

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
District Board Room
Hybrid
(In-person or via Zoom)

February 21, 2023

The Regular Board of Education Meeting was called to order by President, Tom Ferrari at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session with President Ferrari presiding.

Mr. Ferrari noted the District is audio recording the meeting, which will be posted on the District website. Mr. Ferrari also inquired if anyone in attendance was recording the meeting. No one indicated recording the meeting.

A Moment of Silent Meditation was observed, which is optional for attendees.

The Pledge of Allegiance was led by Mr. Kahl.

Roll Call

Board Secretary, Gloria Hill, called the roll. The following members were present: Mrs. Kantner, Mrs. Moyer, *Mrs. Noll and Ms. Schaeffer; and Messer's Ferrari, Kahl, Kramer, and Ondrusek. Absent from the meeting was Mr. Ziegler. Also in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Ms. Haas, Mr. Treese, Dr. Gerhart, Mrs. Hower, Mrs. Houck, Mr. Breeden, Mrs. Lutz, Mrs. Shoemaker, Mr. Sweigart, ~~Mrs. Himmelreich~~, Mr. Mealy, Mr. Miller, ~~Mr. Boltz~~, Mr. Dresch, Gloria Hill, Board Secretary; William Zee, School Solicitor; and faculty/staff and community residents (in-person and via Zoom).

*Board member attending via Zoom.

Board President Communications

- Welcome to everyone attending.
- The Policy Committee met at 5:00PM, February 21, 2023.

Student Council Report

- Ciarra Rosenberg, Student Council President, reported on the following activities:
 - MiniThon – scheduled February 24, 2023
 - HS Musical – to be held March 3 & 4, 2023
 - Lawn Lunch & Talent Show are in the planning stages to be held the end of May.

Students of the Month

- Fort Zeller, 1st Grade – Melissa Gorenbuh (Mrs. Booth's class) & AJ Mellon (*Mrs. McDonnell's class)
- Jackson, 1st Grade – Jonas Kibby (*Mrs. Hummer's class) & Jane Kreiser (*Miss Meisenhelter's class)
- Intermediate School – Riley Ebling & Mac Yohn (*Mrs. Miller's class)
- Middle School – Ava Beck and Layla Werner
- High School – Stephen Confair, **Olivia Heil, and Danika Rohr (CTC - Medical Asst.)

Students of the Month were introduced by their respective principal highlighting each student's favorite things, fun facts, most memorable school experience, favorite quotes, and future plans. Students received a certificate of recognition from board member, Mr. Jack Kahl.

On behalf of the School Board, Mr. Ferrari congratulated the students and thanked parents, family members, and teachers for their support.

*Teachers in attendance.

**Students unable to attend.

The Board took a brief recess at 6:29PM, allowing students and parents attending the recognition of Students of the Month the opportunity to exit the meeting prior to the business meeting.

The Board Meeting reconvened at 6:31PM.

Public Comments – Items On the Agenda

- No comments were made.

Approval of Minutes

Minutes were separated for individual motions and votes.

On a motion by Mr. Ferrari, seconded by Mrs. Noll and approved by Voice vote, all voting Aye, the Minutes of 01-17-2023 were approved.

On a motion by Mr. Ferrari, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, the Minutes of 02-06-2023 were approved.

Approval of Treasurer's Report

On a motion by Mr. Kramer, seconded by Mrs. Kantner and approved by Voice vote, all voting Aye, the Treasurer's Report of 01-31-2023 was approved.

CONSENT ITEMS (items discussed 02-06-2023)

On a motion by Mr. Kahl, seconded by Mr. Kramer and approved by Voice vote, all voting Aye, Consent Items were approved:

Personnel Committee

- A. Approved the following individuals as coaches for the 2023 Spring Sports Season, as listed (*pending receipt of all required documentation, clearances and disclosures):

Track & Field Coaches:	Head Varsity Coach	Robert Miller
	Asst. Varsity Coaches	Holly Hartman, Earl Thomas, Jr. Michael Harnish
	Vol. Coaches	Alexis Thomas, Jackie Bender
	JH Coaches	Wyatt Hall, Greg Underkoffler Warren Zimmerman
Boys' Baseball Coaches:	Head Varsity Coach	Roger Henley
	Asst. Varsity Coaches	John Mentzer, Sam Rueppel
	Vol. Coaches	David Noyes, Zach Stuart
		Lyle Krall, Chris Ruth
Girls' Softball Coaches:	Head Varsity Coach	Brian McDonnell, Travis Bicher
		Allen Phillips

Asst. Varsity Coaches
Vol. Coaches

Cory Derr, Kim Eshleman
Troy Hassler, Aaron Deitz*
Robert Williams

Weight Room Monitor:

- B. Approved Chris Gyorke as Varsity Head Boys' Tennis Coach for the 2023 Spring Sports Season. (Board Attachment)
Background: Position filled due to resignation.
- C. Approved Todd Gaffney as Head Golf Coach for the 2023 Fall Sports Season. (Board Attachment)
Background: Position filled due to resignation.
- D. Approved Melodie Fair as the ELCO+ Coordinator K-12 for the Summer 2023 summer school program at a stipend of \$4,500.
Background: The ELCO+ Coordinator will oversee the students, teachers, and paraprofessionals in the ELCO+ summer school.

NON-CONSENT Items for Approval

Personnel Committee – Mr. Jack Kahl, on behalf of Mrs. Dotty Noll, Chair

No items were requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mr. Kramer and approved by Voice vote, all voting Aye, Personnel Committee Items A-I were approved:

- A. Accepted a "Letter of Resignation" from Danielle Smoker, full-time Paraprofessional, effective and retroactive to February 1, 2023.
- B. Accepted a "Letter of Resignation" from Tammy Myers, full-time 2nd Shift Custodian, effective February 16, 2023.
- C. Approved the administrative transfer of Tamara Showers *from* elementary teacher (Grade 3) *to* Special Education teacher at ELCO Intermediate School, effective the start of the 2023-2024 school year, with no change in salary.
Background: Position filled due to retirement.
- D. Approved a \$4,000 stipend to Kim Wilson, for temporary increase of job duties.
Background: Increased responsibilities due to staff member on leave.
- E. Approved Toni Mehaffey as a ELCO Virtual Academy teacher for the remainder of the 2022-2023 school year.
- F. Approved the employment of Kirsten Whitman as a full-time Paraprofessional (subject to assignment), at an hourly rate of \$13.00, 7.5 hours/day (10-month position), effective February 21, 2023, pending receipt of all required documentation, clearances, and disclosures. The 60-day probationary period for benefits has been waived due to previous satisfactory employment with the District as per recommendation by the Director of Special Education.
Background: Position filled due to resignation.
- G. Approved the employment of Heidi Lamos as a full-time Paraprofessional (subject to assignment), at an hourly rate of \$13.00, 7.5 hours/day (10-month position), effective February 22, 2023, pending receipt of all required documentation, clearances, and disclosures. Benefits will begin after the 60-day probationary period.
Background: Position filled to support Collaborative Teaching Model.

- H. Approved the employment of Darlene Snook as a full-time 2nd shift Custodian (subject to assignment) at an hourly rate of \$14.74, 8 hours/day (12-month position), effective on or about March 1, 2023, pending receipt of all required documentation, clearances, and disclosures. Benefits will begin after the 60-day probationary period.
Background: Position filled due to resignation.

- I. Approved adding the following individuals to the ELCO Volunteer listing for the 2022-2023 school year, as listed (noting all required documentation, clearances, and trainings are on file):

1. Tiffany Maulfair
2. Erica Lebo
3. Derek Zartman
4. Megan Hibshman
5. Shannon Hartranft
6. Taryn Blydenburgh

Curriculum Committee – Ms. Megan Schaeffer, Chair

On a motion by Ms. Schaeffer, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the 2023-2024 District Calendar. (Board Attachment)
Background: The Curriculum Committee reviewed during committee meeting and recommends moving forward for full board voting consideration.

General Services Committee – Mr. Jack Kahl, Acting Chair

No items were requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Items A-B were approved:

- A. Amended a motion from February 6, 2023, Committee-of-the-Whole meeting that was previously approved for the lease of a 4-classroom relocatable (modular) building.
Background: Motion to consider the amendment. Terms of the original lease were not made clear to the Business Office until after the meeting.
- B. Approved an outright purchase proposal from Modular Genius for a 4-classroom relocatable (modular) building to be located at the ELCO Middle School at a cost of approximately \$531,742. (Board Attachment)
Background: Original motion was for a fair market value lease with a buyout price of \$139,313.75 at the end of the lease. This was not made clear until after the February 6, 2023, meeting. This is KPN contract#201902-01C.

Finance Committee – Mr. Ray Ondrusek, Chair

On a motion by Mr. Ondrusek, seconded by Mr. Kahl.

Item E was requested to be separated from the overall vote by Mr. Kramer.

On a motion by Mr. Ondrusek, seconded by Mr. Kahl, and approved by Voice vote, all voting Aye, Finance Item E was separated from the overall vote.

On a motion by Mr. Ondrusek, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Finance Items A-D, were approved:

- A. Approved payment of bills as found listed and attached to the February 21, 2023, Board Agenda for payments made January 2023, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$2,286,898.65
Cafeteria Fund payments in the amount of	\$143,126.01
Capital Reserve Fund payments in the amount of	\$70,974.97
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$917,648.66
Student Activity payments in the amount of	\$5,855.34

- B. Approved an agreement with SOS Group of Lancaster, LLC, for interim Food Service Director consulting services, with a consulting fee of \$750 per day, with up to two days per week, retroactive to February 16, 2023. (Board Attachment)

Background: Agreement needed due to a leave in the department.

- C. Approved a contract with Center for Safe Schools at Center for Schools and Communities for one physical assessment of Fort Zeller Elementary School at a cost not to exceed \$2500. (Board Attachment)

Background: This assessment, which is part of the District's ongoing review and improvement of safety and security procedures, will be completed in accordance with Act 44 by a PCCD approved assessor.

- D. Approved a renewal to purchase Zoom user accounts for ELCO School District in the amount of \$11,940, from March 22, 2023, for a period of 12 months. (Board Attachment)

Background: Annual renewal.

On a motion by Mr. Ondrusek, seconded by Mr. Kahl and approved by Voice vote, 7 Ayes and 1 Abstention by Mr. Kramer, Item E was approved:

- E. Approved an event rental agreement from Kramer Real Estate, LLC, for use of a facility located at 100 Millport Road, Lititz, at no cost. (Board Attachment)

Background: Rental for the 2023 Prom.

Superintendent's Report

Principal Reports:

- Ms. Jennifer Haas, HS
 - An overview of the course request process was given (held grade-level meetings for current high school students); the course request portal will open for students on Friday.
 - Meetings will be held for current 8th grade students and parents.
 - Real Life event will be held on Friday, March 31st, with Junior Achievement. Volunteers are needed.
- Mr. Jonathan Treese, Middle School
 - Middle School Science students will have an opportunity to take the Science Bee Qualification Exam with the potential to compete in the regional and state competitions.
 - Mrs. Bicher is working with Envirothon Club to prepare for competition.
 - National Junior Honor Society will sponsor a dance for middle school students in March.
- Dr. Michael Gerhart, Intermediate School
 - The Intermediate School will host a Math & STEM Night for IS parents and students on February 28th. Math teachers and Mr. Wright will demonstrate a variety of Math and STEM issues.
- Mrs. Tam Hower, Jackson Elementary
 - Through a partnership with ELCO High School students, the Raider Friend Program will begin, matching Little Raiders with a good role model, and take place once a week for an hour.
- Mrs. Jodi Houck, Fort Zeller Elementary

- An assembly organized by the PTO was held featuring NED's Mindset Mission. The students loved the program and had fun while learning Never give up, Encourage others, and Do your best.
- Reading Across America will take place February 27 – March 3, celebrating with fun days that go with children's books, a fun family reading challenge, and the annual Battle of the Books, featuring children's author, Ame Dyckman.

Mrs. Vicente shared the following:

- ELCO Family Smore – a district smore newsletter will be sent to families noting upcoming events over the next few weeks, which include Safeti Net Conference on March 11 at Annville-Cleona, the High School Musical on March 3rd and 4th, and upcoming dates for spring break.
- Grant Recipient – the 2022-2023 Safe School Targeted Grants were announced with ELCO as one of 20 grant awardees and the only school district in the IU13. The funds will be used for the salary of our new officer.
- EMT – the EMT Advisory Board met and is looking to expand their advertising efforts to encourage more adults to join the evening program. There is a dire shortage of first responders, and they are looking for different means to attract individuals to become first responders. EMT instructor Steven Zimmerman and Dave Kirchner will visit our High School student lunches giving students the opportunity to ask questions about the program.
- CTC Administrative Director – with the announced retirement of Mr. Meck, the Joint Operating Committee has been in the process to identify the new Director. The first three rounds of interviews involved staff and the county Superintendents. The Joint Operating Committee will interview the two finalists with a possible announcement of the next Administrative Director on Tuesday, February 28th.
- CTC Student Shout Outs – Results of the 2023 PA Skills USA District V:
 - Gold Medalist – Chase Layser (will advance to the 2023 Skills USA PA State Conference)
 - Bronze Medalists – Stacey Bean, Zoey Conzelmann, Benjamin Grier, Emily Miller

Upcoming Dates/Announcements:

February 24, 2023 – Registration for the IU13 Legislative Breakfast are due to Mrs. Hill

March 3 & 4, 2023 – High School Musical, "Beauty and the Beast"

(ticket info is available on the website)

March 6, 2023, 6:00pm – Committee-of-the-Whole Board of Education Meeting

March 10, 2023 – ACT 80 Day Inservice (NO students)

March 13, 2023, 7:30am – IU13 Legislative Breakfast (Board & Administrators)

March 16, 2023, 6:00pm – Curriculum Committee Meeting

March 20, 2023, 6:00pm – Regular Board of Education Meeting

March 22, 2023, 5:15pm – Finance Committee Meeting

March 29, 2023 – 2-hour Late Start for students K-12

Public Comments – Items On/Off the Agenda

- Mrs. Tracy Gray Hayes – commented on College Fair opportunities for students and encourages the District to share information with students; Act 339 and the possibility of offering a summer enrichment course in the future for students to prepare for college entry; and stated concerns with the approval of item under Finance for assessment services.

Mr. Ferrari thanked Mrs. Gray Hayes for her comments.

Board Announcements/Comments

- Mr. Ferrari – reminder to board members to submit Statement of Financial Interests to Mrs. Hill by May 1, 2023; and gave a shout out to Mr. Mealy, ELCO Athletic Director, and our student athletes!

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mrs. Noll, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, President Ferrari adjourned the meeting at 7:08PM.

Respectfully submitted,

Gloria J. Hill
Board Secretary