

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

February 19, 2020

The Regular Board of Education Meeting was called to order by President, Jack Kahl at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session in the ELCO High School Library with President Kahl presiding and Mr. Howard Kramer leading the Opening Exercises.

Roll Call

Board Secretary, Gloria Hill called the roll. The following members were present: Mrs. Gray Hayes, Mrs. Noll, Ms. Stettler, Mrs. Thomas and Mrs. Weaver; and Mr. Kahl, Mr. Kramer and Mr. Ondrusek. Attending via GoToMeeting was Dr. Smith. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mr. Marks, Dr. Gerhart, Mrs. Hower, Mr. Lin, ~~Mr. Soden, Mr. Entekin~~, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; faculty and community residents.

President Kahl announced the District is recording the meeting using District equipment. All recordings are posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting; it is noted no one indicated recording the meeting.

Board President Communications

- Congratulated Mrs. Vicente and staff for the newly published ELCO Communicator.
- The ELCO Boys' Basketball Team will play in a District playoff game at ELCO on 2/20/2020 at 7:00 pm.
- The Board will continue the required training for all School Board Directors after the adjournment of tonight's meeting.

Student Council Report – Julia Macchione, Student Council Treasurer

Julia Macchione reported for Tessa Willhoyte on the following events:

- Musical tickets may be purchased online through the ELCO website.
- Student Council members will be attending the Student Council Conference March 20, for leadership training.
- Future events being planned include: end-of-year activities; Talent Show and Lawn Lunch.

Students of the Month – presented by Mrs. Denise Thomas

- Fort Zeller – 1st grade: **Cole Grube (*Mrs. McDonnell's class) & Isbella Ventura (*Mr. Gantz's class)
- Jackson – 1st grade: Bentley Greene (*Mrs. Hummer's class) & Olivia Snee (*Mrs. Miller's class)
- Intermediate School: Peytyn Bryan & Noah Dubble (*Mrs. Gretchen Miller's class)
- Middle School: Kyle McDonnell & Desaray Nolt
- High School: Julia Macchione, Alexander Heil, & Robert Walck (CTC – Elec.)

Students were recognized at every building level, including CTC. Information on each student was shared by their principal, which included: traits, quotes, colors, favorite things, and future plans. Mrs. Thomas presented certificates to each student. Mr. Kahl congratulated all the students recognized and thanked parents and teachers for their support and encouragement.

*Teachers in attendance.

**Student unable to attend and will be recognized at a future meeting.

Mr. Kahl announced a brief intermission and gave parents and students the opportunity to exit the meeting.

Public Comments – Items On the Agenda

- No comments were made.

Approval of Minutes

On a motion by Mr. Ondrusek, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, the Minutes of 01-22-2020 and 02-03-2020 were approved.

Approval of Treasurer's Report

On a motion by Mrs. Noll, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, the Treasurer's Report of January 31, 2020 was approved.

CONSENT ITEMS (items discussed on 02-03-2020)

On a motion by Mrs. Gray Hayes, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

- A. Approved the following individuals as coaches for the 2020 Spring sports season, as listed (*pending receipt of all required documentation, clearances, and disclosures):

Baseball:	Varsity Head Coach Varsity Asst. Coaches Volunteer Coaches	Roger Hehnly John Mentzer, Sam Rueppel* Stephen George, Andrew Anthony, Lyle Krall Jack Mays, Craig Coletti
Softball:	Varsity Head Coach Varsity Asst. Coaches Volunteer Coach	Erin Harris Kelsey Thorley, Cory Derr Eric Shaffer
Track & Field:	Varsity Head Coach Varsity Asst. Coaches JH Asst. Coaches	Robert Miller Holly Hartman, Earl Thomas, Jr., Michael Harnish Greg Underkoffler, Warren Zimmerman Wyatt Hall
Boys' Tennis:	Volunteer Coach Varsity Head Coach Volunteer Coaches	Jackie Bender Zach Cook Cathy Shaak, Chris Gyorke
Boys' Soccer:	JH Asst. Coaches	James Thomas, Lyn Schaefer
Girls' Soccer:	JH Asst. Coaches Volunteer Coach	Wes Soto, Diane Bidelspach Robert Bounpane

- B. Approved the following individuals as Weight Room Monitors for the 2020 Spring sports season, as listed:

1. Robert Williams
2. Amy Thome

- C. Approved the following trip/travel requests, as listed:

1. Lynn Aponick and Janice Koontz, High School Science teachers, along with 20 students, to travel to the Karen Noonan Center, Bishop's Head, MD, to participate in a variety of ecosystems to evaluate the upstream impact on the Chesapeake Bay, May 17-19, 2020. (Costs for this annual trip are funded through student fundraising and a donation by the ELCO Education Foundation; costs to the district have been budgeted.)
2. Sara Velazquez, High School Spanish teacher, to travel and attend the AATSP (American Association of Teachers of Spanish and Portuguese) Annual Conference to be held July 9-12, 2020, in San Juan, Puerto Rico. (Registration for the trip is budgeted through district funds; all other expenses will be covered by the individual.)
3. David and Melodie Fair, High School Band and Choral teachers, along with approximately 100 students and 10-12 approved parent chaperones, to travel and attend Disney Magical Music Days in Orlando, FL, March 31, 2021 – April 3, 2021. (Costs to the district are for substitutes only.)

Finance Committee

- A. Approved extending the Schaefferstown Family Practice medical services rates for two additional school years (2020-21 and 2021-22) at the 2019-20 rates. (Board Attachment)

NON-CONSENT ITEMS FOR APPROVAL

Personnel Committee – Mrs. Denise Thomas, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Personnel Items A-F were approved:

- A. **Accepted a “Letter of Resignation” from Harry Kantner, full-time custodian, retroactive to January 30, 2020.**
- B. **Approved a “Letter of Retirement” from Sheri Davis, Intermediate School Administrative Assistant, effective the end of the 2019-2020 school year.**
- C. **Approved a change in hours for Tricia Stauffer, part-time Paraprofessional, from 3.75 hours/day to 4 hours/day, effective February 20, 2020.**
Background: Additional 15 minutes a day will be utilized to provide intervention supports to students. The change in hours does not impact the individual’s current hourly rate; and no additional benefits apply.
- D. **Approved new and renewed volunteers for the 2019-2020 school year, as listed (noting all required documentation, clearances, disclosures and trainings are on file):**
 - 1. Susan Gibble
 - 2. Dawn Beers
 - 3. Theresa Oliver
 - 4. Christopher Wenger
 - 5. Kimberly Haberstroh
 - 6. William Haberstroh
 - 7. Suzanne Auman
 - 8. Kelly Flowers
 - 9. Morgan Luckenbill
 - 10. Antonya Fox
 - 11. Mark Gibble
 - 12. Sheree Beck
 - 13. Kristan Reed
 - 14. Tracy Scipioni
 - 15. Ashli Kupp
 - 16. Michael Cesarz
 - 17. Nicole Clemens
 - 18. Amanda Voydik
 - 19. Marah Zoll
- E. **Approved the following individuals as Middle School After School Tutors at a rate of \$32.00/hour, as listed:**
 - 1. Jennifer Greene
 - 2. Jennifer Schooley
 - 3. Madelyn Saunders
 - 4. Marjorie Arnold
 - 5. Paul Zook
 - 6. Sean Miller
- F. **Approved the following individuals as Middle School Café. Monitors for the 2019-2020 school year, as listed:**
 - 1. Travis Bicher
 - 2. Chris Weidner

Curriculum Committee – Dr. Barbara Smith, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Gray Hayes, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Curriculum Items A-B were approved:

- A. **Approved the Agriculture Occupational Advisory Committee Minutes of December 11, 2019. (Board Attachment)**

B. Approved "The Pulse Survey" to be completed by students in grades 9 to 12, and High School faculty, February 20-26, 2020. (Board Attachment)

Background: This survey was used last year at the high school to collect data on school culture and provided baseline data for the Continuous Improvement Plan. Administration of this survey will help to inform the plan for attaining this goal.

General Services Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved the Amended Service Extension Agreement to be made between UGI Utilities, Inc., and the School District in the form and on the terms of such Amended Agreement as presented to the Board of School Directors at this meeting, and for authorization of the President or Vice President for execution, attestation and delivery of the Agreement. (Board Attachment)

Background: There was a request by DCED/PIPE Grant to amend the agreement to include a section on prevailing wage to receive reimbursement. The only change on the amended agreement is to mention the use of prevailing wage. The previous agreement was approved at the September 18, 2019 board meeting.

Finance Committee – Mrs. Tracy Gray Hayes, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Gray Hayes, seconded Mrs. Thomas and approved by Voice vote, all voting Aye, Finance Items A-P were approved:

A. Approved payment of bills as found listed and attached to the February 19, 2020 Board Agenda, for payments made in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$2,350,442.43
Cafeteria Fund payments in the amount of	\$185,669.04
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$209,030.96
Student Activity payments in the amount of	\$32,707.47

B. Approved a Special Education Tuition Agreement with New Story for the remainder of the 2019-2020 school year. (Board Attachment)

Background: This is a Special Education placement based on student need.

C. Approved a quote from Resilite Sports Products for a Classic Mat RSP-625 at a cost of \$21,020.42. (Board Attachment)

Background: This is a COSTARS contract, #014-202, and is part of the summer maintenance program budget.

D. Approved a quote from Richey Athletics for a Champion High Jump Pit at a cost of \$7,445. (Board Attachment)

Background: This is part of the summer maintenance program budget.

E. Approved a quote from Hondru Ford for a Ford Super Duty F-350 at a cost of \$51,181.65. (Board Attachment)

Background: This is a COSTARS contract, #25-006, and is part of the summer maintenance program budget. The quote includes a snowplow and salt spreader.

F. Approved a quote from Hondru Ford for a Ford Transit Passenger Wagon at a cost of \$31,875. (Board Attachment)

Background: This is a COSTARS contract, #13-003, and is part of the summer maintenance program budget.

G. Approved an estimate from Steven M. Dove Fence Co., for softball outfield fence changes at a cost of \$5,680. (Board Attachment)

Background: This is part of the summer maintenance program budget. This will move the fence in approximately 60 feet to meet softball regulations.

H. Approved an estimate from Steven M. Dove Fence Co., for softball dugout fence changes at a cost of \$4,698. (Board Attachment)

Background: This is part of the summer maintenance program budget. This will adjust fence near dugout to meet softball regulations.

- I. Approved a proposal from Hummer Turfgrass Systems, Inc., for baseball field renovations at a cost of \$39,240. (Board Attachment)**
Background: This is a COSTARS contract, #14 Vendor #403821, and is part of the summer maintenance program budget.
- J. Approved a proposal from Hummer Turfgrass Systems, Inc., for softball field renovations at a cost of \$15,250. (Board Attachment)**
Background: This is a COSTARS contract, #14 Vendor #403821, and is part of the summer maintenance program budget.
- K. Approved four proposals from The Breneman Company for blacktop sealing at a cost of \$63,800. (Board Attachment)**
Background: This is a COSTARS contract, #008-128, and is part of the summer maintenance program budget. The proposals are for the Intermediate School, Fort Zeller Elementary, Jackson Elementary, and the ELCO Middle School.
- L. Approved a proposal from The Breneman Company for Fort Zeller Elementary playground painting at a cost of \$8,600. (Board Attachment)**
Background: This is part of the summer maintenance program budget.
- M. Approved a proposal from The Breneman Company for Jackson Elementary playground painting at a cost of \$2,800. (Board Attachment)**
Background: This is part of the summer maintenance program budget.
- N. Approved a proposal from The Breneman Company for ELCO Intermediate School playground painting at a cost of \$4,800. (Board Attachment)**
Background: This is part of the summer maintenance program budget.
- O. Approved a proposal from Georef Systems, Ltd., for Data Hosting Services for BusPlanner, transportation software, at an ELCO cost of \$250 a month, and a one-time \$625 setup cost.**
Background: This will allow the bus software to operate faster and allow Brightbill and administration to utilize new functions within the software. Brightbill will share half the cost. The proposal cost is for the full cost, which will be shared.
- P. Approved the administration to sell a 2012 Chevrolet 2500 HD and 1999 Ford Club Wagon E-150, and use the proceeds to offset the cost of the new vehicle purchases.**
Background: The truck and van are aging and will need parts to continue to operate. The van is two decades old and not equipped with modern safety technology found on modern vehicles used for safe student and employee transport.

Superintendent's Report

Mrs. Vicente shared upcoming dates, as follows:

- February 24, 2020 – 6:00 pm – Policy Committee Meeting
- February 27, 2020 – 6:00 pm – Curriculum Committee Meeting
- March 5, 2020 – 9:00 am – Senior Citizen Performance of “Annie Get Your Gun” – HS Auditorium
- March 6 & 7 2020 – 7:00 pm – High School Musical, “Annie Get Your Gun” (ticket info located on the website)

Principals shared highlights from their buildings:

- High School – Ms. Haas
 - Congratulations to three ELCO seniors being inducted into the National Technical Honor Society on February 19, 2020, at Lebanon County CTC.
 - The High School continues to explore opportunities to expand the types of recognition and honors available to high school students. The newest opportunity is through PSMLA (PA State Modern Language Association) Global Scholars Program.
 - James Antonucci auditioned and qualified for the Region V State Band Festival to be held in March at Eastern York High School; he is the first student to achieve this honor since 2014.
 - The 2020-2021 course selection is underway for students at the High School.
- Middle School – Mr. Marks
 - Update on ‘What’s So Cool About Manufacturing’ – Mr. Underkoffler and Mr. Entrekin were with the team of students attending the awards ceremony the evening of February 19, 2020.

- February 8, 2020 – regional Middle School TSA (Technology Student Association) competition occurred with all eight students qualifying for the State competition to be held in April.
- Intermediate School – Dr. Gerhart
 - Over the next several weeks, students will be exposed to quest speakers highlighting careers, giving students exposure to possible career opportunities/paths.
 - High School senior and FFA member, Sarah Shollenberger, is working with Dr. Gerhart to plan this year's Ag Week activities that will include: the dairy industry, DCNR (Dept. of Conservation and Natural Resources), demonstration of ultra-sound on animals by local veterinarian, and a field trip to a local farm.
- Fort Zeller – Mr. Lin
 - PTO hosted a fundraiser at Raub's Twin Kiss.
 - Update on the partnership with the Richland Community Library to promote and encourage reading, and providing library cards to all students.
- Jackson – Mrs. Hower
 - Next week, February 25-27, under the direction of Mr. Boltz and the Apple team, teachers will learn additional ways to collaborate and incorporate technology into their classrooms.
 - Island Hop Family Math Night – an evening of learning and fun, featuring Math games will be held for Jackson students and families on February 27. Mrs. Hower thanked Mrs. Himmelreich, ELCO Food Service Director, for planning the meal that will be available to everyone in attendance.

Mrs. Vicente asked Mrs. Davis to share information on a new learning opportunity available this summer.

- Mrs. Davis shared information on the weeklong summer camp to be held the 3rd week of June; Camp Invention will be held for students in grades K-6 and involve activities run by our STEM coach and teachers. Informational flyers will be available soon.

Mrs. Vicente informed the board of the updates to be given by principals on their Continuous Improvement Plans starting with the March 2, 2020 meeting.

Public Comments – Items On/Off the Agenda

- Mr. Tom Ferrari, Schaefferstown resident – thanked the administration and board for creative ways to save the district money; commented on a PSBA article regarding Charter School and Cyber Charter Schools; and distributed pins to board members for National FFA Week.

Mr. Kahl thanked Mr. Ferrari for his comments and concerns.

Board Announcements/Comments

- Mrs. Noll – announced a Technology Committee Meeting will be held on Monday, February 24 at 5:15 pm
- Mr. Ondrusek – reminded the board of the registration deadline to attend the upcoming IU13 Reinventing Learning Showcase; registrations should be given to Gloria.
- Mrs. Gray Hayes – thanked the Middle School principals for establishing a Middle School Parent Advisory Council.
- Mr. Kahl – commented on the PSBA article regarding unfunded state mandates.
- Mrs. Vicente – also shared information given by IU13 Executive Director on unfunded state mandates and the increase seen throughout the years, with the burden placed on districts.
- Dr. Smith – also commented on unfunded mandates, particularly federal mandates.

Old Business

- No OLD Business was reported.

New Business

- No NEW Business was reported.

Adjournment

On a motion by Mrs. Thomas, seconded by Mr. Ondrusek and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:25 pm.

Respectfully submitted,

Gloria J. Hill
Board Secretary