mark and Moll. Absent from the meeting were Mrs. Walck and Mr. Gardener. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, Mr. Cascarino, Mrs. Shoemaker, Mr. Sweger, Mrs. Kassay, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch and Mrs. Kunkelman; Gloria Hill - Board Secretary; a reporter from the Lebanon Daily News; Laura LeBeau from WLBR; two community members; and one faculty member.

Board President Communications

1. The Board met in an Executive Session at 5:00 p.m., September 15, 2014, to discuss legal and personnel matters.

On a motion by Mr. Moll, seconded by Mr. Bernard and approved by voice vote, all voting Aye, the Board appointed Board Secretary, Gloria Hill, as the designated voter on behalf of the Board, to cast the Board's vote for PSBA offices.

Mr. Moll asked for a voice vote for the following offices and candidates for the PSBA election:

Kathy K. Swope – President-elect (7 Aye votes)
~~Charles H. Ballard – President-elect~~
Mark B. Miller – Vice President
Otto W. Voit III – Treasurer
Daniel J. O'Keefe – At-Large Representative

With a unanimous voice vote for the office of President-elect, Mr. Moll asked for a motion to cast the ballot as listed. Motion was made by Mr. Kahl, seconded by Mrs. Boyer and approved by a voice vote, all voting Aye, the Board approved the Board Secretary to cast the vote as designated:

Kathy K. Swope – President-elect
Mark B. Miller – Vice President
Otto W. Voit III – Treasurer
Daniel J. O'Keefe – At-Large Representative

Student Council Report – Hannah Kercher, Student Council President

Hannah reported for the Student Council on upcoming events at the High School; Homecoming with the theme "A Knight To Remember"; Haunted Hallways.

Public Comments – Items On the Agenda

1. Tom Noone – General Services item on the agenda regarding the repair and replacement of the roof on the Myerstown Elementary School; and potential sale of Myerstown Elementary School.
2. Jocelyn Stahl – Myerstown Elementary School repairs and sale.

3. Greg Underkoffler – Money received currently for the rent/lease of Myerstown Elementary.
4. Laura LeBeau – Sale of Myerstown Elementary School

Discussion took place between Board Members and those attending the meeting. All questions and concerns expressed during Public Comments - Items On the Agenda, were addressed.

On a motion by Mr. Mark, seconded by Mr. Bernard and approved by voice vote, all voting Aye, the Minutes of 08-11-14 and 09-08-14 were approved.

On a motion by Mrs. Boyer, seconded by Mr. Mark and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 08-31-14.

CONSENT ITEMS (Items discussed 09-08-14) – Mr. Brandon Bernard

On a motion by Mr. Bernard, seconded by Mrs. Boyer and approved by voice vote, all voting Aye, ALL Consent Items were approved:

Personnel Committee

- A. Approved the Professional Staff Handbook. (Board Attachment)
- B. Approved the following leave requests:
 1. Nickolas Hain, custodian – for an approximate period of six weeks beginning September 18, 2014 to October 27, 2014.
 2. Lauren Panza, elementary Art teacher – for a period of twelve weeks beginning approximately December 2, 2014 through March 2, 2015.
 3. Meghan Boyer, 3rd grade teacher – one additional day of “Absence Without Pay” for October 14, 2014. (Original request was approved for two days of “AWOP” for October 9 & 10, 2014.)
- C. Approved employment of Denise Weidman as a part-time custodian (subject to assignment), at an hourly rate of \$10.18 (4 hours per day, 2nd shift), pending receipt of all required documentation.
- D. Approved employment of Amanda Brandt as a full-time custodian (subject to assignment) at an hourly rate of \$10.18 (8 hours per day, 2nd shift), pending receipt of all required documentation.
- E. Approved the following individuals for extra-curricular positions for the 2015 Spring Musical:
 - Musical Director – Tara Lutz
 - Musical Set/Stage – David Fair
 - Musical Orch/Choral Director – David Fair
 - Musical Vocal Music Director – Melodie Fair
 - Rehearsal Accompanist – Melodie Fair
- F. Approved a conference request from Dr. Stauffer to travel and attend the 2014 Curriculum Coordinators Fall Retreat in Baltimore, MD, October 1-3, 2014. (Costs to the District are approximately \$950.)
- G. Approved a trip request from David & Melodie Fair and the HS Band and Chorus to travel and compete/perform at Six Flags, Jackson, NJ, May 8, 2015. (Costs to the District are for substitute teachers.)
- H. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):
 1. Jennifer Lovell – Instructional Asst./Secretarial sub
 2. Carrie Brightbill – Cafeteria sub
 3. Jennifer Behney – Elem. K-6, English 7-12
 4. Megan Miller – Grades PK-4
 5. Crystal Zerbe – Math
 6. Karissa Yoders – Elem. K-6, Early Childhood N-3
 7. Victor DePicciotto – IU sub, all areas
 8. Lorie Lowe – IU sub, all areas

9. Melanie Burkhart – IU sub, all areas
10. Mitchell Tyre – IU sub, all areas
11. Elizabeth May – IU sub, all areas

General Services Committee

- A. Approved authorizing the administration to proceed with replacing the air separator at the High School through A.H. Moyer at a cost not to exceed \$10,000. (This project will be funded through the Capital Reserve account.)

Finance Committee

- A. Approved payment of bills as found listed and attached to the September 8, 2014 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$973,737.83
Construction Fund payments in the amount of	\$29,044.36
Cafeteria Fund payments in the amount of	\$9,833.11
Debt Service	\$9,449.04
Capital Reserve Fund	\$50,490.50

- B. Approved a contract with Schaefferstown EMS in the amount of \$9,125 for the instructor costs related to the EMT class.

NON-CONSENT ITEMS

Personnel Committee – Mr. Jack Kahl, Acting Chair

On a motion by Mr. Kahl, seconded by Mr. Houtz and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved the employment of Cheryl Szynal as a Personal Care Assistant at an hourly rate of \$10.78 (6.5 hours/day – subject to assignment), pending receipt of all required documentation.**

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):**

1. **Ann Kauffman – Secretarial**
2. **Danielle Zeamer – Health & Phys. Ed. K-12**
3. **Ashley Lynch – Music PK-12**

On a motion by Mr. Kahl, seconded by Mr. Houtz and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved the following leave request:**

1. **Karen Bohannon, IS head custodian– beginning September 29, 2014 for approximately two weeks.**

General Services Committee – Mr. Scott Houtz, Chair

On a motion by Mr. Houtz, seconded by Mrs. Boyer and approved by voice vote, 5 Ayes and 2 NO votes by Mr. Bernard and Mr. Kahl, Item A was approved:

- A. Approved a contract with Tremco to repair and replace the roof at Myerstown Elementary School at a cost of \$183,397.30. (This project will be funded through the Capital Reserve account.)**

Finance Committee – Mrs. Carrie Boyer, Chair

On a motion by Mrs. Boyer, seconded by Mr. Bernard and approved by voice vote all voting Aye, Item A was approved:

A. Approved Resolution #09-15-14-I, authorizing the Board President and Business Manager to sign any documents on behalf of the District in accordance with the sales agreement for Schaefferstown Elementary School, effective September 15, 2014. (Board Attachment)

Superintendent's Report

Dr. Zuilkoski introduced Mr. Gerhart and Ms. Haas who presented information on the orientation programs occurring at the Middle School and High School. This is the first year for the WEB (Where Everyone Belongs) program at the Middle School and the LINK Crew at the High School, which is a transitioning program for 6th grade and 9th grade students. Lisa Fulton, MS Guidance Counselor, also shared details on the program and the success they've experienced with the start of school. WEB and LINK Crew will continue throughout the year to provide support for a successful transition to both 6th grade and 9th grade students.

Dr. Zuilkoski thanked the counselors for their efforts by providing a great and positive experience for students involved in the program.

The program was given high praise by both a board member and community member.

Dr. Zuilkoski shared AP information in response to a parent concern made at a previous board meeting. The information compiled will be made available to the board and parent by Ms. Haas, High School Principal.

Upcoming dates/information:

- September 22-27 – Homecoming Week Activities
 - September 23, 2014 – 7:00 p.m. – Powder-puff Football Game
 - September 25, 2014 – Hall of Fame Dinner
 - September 26, 2014 – 7:00 to 10:00 pm – Homecoming Football Game
 - September 27, 2014 – Homecoming Dance
- September 30, 2014 – PA Basic Ed Funding Video Conference at IU 13, 7:00 to 8:30 p.m.
- October 21-24, 2014 – PASA-PSBA School Leadership Conference in Hershey

Public Comments – Items On/Off the Agenda

1. Laura LeBeau, WLBR – inquired about the new bus system implemented this school year.

Old Business

No Old Business was reported.

New Business

Mrs. Boyer – will provide a link with the board concerning family in need.

Mr. Moll – shared with the board numerous ELCO grads that were recently recognized for their accomplishments in collegiate sports, band, etc. (Tyler George, Jacob Bernat, Jared Bomba, Kendra Moll).

Adjournment

On a motion by Mr. Houtz, seconded by Mr. Bernard and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 7:16 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary