

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Virtual Committee-of-the-Whole Board of Education Meeting

May 4, 2020

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Jack Kahl at 6:01 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Board of Education Session virtually via Zoom with President Jack Kahl presiding and Mrs. Gray Hayes leading the Opening Exercises.

Roll Call

Board Secretary, Gloria Hill called the roll. The following members were present via Zoom: Mrs. Gray Hayes, Mrs. Noll, Dr. Smith, Ms. Stettler, Mrs. Thomas, and Mrs. Weaver; and Messer's Kahl, Kramer and Ondrusek. Also, in attendance via Zoom were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mr. Marks, Dr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Soden, Mr. Entrekin, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; and, faculty, staff and residents.

Mr. Kahl announced the District is recording the meeting using District equipment. All recordings are posted on the District website in approximately 7 to 10 days. Mr. Kahl also inquired if anyone in attendance was recording the meeting; it is noted no one indicated recording the meeting.

Board President Communications

- Mr. Kahl announced there will be an Executive Session immediately following the adjournment of tonight's meeting for the purpose of discussing confidential legal and personnel matters.
- Mr. Kahl read a statement concerning year-end activities and graduation. All details will be communicated to parents.

Board Committee & Rep Reports

- Personnel Committee – Mrs. Thomas
 - The last meeting was held April 20, with no future meeting scheduled at this time.
- Curriculum Committee – Dr. Smith
 - The next meeting will be held May 14 to discuss textbook adoption.
- Policy Committee – Mr. Ondrusek
 - No meeting scheduled at this time.
- Technology Committee – Mrs. Noll
 - The committee met on May 4 at 5:15pm, to discuss several items being recommended for approval during tonight's board meeting.
- General Services Committee – Mr. Kahl
 - The renovation project will resume very soon. Students have been notified to retrieve personal items, and staff will begin the process of packing up their rooms for the summer.
- Finance Committee – Mrs. Gray Hayes
 - The committee met twice in April to discuss tax rate, and will meet again on May 13.
- IU13 Rep Report – Mr. Ondrusek
 - The IU board did not meet in April and are scheduled to meet on May 20.
- PSBA Rep Report – Dr. Smith
 - Dr. Smith will be sharing information from PSBA to all members of the board.
- CTC Rep Report – Mrs. Weaver
 - A virtual meeting was held April 21. Classes will continue virtually for students, with the exception of students in the Cosmetology program who will complete their program over the summer. Mrs. Weaver gave a 'shout out' to Brian Pfeffley, head of the Pastry Department, who was honored and received the 2020 ACF Pastry Chef Education Award. Congratulations to all ELCO students recognized as Students of the Month at CTC during the 2019-2020 school year.
- HACC Rep Report – Ms. Stettler
 - No report.
- Lebanon Co. Tax Collection Rep Report – Ms. Stettler
 - No report.
- ELCO Education Foundation – Mrs. Weaver
 - No report at this time.

Public Comments – Items On the Agenda

No comments were made.

ACTION ITEMS

Personnel Committee – Mrs. Denise Thomas, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Thomas seconded by Mrs. Noll and approved by Voice vote, all voting Aye, Personnel Items A-C were approved:

- A. **Accepted a "Letter of Resignation" from Cynthia Gernert, full-time elementary paraprofessional, effective and retroactive to April 30, 2020.**
- B. **Accepted a "Letter of Resignation" from Kristen Nelson, part-time elementary paraprofessional, effective and retroactive to April 30, 2020.**
- C. **Approved the following teachers to provide Extended School Year (ESY) services at a rate of \$32/hour, provided virtually, during the period of June 15, 2020 to August 6, 2020:**
 - 1. **Ashley Titler**
 - 2. **Jenny Wolgemuth**
 - 3. **Paulina Seibert**
 - 4. **Shanon Martin**
 - 5. **Emily Ziegler**

Technology Committee – Mrs. Dotty Noll, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Noll, seconded by Mr. Kramer and approved by Voice vote, all voting Aye, Technology Items A-B were approved:

- A. **Approved a contract with Carbon-Lehigh Intermediate Unit for a five-year agreement for the Student Information System, PowerSchool, online registration, and eForm collect starting in 2020-21 at a total cost of \$49,363.75. Included in this contract is a \$6,000 implementation cost in the 2019-20 school year to implement online registration and eForm collect. (Board Attachment)**
Background: The PowerSchool renewal is budgeted. The online registration/eForm collect is budgeted for the 2020-21 school year. The implementation cost for 2019-20 will allow the district to begin preparing this availability prior to next school year. Cost for this will be absorbed within the Technology Budget under new software/hardware.
- B. **Approved a yearly purchase with Phoenix Learning Solutions for access to their PowerSchool Vault product at a cost of \$995 per year. (Board Attachment)**
Background: This will allow the district to provide only PDF files such as report cards, transcripts, or other school forms that can be accessed by parents and students through their PowerSchool access.

Finance Committee – Mrs. Tracy Gray Hayes, Chair

On a motion by Mrs. Gray Hayes, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved administration to enter into one-year agreement between (Supplier TBD) (School District Energy) and Eastern Lebanon County School District for Jackson Elementary School natural gas supply between July 2020 and June 2021 meter read dates, when prices reach appropriate target levels.**
Note: This motion will instruct School District Energy to lock in prices when they are 10 cents or more lower than quotes received on April 22nd. This is due to a recent spike in natural gas prices.

NON-ACTION ITEMS

Personnel Committee – Mrs. Denise Thomas, Chair

The Board reviewed and discussed the following item:

- A. **Recommend for approval Megan Hanichak as the Varsity Girls' Volleyball Coach for the 2020-2021 season. (Board Attachment)**

Curriculum Committee – Dr. Barbara Smith, Chair

The Board reviewed and discussed the following items:

- A. **Recommend for approval the listing of the 2020 graduating seniors, pending successful completion of all requirements. (Board Attachment)**
- B. **Recommend for approval the 2020-2021 Student Handbooks. (Board Attachment)**
- C. **Recommend for approval the LinkIt! Software License Agreement in the amount of \$14,675 to provide software and services for the LinkIt! Assessment Management and Analytics Platform for the 2020-2021 school year (Board Attachment).**
Background: This product will replace the current Data Blender software and will provide additional capabilities for standards-aligned benchmark assessments and reporting.

General Services Committee – Mr. Jack Kahl, Chair

The Board reviewed and discussed the following item:

- A. Recommend for approval the 2020-2021 breakfast and lunch prices, as listed:
Background: All student meals increased by 10 cents, with adult meal increased by 25 cents.

Elementary (K-5):	\$1.75 – breakfast; \$2.70 – lunch
Secondary (6-12);	\$1.95 – breakfast; \$2.80 - lunch
Adult:	\$3.75 – lunch

Finance Committee – Mrs. Tracy Gray Hayes, Chair

The Board reviewed and discussed the following item:

- A. Recommend for approval the rental agreement and contract for the annual 5th Grade Camping trip with Camp Swatara for the 2020-2021 school year. (Board Attachment)

Superintendent's Report

Upcoming Dates/Announcements:

- Wednesday, May 13, 2020 – 6:00 pm, Finance Committee Meeting, held virtually
- Thursday, May 14, 2020 – 6:00 pm, Curriculum Committee Meeting, held virtually
- Wednesday, May 20, 2020 – 6:00 pm, Regular Board of Education Meeting, held virtually
- Friday, May 22, 2020 – NO School for students, In-service Exchange Day for Teachers
- Monday, May 25, 2020 – Memorial Day, School is Closed

Mrs. Vicente shared the following:

- Teacher Appreciation Week (May 4-8); teachers have embraced the new learning platform and we are so thankful and proud of our staff for their efforts; notes of appreciation can be sent to teachers through their principal or via email.
- Meal distribution continues and is well received (968 meals distributed last week) and weather cooperating thus far; discussion has taken place to extend the distribution through June 30.
- Year-end celebrations – administration will be discussing this topic and making decisions this week.
- Senior/Community Signs – senior signs have been made and will be distributed to all seniors, and in addition, community signs have been made and will be posted throughout the community. #ELCOtogether, ELCO Strong.
- ELCO Communicator's next edition has been published and copies to residents are forthcoming.

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mr. Kramer – suggested showing support of our student athletes by way of lighting up the stadium on May 20, following suit of surrounding districts.
- Ms. Stettler – inquired on further explanation of graduation plans.
- Mrs. Noll – expressed her appreciation for the opportunity to participate in the Zoom event with Mr. Bickel and students as they presented their Veterans History Projects.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mrs. Weaver, seconded by Mrs. Noll and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 6:36 pm.

Respectfully submitted,

Gloria J. Hill
 Board Secretary