

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
District Board Room
Hybrid
(In-person or via Zoom)

May 16, 2022

The Regular Board of Education Meeting was called to order by President, Tom Ferrari at 6:03 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session with President Ferrari presiding.

Mr. Ferrari noted the District is audio recording the meeting, which will be posted on the District website. Mr. Ferrari also inquired if anyone in attendance was recording the meeting; it is noted no one indicated recording the meeting.

A Moment of Silent Mediation was observed, which is optional for attendees.

The Pledge of Allegiance was led by Mr. Ondrusek.

Roll Call

Board Secretary, Gloria Hill, called the roll. The following members were present: Mrs. Kantner, Mrs. Moyer, Mrs. Noll and Ms. Schaeffer; and Messer's Ferrari, Kahl, Kramer, Ondrusek, and Ziegler. Also, in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Ms. Haas, Mr. Deane, Dr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Breeden, Mrs. Lutz, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch, Gloria Hill, Board Secretary; Jeffrey Ouellet, School Solicitor; and faculty/staff and community residents (in-person and via Zoom).

Student Council Report – Emma Willhoyte, President

- No Report

Students of the Month – presented by Mrs. Bonnie Kantner

- Fort Zeller, 1st grade – Paisley Gahres (Miss Hartman's class) and Riley Fidler (*Mrs. Ogurcak's class)
- Jackson, 1st grade – Landon Galarza (*Mrs. Miler's class) and Lexi Ebersole (*Mrs. Auman's class)
- Intermediate School – Alex Martin and Vincent Szerba (Mrs. Weaver's class)
- Middle School – Adela Weiler and Avery Kurtz, Adeline Long (April Student of the Month)
- High School – Gracie Adams (CTC – Pastry), Emma Fox, and Cole Thomas

Students were recognized and introduced by their respective principal who highlighted the student's favorite things, fun facts, most memorable school experience, favorite quotes, and future plans. Each student received a certificate of recognition from board member, Mrs. Kantner.

On behalf of the School Board, Mr. Ferrari congratulated the students on their achievements and accomplishments, and thanked everyone who had a part in their education, especially parents, families, and teachers.

*Teachers in attendance.

Mr. Ferrari called a brief intermission at 6:35pm, allowing students and parents attending the opportunity to exit the meeting prior to the start of the business meeting.

The meeting reconvened at 6:38pm.

Board President Communications

- The Board met in an Executive Session tonight at 5:00pm, for the purpose of discussing matters involving employment, and terms and conditions of employment.
- Expressed a warm welcome to everyone attending.
- Announced the Election of Treasurer will be held tonight.
- Referred to ballots provided to each board member.

Public Comments – Items On the Agenda

- No comments were made.

Election of Treasurer

President Ferrari opened the floor for nominations for the Office of Treasurer. Mr. Kahl nominated Mr. Kramer for Treasurer. Seeing there were no other nominations, Mr. Ferrari called for the vote. With a Voice Vote of 9-0, Mr. Kramer was elected Treasurer for the period of July 1, 2022, to June 30, 2023.

Approval of Minutes

On a motion by Mr. Ferrari, seconded by Ms. Schaeffer and approved by Voice vote, all voting Aye, the Minutes of 04-20-2022 and 05-02-2022 were approved.

Approval of Treasurer's Report

On a motion by Mr. Kramer, seconded by Mrs. Noll and approved by Voice vote, all voting Aye, the Treasurer's Report of 04-30-2022 was approved.

CONSENT ITEMS (items discussed on 05-02-2022)

No items were requested to be separated from the overall vote.

On a motion by Mr. Ondrusek, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Consent Items were approved:

Personnel Committee

- A. Approved the employment of the following individuals, pending receipt of all required documentation, clearances, and disclosures, as Summer 2022 ELCO+ summer school teachers, at a daily rate of \$135, as listed:
 1. Caitlin Cressman
 2. Emily Stanley
 3. Erika VanTries
- B. Approved the following individuals as Summer 2022 SPA paraprofessionals at a daily rate of \$55, as listed:
 1. Sydney Donnachie
 2. Mary Gassert
 3. Beverly Graham
- C. Approved the following individuals as Summer 2022 ELCO+ summer paraprofessionals at a daily rate of \$55, as listed:
 1. Sarah Blakeslee

2. Erica Fisher
3. Molly Gray
4. Michelle Hitz
5. Maureen McGuire

D. Approved the employment of the following individuals, pending receipt of all required documentation, clearances, and disclosures, as Summer ELCO+ summer school paraprofessionals at a daily rate of \$55, as listed:

1. Ethan Balderrama
2. Amelia Fair
3. Jennifer Walker

E. Approved the change in the employment status of Jessica Templin *from* part-time Paraprofessional to full-time Paraprofessional, with no change in hourly rate, 7.5 hours/day (10-month position), effective the start of the 2022-2023 school year. All documentation, clearances, and disclosures are on file. Benefits will begin effective the start of the 2022-2023 school year as a result of previous employment with the District.

Background: Position filled due to resignation.

F. Approved the employment of Ashley Christman as a part-time Paraprofessional (subject to assignment), at an hourly rate of \$10.50, 3.0 hours/day, three days per week (10-month position), effective the start of the 2022-2023 school year pending receipt of all required documentation, clearances, and disclosures. This position does not include benefits. Ms. Christman will be attending required professional development August 8-11, 2022 and will receive compensation for participation.

Background: Position filled due to realignment of staff for the 2022-2023 school year. NOTE – hourly rate will increase July 1, 2022, per approval of the 2022-2023 budget.

Curriculum Committee

A. Approved the ELCO Agriculture Occupational Advisory Meeting Minutes of April 6, 2022. (Board Attachment)

Finance Committee

A. Approved breakfast and lunch prices for the 2022-2023 school year, as listed:

Elementary (K-5):	\$1.80 for breakfast; \$2.80 for lunch
Secondary (6-12):	\$1.95 for breakfast; \$3.00 for lunch
Adult:	\$2.80 for breakfast; \$5.00 for lunch

B. Approved PSBA membership renewal for the 2022-2023 school year at a cost of \$15,642.70. (Board Attachment)

Background: Annual membership renewal.

NON-CONSENT ITEMS

Personnel Committee – Mrs. Rachel Moyer, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Moyer, seconded by Ms. Schaeffer and approved by Voice vote, all voting Aye, Personnel Items A – K, were approved:

A. Accepted a “Letter of Resignation” from Sabrina Lengner, full-time Paraprofessional, effective May 4, 2022.

- B. Accepted a “Letter of Resignation” from Lyn Schaeffer, Junior High Boys’ Soccer Coach, effective May 9, 2022.
- C. Accepted a “Letter of Retirement” from Jane Spangler, full-time Middle School Administration Assistant, effective on or about September 15, 2022.
- D. Approved the employment of Tilley Funk as a Summer 2022 SPA teacher, at a rate of \$135 per day, pending receipt of all required documentation, clearances, and disclosures.
- E. Approved the following individuals as Summer 2022 ELCO+ summer school teachers at a daily rate of \$135, as listed:
 - 1. Alyse Crandall
 - 2. Ruthanne Gray
- F. Approved the following as Summer 2022 ELCO+ summer school paraprofessionals at a daily rate of \$55, as listed:
 - 1. Kelly Blakeslee
- G. Approved the employment of Summer 2022 ELCO+ summer school paraprofessionals at a daily rate of \$55, pending receipt of all required documentation, clearances, and disclosures, as listed:
 - 1. Madeline Bailey
 - 2. Haley Thunberg
- H. Approved the employment of Kayla Rohrbach on a “Temporary Professional Contract” as a Speech Language Pathologist, at a salary of Master’s – Step 1 (\$55,446), effective the 2022-2023 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: Position filled due to resignation. Due to the specialized nature of this position, Mrs. Rohrbach will be participating in a one-day training provided by the District on August 15, 2022. The district will be compensating Mrs. Rohrbach for her participation in this training at the daily substitute rate.
- I. Approved a trip/travel request from Lucas Sandoe, FFA Advisor, adult chaperones, and 10 ELCO FFA Officers to travel and participate in an FFA Officer’s Summer Retreat (2 sessions) to be held June 21-23, 2022, and July 19-20, 2022.
Background: This is an annual event.
- J. Approved a trip/travel request from Jamie Cascarino, Head Varsity Boys’ Soccer Coach, assistant coaches, and the ELCO Boys’ Soccer team, to travel and participate in Team Camp to be held July 22-24, 2022, at Penn State University, State College, PA.
Background: There are no costs to the district.
- K. Approved adding the following individuals to the ELCO Volunteer listing for the 2021-2022 school year, as listed, (noting all required documentation, clearances, and trainings are on file):
 - 1. Derek Keener
 - 2. Dwight Habecker
 - 3. Megan Reddinger – retroactive to May 2, 2022
 - 4. Richard Pinegar, Jr. – retroactive to May 2, 2022
 - 5. Brenda Yunginger – retroactive to May 2, 2022
 - 6. Troy Hassler
 - 7. Jessica Frederick
 - 8. Nicole Snyder – retroactive to May 5, 2022
 - 9. Adam Cupernall
 - 10. Jonathan Ebling
 - 11. Brandi Gipe – retroactive to May 6, 2022
 - 12. Joshua Gassert

13. Erin Thornton
14. Casey Boyer
15. Alexandra McDwyer
16. Jaime Heck
17. Taylor Hibshman

Curriculum Committee – Mrs. Bonnia Kantner, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Kantner, seconded by Mr. Kahl and approved by Voice vote, 9-0, Curriculum Items A-B were approved:

- A. Approved the listing of the 2022 graduating seniors, pending successful completion of all requirements. (Board Attachment)**
- B. Approved the purchase of Spring Math as a K-8 math intervention program on a 3-year total commitment of \$58,297. (Board Attachment)**
Background: This math intervention will be purchased using ESSER funds and will be used for ELCO+ Summer School as well as an intervention starting in the 2022-23 school year. First-year implementation costs will be \$20,029, with costs of \$19,134 for Year 2 and 3. NOTE: this was presented to and recommended by the Curriculum Committee for full board consideration.

Technology Committee – Mrs. Dotty Noll, Chair

On a motion by Mrs. Noll, seconded by Mr. Ziegler and approved by Voice vote, 9-0, Item A was approved:

- A. Approved a data wiring project with Corl Communications, Inc., for \$6,478, to rewire data cables for security cameras to be installed. (Board Attachment)**
Background: Project is budgeted. Current security cameras are wired to the technology office and should be wired to the building network closets.

General Services Committee – Mr. David Ziegler, Chair

No items were requested to be separated from the overall vote.

On a motion by Mr. Ziegler, seconded by Mrs. Moyer and approved by Voice vote, 9-0, General Services Items A-C were approved:

- A. Moved that the Superintendent and Business Manager be authorized to approve change orders of up to \$10,000, for the Turf Project and \$25,000, for the High School Building Project. (Board Attachment)**
Background: This is to allow a reasonable change order limit for administration to approve as to not delay completion of the construction projects. All change orders will be presented to the board for approval at the next scheduled meeting. This authorization will expire at the completion of the Turf and High School Building Projects.
- B. Approved a quote from Deere & Company (Bomberger's Store, Inc.) to purchase two plow tractors at a cost of \$41,065.18. (Board Attachment)**
Background: This is a COSTARS contract, #4400020085, and is part of the summer maintenance program budget.
- C. Approved awarding the 2022-2023 KPN fuel bid to Petroleum Traders Corporation for heating oil firm price, diesel fuel firm price, and 87 octane gas firm prices, as listed in the bid award document. (Board Attachment)**
Background: The bid was awarded on April 29, 2022, per the KPN bid process. Fort Zeller bid 22,500 gallons of heating oil. Brightbill Transportation (reimburses District) bid 21,000 gallons of diesel fuel and 65,000 gallons of 87 octane gas. The price in the contract represents OPIS/NYMEX pricing on the day that the District locked in pricing plus the differential in the bid. The bid had to be daily variable this year due to the current volatility of oil prices.

Finance Committee – Mr. Jack Kahl, Chair

Item F was separated for a Roll Call vote.

On a motion by Mr. Kahl, seconded by Mrs. Noll and approved by Voice vote, 9-0, Finance Items A-E were approved:

- A. Approved payment of bills as found listed and attached to the May 16, 2022, Board Agenda for payments made April 2022, in the amounts indicated: (Board Attachment)**

General Fund payments in the amount of	\$4,062,861.79
Cafeteria Fund payments in the amount of	\$193,402.06
Capital Reserve Fund payments in the amount of	\$42,843.00
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$111,992.52
Student Activity payments in the amount of	\$13,122.24

- B. Approved a proposal from Conrad Siegel for GASB 75 valuation in the amount of \$4,625. (Board Attachment)**

Background: This is a requirement for the annual audit, for fiscal years ending June 30, 2022, and June 30, 2023. TRA/Markley Actuarial Services is no longer providing these services and they have transitioned clients to Conrad Siegel.

- C. Approved a consulting proposal from Tritt-Schell Consulting Services to seek and apply for Federal Emergency Connectivity Funds (ECF) in the amount of \$6,000 of the approved funding amount. (Board Attachment)**

Background: The District is applying for approximately \$300,000 in funding for eligible technology equipment.

- D. Approved an agreement with PLGIT to invest proceeds of the District's construction bonds for the purpose of generating investment returns prior to being expended on the HS Project and Stadium Turf Project.**

Background: Investments are generating over 2% returns at the current moment, and this will result in additional funds for the District's projects.

- E. Approved a consulting contract with Marketing on the Move (#SocialSchool4EDU), for the period of July 1, 2022, to June 30, 2023, at a cost of \$12,000. (Board Attachment)**

Background: Marketing on the Move will manage Facebook, Twitter, and Instagram platforms for the school district, monitoring all platforms 365 days a year, maximizing engagement to our community by sharing good news, events, and strengthen communication.

On a motion by Mr. Kahl, seconded by Mr. Kramer and approved by Roll Call vote, 9-0, Item F, was approved:

Roll Call Vote:

Mr. Ziegler – Aye
 Mr. Ondrusek – Aye
 Mr. Kramer – Aye
 Ms. Schaeffer – Aye
 Mrs. Noll – Aye
 Mrs. Kantner – Aye
 Mrs. Moyer – Aye
 Mr. Kahl – Aye
 Mr. Ferrari – Aye

- F. Approved the 2022-2023 Lebanon County CTC Budget (Roll Call Vote, Board Attachment).**

Background: The 2022-2023 CTC Budget reflects an increase of 3.77% or \$32,320 for the ELCO School District.

Clarification on the ballots presented to each board member was given.

Superintendent's Report

A. Principal reports:

- Mr. Steven Lin – Fort Zeller Elementary
 - Kindergarten screening took place with 76 students and families attending.
 - End-of-Year Carnival was held and included treats and many activities. The carnival was a great success with the assistance of many volunteers and the greater ELCO community.
- Mrs. Tam Hower – Jackson Elementary
 - The 2022 Prom was a big success with approximately 200 guests dancing the night away. Thanks to the PTO, ELCO Food Services, and teachers and staff who were in attendance to help, and join in the fun.
 - 2nd grade students presented their “Animals Research Reports” to the Jackson community and families on Friday, May 13th.
- Dr. Michael Gerhart, ELCO Intermediate School
 - Field Day was held on Friday, May 13th and was a success with team events held outdoors. New event held was ‘hayrides’ which was postponed from a previous date that was delayed due to the weather.
 - 5th Grade Musical – ‘Beauty and the Beast’ will be held Friday, May 20th at 7:00pm, and Saturday, May 21st at 1:00pm, and again at 7:00pm. Tickets are available.
- Mr. Jason Deane, ELCO Middle School
 - Shake It Up Day was held at the completion of the PSSA’s. Events and activities promoted positive morale, featuring ‘Farm Show’ milkshakes.
 - Mr. Underkoffler gave an update on Sam’s Club (not the store), a club for students to participate during the winter months if not involved in sports. Fan of Sam project originated from student efforts to encourage other students to promote doing the right thing, which resulted in the formation of the club. Money raised was donated to drill wells in Africa.
- Ms. Jennifer Haas, ELCO High School
 - Update given on Keystone testing, which has begun.
 - Excellence in Education event sponsored by the Lebanon Valley Chamber of Commerce celebrated and recognized students who are in the top 5% of the graduating classes in the county; students were joined by their teacher mentors. The evening celebration was held at Cedar Crest High School Stadium.

Mrs. Vicente shared the following:

- Athletic Recognitions included:
 - 39th Annual Scholastic/Collegiate Athletic Awards; congratulations to Emily Miller and Luke Williams as nominees for the C.S. “Pop” Kelchner Award to be announced at the conclusion of the season.
 - ELCO reps to the Kiwanis Club of Lebanon Scholar-Athlete Award luncheon are Abigail Sargent and Jaydon Grumbine.
 - Brackbill Luncheon for the League are Campbelle Boltz and Michario Madden will be honored and represent ELCO.
- Turf Project Update:
 - Mr. Barry Schlouch, owner of Schlouch, Inc., visited ELCO to view the ongoing project and tour the High School.
 - Mr. Schlouch will return for a visit to meet and discuss with students interested in a career in construction.
- Workforce Alliance
 - Lebanon Valley Economic Development Corporation hosted a Workforce Alliance meeting at the CTC. This alliance aids in facilitating community partnerships to ensure employment and training opportunities are available to assist businesses and industry in their pursuit to secure quality workforce.

Upcoming Dates/Announcements:

- Tuesday, May 17, 2022 – Primary Election Day
- Thursday, May 19, 2022 – 5:00pm – General Services Committee Meeting
- Monday, May 23, 2022 – 6:00pm – Special Board of Education Meeting
- Monday, May 30, 2022 – NO School in observance of Memorial Day
- Monday, June 6, 2022 – 6:00pm – Committee-of-the-Whole Board of Education Meeting

Concerts/Programs/Events:

- Friday, May 20, 2022 – 7:00pm – IS Spring Musical
- Saturday, May 21, 2022 – 1:00pm & 7:00pm – IS Spring Musical
- Tuesday, May 24, 2022 – 5:00pm – 8:00pm - District Art Show at the High School
- Wednesday, May 25, 2022 – 6:30pm - High School Awards Program
- Thursday, May 26, 2022 – 6:30pm - CTC Certificate and Awards Program
- Thursday, June 2, 2022 – HS Baccalaureate
- Tuesday, June 7, 2022 – High School Commencement

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mr. Kahl – Congratulations to Generation Dance and the fine performances that took place! Commented on the Warwick Foundation event attended.
- Mr. Kramer – Commented on the Warwick Foundation event, which is a way of giving back to the community.

Old Business

- NO Old Business was discussed.

New Business

- NO New Business was discussed.

Adjournment

On a motion by Mrs. Noll, seconded by Mr. Ondrusek and approved by a Voice vote, all voting Aye, President Ferrari adjourned the meeting at 7:48pm.

Respectfully submitted,

Gloria J. Hill
Board Secretary