

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

January 22, 2020

The Regular Board of Education Meeting was called to order by President, Jack Kahl at 5:57 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session in the ELCO High School Library with President Kahl presiding and Mrs. Gray Hayes leading the Opening Exercises.

Roll Call

Board Secretary, Gloria Hill called the roll. The following members were present: Mrs. Gray Hayes, Mrs. Noll, Ms. Stettler, Mrs. Thomas and Mrs. Weaver; and Mr. Kahl, Mr. Kramer and Mr. Ondrusek. Attending via GoToMeeting was Dr. Smith. Also, in attendance were the following from the administrative team: Mrs. Vicente, ~~Mrs. Davis~~, Ms. Haas, Mr. Marks, Dr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Soden, Mr. Entrekin, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; faculty, residents and Damion Spahr from Sitologiq.

President Kahl announced the District is recording the meeting using District equipment. All recordings are posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting; it is noted no one indicated recording the meeting.

Board President Communications

- Ray Ondrusek was recognized and congratulated by President Kahl for 8 years of service to the ELCO School Board and was presented with a Service Award from PSBA.
- The Board will begin the newly required training for all School Board Directors after the adjournment of tonight's meeting.
- Mr. Kahl commented on the General Services Meeting held at 5:30 pm, January 22, 2020, in which the committee received an update from Sitologiq (formerly Reynolds Energy Services, Inc.), on the Amendment that is proposed on the agenda.

On a motion by Mr. Kahl, seconded by Mr. Kramer and approved by Voice vote, all voting Aye, the following was approved:

- Adopted PSBA Principles for Governance and Leadership. (Board Attachment)

School Board Recognition - Mrs. Vicente

January is Board Recognition Month. Over the next several weeks, each board member will be featured on the website highlighting how many years they have served on the ELCO School Board along with why they serve. She also expressed her thanks to the members for their dedication and service, emphasizing her appreciation for everything they do to help make ELCO a great district for students, parents, and the community!

Student Council Report - Tessa Willhoyte, Student Council President

Tessa reported on the following events:

- RaiderThon is well underway with events in hopes to raise awareness and funds for a great cause. On Friday, January 10, a basketball game between the students and faculty was held, with the students winning; that evening both the girls' and boys' basketball teams played at home for Gold Rush, with activities for students and families.
- Members of Student Council will be attending the Student Council Conference in March.
- The Student Council has contacted local business about possible opportunities to volunteer in the community.
- Spring musical is "Annie Get Your Gun" - ticket information will be available on the website soon.

Students of the Month - presented by Mrs. Amber Weaver

- Fort Zeller - Kindergarten: Aliana Ortega (*Mrs. Yocum's class) & Wesley Bowman (Mrs. Stuart's class)
Kloe Garman, 2nd grade (*Mrs. Gruber's class - December Student of the Month)
- Jackson - Kindergarten: Karter Fetzer (*Mrs. Gray's class) & Gabriella Heisey (*Mrs. Marquette's class)
- Intermediate School: Peyton Wesloskie & Griffin Kreider (*Mr. Longenecker's class)
- Middle School: Syan Swanger & Dylan McDonnell
- High School: Deziree Balthaser, Jude Anthony & Rimma Grinev (CTC - Dental)

Students were recognized at every building level, including CTC and information on each student was shared by their principal, which included: traits, quotes, colors, and favorite things; and Mrs. Weaver presented certificates to each student. Mr. Kahl congratulated all the students recognized and thanked parents and teachers for their support and encouragement.

*Teachers in attendance.

Mr. Kahl announced a brief intermission and gave parents and students the opportunity to exit the meeting.

Public Comments - Items On the Agenda

- No comments were made.

Approval of Minutes

On a motion by Mr. Ondrusek, seconded by Mrs. Noll and approved by Voice vote, all voting Aye, the Minutes of 12-18-2019 and 01-06-2020 were approved.

Approval of Treasurer's Report

On a motion by Mr. Kramer, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, the Treasurer's Report of December 31, 2019 was approved.

Consent Items (items discussed on 01-06-2020)

On a motion by Mrs. Gray Hayes, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, all Consent Items were approved:

Curriculum Committee

- A. Approved the ELCO High School Educational Planning Guide for the 2020-2021 school year. (Board Attachment)

Finance Committee

- A. Approved a proposal from Asset Control Solutions, Inc., for an asset inventory for GASB 34 Audit reporting, at a cost of \$8,000. (Board Attachment)
Background: This was recommended by the independent CPA auditor. Three quotes were received for these services (AssetWorks - \$11,050; Asset Control Solutions, Inc. - \$8,000; and Asset Services - \$22,430).
- B. Approved the Nancy Ann Honker annual scholarship in the amount of \$1,000 for graduating High School seniors.
Background: This \$1,000 award is given in memory of Nancy Ann Honker, who was born and raised in Myerstown and is a 1955 graduate of Myerstown High School. Nancy Ann was also a graduate of Bucknell University and the University of Pennsylvania, where she was one of the first women to go to medical school. The scholarship has been donated in the hope that it will help the student in their pursuit of knowledge within the medical or biology field. Priority is given to an ELCO student who is planning to major in medicine or biology and attending a four-year college or university. The student must live in Myerstown.

Non-Consent Items for Approval

Personnel Committee - Mrs. Denise Thomas, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Mrs. Noll and approved by Voice vote, all voting Aye, Personnel Items A-F were approved:

- A. **Approved the employment of Bonnie Benfer as an Assistant Administrator for the ELCO Intermediate School, effective January 29, 2020 through the end of the school year for a contract period of 40 days, at a daily rate of \$350.**
Background: Providing additional administrative support services for the remainder of the 2019-2020 school year as the student enrollment is comparable to the Middle School where there are two administrators.
- B. **Approved a "Letter of Retirement" from Paul Kline, High School Math teacher, effective the last teacher day of the 2019-2020 school year.**
- C. **Approved Jon Bickel (advisor), Taryn Showalter and Christina Watson (chaperones), and approximately 42 students to travel and visit the Library of Congress in Washington, DC, April 3, 2020. During their visit, students will present their Veterans History Projects to the VHP Director, after which they will visit military memorials and museums.**
Background: Annual trip with costs paid by budgeted funds and a donation by the ELCO Education Foundation.
- D. **Approved a travel request from Amy Weddle and Holly Hartman (FBLA Advisors), and qualifying students (15) to travel and participate in the FBLA State Leadership Conference to be held in Hershey, PA, April 6-8, 2020. (Costs have been budgeted.)**
Background: Annual event for qualifying students.
- E. **Approved adding the following individuals to the ELCO sub listing for the 2019-2020 school year, (pending receipt of all required documentation, clearances and disclosures):**
 1. **Robert Weidman - IU sub, all areas**
 2. **Jordan Cruise - IU sub, all areas**
- F. **Approved new and renewed volunteers for the 2019-2020 school year, as listed (noting all required documentation, clearances, disclosures and training is on file):**
 1. **Dale Keller**
 2. **Kelly Jo Blakeslee**
 3. **LeeVon Martin**
 4. **Nancy Wenrich**

General Services Committee - Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved Amendment No. 3, to the Guaranteed Energy Savings Agreement (GESA) between the ELCO School District and Sitelogiq (Previously Reynolds Energy Services, Inc.), for the High School energy and renovation project. (Board Attachment)**
Background: This amendment is for the purpose of providing modifications to the initial agreement for modifications and upgrades at the ELCO High School to create a new entry vestibule and adjacent office spaces, alterations to administrative areas, and select finishes in classrooms. The project scope for this amendment will also include boiler replacements at Fort Zeller Elementary School and boiler burner upgrades and/or replacements for gas use at the ELCO Middle School. The Amendment No. 3 lump sum price is presented at an added cost of \$4,787,895.00.

Finance Committee - Mrs. Tracy Gray Hayes, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Gray Hayes, seconded Mr. Kramer and approved by Voice vote, all voting Aye, Finance Items A-C were approved:

A. Approved payment of bills as found listed and attached to the January 22, 2020 Board Agenda, for payments made in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$3,263,470.77
Cafeteria Fund payments in the amount of	\$67,157.18
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$149,859.65
Student Activity payments in the amount of	\$5,156.11

B. Approved a Special Education Tuition Agreement with New Story for the remainder of the 2019-2020 school year. (Board Attachment)

Background: This is a new tuition contract for one of our students.

C. Approved a contract with Kenmark, Inc., for backdrops for the High School Musical in the amount of \$2,880. (Board Attachment)

Superintendent's Report

Mrs. Vicente shared the following:

- Received exciting news today regarding the newly revised district newsletter, ELCO Communicator, which will be published in the very near future. Kidder Media is overseeing the newsletter and will feature photos taken by students from the High School.

Principals shared highlights from their buildings:

Fort Zeller Elementary - Mr. Lin

- Update on Positive Phone Call initiative - calls continue to be placed and are well received.
- Gave update on the work by Innovation Coach, Mr. Wright, who is enhancing the learning experience for students at the K-2 level.

Jackson Elementary - Mrs. Hower

- 26 students and their families attended the 2nd Raising a Reader event held at the Myerstown Library on January 21, 2020.
- 2nd grade class has begun an "Adopt a Dairy Cow" program. Updates will be given in a future report... stay tuned!

Intermediate School - Dr. Gerhart

- On January 22, the first visit to the Lebanon County CTC took place for 5th graders to see first-hand the opportunities for future course study and careers.
- Musical auditions ended January 22 for the Spring Musical at the Intermediate School - "Little Mermaid, Jr.". The musical will be held on May 1 at 7:00 pm, and May 2 at 2:00 pm, and 7:00 pm.

Middle School - Mr. Marks

- GEMS program update - celebration was held on January 22 for 6th grade students completing and turning in all assignments in the two-week period.
- PBIS team is undergoing a re-boot, as is Enrichment Period.

High School - Ms. Haas

- Annual "Poetry Out Loud" competition was held on January 7, featuring 25 students reciting a poem; winner Michario Madden will now participate in the regional competition in Lancaster at The Ware Center.
- ELCO choral students competed in local county and district chorus festivals. One of our students competing, Xavier Bates, has been selected to participate in the Regional Chorus Festival to be held the end of February. Congratulations to all students participating!

Public Comments - Items On/Off the Agenda

- Mr. Tom Ferrari, Schaefferstown resident - had questions and concerns with items on the agenda: concerns with General Services approval on particular areas of renovations to be done in the future; approval of Non-Consent item under Personnel Committee, Item A; and the approval of a scholarship.

Mr. Kahl thanked Mr. Ferrari for his concerns and comments.

Board Announcements/Comments

- Mr. Ondrusek - encourages attendance to the IU13's event - Reinventing Learning Showcase.

- Mrs. Noll - a copy of the Lebanon County CTC's newsletter was distributed to all members.
- Mr. Kahl - commented on the monthly PSBA publication and excellent article on IDEA.
- Dr. Smith - commented and recommended another great article in the PSBA publication.

Old Business

- No OLD Business was reported.

New Business

On a motion by Mr. Kahl, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the creation and formation of a Realignment Ad Hoc Committee.**

Adjournment

On a motion by Mrs. Thomas, seconded by Mrs. Noll and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:22 pm.

Respectfully submitted,

Gloria J. Hill
Board Secretary