

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting
ELCO High School Library

October 6, 2014

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Leon Moll at 6:06 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Session in the ELCO High School Library with President Moll presiding and Scott Houtz leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, and Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Mark and Moll. Absent from the meeting was Mr. Kahl. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, Mr. Cascarino, Mrs. Shoemaker, Mr. Sweger, Mrs. Kassay, Mr. Rohrbaugh, Mr. Boltz, Mrs. Kunkelman, Mr. Dresch; Gloria Hill, Board Secretary; one faculty member; two community members; and one reporter, Laura LeBeau of WLBR.

Board President Communications

President Moll announced the Board met in an Executive Session prior to the Committee-of-the-Whole Board Meeting at 5:30 p.m., October 6, 2014, to discuss personnel matters.

Public Comments – Items On the Agenda

No comments made.

ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved a change in employment status for Barbara Semzock *from* cafeteria substitute *to* part-time cafeteria employee (with initial assignment at the high school), retroactive to August 20, 2014 at an hourly rate of \$9.25 (4.75 hrs/day).**

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved a request from Vicki Carpenter, HS Administrative Asst., for three (3) days of “Absence Without Pay” to occur October 22-24, 2014.**

On a motion by Mr. Gardener, seconded by Mr. Houtz and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved a “Letter of Retirement” from Judith Coble, part-time custodian, retroactive to September 30, 2014.**

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by voice vote, all voting Aye, Item C was approved:

- D. Approved employment of Lisa Oxenreider as a full-time custodian (subject to assignment) to begin on or about October 7, 2014 at an hourly rate of \$10.18 (8 hours/day) pending receipt of all required documentation.**

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved Lisa Kercher as Middle School Quiz Bowl Advisor for the 2014-2015 school year.**

NON-ACTION ITEMSPersonnel Committee – Mr. Edward Gardener, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval a conference request from Dr. Zuilkoski, to travel and attend the 2014 Superintendents' Fall Study Council/ASCD Leadership Conference, October 30-November 2, 2014 in Orlando, FL. (Cost to the District is approximately \$1,300, which has been budgeted.)
- B. Recommend for approval travel/trip requests as listed:
1. Student Council Advisors - David Fair (HS) and Juliette DeVore (MS), and student council reps (both MS & HS) to attend the State Student Council Conference in Altoona, PA, November 6 & 7, 2014. (Costs to the District are for subs and fuel for the school van; all other costs are covered by Student Council funds.)
 2. MS administrator and teachers (Mr. Underkoffler, Mr. Bicher, Ms. Miller and Mrs. Whitmoyer), and 40, 8th grade middle school students, to travel to Williamsburg, VA, May 6-8, 2015. (Costs to the District are for substitutes only.)
- C. Recommend for approval revisions to the Act 93 Agreement. (Board Attachment)
- D. Recommend for approval the following leave request:
1. Juliette DeVore, MS Computer/Keyboarding teacher – for a period of twelve weeks beginning approximately February 16, 2015 with a return date of approximately May 11, 2015.
- E. Recommend for approval the 2014-2015 winter sports coaches as listed:
- | | | |
|-------------------|---|--|
| Boys Basketball: | Head Varsity Coach
Asst. Varsity Coach
JH Asst. Coaches
Varsity Vol. Coaches | Brad Conners
Todd Stoops
Joe Kirsch, Wes Soto
Doug Strickler, Darrin Bossert,
Lyn Schaeffer, Craig Soden |
| Girls Basketball: | Head Varsity Coach
Asst. Varsity Coach
JH Asst. Coaches
Varsity Vol. Coaches | Ashli Shay
Earl Thomas Jr.
Karl Keath, Mark Silcox
Harold Hagg, Travis Young, Fritz Firestine,
Derek Fulk, Jen Bossert |
| Wrestling: | Head Varsity Coach
Asst. Varsity Coach
JH Asst. Coaches
Varsity Vol. Coaches | Chad Miller
Derek Thomas
Dave Ziegler, Chris Longstaff
Craig Ziegler, Jake Walmer, Dakota Black,
Mike Puglio |
| Bowling: | Head Varsity Coach
Varsity Vol. Coach | Mike Rittle
Michael Stone |
| Indoor Track: | Head Varsity Coach
Varsity Asst. Coach | Robert Miller
Mitch Davis |
| Cheerleading: | Head Varsity Coach
Varsity Asst. Coach
JH Asst. Coach
Varsity Vol. Coaches | Ashley Huttenstine
Alysha Burkholder
Vanessa Risser
Beth Helsel, Lisa Fulton |
- F. Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):

1. Wendy Asper – Custodial sub
2. Christopher Eby – Custodial sub
3. Sara Jackson – Music K-12
4. Katie Doughty – Grades PK-4
5. Megan Roda – Grades PK-4

General Services Committee – Mr. Scott Houtz, Chair

The Board reviewed and discussed the following item:

- A. Recommend for approval a Use of Facilities request from Dennis Morgan, ELCO softball coach, using the high school gymnasium to hold Open Gym for softball on Sunday afternoons January 11, 18, 25, February 1, 8, 15, 22, 2015. Setup will occur at 12:30 p.m., to be held from 1:00 to 3:30 p.m.
- B. Recommend for approval a contract with W. J. Strickler Signs to replace and install new signage on the High School, Middle School, and Intermediate School campus at a cost of \$42,879. (This project will be funded through the Capital Reserve account.)
- C. Recommend for approval the disposal of obsolete maintenance equipment at a value of approximately \$1,000.00. (Items include wood lathes, vertical band saw, jig saw, kiln and floor scrubber.)

Finance Committee – Mr. Carrie Boyer, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval the transfer from the General Fund to the Capital Reserve Fund in the amount of \$587,058.54 as a result of the proceeds from the sale of Schaefferstown Elementary School.
- B. Recommend for approval a grant from Mid-Atlantic Dairy Association in the amount of \$6,400.00 with the Food Services Department. (Board Attachment)
- C. Recommend for approval payment of bills as found listed and attached to the October 6, 2014 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$2,471,561.53
Construction Fund payments in the amount of	\$185.44
Cafeteria Fund payments in the amount of	\$92,016.27
Debt Service	\$7,559.21
Capital Reserve Fund	\$42,447.00

All Non-Action items will be Consent Items on the agenda of October 20, 2014.

Superintendent's Report

Dr. Zuilkoski shared information on the following items:

- A. Release date to the public of School Performance Profile information
- B. Campaign for Fair Education Funding

Dr. Zuilkoski made the following announcements regarding upcoming dates:

Upcoming dates:

- October 10, 2014 – NO SCHOOL, In-service Day
- October 13, 2014 – NO SCHOOL, Columbus Day Observance
- October 21-24, 2014 – PASA-PSBA School Leadership Conference in Hershey
- October 30, 2014 – End of first Marking Period

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

No Old Business was reported.

New Business

Community resident, Jocelyn Stahl shared information on her son, Christian, an ELCO junior, and the project he is involved with - Lancaster County for Needy. This program distributes meals to the needy on Christmas Eve in Lancaster County, and Christian is currently working to bring the program to Lebanon County. Mrs. Stahl concluded by thanking the District for their support. Dr. Zuilkoski informed the Board and those in attendance that information is posted on the District website under News & Announcements.

Adjournment

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:20 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary

Next School Board Meeting – October 20, 2014