

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
District Board Room  
Hybrid  
(In-person or via Zoom)

March 20, 2023

The Regular Board of Education Meeting was called to order by President, Tom Ferrari at 6:05 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session with President Ferrari presiding.

Mr. Ferrari noted the District is audio recording the meeting, which will be posted on the District website. Mr. Ferrari also inquired if anyone in attendance was recording the meeting. No one indicated recording the meeting.

A Moment of Silent Mediation was observed, which is optional for attendees.

The Pledge of Allegiance was led by Mrs. Bonnie Kantner.

#### Roll Call

Board Secretary, Gloria Hill, called the roll. The following members were present: Mrs. Kantner, Mrs. Moyer, Mrs. Noll and Ms. Schaeffer; and Messrs. Ferrari, Kahl, Kramer, Ondrusek, and Ziegler. Also in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Ms. Haas, Mr. Treese, Dr. Gerhart, Mrs. Hower, Mrs. Houck, Mr. Breeden, Mrs. Lutz, Mrs. Shoemaker, Mr. Sweigart, ~~Mrs. Himmelreich~~, Mr. Mealy, Mr. Miller, Mr. Boltz, Mr. Dresch, Gloria Hill, Board Secretary; William Zee, School Solicitor; and faculty/staff and community residents (in-person and via Zoom).

#### Board President Communications

- Welcome to everyone attending.
- The Board met in an Executive Session on March 6, 2023, immediately following the adjournment of the Committee-of-the-Whole Meeting for the purpose of discussing matters involving confidential student matters protected by law.
- The Board met in an Executive Session at 5:00pm, March 20, 2023, for the purpose of discussing matters involving confidential student matters protected by law.
- The Board will meet in an Executive Session on Tuesday, April 11, 2023, for the purpose of discussing involving confidential student matters protected by law.
- Reminder to board members to return Statement of Financial Interest forms to Mrs. Hill by May 1, 2023.

#### Student Council Report

- Ciarra Rosenberg, Student Council President, reported on the following activities:
  - Lawn Lunch & Talent Show to be held the end of May
  - Officer elections

#### Students of the Month

- Fort Zeller, 2<sup>nd</sup> Grade – Paisley Gahres (Mrs. Kane's class) and Cole Pond (\*Mrs. Eshleman's class)
- Jackson, 2<sup>nd</sup> Grade – Jayce Finkey (\*Mrs. Pfautz's class) and Skye Long (\*Mrs. Rodriguez's class)
- Intermediate School – Nairielys Olivero Rodriguez and Quinn Wenger (\*Mrs. Reichard's class)

- Middle School – Brian Wolfe and Josephine Winters
- High School – Bogdan Dribnokhod, Sophia Irvin, and Emily Miller (CTC – Elec. Mech.)

Students of the Month were introduced by their respective principal highlighting each student's favorite things, fun facts, most memorable school experience, favorite quotes, and future plans. Students received a certificate of recognition from board member, Mrs. Bonnie Kantner.

On behalf of the School Board, Mr. Ferrari congratulated the students and thanked parents, family members, and teachers for their support.

\*Teachers in attendance.

The Board took a brief recess at 6:39 PM, allowing students and parents attending the recognition of Students of the Month the opportunity to exit the meeting prior to the business meeting.

The Board Meeting reconvened at 6:43 PM.

#### Public Comments – Items On the Agenda

- No comments were made.

#### Approval of Minutes

Minutes were separated for individual motions and votes.

On a motion by Mr. Ferrari, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Minutes of 02-21-2023 were approved.

On a motion by Mr. Ferrari, seconded by Mrs. Noll and approved by Voice vote, all voting Aye, the Minutes of 03-06-2023 were approved.

#### Approval of Treasurer's Report

On a motion by Mr. Kramer, seconded by Ms. Schaeffer and approved by Voice vote, all voting Aye, the Treasurer's Report of 02-28-2023 was approved.

#### CONSENT ITEMS (items discussed 03-06-2023)

On a motion by Mr. Kahl, seconded by Ms. Schaeffer and approved by Voice vote, all voting Aye, Consent Items were approved:

#### Curriculum Committee

- A. Approved the ELCO Chapter 339 Plan (K-12 Guidance Plan) as required by Chapter 339 Vocational Education.

*Background: The Chapter 339 Plan outlines a comprehensive, sequential program of counseling services for all students in grades Kindergarten through 12<sup>th</sup> grade.*

#### NON-CONSENT Items for Approval

#### Personnel Committee –Mrs. Dotty Noll, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Noll, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, Personnel Committee Items A-M were approved:

- A. Approved an updated “Letter of Resignation” from Jessica Templin, High School Administrative Assistant, effective and retroactive to March 17, 2023.  
*Background: Original last day of employment was to be March 31, 2023, and was board approved March 6, 2023.*
- B. Approved a “Letter of Resignation” from Todd Gaffney, as the ELCO High School Varsity Golf Coach, effective March 17, 2023.
- C. Approved a “Letter of Resignation” from Holly Hartman, ELCO Junior High Cross Country Coach, effective March 8, 2023.
- D. Approved a “Letter of Resignation” from Todd Gaffney, Intermediate School Physical Education teacher, effective August 16, 2023.
- E. Approved a change in the employment status of Heidi Lamos *from* full-time Paraprofessional *to* full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.00, 7.5 hours/day (10-month position), effective March 20, 2023. Benefits will begin following the 60-day probationary period, beginning February 22, 2023.  
*Background: Position filled due to resignation.*
- F. Approved a change in the employment status of Maureen McGuire *from* full-time, 10-month Paraprofessional *to* full-time, 12-month High School Administrative Assistant, at an hourly rate of \$17.25, 7.5 hours/day, with applicable benefits, effective March 21, 2023.  
*Background: Position filled due to resignation.*
- G. Approved the following ELCO teachers to provide Extended School Year (ESY) services to students at their individual per diem hourly rate, during the period of June 12, 2023, through August 10, 2023, as listed:  
*Background: The District will be providing all ESY services to students attending District-operated special education programming during Summer 2023.*
- |                 |                   |                  |
|-----------------|-------------------|------------------|
| Madison Breiner | Robyn Wentzel     | Jennifer Lutz    |
| Melanie Haas    | Sara Shirato      | Megan Worley     |
| Tara Clauss     | Toni Mehaffey     | Jennifer Greene  |
| Ashley Titler   | Scott Easteadt    | Shanon Martin    |
| Christina Ulrey | Robin Anne Kimmey | Michele Angstadt |
- H. Approved a change in the employment status of Bruce Althouse Jr., *from* day-to-day substitute teacher *to* High School Special Education Teacher on a “Temporary Professional Contract” at a salary of Bachelor’s +24 – Step 7 (\$58,746), effective the 2023-2024 school year.  
*Background: Position filled due to retirement.*
- I. Approved the administrative transfer of Jennifer Martin *from* High School French teacher *to* Future Ready Facilitator, effective the start of the 2023-2024 school year, with no change in salary.  
*Background: This position has been budgeted.*
- J. Approved the employment of Amanda VanOverbeke on a “Temporary Professional Contract” as an Intermediate Autism Support teacher at ELCO Intermediate School, at a salary of Bachelor’s – Step 1 (\$52,314), effective the 2023-2024 school year, pending receipt of all required documentation, clearances, and disclosures.  
*Background: New position as part of the 2023-2024 budget. Due to the specialized nature of this position, Miss VanOverbeke will be participating in professional development throughout the summer months. The District will provide up to five days of paid professional development with compensation at the daily substitute rate.*
- K. Approved a trip/travel request from Mr. Bickel, Mrs. Showalter, and approximately 42 students, to travel to Washington, D.C., April 21, 2023.

*Background: Annual trip to tour the Library of Congress and Veterans History Office. Costs for the trip are budgeted.*

- L. Approved Liana Raihl as Head Cheerleading Coach for the 2023 Fall Sports Season.  
*Background: Position filled due to resignation.*
- M. Approved adding the following individuals to the ELCO Volunteer listing for the 2022-2023 school year, as listed (noting all required documentation, clearances, and trainings are on file):

Stephanie Wagner	Michele Spatz	Megan Klopp	Melanie Gogets	Theresa Bozman
Samantha Betz	Amanda Shirk	William Barshinger	Jodi Barshinger	Ashley Derolf
Kaitlyn Martin	Jennifer Pellicciotti	Kristina Orth-Leisey	Kristina Stover	Jessika Strunk
Diane Martin	Kiya Emerich	Hannah Walmer	Alexsandra Chobert	Colton Ocker
Leighanne Zimmerman				

Policy Committee – Mr. Howard Kramer, Chair

On a motion by Mr. Kramer, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the following new policy, 2<sup>nd</sup> Reading (Board Attachment):
1. Policy #715 - Commercial Advertising, Partnerships, Sponsorships, and Naming Rights

General Services Committee – Mr. David Ziegler, Chair

On a motion by Mr. Ziegler, seconded by Mr. Ondrusek and approved by Roll Call vote, 9-0, Item A was approved:

Roll Call:

Mr. Ziegler – Aye  
 Mr. Ondrusek – Aye  
 Ms. Schaeffer – Aye  
 Mrs. Noll – Aye  
 Mrs. Kantner – Aye  
 Mr. Kramer – Aye  
 Mrs. Moyer – Aye  
 Mr. Kahl – Aye  
 Mr. Ferrari – Aye

- A. Approved Resolution #03-20-2023-I, allowing the Business Manager to sign the application and manage access to PennDOT's Engineering and Construction Management System (ECMS).  
 (Board Attachment) (Roll Call Vote)  
*Background: As part of the road construction, access to this system is needed with a Business Partner ID (BPID) per the engineer. ECMS provides the security for ePermitting and many other PennDOT and Commonwealth systems and services.*

Finance Committee – Mr. Ray Ondrusek, Chair

Item D was separated for a Roll Call vote.

On a motion by Mr. Ondrusek, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, Finance Items A-C, were approved:

- A. Approved payment of bills as found listed and attached to the March 20, 2023, Board Agenda for payments made February 2023, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$3,223,354.96
Cafeteria Fund payments in the amount of	\$97,5161.12
Capital Reserve Fund payments in the amount of	\$5,309.50
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$398,151.27
Student Activity payments in the amount of	\$13,021.81

- B. Approved an agreement with Central Susquehanna Intermediate Unit (CSIU) to provide computer service for Fund Accounting module, Payroll module, and Personnel module for the period of July 1, 2023 to June 30, 2024, at a cost of approximately \$27,500. (Board Attachment)  
*Background: Cost is billed per student and the agreement price is estimated for next year. This is an annual license renewal.*

- C. Approved a proposal from Conrad Siegel for GASB 75 valuation in the amount of approximately \$4,800. (Board Attachment)  
*Background: This is a requirement for the annual audit, for fiscal years ending June 30, 2024 and June 30, 2025.*

On a motion by Mr. Ondrusek, seconded by Mr. Ziegler and approved by Roll Call vote, 9-0, Item D was approved:

Roll Call:

Mr. Ondrusek – Aye  
Mr. Ziegler – Aye  
Mrs. Kantner – Aye  
Mrs. Moyer – Aye  
Mr. Kramer – Aye  
Ms. Schaeffer – Aye  
Mr. Noll – Aye  
Mr. Kahl – Aye  
Mr. Ferrari – Aye

- D. Approved Resolution #03-20-2023-II, concerning the 2023-2024 Lancaster-Lebanon IU13 Budget. (Board Attachments) (Roll Call Vote)

### Superintendent's Report

Principal Reports:

- Mrs. Jodi Houck, Fort Zeller Elementary
  - Update given on Kindergarten Parent Registration Night.
  - Middle Creek volunteers will visit on March 24, 2023, in an assembly for students with information on wildlife and conservation.
- Mr. Jonathan Treese, Middle School
  - The National Junior Honor Society hosted a Glow Dance for students in grades 6-8.
  - Mrs. DeVore's 8<sup>th</sup> grade computer class has their business project in full swing selling apparel.
- Ms. Jennifer Haas, HS
  - Recognition and congratulations to Mrs. Holly Hartman's 1<sup>st</sup> semester Career Connections class who received one of six grand prizes of \$10,000 for the Lead4Change Challenge. The winnings will be donated to a charity or charities of the student's choice.
- Dr. Michael Gerhart, Intermediate School
  - Ag Literacy Week will take place March 20-24, with High School FFA students visiting. Special activities will take place each day related to the 'farm to table' process.
- Mrs. Tam Hower, Jackson Elementary

- St. Patty's Day was celebrated as 'Happy Hearts & Healthy Green Day'.
- Students jumped rope for healthy hearts, participated in an obstacle course, and other games and activities on March 17<sup>th</sup>. Non-perishable food donations were brought in and donated to the ELCO Pantry and Lebanon County Food Bank.

#### Athletic Director's Report – Mr. Tommy Mealy

- Gave update and recognized the accomplishments of winter athletes and Section III All-Stars.
- Update was given on Spring Sport athletes and season underway.

#### Mrs. Vicente shared the following:

- Legislative Breakfast – attended the event hosted by the IU13, held at the Eden Resort on Monday, March 13<sup>th</sup>, with board members, Bonnie Kantner, Rachel Moyer, Dotty Noll, and Ray Ondrusek. The morning events included a legislative discussion with three superintendents sharing information; and Dr. Sherry Smith, the Executive Director of PA Association of School Administrators moderated a panel discussion among the legislators present. The event was well attended and worthwhile.
- Construction Update included the following items:
  - Exterior brick installation to begin;
  - Block filler, which helps prevent water penetration, will be applied;
  - Insulation to be sprayed on areas of the roof and steel;
  - Installation of exterior doors;
  - Interior block is mostly complete; and
  - Bathroom and under slab drainage has been tested and passed inspection.
- Spring Student Bazaars
  - IU13 hosts student bazaars each year for classroom mini businesses showcasing student creativity, sales skills, and customer service skills. Family, friends, and community members are welcome to attend and purchase items while interacting with the students. The Bazaar will be held Thursday, March 23<sup>rd</sup> – 9:00 to 1:00 at the Lebanon County Area Agency on Aging. Students in Mrs. Mehaffey's, Mrs. Thorley's, and Mrs. Angstadt's classes will be participating.
- Online School Store is available through the ELCO website, with updated items available for sale.

#### Upcoming Dates/Announcements:

March 22, 2023, 5:15pm – Finance Committee Meeting

March 28, 2023 – End of 3<sup>rd</sup> Marking Period

March 29, 2023 – 2-hour Late Start for students K-12

April 3, 2023, 6:00pm – Committee-of-the-Whole Board of Education Meeting

April 6-11, 2023 – School is CLOSED for Spring Break (students K-12)

April 7-11, 2023 – All District Offices are closed for Spring Break

April 13, 2023, 6:00pm – Curriculum Committee Meeting

April 17, 2023, 6:00pm – Regular Board of Education Meeting

#### Public Comments – Items On/Off the Agenda

- Ed Stock – Privacy of students and accommodations put in place by the District; and discourages the attendance of library staff to upcoming conference.
- Dave Noyes – Thank you to Tommy Mealy as Athletic Director and the accommodations made for student participation; and commented on board action taken during meetings.
- Peter Zantias – Privacy and accommodations for students.
- Sherri Weaver – Privacy area and accommodations for the safety of students.
- Nicole Readinger – Physical privacy of students; requested policy be put into place by the District.
- Barb Seifert – Accommodations of students and costs to the District.
- Dennis Foltz – Appreciates the members of the school board and the many hours given; also expressed concerns with accommodations and privacy for all students.

#### Board Announcements/Comments

- Mr. Kahl – commented on the difficult matters presented and managed by the school board.
- Mr. Ondrusek – thanked the individuals attending and addressing the school board.
- Mrs. Moyer and Mr. Ferrari – thanked those in attendance who addressed the board and respectfully expressed concerns.
- Mr. Ondrusek and Mr. Kramer – recognized Mr. English, former teacher, for his instruction as a teacher, and thanked him for attending the meeting.

#### Old Business

- No Old Business was discussed.

#### New Business

- No New Business was discussed.

#### Adjournment

On a motion by Mrs. Noll, seconded by Mr. Ziegler and approved by Voice vote, all voting Aye, President Ferrari adjourned the meeting at 7:41PM.

Respectfully submitted,

Gloria J. Hill  
Board Secretary