

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board of Education Meeting  
Board Room – ELCO High School  
Hybrid

May 3, 2021

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Jack Kahl at 6:00 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Board of Education Session (hybrid – in-person and via Zoom) with President Jack Kahl presiding and Mrs. Weaver leading the Opening Exercises.

Roll Call

Board Secretary, Gloria Hill called the roll. The following members were present Mrs. Gray Hayes, Mrs. Noll, Dr. Smith, Ms. Stettler, Mrs. Thomas, and Mrs. Weaver; and Messer's Kahl, Kramer and Ondrusek. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mr. Entekin, Dr. Gerhart, Mrs. Hower, Mr. Lin, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; Phillip Leinbach and John Kowalski of AEM; and \*faculty and \*community residents. (\*Indicates attendees via Zoom.)

Mr. Kahl announced the District is recording the meeting using District equipment. All recordings are posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting; it is noted no one indicated recording the meeting.

Board President Communications

- The General Services Committee met at 5:00PM today to discuss the High School renovation project, which will reconvene immediately following the adjournment of the 6:00 PM Committee-of-the-Whole Board of Education Meeting.

Board Committee & Rep Reports

- Personnel Committee – Mrs. Thomas
  - The committee met on April 28 to discuss upcoming staffing for the new school year.
- Curriculum Committee – Dr. Smith, Chair
  - The committee will meet on May 5 at 6:00PM.
- Policy Committee – Ms. Stettler
  - No meeting scheduled at this time.
- Technology Committee – Mrs. Noll
  - Nothing to report.
- General Services Committee – Mr. Kahl
  - Met earlier tonight and will continue meeting after the adjournment of tonight's 6:00PM meeting.
- Finance Committee – Mrs. Gray Hayes
  - Budget discussions have been the topic of recent meetings with a budget proposal for the 2021-2022 school year being presented tonight. The next meeting is scheduled to take place May 12 at 6:00PM.
- IU13 Rep Report – Mr. Ondrusek
  - The next meeting will be held May 12 and will take place in-person. Ballots for the IU board election were distributed to each member.
- PSBA Rep Report – Dr. Smith
  - Leadership applications are being accepted and are due by May 21, 2021.
- CTC Rep Report – Mrs. Weaver
  - Ballots for the CTC 2021-2022 Budget and Officers election were distributed tonight. Mrs. Weaver endorses all officers on the ballot.
- Lebanon Co. Tax Collection Rep Report – Ms. Stettler
  - A meeting will take place later this month to approve extending the deadline for taxes.
- ELCO Education Foundation – Mrs. Weaver
  - The Foundation is hosting a 'Meet the Candidate Night' on May 11, 2021 at 7:00PM. The event will be live streamed for the public. Information will be available on the ELCO website and Facebook.

Presentation – Mr. Michael Miller

- 2021-2022 Proposed Final Budget

The budget will be posted on the ELCO website for 30 days prior to final approval on June 7, 2021.

Public Comments – Items On the Agenda

- No comments were made.

**ACTION ITEMS**

Personnel Committee – Mrs. Denise Thomas, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Personnel Items A-J were approved:

- A. Approved a “Letter of Resignation” from Dr. Richard T. Smith, as the ELCO representative to the Lebanon County CTC Building Authority and the Lancaster-Lebanon IU13 Joint Authority effective and retroactive to April 30, 2021.**
- B. Approved a change in the employment status of Robyn Wentzel from Specialized Paraprofessional to Primary Autism Support teacher on a “Temporary Professional Contract” effective the start of the 2021-2022 school year, at a salary of Bachelors’ – Step 1 (\$49,529), pending final approval of the 2021-2022 budget and the receipt of required documentation.**  
*Background: New position created as part of the 2021-2022 budget.*
- C. Approved Robin Anne Kimmey to provide technical support and training for classroom-based Extended School Year (ESY) services at a rate of \$125/day, during the period of June 28, 2021 to July 29, 2021.**  
*Background: Technical support includes implementation of IEP goals and behavioral support, student verbal behavior programming, and training of new paraprofessional staff.*
- D. Approved the following Specialized Paraprofessionals to provide support in classroom-based Extended School Year (ESY) programs at their respective hourly rate, during the period of June 28, 2021 to July 29, 2021, as listed:**  
*Background: Paraprofessional staff are needed to support district-operated, classroom-based ESY programs during the summer of 2021.*
1. **Vanessa Henson**
- E. Approved the following individuals to serve as Specialized Paraprofessionals for classroom-based Extended School Year (ESY) programs at the hourly rates listed, during the specified time period.**  
*Background: Paraprofessional staff are needed to support district-operated, classroom-based ESY programs during the summer of 2021.*
1. **Lindsay Layser - \$12.34/hour (June 28, 2021 – July 29, 2021)**
  2. **Jamie McLain - \$12.12/hour (June 28, 2021 – July 29, 2021) – Substitute**
- F. Approved Tara Lutz as Summer 2021 ELCO+ Coordinator at a stipend of \$3,000.**  
*Background: The ELCO+ Coordinator will serve to support the students, families, and staff in the elementary ELCO+ summer program. This position is responsible for supporting curriculum, monitoring student progress, and communicating with families. This person will also ensure adequate staffing for each classroom daily.*
- G. Approved the following individuals as Summer 2021 ELCO+ summer school teachers at a rate of \$125 per day, as listed.**
1. **Michelle Altland**
  2. **Michele Angstadt**
  3. **Alyse Crandall**
  4. **LeeBeth Cranmer**
  5. **Scott Easteadt**
  6. **Kelly Espenshade**
  7. **Sue Gingrich**
  8. **Jamie Hicks**
  9. **Heather Kahl**
  10. **McKenna Kolovani**
  11. **Jennifer Martin**
  12. **Shanon Martin**
  13. **Hayley Meisenhelter**
  14. **Chad Miller**
  15. **Corinne Shaak**
  16. **Rebekah Shanaman**
  17. **Julie Smeltzer**
  18. **Kaitlyn Strayer**
- H. Approved the following individuals as Summer 2021 ELCO+ summer school paraprofessionals at a rate of \$50 per day, as listed.**
1. **Erica Fisher**
  2. **Michelle Hitz**
  3. **Erika Showers**
- I. Approved the following individuals as teachers in the SPA Pre-Kindergarten summer program at a rate of \$125 per day, as listed:**  
*Background: SPA will run from July 6 – 29, 2021*
1. **Karen Mohn – Fort Zeller Elementary**
  2. **Kristi Gettle – Fort Zeller Elementary**
  3. **Alysha Burkholder – Jackson Elementary**
  4. **Kaloni Doll – Jackson Elementary**

- J. Approved the following individuals as paraprofessionals in the SPA Pre-Kindergarten summer program at a rate of \$50 per day, as listed:**

*Background: SPA will run from July 6 – 29, 2021*

1. Tracey Fisher – Fort Zeller Elementary
2. Leann Clark – Jackson Elementary
3. Melynda Cochran – Jackson Elementary

**Curriculum Committee – Dr. Barbara Smith, Chair**

On a motion by Dr. Smith, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the Flexible Instructional Day Program for the 2021-2022 School Year. (Board Attachment)**

*Background: As reviewed by the Curriculum Committee, Section 1506 of the Public School Code permits districts to develop a FID program to meet the 180 instructional day requirement of Section 1501. The District will continue to incorporate make-up days into the district calendar. Approval of the FID will provide more flexibility in cases when circumstances prevent the delivery of instruction in its customary manner or location.*

**General Services Committee – Mr. Jack Kahl, Chair**

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the Indemnification Agreement with Myerstown Water Authority, Maine Drilling and Blasting, Inc., and the ELCO School District for blasting services related to the public utilities project.**

*Background: The public utilities project requires blasting services to complete the water pipeline. This agreement indemnifies Myerstown Water Authority from any liability from the blasting. The agreement has been signed already as to not delay the schedule and this approval is retroactive to the prior signing.*

**Finance Committee – Mrs. Tracy Gray Hayes, Chair**

Items are separated for Roll Call votes.

On a motion by Mrs. Gray Hayes, seconded by Mr. Kramer and approved by Roll Call vote, all voting Aye, Item A was approved:

Roll Call Vote: 9-0

Mrs. Gray Hayes – Aye  
Mrs. Weaver – Aye  
Mr. Ondrusek – Aye  
Ms. Stettler – Aye  
Mr. Kramer – Aye  
Dr. Smith – Aye  
Mrs. Noll – Aye  
Mrs. Thomas – Aye  
Mr. Kahl – Aye

- A. Approved the 2021-2022 Lebanon County CTC Budget (Roll Call Vote, Board Attachment).**

*Background: The 2021-2022 CTC Budget reflects an increase of 5.59% or \$45,347 for the ELCO School District.*

On a motion by Mrs. Gray Hayes, seconded by Mrs. Thomas and approved by Roll Call vote, all voting Aye, Item B was approved:

Roll Call Vote: 9-0

Mrs. Gray Hayes – Aye  
Mr. Kramer – Aye  
Mrs. Weaver – Aye  
Mr. Ondrusek – Aye  
Ms. Stettler – Aye  
Mrs. Noll – Aye  
Mrs. Thomas – Aye  
Dr. Smith – Aye  
Mr. Kahl – Aye

- B. Approved the Proposed Final 2021-2022 ELCO School District General Fund Budget (Roll Call Vote, Board Attachment).**

**NON-ACTION ITEMS**

**Personnel Committee – Mrs. Denise Thomas, Chair**

*The Board reviewed and discussed the following items:*

- A. Recommend for approval the employment of Mary Bennetch as a part-time Food Service employee (subject to assignment), effective the 2021-2022 school year, with an hourly rate TBD, 4.25 hours/day (10-month position) pending the receipt of all required documentation, clearances, and disclosures.**

*Background: Position filled due to resignation.*

- B. Recommend for approval Sue Gingrich as the JV Girls' Basketball Coach for the 2021-2022 winter season. (Board Attachment)  
*Background: Position filled due to resignation.*
- C. Recommend for approval adding the following individual to the ELCO Volunteer listing for the 2020-2021 school year, as listed, (noting all required documentation, clearances, and trainings are on file):
1. Rebecca Conzelmann
  2. Bevan Allen
  3. Rachel Schoffstall
  4. Melissa Moyer
  5. Audrey Perry
  6. Peggy Mogel

General Services Committee – Mr. Jack Kahl, Chair

*The Board reviewed and discussed the following item:*

- A. Recommend for approval a three-year proposal from Waste Management for trash and recycling removal for a cost of \$2,921.89 a month during the school year and \$765.19 a month during the summer. (Board Attachment)  
*Background: An RFP was issued to solicit responses. Waste Management is our current provider. This is a cost increase over the prior contract mainly due to the markets in recycling not providing revenues to trash removal firms as they previously did in prior years. The cost increase is included in the 2021-2022 budget.*

Finance Committee – Mrs. Tracy Gray Hayes, Chair

*The Board reviewed and discussed the following item:*

- A. Recommend for approval an agreement with Central Susquehanna Intermediate Unit (CSIU) to provide computer service for Fund Accounting module, Payroll module, and Personnel module for the period of July 1, 2021 to June 30, 2022, at a cost of approximately \$25,000. (Board Attachments)  
*Background: Cost is billed per student and the agreement price is estimated for next year. This is an annual license renewal.*

Superintendent's Report

- Teacher Appreciation Week, May 2-7, 2021. 'Thank You' to our teachers for all their hard work, commitment to our students and new learning models, creativity, and accomplishing tasks that were required during a difficult year.
- A. Principal's Reports
- Jackson - Mrs. Hower
    - On May 6 and 7, the Class of 2034 will attend Kindergarten screening. Students will receive items to include a book and calendar of activities for the summer to encourage readiness skills.
  - Fort Zeller - Mr. Lin
    - Fort Zeller held a formal appreciation day to say Thank You to the PTO for their support and creativity with planning events this year. Cards and posters were made as a way of expressing gratitude, as well as a video created by the faculty and staff. The video is available on Fort Zeller Twitter, and You Tube channel.
  - Intermediate School – Dr. Gerhart
    - PSSA testing at the Intermediate School is in its second week with all protocols in place and going smoothly.
    - 1 School, 1 Book program was held as well after testing, allowing a break from the normal academic day.
    - Literacy Night will be held on Thursday, May 6, and is headed up by the Reading Department. 180 students and parents are registered to attend.
  - Middle School – Mr. Entrekin
    - Several students will be participating in Envirothon this year despite the pandemic. The event will be virtual with the focus on wetlands. Two teams will participate under the direction of Mrs. Bicher and Mr. Wharton.
  - High School – Ms. Haas
    - Events being planned virtually include Junior Achievement and the STEM Summit and Real Life Convention.
    - Update on Graduation:
      - Information will be shared with the students and parents this week. The decision was made based on the survey taken by our senior students and parents.
      - Commencement will be held on June 10 in the High School Stadium with a rain date of June 11.
    - Prom will take place on Saturday, May 8 at Tulpehocken Manor.

Mrs. Vicente report:

- The next edition of the ELCO Communicator is expected any day in resident mailboxes.

Upcoming Dates/Announcements:

May 5, 2021 – 6:00 PM – Curriculum Committee Meeting  
May 8, 2021 – ELCO High School Prom

May 12, 2021 – 6:00 PM – Finance Committee Meeting  
 May 13, 2021 – 6:30 PM – FFA Banquet (by invitation)  
 May 17, 2021 – 6:00 PM – Regular Board of Education Meeting  
 May 20, 2021 – 6:00 PM – Curriculum Committee Meeting

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mrs. Thomas – Attended the School Council Advisory Meeting and heard the learning opportunities for both in-person students and virtual learners; Thank You to our amazing teachers and thankful for each and every one of you!
- Mr. Kahl – Congratulations to Braden Bohannon and his achievements in both football and basketball. He was selected to play in the All-State Football game later this month and was also named to the All-State Basketball Team.
- Mrs. Gray Hayes – Question posed to the Food Services Director on the extension of the FREE lunches for 2021-2022 school year and how will this effect ELCO?
  - Mrs. Himmelreich responded – the ELCO District will continue to serve FREE breakfast and lunch to all students next school year.
- Mrs. Gray Hayes – Question – *Will there be a 'Decision Day' at the High School? And, the induction of Honor Societies this year and if this will take place.*
  - Ms. Haas responded – Yes, there will be a 'Decision Day' but it is a surprise with details to be announced soon. And, yes, there will be Induction of the different Honor Societies with dates and information to be shared very soon. The Art Show is also set to take place showcasing the art of senior students. The regular Art Show for the High School will be held virtually. Stay tuned for details.
- Mrs. Gray Hayes – Summer youth camp information will be available from the respective Booster Clubs in the coming weeks.
- Mr. Kahl – Information on Critical Race Theory was shared with the board. This is a tough issue and will be discussed at a future work session.
- Mrs. Thomas – *Did the 'Dance Party' take place at Fort Zeller?*
  - Mr. Lin responded – it was rescheduled and will take place on May 14.
- Mr. Ondrusek – Inquired on RFP of trash removal.
  - Mr. Miller responded – RFP went out with the only response and bid coming from Waste Management. Other firms were contacted, and no responses were received.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mrs. Noll, seconded by Mrs. Thomas and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:19 PM.

Respectfully submitted,

Gloria J. Hill  
 Board Secretary