

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting
ELCO High School Library

November 3, 2014

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Leon Moll at 6:00 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Session in the ELCO High School Library with President Moll presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Souders, Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark and Moll. Absent from the meeting was Mrs. Boyer. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, Mr. Cascarino, Mrs. Shoemaker, Mr. Sweger, Mrs. Kassay, Mr. Rohrbaugh, Mr. Boltz, Mrs. Kunkelman, Mr. Dresch; Gloria Hill, Board Secretary; three faculty members; and one reporter, Laura LeBeau of WLBR.

Board President Communications

No communications were reported.

Public Comments – Items On the Agenda

No comments made.

Personnel Committee – Mr. Edward Gardener, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval a “Letter of Resignation” from Mellony Templin, high school cafeteria employee, effective October 17, 2014.
- B. Recommend for approval accepting a “Letter of Retirement” from Harry Bottomstone, part-time custodian, effective November 7, 2014.
- C. Recommend for approval a change in employment status for the following employees:
 1. David Rhoads *from* 2nd shift custodian *to* Head Custodian (subject to assignment) at an hourly rate of \$11.18, effective November 17, 2014.
 2. Carrie Brightbill *from* cafeteria substitute *to* part-time cafeteria employee (subject to assignment) at an hourly rate of \$9.25 (4 hrs./day), effective October 27, 2014.
 3. Barbara Semzock *from* cafeteria employee working 4.75 hours per day *to* cafeteria employee working 5 hours per day, no adjustment in hourly rate, effective October 27, 2014.
- D. Recommend for approval the employment of Lorrie Raihl as a part-time custodian (subject to assignment), at an hourly rate of \$10.18 (4 hrs./day, 189 days per year – prorated for the 14-15 school yr.), pending receipt of all required documentation/clearances.
- E. Recommend for approval a travel/trip request for Craig DeVore, Middle School Band instructor, to travel and attend the 2014 Midwest Clinic Music Conference in Chicago, IL, December 17-19, 2014. (Cost to the District has been budgeted.)
- F. Recommend for approval a travel/trip request for Paul Dissinger (HS teacher), chaperones, and high school students to travel and tour New York City, NY, Saturday, March 28, 2015. (There is no cost to the District.)

- G. Recommend for approval Michael Puglio as a volunteer wrestling coach for the 2014-2015 winter season.
- H. Recommend for approval the remainder of the 2015 Spring Musical staff as listed (NOTE – approval of initial positions took place September, 2014):
- | | |
|------------------------|---|
| Musical Choreographers | Katie Kokan & Ashley Huttenstine (split salary 50/50) |
| Musical Costume Design | Michelle Baker |
- I. Recommend for approval a leave request from Angela Rodriguez, 1st grade teacher, for a period of six to eight weeks beginning approximately April 23, 2015.
- J. Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances):
1. David Umberger – custodial sub
 2. Danette Ocker – cafeteria sub
 3. Wayne Oellig – IU sub, all areas
 4. Emily Reppert – IU sub, all areas
 5. Ann Kauffman – IU sub, all areas
 6. Amanda Miller – Art PK-12
 7. Nicole Schneider – Grades PK-4

Curriculum Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following item:

- A. Recommend for approval a request from Ashley Huttenstine, high school Chemistry teacher, to survey students in her Chemistry classes as part of her Master’s program at LVC. (NOTE: IRB (Instructional Review Board) approval has been received.)

General Services Committee – Mr. Scott Houtz, Chair

The Board reviewed and discussed the following item:

- A. Recommend for approval a Use of Facilities request from Chris Weidner (varsity baseball coach), for use of the high school gym to hold Open Gym for baseball on Sunday afternoons from 4:00 p.m. to 6:00 p.m., January 4, 11, 18, 25, February 1, 8, 15, 22, 2015.

Finance Committee – Mr. Jack Kahl, Acting Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval payment of bills as found listed and attached to the November 3, 2014 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,256,784.43
Construction Fund payments in the amount of	\$17,304.91
Cafeteria Fund payments in the amount of	\$116,497.14
Debt Service	\$12,501.09
Capital Reserve Fund	\$0.00

- B. Recommend for approval the Middle School and High School Student Activity Accounts for quarter ending September 30, 2014. (Board Attachment)
- C. Recommend for approval a new account to the High School Activity Fund, Ski and Snowboard Club, noting that the required by-laws and list of officers has been submitted.

All items will be Consent Items on the agenda of November 10, 2014.

Superintendent's Report

The Board reviewed and discussed the following item:

- A. Recommend for approval the 2015-2018 Comprehensive Plan. (This document was posted on the ELCO website for public viewing as of October 8, 2014.)

Dr. Zuilkoski announced upcoming dates as follows:

Upcoming dates:

- Teacher In-Service – November 7, 2014 (NO Students)
- Parent/Teacher Conferences – November 24-25, 2014 (NO Students)
- Teacher In-Service (Exchange Day) – November 26, 2014 (NO Students)
- Thanksgiving Break – November 27 – December 1, 2014

Re-Organization and Regular Board of Education Meeting – Tuesday, December 2, 2014

Gloria Hill, Board Secretary, made the following announcement:

Announcement:

All Board members - please review the packet of information placed at your seat from PSBA and complete and return the form, Business Travel Accident Insurance Beneficiary, to Gloria by November 10th.

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

Mrs. Souders inquired about information from the recent PSBA Conference in Hershey. Mr. Houtz stated the conference sessions were excellent and will share information with Mrs. Souders.

Mrs. Souders - Congratulations to the fall athletic teams!

Mrs. Souders - invitation sent via email for the upcoming Tri-M Induction.

New Business

No New Business was reported.

Adjournment

On a motion by Mr. Gardener, seconded by Mr. Houtz and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:13 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary

Next School Board Meeting – November 10, 2014