

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Virtual
Committee-of-the-Whole Board of Education Meeting
Board Room – ELCO High School

February 1, 2021

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Jack Kahl at 6:02 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Board of Education Session virtually via Zoom with President Jack Kahl presiding and Mrs. Thomas leading the Opening Exercises.

Roll Call

Board Secretary, Gloria Hill called the roll. The following members were present Mrs. Gray Hayes, Mrs. Noll, Dr. Smith, Ms. Stettler, Mrs. Thomas, and Mrs. Weaver; and Messer's Kahl, Kramer and Ondrusek. Also, in attendance were the following from the administrative team: Mrs. Vicente, ~~Mrs. Davis~~, Ms. Haas, Mr. Entrekin, Dr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Soden, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; and David Walker, Solicitor; and faculty and community residents.

Mr. Kahl announced the District is recording the meeting using District equipment. All recordings are posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting; it is noted no one indicated recording the meeting.

Board President Communications

- Mr. Kahl addressed parent requests that all students return to in-person learning. The ELCO School District is at present time in compliance with the Attestation Agreement and will continue to monitor our present module of learning.
- Mrs. Vicente will give an update on COVID stats and protocols under the Superintendent's Report.

Board Committee & Rep Reports

- Personnel Committee – Mrs. Thomas
 - The next meeting will occur immediately following the Policy Committee Meeting on February 11, 2021 at approximately 7:00 PM.
- Curriculum Committee – Dr. Smith, Chair
 - The next meeting is scheduled to take place later this month.
- Policy Committee – Ms. Stettler
 - The Committee is recommending for approval policies for 1st Reading on tonight's agenda. The next meeting will take place on February 11, 2021 at 6:00 pm.
- Technology Committee – Mrs. Noll
 - The Committee is recommending items for approval on tonight's agenda. No future meeting is scheduled at this time.
- General Services Committee – Mr. Kahl
 - Kudos to Doug Dresch and his department for receiving the Golden Award from PASBO.
 - Administration and High School faculty will meet with AEM to discuss the scope and shape of the next phase of the High School building renovations. The next scheduled meeting is TBD.
- Finance Committee – Mrs. Gray Hayes
 - The next meeting is scheduled to take place on February 10, 2021 at 6:00 pm.
- IU13 Rep Report – Mr. Ondrusek
 - The next meeting is set to take place on February 10, 2021. All meetings are held virtually.
- PSBA Rep Report – Dr. Smith
 - The PSBA Liaison Insider was sent to all board members.
 - Encouragement of all school boards to apply for a school testing waiver.
 - Highlighted learning opportunities available for all board members.
- CTC Rep Report – Mrs. Weaver
 - No report; next meeting will be held on February 16, 2021.
- Lebanon Co. Tax Collection Rep Report – Ms. Stettler
 - The next meeting will take place later this month.
- ELCO Education Foundation – Mrs. Weaver
 - The Foundation met on January 13 via Zoom.
 - Received \$9,000 donation from Fulton Bank.
 - Discussion occurred to set up Amazon Smiles Account.
 - The Marketing sub-committee is working on additional exposure of the Foundation.

- Grant information will be sent to faculty.
- Monthly notices from the Foundation to begin after accumulating building email lists.
- The Foundation has a new logo.

Public Comments – Items On the Agenda

- No comments were made.

ACTION ITEMS

Personnel Committee – Mrs. Denise Thomas, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Mrs. Noll and approved by Voice vote, all voting Aye, Personnel Items A-E were approved:

- A. Approved an extension to the “Letter of Temporary Employment” of Lee Beth Cranmer, Middle School Language Arts Long-Term Substitute teacher.**
Background: The terms of the original letter ended January 26, 2021, and will now be extended through the last teacher day of the 2020-2021 school year. Salary will remain the same at Bachelor’s – Step 1, with applicable benefits. Extension of substitute assignment is due to the leave of permanent teacher being extended.
- B. Approved a “Letter of Resignation” from Glenn Runz, Head Bowling Coach, effective and retroactive to January 29, 2021.**
- C. Approved Michele Angstadt as Head Bowling Coach, effective February 1, 2021 through the remainder of the 2021 season.**
Background: Position filled due to resignation.
- D. Approved a “Letter of Resignation” from Madelyn Saunders as Junior High Cross Country Coach effective immediately.**
- E. Approved the employment of Dr. Colleen Hovanec as Interim Middle School Assistant Principal, effective February 2, 2021 through the end of the 2020-2021 school year, at a daily rate of \$450, with no applicable benefits. (All required documentation, clearances and disclosures are on file.)**
Background: Position filled due to vacancy.

Curriculum Committee – Dr. Barbara Smith, Chair

On a motion by Dr. Smith, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the ELCO High School Education and Planning Guide for the 2021-2022 school year. (Board Attachment)**

Policy Committee – Ms. Erin Stettler, Chair

On a motion by Ms. Stettler, seconded by Mrs. Noll and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved new policies and revisions or review to the following Board Policies, 1st Reading, as listed: (Board Attachment)**
 1. Policy #006.1 – Attendance at Meetings via Electronic Communications (revised)
 2. Policy #146.1 – Trauma-Informed Approach (new)
 3. Policy #309.1 – Telework (new)
 4. Policy #335 – Family Medical Leaves (revised)
 5. Policy #626 – Federal Fiscal Compliance w/attachments (revised)
 6. Policy #707 – Use of School Facilities (revised)
 7. Policy #805.2 – School Security Personnel (revised)
 8. Policy #810.1 – Drug Use and Alcohol Misuse Prevention Program – Covered Driver (reviewed)
 9. Policy #824 – Maintaining Professional Adult/Student Boundaries (revised)
 10. Policy #904 – Public Attendance at School Events w/attachments (revised)
 11. Policy #915 – PTO and Booster Organizations (revised)
 12. Policy#918 – Title I Parent and Family Engagement (revised)

Technology Committee – Mrs. Dotty Noll, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Noll, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Technology Committee Items A-B were approved:

- A. Approved a contract with ePlus for network switches at a cost of \$28,098.04. Equipment has been budgeted and is eligible for E-Rate reimbursement for 70% of the purchase if approved by the Universal Services Program. (Board Attachment)**

Background: Per E-Rate rules, this equipment was put out for a request for proposals and is being awarded to the company who holds the state bid contract for Meraki equipment. This will add network switches to current core switches for expansion of connectivity to closets and will provide redundancy to closets and buildings.

- B. Approved a contract with Follett School Solutions for cloud hosting services at a cost of \$5,661.35. Upgrade has been budgeted. (Board Attachment)**

Background: Current on-site server would need to be replaced and this expense includes the annual yearly support cost of \$3,813.25 the district currently pays making the move to the cloud a net cost of \$1,848.00.

NON-ACTION ITEMS**Personnel Committee – Mrs. Denise Thomas, Chair**

The Board reviewed and discussed the following items:

- A. Recommend for approval the following individuals as coaches for the 2021 Spring season, as listed: (*pending receipt of all required documentation, clearances, and disclosures)

○ Baseball:	Varsity Head Coach	Roger Hehny
	Varsity Asst. Coaches	John Mentzer, Sam Rueppel
○ Softball:	Varsity Head Coach	Stephen George, Anthony Andrew*
	Interim Varsity Head Coach	Lyle Krall, Jack Mays
	3/31/2021)	Erin Harris (as of April 1, 2021)
	Varsity Asst. Coaches	Eric Shaffer* (3/8/2021 to
○ Track & Field:	Varsity Asst. Coaches	Kelsey Thorley, Cory Derr
	Varsity Head Coach	Eric Shaffer (as of April 1, 2021)
	Varsity Asst. Coaches	Robert Miller
○ Boys Tennis:	Junior High Asst. Coaches	Holly Hartman, Earl Thomas, Jr.,
	Volunteer Coaches	Michael Harnish
	Varsity Head Coach	Greg Underkoffler, Warren Zimmerman
	Volunteer Coaches	Wyatt Hall
	Varsity Head Coach	Jackie Bender, Robert Williams
	Volunteer Coaches	Zach Cook
		Cathy Shaak, Chris Gyorke

- B. Recommend for approval Robert Williams as Weight Room Supervisor for the 2021 Spring season.

- C. Recommend for approval adding the following individuals to the ELCO Sub list pending receipt of all required documentation, clearances and disclosures, as listed:

1. Luke Seyfert – IU sub, all areas

- D. Recommend for approval adding the following individual to the ELCO Volunteer listing for the 2020-2021 school year, as listed, (noting all required documentation, clearances, and trainings are on file):

1. Bret Righter

Curriculum Committee – Dr. Barbara Smith, Chair

The Board reviewed and discussed the following item:

- A. Recommend for approval the 2021-2022 ELCO School District Calendar. (Board Attachment)

Finance Committee – Mrs. Tracy Gray Hayes, Chair

The Board reviewed and discussed the following item:

- A. Recommend for an addendum of the contract with Austill's Rehabilitation Services, Inc., for Occupational and Physical Therapy Services. (Board Attachments)
Background: Our original contract was approved in 2011. This addendum is for three years, with hourly rates for the first year (2021-2022) increasing 1% from current rates.

Superintendent's Report

A. Principal's Reports

- High School – Ms. Haas
 - Department meetings are being conducted between faculty, admin and the architect to express their vision and areas that will enhance both teaching and student learning.
- Middle School – Mr. Entrekin
 - The Middle School Talent Show will be held virtually in the coming week. Students will view and then vote for favorite acts. The Talent Show will be available to the public through Schoology.
 - Welcome to Dr. Hovanec!
- Intermediate School – Dr. Gerhart
 - Shared the start of the Raiders Breakfast Club being organized by Mr. Doug Knepp that will begin this month.
- Fort Zeller Elementary – Mr. Lin
 - Shared a story on the effects of self-image, which is being encouraged at Fort Zeller, by both students and staff using the phrase, 'I like you just the way you are.'
- Jackson Elementary – Mrs. Hower
 - Last week Kindergarten students celebrated the wedding of Q & U.
 - The next 'Raising a Reader' event will be held virtually next week.

B. COVID Update

- Mrs. Vicente shared information and the continued efforts of the district in planning for the future to bring all students back to in-person learning, and to maintain a safe environment with protocols in place for everyone.
- Ms. Haas and Mr. Entrekin shared a mid-year review of data for the two secondary schools.
 - Points to consider going forward:
 - Meeting academic needs
 - Maintaining student activities and learning opportunities
 - Developing plans to be implemented for all models of student learning
 - Supporting student's social and emotional needs
 - In-person Summer School Program
 - Goal is to have all students return in-person while maintaining student safety
- Following the information presented, the board was given a time for discussion and/or questions to ask the principals and Mrs. Vicente.

Upcoming Dates/Announcements:

Wednesday, February 10, 2021 – 6:00 PM, Finance Committee Meeting

Thursday, February 11, 2021 – ACT 80 Day, ½ day for K-5 (Parent/Teacher Conferences)

Thursday, February 11, 2021 6:00 PM, Policy Committee Meeting; Personnel Committee Meeting immediately following at approximately 7:00 PM

Friday, February 12, 2021 – ~~ACT 80 Day (NO Students – Emergency Make-up #2)~~ **NOW A SNOW MAKE-UP DAY – SCHOOL IS IN SESSION**

Monday, February 15, 2021 – SCHOOL is CLOSED in observance of President's Day

Tuesday, February 16, 2021 – 6:00 PM, Regular Board of Education Meeting

Thursday, February 18, 2021 – 6:00 PM, Curriculum Committee Meeting

Public Comments – Items On/Off the Agenda

- Greg Underkoffler, 1 Colonial Ave., Myerstown – announcement of three (3) Middle School students receiving various awards as part of the PA Scholastic Art & Writing Awards.

Board Announcements/Comments

- Mrs. Thomas – inquired on the date of the next General Services Meeting.
 - Mrs. Vicente will check on the date, which will then be posted on the district website.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mrs. Thomas, seconded by Dr. Smith and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:40 PM.

Respectfully submitted,

Gloria J. Hill
Board Secretary