

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
District Board Room  
Hybrid

February 16, 2021

The Regular Board of Education Meeting was called to order by President, Jack Kahl at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session (hybrid – in-person and via Zoom) with President Kahl presiding and Mr. Kramer leading the Opening Exercises.

Roll Call

Board Secretary, Gloria Hill, called the roll. The following members were present: Mrs. Gray Hayes, Mrs. Noll, Dr. Smith, Ms. Stettler, Mrs. Thomas and Mrs. Weaver; and Mr. Kahl, Mr. Kramer and Mr. Ondrusek. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mr. Entrekin, Dr. Gerhart, Mrs. Hower, Mr. Lin, ~~Mr. Soden~~, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch, Gloria Hill, Board Secretary; \*William Zee, School Solicitor and \*faculty and community residents. (\*Individuals attending via Zoom.)

President Kahl announced the District is recording the meeting using District equipment. All recordings are posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting; it is noted no one indicated recording the meeting.

Board President Communications

Mr. Kahl made a statement regarding the return of students to in-person learning. A survey was recently sent to students and parents, grades 6 to 12. After final survey results are available, the Board will discuss the results during the March 1<sup>st</sup> board meeting.

Student Council Report – ~~Amanda Smith, Student Council President~~, Abby Zurick, Student Council Treasurer

Highlights reported included: RaiderThon, Musical, and future activities.

Students of the Month

- Fort Zeller, 1st – Laina Getz (Miss Crandall's class) & Colt Entzweiler (Mr. Gantz's class)
- Jackson, 1st – Jaxon Heck (Mrs. Miller's class) & Grace Punla (Mrs. Hummer's class)
- Intermediate School – Julia Wenger & Ray Cochran (Mrs. Miller's class)
- Middle School – Kailen Hibshman & Aridai Linton
- High School – Brandon Noll, Owen Simpson (CTC – Network), & Ashley Yoh

Students were introduced by their respective principal, highlighting the student's favorite things, attributes, goals, most memorable school experience, and future aspirations.

On behalf of the School Board, Mr. Kahl congratulated the students on their achievements. He also thanked the parents and teachers for supporting these students and encouraged the younger students to strive to become Students of the Month when they are seniors.

Public Comments – Items On the Agenda

No comments were made.

Approval of Minutes

On a motion by Mr. Ondrusek, seconded by Dr. Smith and approved by Voice vote, all voting Aye, the Minutes of 01-20-2021 and 02-01-2021 were approved.

Approval of Treasurer's Report

On a motion by Mrs. Gray Hayes, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, the Treasurer's Report of 01-31-2021 was approved.

**CONSENT ITEMS** (items discussed on 02-01-2021)

On a motion by Mrs. Gray Hayes, seconded by Mrs. Noll and approved by Voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

- A. Approved the following individuals as coaches for the 2021 Spring season, as listed: (\*pending receipt of all required documentation, clearances, and disclosures)
- |                  |  |   |
|------------------|--|---|
| • Baseball:      | Varsity Head Coach<br>Varsity Asst. Coaches<br>Volunteer Coaches                             | Roger Hehny<br>John Mentzer, Sam Rueppel<br>Stephen George, Anthony Andrew*<br>Lyle Krall, Jack Mays  |
| • Softball:      | Varsity Head Coach<br>Interim Varsity Head Coach<br>Varsity Asst. Coaches<br>Volunteer Coach | Erin Harris (as of April 1, 2021)<br>Eric Shaffer* (3/8/2021 to 3/31/2021)<br>Kelsey Thorley, Cory Derr<br>Eric Shaffer (as of April 1, 2021) |
| • Track & Field: | Varsity Head Coach<br>Varsity Asst. Coaches<br><br>Junior High Asst. Coaches                 | Robert Miller<br>Holly Hartman, Earl Thomas, Jr.<br>Michael Harnish<br>Greg Underkoffler<br>Warren Zimmerman, Wyatt Hall                      |
| • Boys Tennis:   | Volunteer Coaches<br>Varsity Head Coach<br>Volunteer Coaches                                 | Jackie Bender, Robert Williams<br>Zach Cook<br>Cathy Shaak, Chris Gyorke  |
- B. Approved Robert Williams as Weight Room Supervisor for the 2021 Spring season.
- C. Approved adding the following individuals to the ELCO Sub list pending receipt of all required documentation, clearances and disclosures, as listed:
1. Luke Seyfert – IU sub, all areas
- D. Approved adding the following individual to the ELCO Volunteer listing for the 2020-2021 school year, as listed, (noting all required documentation, clearances, and trainings are on file):
1. Bret Righter

Curriculum Committee

- A. Approved the 2021-2022 ELCO School District Calendar. (Board Attachment)

Finance Committee

- A. Approved an addendum of the contract with Austill's Rehabilitation Services, Inc., for Occupational and Physical Therapy Services. (Board Attachments)  
*Background: Our original contract was approved in 2011. This addendum is for three years, with hourly rates for the first year (2021-2022) increasing 1% from current rates.*

**NON-CONSENT ITEMS****Personnel Committee** – Mrs. Denise Thomas, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Personnel Items A-H were approved:

- A. Approved the change in employment status of Pamela Rittle from day-to-day substitute to High School Special Education teacher on a "Temporary Professional Contract", effective February 17, 2021, at salary of Master's – Step 1 (\$53,387, prorated for the remainder of the 2020-2021 school year).**  
*Background: Additional special education position approved as part of the 2020-2021 budget.*

- B. Approved Ashley Deibler as a mentor for Pamela Rittle for the 2020-2021 school year, prorated to the number of days worked.
- C. Approved the employment of Joshua Larson on a “Letter of Temporary Employment” as a short-term substitute High School Art teacher effective on or about March 9, 2021 through the last teacher day of the 2020-2021 school year, at a daily rate of \$125, with no applicable benefits (pending receipt of all required documentation, clearances and disclosures).  
*Background: Position filled due to permanent teacher on leave.*
- D. Approved the employment of Jamie Hicks on a “Letter of Temporary Employment” as a short-term substitute Elementary Art teacher at Jackson and Fort Zeller elementary schools effective on or about March 26, 2021 through the last teacher day of the 2020-2021 school year, at a daily rate of \$125, with no applicable benefits (pending receipt of all required documentation, clearances and disclosures).  
*Background: Position filled due to permanent teacher on leave.*
- E. Approved a non-precedent setting stipend for Heather Gery for unanticipated work during the 2020-2021 school year. (Board Attachment)
- F. Approved David Noyes as a volunteer Baseball coach for the 2021 Spring season. (Note: all required clearances and disclosures are on file.)
- G. Approved Kathy Derr as a new driver, noting drivers and aides are directly employed by Brightbill Transportation Company.
- H. Approved the following individuals to the ELCO sub listing for the 2020-2021 school year, as listed, pending all required documentation, clearances and disclosures:
1. James Rule – IU sub, all areas

**Policy Committee** – Ms. Erin Stettler, Chair

On a motion by Ms. Stettler, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the following new, revised or reviewed policies, 2<sup>nd</sup> Reading, as listed: (Board Attachment)
1. Policy #006.1 – Attendance at Meetings via Electronic Communications (revised)
  2. Policy #146.1 – Trauma-Informed Approach (new)
  3. Policy #309.1 – Telework (new)
  4. Policy #335 – Family Medical Leaves (revised)
  5. Policy #626 – Federal Fiscal Compliance w/attachments (revised)
  6. Policy #707 – Use of School Facilities (revised)
  7. Policy #805.2 – School Security Personnel (revised)
  8. Policy #810.1 – Drug Use and Alcohol Misuse Prevention Program – Covered Driver (reviewed)
  9. Policy #824 – Maintaining Professional Adult/Student Boundaries (revised)
  10. Policy #904 – Public Attendance at School Events w/attachments (revised)
  11. Policy #915 – PTO and Booster Organizations (revised)
  12. Policy #918 – Title I Parent and Family Engagement (revised)

**Finance Committee** – Mrs. Tracy Gray Hayes, Chair

On a motion by Mrs. Gray Hayes, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the February 16, 2021 Board Agenda, for payments made in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$3,093,665.40
Cafeteria Fund payments in the amount of	\$160,548.92
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$214,084.65
Student Activity payments in the amount of	\$7,237.96

#### A. Principal's Reports

- Jackson, Mrs. Hower – Raising a Reader event was held and featured Mrs. Tracy Gray Hayes (Board Vice President) as Guest Reader.
- Fort Zeller, Mr. Lin – 73 families participated virtually in a Title I Family Night with the focus on helping families enhance read a-louds. The theme for the event was winter animals with the Richland Community Library, Middle Creek Wildlife Sanctuary and Aaron's Books from Lititz coming together to make the night a great success. Students participating received a kit to build a bird feeder, and a book. The evening ended with a book raffle.
- Intermediate School, Dr. Gerhart – Helping Hearts Challenge, a spinoff of Jump Rope for Heart, was recently held. Donations of non-perishable food items were collected during PE classes and then given to a local organization for distribution in the community.
- Middle School, Mr. Entrekin – A 'shout out' was given by Mr. Entrekin to all Middle School faculty and staff for everything they do each and every day! No matter what position they hold, they do their jobs with a smile meeting the needs of all students. Thank you!
- High School, Ms. Haas – RaiderThon is currently taking place at the High School to raise funds in the ongoing fight against childhood cancer.

#### Upcoming Dates/Announcements:

Thursday, February 18, 2021 – 6:00 PM, Combined Curriculum & Technology Committee Meeting  
Monday, March 1, 2021 – 6:00 PM, Committee-of-the-Whole Board of Education Meeting

#### Board Announcements/Comments

- Mrs. Thomas – upcoming meetings in the event of inclement weather.
  - Mrs. Vicente responded – watch the website for changes to scheduled meetings and activities.
- Mr. Kramer – commented on Pledge of Allegiance and memories of Carol Ulrich and Richard Kline.
- Mr. Kahl – Thanked the Personnel Committee and presentation by Mr. Jeremy Sweigart, which will be presented to the full board at a future meeting.
- Mrs. Gray Hayes – Twitter events posted announcing student competitions and results. Thanked the principals for getting the word out!
- Dr. Smith – Commented on the opportunities seen throughout the District for teachers, parents, and students.
- Mrs. Weaver – question posed to Mr. Lin on the Title I event – “how were you able to engage with the 73 families?”
  - Mr. Lin – the event was spearheaded by the Reading Team with credit given to the teachers involved.

#### Old Business

- NO Old Business was reported.

#### New Business

- NO New Business was reported.

#### Public Comments – Items On/Off the Agenda

- NO comments were made.

#### Adjournment

On a motion by Mrs. Noll, seconded by Mr. Kramer and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:21 pm.

Respectfully submitted,

Gloria J. Hill  
Board Secretary