

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board of Education Meeting  
District Board Room  
Hybrid

February 6, 2023

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Tom Ferrari at 6:00 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Board of Education Session (hybrid – in-person and via Zoom) with President Tom Ferrari presiding.

Mr. Ferrari noted the District is audio recording the meeting and the audio recording will be posted to the district website. Mr. Ferrari also inquired if anyone in attendance was recording the meeting; no one in attendance indicated audio recording the meeting.

A Moment of Silence was observed.

The Pledge of Allegiance was led by Ms. Schaeffer.

#### Roll Call

Board Secretary, Gloria Hill called the roll. The following members were present: Mrs. Kantner, Mrs. Moyer, \*Mrs. Noll, Ms. Schaeffer; and Messer's Ferrari, Kahl, Kramer, Ondrusek and Ziegler. Also, in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Ms. Haas, ~~Mr. Treese~~, Dr. Gerhart, Mrs. Hower, Mrs. Houck, Mr. Breeden, Mrs. Lutz, Mrs. Shoemaker, ~~Mr. Sweigart~~, ~~Mrs. Himmelreich~~, Mr. Miller, Mr. Boltz, Mr. Dresch, Mr. Mealy; Gloria Hill, Board Secretary; Carrie Evans Wilson, School Solicitor; and faculty/staff and community members (in-person and Zoom).

\*Designates board member attending via Zoom.

#### Board President Communications

- Welcomed everyone attending.
- Executive Session was held on February 6, at 5:00pm, for the purpose of discussing matters involving employment, appointment, and terms and conditions of employment; and confidential student matters protected by law.
- Announced School Board 101 session will be held February 7, 2023.
- Statement of Financial Interest distributed to all board members is due to Mrs. Hill on or by May 1, 2023.
- Made statement on issue discussed at previous meeting, which reflected the opinion of a board member and not the school board as a whole.

#### Board Committee & Rep Reports

- Personnel Committee – Mrs. Noll
  - No report.
- Curriculum Committee – Ms. Schaeffer
  - Next meeting will be held February 16, 2023, at 6:00PM.

- General Services Committee – Mr. Ziegler
  - Mrs. Vicente will be giving a detailed report during her presentation.
- Finance Committee – Mr. Ondrusek
  - The next scheduled meeting will be held February 15, 2023, at 5:15PM.
- IU13 Rep Report – Mr. Ondrusek
  - The next scheduled meeting will be held February 8, 2023, for extended work session in preparation of budget.
- PSBA Rep Report – Mrs. Moyer
  - Budget address will be given by the Governor March 7, 2023.
  - Advocacy Day will be held April 18, 2023, with student representatives invited to attend with board members.
- CTC Rep Report – Mr. Ziegler
  - The day-to-day activities at CTC are going well. Applications for program enrollment has increased.
  - Updates and upgrades to equipment continues.
  - The search for the next CTC Administrative Director is in progress.
  - Recent audit results at CTC were clean.
- Lebanon Co. Tax Collection Rep Report – Mr. Kramer
  - No meeting has been held, but information was received and reported. Mr. Kramer will provide copies to board members of information shared.
- ELCO Education Foundation – Ms. Schaeffer
  - Future event to be announced soon.
  - Launch of online store.
  - Next meeting will be held February 8, 2023, at 1:00PM, in the District Board Room.

#### Presentation

- Building on a Foundation of Excellence – Mrs. Vicente

#### Public Comments

- No comments were made.

### **ACTION ITEMS**

#### Personnel Committee – Mr. Jack Kahl on behalf of Mrs. Dotty Noll, Chair

No items were requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Ms. Schaeffer and approved by Voice vote, all voting Aye, Personnel Items A-U, were approved:

- A. Accepted a “Letter of Resignation” from Jaynili Negron Polanco, full-time Specialized Paraprofessional, effective and retroactive to January 27, 2023.
- B. Accepted a “Letter of Retirement” from Michelle Longenecker, Elementary Reading Specialist, effective the last teacher day of the 2022-2023 school year.
- C. Accepted a “Letter of Retirement” from Karen Mohn, Intermediate School Librarian, effective the last teacher day of the 2022-2023 school year.
- D. Accepted a “Letter of Retirement” from Jennifer Ziegler, Intermediate School Special Ed teacher, effective the last teacher day of the 2022-2023 school year.

- E. Accepted a “Letter of Retirement” from Charles Gerberich, High School Math teacher, effective the last teacher day of the 2022-2023 school year.
- F. Accepted a “Letter of Retirement” from Lynn Aponick, High School Science teacher, effective the last teacher day of the 2022-2023 school year.
- G. Accepted a “Letter of Retirement” from Greg Fields, High School Special Ed teacher, effective the last teacher day of the 2022-2023 school year.
- H. Approved the start date of Christine Bogner as a Learning Support teacher at ELCO Middle School beginning on or about February 6, 2023.  
*Background: Administrative transfer previously approved on December 5, 2022.*
- I. Approved the start date of Kristi Gettle as a Learning Support teacher at ELCO Intermediate School beginning on or about February 6, 2023.  
*Background: Administrative transfer previously approved on December 5, 2022.*
- J. Approved the employment of Madison Breiner on a “Temporary Professional Contract” as a Primary Autism Support teacher at Fort Zeller Elementary, at a salary of Bachelor’s – Step 1 (\$50,629 – prorated for the remainder of the 2022-2023 school year), effective on or about February 6, 2023, pending receipt of all required documentation, clearances, and disclosures.  
*Background: Position filled due to administrative transfer.*
- K. Approved the employment of John Leininger on a “Temporary Professional Contract” as a High School English teacher, at a salary of Bachelor’s – Step 1 (\$50,629 – prorated for the remainder of the 2022-2023 school year), start date TBD, pending receipt of all required documentation clearances, and disclosures.  
*Background: Position filled due to retirement.*
- L. Approved the employment of Travis Souders, as a full-time 2<sup>nd</sup> Shift Custodian (subject to assignment), at an hourly rate of \$15.37, 8 hours/day (12-month position), effective on or about February 21, 2023, pending receipt of all required documentation, clearances, and disclosures. Benefits will begin after the 60-day probationary period.  
*Background: Position filled due to vacancy in the department.*
- M. Approved Aleesa Groff as Mentor for Kristi Gettle, prorated for the remainder of the 2022-2023 school year.
- N. Approved a change in the mentee for Jennifer Lutz *from* Kristi Gettle *to* Madison Breiner for the remainder of the 2022-2023 school year.  
*Background: Mrs. Lutz was previously approved to be a mentor this year for Mrs. Gettle. Due to a change in staffing, she will now be the mentor for Miss Breiner.*
- O. Approved a trip/travel request from Madison Hetrick, HS Ag Science teacher, and approximately 30 students, to travel and attend the ACES Conference to be held February 11-12, 2023, in Harrisburg, PA.  
*Background: Annual trip covered by budgeted funds.*
- P. Approved a trip/travel request from Melodie Fair and David Fair, HS Choral and Band Directors, and qualifying students to travel and participate in the PMEA Region Chorus Festival to be held February 23-25, 2023, at Cumberland Valley High School.  
*Background: Annual trip based on qualifying students. Costs are budgeted.*
- Q. Approved a trip/travel request from Madison Hetrick, HS Ag Science teacher, and approximately 6 students, to travel and attend SLLC (State Legislative Leadership Conference) to be held March 26-28, 2023, at the Harrisburg/Hershey Sheraton.

*Background: Annual budgeted trip providing students with the opportunity to put parliamentary law into place, attend workshops, meet with state legislators, complete community service, and listen to speakers.*

- R. Approved Shawn Gerhardt-Kreiser (current day-to-day substitute) as a short-term substitute in the High School Office, effective February 6, 2023 with an end date on or about March 17, 2023, at an hourly rate of \$13.75, with no applicable benefits.  
*Background: Position filled due to regular employee on leave.*
- S. Approved adding the following individuals to the ELCO Sub Listing for the 2022-2023 school year, pending receipt of all required documentation, clearances, and disclosures, as listed:
  - 1. Heidi Cox – IU Guest Teacher sub, all areas
  - 2. Amanda Frank – IU Guest Teacher sub, all areas
- T. Approved adding the following individuals to the ELCO Volunteer listing for the 2022-2023 school year, as listed (noting all required documentation, clearances, and trainings are on file):
  - 1. Jody Schoffstall
  - 2. Rachel Schoffstall
  - 3. Ann Kirby
  - 4. Christine Yeakley
  - 5. Blaine Geubtner
  - 6. Nicholas Morales
  - 7. Joseph Codispoti
  - 8. Nicole Mulavney
- U. Approved Donna Claypoole as a new driver for Brightbill Transportation for the 2022-2023 school year, noting individuals are employed directly by Brightbill Transportation Co.

Curriculum Committee – Ms. Megan Schaeffer, Chair

No items were requested to be separated from the overall vote.

On a motion by Ms. Schaeffer, seconded by Mr. Ziegler and approved by Voice vote, all voting Aye, Items A-B, were approved:

- A. Approved six (6), 2-hour delays on May 15, 16, 17, 18, 22, and 23, 2023, only for high school students who are not involved in Keystone Exam testing.  
*Background: Students who are not assigned to a Keystone Exam testing session on these dates have the option to arrive at school according to a 2-hour delay schedule. Students who choose to take advantage of the 2-hour delay will be responsible for their own transportation. If a student does not have their own transportation, they will be expected to arrive at school on the regular morning bus run. This will help to lessen the number of students in the building during testing and improve the ability to utilize staffing as testing proctors. No other school buildings would be affected.*
- B. Approved the ELCO High School Educational Planning Guide for the 2023-2024 school year. (Board Attachment)  
*Background: Annual item for approval.*

Noted at 6:40pm, Mrs. Noll no longer able to attend due to connection via Zoom.

General Services Committee – Mr. David Ziegler, Chair

Item C was requested to be separated from the overall vote.

On a motion by Mr. Ziegler, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, Items A, B, and D were approved:

- A. Approved the donation of obsolete gym equipment to the Neptune Fire Company of Richland. (Board Attachment)  
*Background: The Neptune Fire Company is interested in equipment not being used due to replacement by new weight room equipment purchases.*
- B. Approved a proposal from Modular Genius for a 4-classroom relocatable (modular) building to be located at ELCO Middle School at a cost of approximately \$209,000 in costs due at installation with \$4,632.93 monthly lease payment for 60 payments. (Board Attachment)  
*Background: This was discussed in General Services Committee and recommended to move forward for approval. There is space needed for programming at the Middle School. This is KPN contract #201902-01C.*
- C. Move to approve a track resurfacing contract by ATT Sports, Inc., at a cost of \$258,415 to be paid with Capital Project funds. (Board Attachment)  
*Background: This was discussed in General Services Committee and recommended to move forward for approval. There are several areas of concern after the turf project and this will remedy those areas. The contract price is at a discount to the original bid alternate price \$293,000 in the Schlouch sitework bid. It is COSTARS contract #014-230.*
- D. Approved dissolving the Branding Ad Hoc Committee.

On a motion by Mr. Ziegler, seconded by Mr. Kramer and approved by Roll Call vote, 5 Ayes and 3 Nays, Item D was approved:

Roll Call Vote:

Mr. Ziegler – Aye  
Mr. Kramer – Aye  
Ms. Schaeffer – Nay  
Mrs. Noll – Absent  
Mrs. Kantner – Nay  
Mr. Ondrusek – Nay  
Mrs. Moyer – Aye  
Mr. Kahl – Aye  
Mr. Ferrari – Aye

- C. Approved a track resurfacing contract by ATT Sports, Inc., at a cost of \$258,415 to be paid with Capital Project funds. (Board Attachment)  
*Background: This was discussed in General Services Committee and recommended to move forward for approval. There are several areas of concern after the turf project, and this will remedy those areas. The contract price is at a discount to the original bid alternate price \$293,000 in the Schlouch sitework bid. It is COSTARS contract #014-230.*

**NON-ACTION ITEMS**

Personnel Committee – Mrs. Dotty Noll, Chair

The board reviewed and discussed the following items:

- A. Recommend for approval the following individuals as coaches for the 2023 Spring Sports Season, as listed (\*pending receipt of all required documentation, clearances and disclosures):

Track & Field Coaches:	Head Varsity Coach	Robert Miller
	Asst. Varsity Coaches	Holly Hartman, Earl Thomas, Jr. Michael Harnish

	Vol. Coaches JH Coaches	Alexis Thomas, Jackie Bender Wyatt Hall, Greg Underkoffler Warren Zimmerman
Boys' Baseball Coaches:	Head Varsity Coach Asst. Varsity Coaches Vol. Coaches	Roger Henley John Mentzer, Sam Rueppel David Noyes, Zach Stuart Lyle Krall, Chris Ruth Brian McDonnell, Travis Bicher
Girls' Softball Coaches:	Head Varsity Coach Asst. Varsity Coaches Vol. Coaches	Allen Phillips Cory Derr, Kim Eshleman Troy Hassler, Aaron Deitz*
Weight Room Monitor:		Robert Williams

- B. Recommend for approval Chris Gyorke as Varsity Head Boys' Tennis Coach for the 2023 Spring Sports Season. (Board Attachment)  
*Background: Position filled due to resignation.*
- C. Recommend for approval Todd Gaffney as Head Golf Coach for the 2023 Fall Sports Season. (Board Attachment)  
*Background: Position filled due to resignation.*
- D. Recommend for approval Melodie Fair as the ELCO+ Coordinator K-12 for the Summer 2023 summer school program at a stipend of \$4,500.  
*Background: The ELCO+ Coordinator will oversee the students, teachers, and paraprofessionals in the ELCO+ summer school.*

#### Curriculum Committee – Ms. Megan Schaeffer, Chair

- No Items for discussion.

#### General Services Committee – Mr. David Ziegler, Chair

- No Items for discussion.

#### Finance Committee – Mr. Ray Ondrusek, Chair

- No Items for discussion.

#### Superintendent's Report

- Principal Reports
  - Mrs. Tam Hower – Jackson Elementary School
    - 1<sup>st</sup> grade classes held their annual Adjective Fashion Show with students strutting awesome adjective worthy outfits on the red carpet.
    - Dan Tomaso from ABC27 will visit and conduct science experiments related to the weather.
  - Mrs. Jodi Houck – Fort Zeller Elementary School
    - The roller-skating party held the end of January was a success with 217 skaters, which did not include parents and friends attending. The event was sponsored by the PTO.
    - April 13<sup>th</sup> will feature individuals from the Keystone Classroom Opportunity Initiative as guest readers. The special guests will be assisted by mascots, local TV personalities, and State Troopers, as they read the book, "K is for Keystone".
  - Dr. Michael Gerhart – ELCO Intermediate School

- Recapped the recent 5<sup>th</sup> grade visit to CTC.
- Update given on PBIS student recognition program. Grades, attendance and discipline are factored into the rewards given.
- Mrs. Tara Lutz – ELCO Middle School
  - The TSA program headed by Mr. Wyatt Hall, made their return to regional competition last month. All students placed in the category they chose to participate. Congratulations to Mr. Hall and students!
  - A watch party was hosted this past weekend, with a number of families attending to view together the North Carolina vs Duke basketball game. Everyone had a great time.
- Ms. Jennifer Haas – ELCO High School
  - National Signing Day was held February 1<sup>st</sup>, featuring eleven (11) ELCO students committing to continue their education and athletic careers after graduation in June.
  - Highlights were given on the Statewide competition recently held and ELCO recipients awarded.
  - Tickets for the High School musical go on sale to the public Friday, February 10<sup>th</sup>. Ticket information and costs are available online. Performances will take place March 3 & 4.

Mrs. Vicente reported on the following:

- The School Board will host a School Board 101 workshop with members leading a discussion on the process of running for school board.
- World Read Aloud Day was held last week with a visit to Fort Zeller to see first-hand our HS Raider Readers in Kindergarten classrooms reading *Knight Owl* by Christopher Denise.
- Congratulations to the February HS students of the month selected and recognized last week by the Myerstown-ELCO Rotary.
- Expressed thanks to our teachers who will be retiring at the end of this school year.

#### Upcoming Dates/Announcements:

February 7, 2023, 6:00 pm – School Board 101

February 15, 2023, 5:15 pm – Finance Committee Meeting

February 16, 2023 – Act 80 Day, ½ day for students K-5 (Parent-Teacher Conferences)

February 16, 2023, 6:00 pm – Curriculum Committee Meeting

February 17, 2023 – Emergency Make-up Day (school is in session K-12)

February 20, 2023 – NO School in observance of President's Day

February 21, 2023, 6:00 pm – Regular Board of Education Meeting

#### Public Comments – Items On/Off the Agenda

- No comments were made.

#### Board Announcements/Comments

- Mr. Kahl – thanked Mrs. Vicente for organizing the School Board 101 session. This is the first time offered by the District.
- Mrs. Moyer – also thanked Mrs. Vicente for putting together this workshop.
- Ms. Schaeffer – Congratulations to the 9 students selected and participating in the LLMEA festival.
- Mr. Ferrari – Shout Out to the wrestling team for their accomplishments, as well as all our athletic teams.

#### Old Business

- No Old Business was discussed.

#### New Business

- No New Business was discussed.

Adjournment

On a motion by Mr. Ziegler, seconded by Ms. Schaeffer and approved by a Voice vote, all voting Aye, President Ferrari adjourned the meeting at 7:16pm.

Respectfully submitted,

Gloria J. Hill  
Board Secretary