

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Re-Organization
&
Regular Board of Education Meeting
ELCO High School Library

December 2, 2014

The Regular Board of Education Meeting was called to order by President Moll at 6:03 p.m.

The Eastern Lebanon County School Board met in a Re-Organization and Regular Session in the ELCO High School Library with President, Leon Moll presiding and leading the Opening Exercises.

Students of the Month - presented by Mr. Scott Houtz

Intermediate School – Lucy Bickel & Harshaan Grewal (Mrs. Lindsey Hibshman’s 5th grade class)
Middle School – *Elizabeth Hower & Samuel Buckwalter
High School – Andria Harpold & Jonathan Miranda

*Designates student unable to attend who will be recognized at the January 12, 2015 meeting.

Students were recognized and congratulated by their respective principal for their accomplishments and were presented with a plaque by Mr. Houtz. President Moll commented on the student’s future aspirations and thanked parents for their support, as well as Mrs. Hibshman for attending in support of her 5th grade students.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders and Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark and Moll. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, ~~Mr. Casarino~~, Mrs. Shoemaker, Mr. Sweger, Mrs. Kassay, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch and Mrs. Kunkelman; Gloria Hill - Board Secretary; two community members; nine faculty/staff members and one community member.

Student Council Report – Hannah Kercher

Student Council President, Hannah Kercher, reported on the following events/activities: Holiday Fun Day and Pep Rally to be held on December 23; January will be the fundraiser “Pennies for Patients”.

1:1 iPad Initiative – presented by Mr. Craig DeVore, Mr. Travis Bicher and Middle School students

Mr. DeVore and several students participating in the 1:1 initiative demonstrated the use of the program and software, which is being implemented this year. Two 8th grade band students demonstrated the use of Smart Music (software being used on the iPad) by playing their instruments. Those in attendance were able see the actual music being played and the results of their practice session. The software gives students the ability to practice at home without a director/teacher, and then send/submit the practice session to the teacher for feedback. It also allows the student to self assess and/or group assess their rehearsal sessions. Mr. DeVore has access to evaluate, listen, and grade from anywhere outside the classroom. The two students that demonstrated a practice session, as well as a third student, expressed positive opinions on the use of the iPad and program.

Mr. Bicher and two of his 7th grade Social Studies students also presented information and demonstrated the software being implemented in class. Both teacher and students were very excited about the program, as seen throughout their presentation. Mr. Bicher stated the program extends teaching time and produces accountability and trust allowing students to prepare and study prior to actual class time, which permits the teacher to get right into the lesson and follow-up. Mr. Bicher emphasized students have become more engaged in learning through the iPad program.

Re-Organization of Board

Appointment of Temporary President

Mr. Gardener nominated Mrs. Boyer as Temporary President. With only one nomination for Temporary President, Mr. Moll stated Mrs. Boyer was appointed by unanimous consent or acclamation to serve as Temporary President for the purpose of Re-Organization.

Election of Officers

Mr. Gardener nominated Mr. Bernard for the office of Board President. Mr. Moll moved to close the nominations, seconded by Mr. Gardener and approved by Voice vote all voting Aye. Therefore, with no other nominations, Mr. Bernard was elected to the office of President by unanimous consent or acclamation.

Newly elected President Bernard assumed the chair.

Mr. Bernard thanked the members of the board for their vote of confidence and support.

Mr. Gardener nominated Mrs. Boyer for the office of Vice President. Mr. Kahl moved to close the nominations, seconded by Mr. Mark and approved by Voice vote, all voting Aye. Therefore, with no other nominations, Mrs. Boyer was elected to the office of Vice President by unanimous consent or acclamation.

Mrs. Boyer assumed her seat as Vice President and in doing so resigned as Board Treasurer.

A motion to accept her resignation was made by Mr. Kahl, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Mrs. Boyer’s resignation as Board Treasurer was accepted.

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item A was approved:

A. Established of rules of operation:

“That we, the Eastern Lebanon County School Board, adopt operational procedures and rules as outlined in the district policy manual and affirm that we will comply with Act 92 of 1998 (The Sunshine Act).”

On a motion by Mrs. Boyer, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Item B was approved:

B. Adopted the following schedule of meeting dates for board meetings for the 2015 calendar year.

EASTERN LEBANON COUNTY SCHOOL DISTRICT
2015 CALENDAR OF BOARD MEETINGS

<u>Committee-of-the-Whole & General Purposes</u>	<u>Regular Board of Education Meetings</u> December 2, 2014 (Re-Organization)
January 5, 2015	January 12, 2015
February 2, 2015	February 9, 2015
March 2, 2015	March 9, 2015
NO Committee Mtg.	April 13, 2015
May 4, 2015	May 11, 2015
June 1, 2015	June 8, 2015
NO Committee Mtg.	July 13, 2015
NO Committee Mtg.	August 10, 2015
September 8, 2015 (Tuesday)	September 14, 2015
October 5, 2015	October 19, 2015 (3rd Monday)
November 2, 2015	November 9, 2015
NO Committee Mtg.	December 1, 2015 – Tuesday (Re-Organization)

According to the adopted policies of the Board of School Directors, Committee-of-the-Whole Meetings and for general purposes are held on the first Monday of each month and Regular Board Meetings are held on the second Monday of each month. All meetings are held in the Eastern Lebanon County High

School Library, 180 ELCO Drive, Myerstown, PA, beginning at 6:00 pm, subject to change by action of the Board of School Directors, in advance, with proper notice and legal advertising. Special Board Meetings may be scheduled as provided by the School Laws of Pennsylvania. (COMMITTEE MEETINGS ARE HELD AT 5:00 PM, PRIOR TO THE BOARD MEETINGS.)

President Bernard made the following appointments:

C. Appointed Board Committees and Chairs:

- Personnel: Chair - Mr. Gardener; Members - Mr. Moll, Mrs. Boyer, Mr. Houtz
- Curriculum: Chair - Mrs. Souders; Members - Mrs. Walck, Mr. Kahl, Mr. Mark
- General Services: Chair - Mr. Moll; Members - Mrs. Boyer, Mrs. Souders, Mr. Kahl
- Finance: Chair - Mr. Houtz; Members - Mr. Gardener, Mrs. Walck, Mr. Kahl
- Technology: Chair - Mr. Mark; Members - Mr. Moll, Mr. Gardener, Mr. Houtz

D. Appointed a representative and alternate to the Lebanon County Career & Technology Center (3-year term Dec. 2014-Dec. 2017) - *Mr. Houtz, Representative; Mrs. Boyer, Alternate.*

E. Appointed a representative and alternate to the Lebanon County Earned Income Tax Bureau - *Mr. Mark, Representative; Mr. Bernard, Alternate.*

F. Appointed a representative and alternate to the Lebanon County Tax Collection Committee - *Mr. Mark, Representative; Mr. Bernard, Alternate.*

G. Appointed a representative to the Harrisburg Area Community College Advisory Council (Lebanon Campus) - *Mr. Kahl.*

H. Appointed a representative to the PA School Board Legislative Committee - *Mrs. Walck.*

I. Appoint a representative to the Ad Hoc Policy Committee - *Mrs. Walck.*

A motion was made to open the floor for nominations for the office of Treasurer. Mr. Gardener nominated Mr. Houtz. Mr. Bernard moved to closed the nominations, seconded by Mr. Moll.

On a motion by Mrs. Boyer, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Mr. Scott Houtz was elected unanimously to serve as Treasurer until June 30, 2015.

Board President Communications

President Bernard shared that the Board met in an Executive Session at 5:45, December 2, 2014 following the Finance Committee Meeting, to discuss legal and personnel matters.

Written Request to Address the Board

1. Jen Bentley - Safety in the school, allergies, and bus scanning cards

Concerns were expressed by Ms. Bentley with responses given by Mr. Bernard, Mr. Rohrbaugh, and Dr. Zuilkoski.

Public Comments - Items On the Agenda

No comments were made.

On a motion by Mr. Gardener, seconded by Mr. Houtz and approved by Voice vote, all voting Aye, the Minutes of 11-10-14 were approved.

ALL ITEMS ARE ACTION ITEMS

Personnel Committee

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a change in employment status for Deborah Snyder *from* cafeteria employee *to* Head Cook at the High School at an hourly rate of \$14.25, retroactive to August 18, 2014.

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved the employment of the following individuals to begin on or about December 3, 2014 (pending receipt of all required documentation/clearances):
1. Brittany Ehrhart as a part-time custodian (subject to assignment), at an hourly rate of \$10.18 (4 hrs./day, 12-month position).
 2. Lawrence Noll as a full-time 2nd shift custodian (subject to assignment), at an hourly rate of \$10.18 (12-month position).

On a motion by Mr. Gardener, seconded by Mr. Houtz and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved the following travel/trip requests:
1. Chad Miller (Varsity Wrestling coach) and the varsity wrestling team to travel and participate in the Delco Duals Wrestling Tournament, December 27, 2014 at Academy Park High School, Sharon Hill, PA. The team will travel and stay overnight December 26, 2014. (There are no costs to the District.)
 2. Tara Lutz (musical director), students and staff of the high school musical, families and staff members to travel and participate in a Broadway workshop with professional actor/musician and see a Broadway musical in New York City, NY, May 16, 2015. (There are no costs to the District.)

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved a leave request from Jennifer Klinger, MS Language Arts teacher, for a period of six to eight weeks beginning approximately February 23, 2015.

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved the following individuals as volunteer coaches for Indoor Track and Field for the 2014-2015 winter sports season:
1. Holly Hartman
 2. Wyatt Hall

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item F was approved:

- F. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances):
1. Dennis Miller – custodial sub
 2. Kim Whitmoyer – cafeteria sub
 3. Rene' Kicklighter – Instructional Aide, 1:1 Aide, Secretarial
 4. Louise Cieselka – IU sub, all areas
 5. Joseph Eggert – IU sub, all areas
 6. Bonner Davis – IU sub, all areas
 7. Mark Mosley – IU sub, all areas

Finance Committee

On a motion by Mr. Houtz, seconded by Mr. Moll and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the December 2, 2014 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$2,083,179.58
Construction Fund payments in the amount of	\$477.27

Cafeteria Fund payments in the amount of	\$88,841.66
Debt Service	\$0.00
Capital Reserve Fund	\$5,252.57

On a motion by Mr. Houtz, seconded by Mrs. Walck and approved by Voice vote, all voting Aye, Item B was approved:

B. Approved the Audit Report for June 30, 2014 prepared by Trout, Ebersole and Groff.

Superintendent's Report

1. ID Badges – Mr. Rohrbaugh informed the Board of a letter and announcement that went out to all parents regarding the distribution of the new ID badges for students and the start of the program. The pilot group of buses and students will begin this week, followed by all other buses and students on December 15.
2. Upcoming Dates

Holiday Concerts:

- December 9 – 5th Grade Holiday Concert, 7:00 p.m. (IS)
- December 11 – MS Holiday Concert, 7:00 p.m. (HS auditorium)
- December 16 – 4th Grade Holiday Concert, 7:00 p.m. (IS)
- December 21 (Sunday) – HS Holiday Concert, 2:00 p.m. (HS auditorium)

Public Comments – Items On/Off the Agenda

1. Jen Bentley – Badge system for buses

Old Business

Mrs. Souders – stated the ELCO Idol was well done, and the Fall Play was superbly executed!

New Business

No New Business was reported.

Adjournment

On a motion by Mr. Moll, seconded by Mrs. Souders and approved by a voice vote, all voting Aye, President Bernard adjourned the meeting at 7:35 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary