

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

May 22, 2019

The Regular Board of Education Meeting was called to order by President, Jack Kahl at 5:58 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session in the ELCO High School Library with President Kahl presiding and Mrs. Weaver leading the Opening Exercises.

Roll Call

Board Secretary, Gloria Hill called the roll. The following members were present: Mrs. Gray Hayes, Dr. Smith, Mrs. Souders, Ms. Stettler, Mrs. Thomas, and Mrs. Weaver; and Messrs. Ferrari, Kahl, and Ondrusek. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Dr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Soden, Mr. Entekin, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelmreich, Mr. Miller, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; faculty and community residents.

President Kahl announced the District is recording the meeting using District equipment. All recordings are posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting; it is noted no one indicated recording the meeting.

Board President Communications

- The Board met in an Executive Session on May 22, 2019 at 5:00 pm, for the purpose of discussing matters involving employment, appointment, terms and conditions of employment, confidential student matters protected by law, and issues involving negotiations.
- Mr. Kahl read a statement regarding an alleged safety threat made the week of May 6, 2019.

Students of the Month – presented by Dr. Barbara Smith

Fort Zeller, 1 st Grade:	Gracyn Houtz (*Mr. Gantz's class) & Isabel Cruz (Mrs. McDonnell's class)
Jackson, 1 st Grade:	Paige Moulton (*Mrs. Miller's class) & Evan Shuey (*Mrs. Hummer's class)
Intermediate School:	Lena Yeiser & Jillian Kleinfelter (*Mrs. Burkholder's 5 th grade class)
Middle School:	Ali Bender & Ashton Beck
High School:	Hunter Bailey, Alexandra Header, Pavel Krasnyukov (CTC – Electrical)

*Teachers in attendance.

Students were recognized at every building level by their respective building principal, noting each student's accomplishments, interests, favorite things and subjects, their most memorable experience at ELCO, and future plans. Dr. Smith presented each student with a certificate of recognition. President Kahl congratulated all students recognized and encouraged the students to continue to work hard, thanking their parents for their support in their children's successes and thanked the teachers and others who have also contributed to their accomplishments. Teachers in attendance were also recognized for their continued support and efforts encouraging our students to learn. Mr. Kahl finally spoke to the younger students recognized and encouraged each of them to work hard and maybe during their senior year of high school, they will again be recognized for their accomplishments.

Student Council Report

Rashawn Bass, Student Council Parliamentarian, reported on the following activities: Celebrate the Arts on May 21 held from 5 to 9 PM; May 24 is the Lawn Lunch & Talent Show, featuring 'senior good-bye' video; the upcoming Student Council President was unable to attend and be introduced by Rashawn; and lastly, Rashawn thanked the Board for the opportunity and experience he had reporting for the Student Council each month at Board Meeting.

Presentation – PSBA Update was given by Karen Devine.

A brief recess was taken allowing students, parents and family members to leave the meeting.

Public Comments – Items On the Agenda

- No comments were made.

Election of Treasurer (term July 1, 2019 to June 30, 2020)

President Kahl opened the floor for nominations for the Office of Treasurer. Dr. Smith nominated Mr. Ferrari. Mrs. Thomas made a motion to close the nominations, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye. Seeing there were no other nominations, Mr. Kahl declared Mr. Ferrari was elected Treasurer by unanimous consent.

Approval of Minutes

On a motion by Mrs. Gray Hayes, seconded by Dr. Smith and approved by Voice vote, all voting Aye, the Minutes of 04-17-19 and 05-06-19 were approved.

Approval of Treasurer's Report

On a motion by Mrs. Thomas, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, the Treasurer's Report of 04-30-19 was approved.

CONSENT ITEMS FOR APPROVAL (items discussed 05-06-19)

It was requested to separate General Services Item A from the overall vote of Consent Items.

On a motion by Dr. Smith, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Consent Items – Personnel Item A, Curriculum Item A and General Services Item B were approved:

Personnel Committee

- A. Approved a trip/travel request of Charles Gerberich, Cross Country Coach, coaching staff (2) and approximately 10-15 athletes, to take part in a pre-season cross country training trip. This trip will be held August 12-14, 2019, at Camp Kirchenwald, Colebrook, PA.
Background: This is an annual pre-season event.

Curriculum Committee

- A. Approved the listing of the 2019 graduating seniors, pending successful completion of all requirements. (Board Attachment)

General Services Committee

- B. Approved the 2019-2020 breakfast and lunch prices, as listed:

Elementary (K-5):	\$1.65 for breakfast; \$2.60 for lunch
Secondary (6-12):	\$1.85 for breakfast; \$2.70 for lunch
Adult:	\$3.50

General Services Committee

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and a Voice vote of two (2) Ayes and seven (7) NO votes, Item A did not pass.

- A. Approve a non-binding Memo of Understanding (MOU) between the Eastern Lebanon County School District (ELCO) and the Myerstown Water Authority (MWA) providing municipal water service to the ELCO school campus. (Board Attachment)
Background: The MOU has changed to add Paragraph No. 7j, adding that no person or entity will be permitted to connect or utilize the water distribution system.

NON-CONSENT ITEMS

Personnel Committee – Mrs. Denise Thomas, Chair

Mrs. Thomas asked if anyone wished to have items separated from the overall vote. No items were requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Personnel Items A-K were approved:

- A. **Approved a "Letter of Resignation" from Jenna Heagy, part-time cafeteria employee, effective May 9, 2019.**
Background: Approved on 5/6/19 for rehire.
- B. **Approved a "Letter of Resignation" from Lisa Kercher, as Head Varsity Field Hockey Coach, effective May 9, 2019.**
- C. **Approved the employment of Erin Snader as Assistant Varsity Cheerleading Coach for the 2019 Fall season. (Board Attachment)**

Background: Position filled due to resignation.

- D. Approved a change in employment status of Armida Teleg-Grumbine *from* part-time 2nd shift custodian *to* full-time 2nd shift custodian (12-month position) at the Intermediate School, effective May 23, 2019, with no change in hourly rate. The District is waiving the 60-day probationary period for benefits due to original start date of March 6, 2019.
Background: Status change due to administrative transfers.
- E. Approved administrative transfers of the following individuals, as listed:
Background: Transfers due to retirements.
1. Patti Erby – *from* 2nd shift High School custodian *to* 2nd shift custodian at Jackson Elementary, effective on or about June 28, 2019; no change in hourly rate.
 2. Sheila Carpenter – *from* 2nd shift custodian at the Intermediate School *to* 2nd shift custodian at the High School, effective on or about June 28, 2019; no change in hourly rate.
- F. Approved the following individuals as teachers for the SPA (Summer Pre-Kindergarten Academy) Program to take place July 15, 2019 through August 8, 2019. Rate of pay - \$125/per day:
1. Alysha Burkholder – Jackson Elementary
 2. JoAnna Arena – Jackson Elementary
 3. Gretchen Miller – Fort Zeller Elementary
 4. Karen Mohn – Fort Zeller Elementary
- G. Approved the following individuals as paraprofessionals and substitute paraprofessionals for the SPA (Summer Pre-Kindergarten Academy) Program to take place July 15, 2019 through August 8, 2019. Rate of pay - \$50/per day:
1. Leann Clark – Jackson Elementary
 2. Jamie McLain – Jackson Elementary
 3. Melanie Kauffman – Fort Zeller Elementary
 4. Kathleen Marko – Fort Zeller Elementary
 5. Angela Arnt – substitute paraprofessional
 6. Tracey Fisher – substitute paraprofessional
- H. Approved the employment of Gina Hewitt, on a “Professional Contract” as a High School Spanish teacher, at a salary of Bachelor’s +24 – Step 5, effective the 2019-2020 school year, pending receipt of all required documentation, clearances and disclosures.
Background: Position filled due to retirement.
- I. Approved a request from Taryn Showalter, Michael Lucky, Kim Sandoe, Ruth Semenza, and Lauren Panza to attend a Professional Education Activity on August 12, 2019, at the American Visionary Museum in Baltimore, MD.
Background: This is a Summer Academy – Choice Proposal.
- J. Approved a trip/travel request from Lucas Sandoe, FFA Advisor, and 10-12 ELCO FFA Officers to participate in a 3-day Officer Summer Retreat to be held July 31 – August 2, 2019 to be held at Refreshing Mountain and Knoebel’s.
Background: This is an annual event.
- K. Approved a trip/travel request from Amy Weddle, FBLA Advisor, and 1 student to travel and attend the FBLA National Leadership Conference to be held in San Antonio, TX, June 27 – July 3, 2019. (Cost of the trip is covered by both District funds and FBLA funds.)
Background: Trip is a result of student qualifying to compete at the National level.

Curriculum Committee – Dr. Barbara Smith, Chair

On a motion by Dr. Smith, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Removed from the Table the following motion tabled May 6, 2019:**

Move to approve the 2019-2020 building Student Handbooks.

On a motion by Dr. Smith, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, Item B was approved:

- B. **Approved the 2019-2020 building Student Handbooks.**

On a motion by Dr. Smith, seconded by Mrs. Thomas, the following motion was made:

Move to approve new textbooks for the 2019-2020 school year, as listed:

- **AP Government**
Publisher: Pearson
Textbook Title: *Government in America: People, Politics, and Policy, 17th ed.*

Author: Edwards and Wattenberg
Copyright: 2019

- AP Government
Publisher: Perfection Learning
Textbook Title: *AMSCO PA: United States Government and Politics*
Author: Wolford
Copyright: 2019
- AP Government
Publisher: Lanahan
Textbook Title: *Lanahan Readings in the American Polity*
Author: Serow and Ladd
Copyright: 2016

After discussion, Mr. Ondrusek made a motion to amend the motion excluding the AP Government textbook, seconded by Ms. Stettler with a Voice vote of two (2) Ayes and seven (7) No votes, the motion to amend did not pass.

- ~~AP Government
Publisher: Pearson
Textbook Title: *Government in America: People, Politics, and Policy, 17th ed.*
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Copyright: 2019~~
- AP Government
Publisher: Perfection Learning
Textbook Title: *AMSCO PA: United States Government and Politics*
Author: Wolford
Copyright: 2019
- AP Government
Publisher: Lanahan
Textbook Title: *Lanahan Readings in the American Polity*
Author: Serow and Ladd
Copyright: 2016

On a motion by Dr. Smith, seconded by Mrs. Thomas and approved by a Roll Call vote, seven (7) Ayes and two (2) NO votes, Item C was approved:

Roll Call Vote:

Dr. Smith – Aye	Ms. Stettler – No
Mr. Ferrari – Aye	Mrs. Souders – Aye
Mrs. Weaver – Aye	Mrs. Gray Hayes – Aye
Mr. Ondrusek – No	Mr. Kahl – Aye
Mrs. Thomas – Aye	

C. Approved new textbooks for the 2019-2020 school year, as listed:

- AP Government
Publisher: Pearson
Textbook Title: *Government in America: People, Politics, and Policy, 17th ed.*
Author: Edwards and Wattenberg
Copyright: 2019
- AP Government
Publisher: Perfection Learning
Textbook Title: *AMSCO PA: United States Government and Politics*
Author: Wolford
Copyright: 2019
- AP Government
Publisher: Lanahan
Textbook Title: *Lanahan Readings in the American Polity*
Author: Serow and Ladd
Copyright: 2016

On a motion by Dr. Smith, seconded by Mrs. Thomas and approved by Voice vote all vote Aye, Item D was approved:

- D. Approved a revision to the Approved 2019-2020 School Calendar, changing the date of graduation *from* June 5, 2020 *to* June 4, 2020.

Technology Committee – Mr. Ray Ondrusek, Chair

Mr. Ondrusek asked if anyone wished to have items separated from the overall vote. No items were requested to be separated from the overall vote.

On a motion by Mr. Ondrusek, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Items A-C were approved:

- A. Approved a yearly contract through the IU13 consortium for Schoology at a cost of \$14,841.30 for the student learning management system. (Board Attachment)**
Background: This is a yearly renewal. Schoology is heavily used with teachers and students to post materials, assignments, assessments, provide classroom updates, and communication.
- B. Approved a yearly contract with the IU13 for private cloud services at a cost of \$22,176 for directory services, eMail hosting, backup, redundancy, and disaster recovery. (Board Attachment)**
Background: This is a yearly renewal. The IU13 hosts the school district Active Directory and Exchange mail servers remotely. The IU13 provides storage space, maintains security updates, backup, and offsite redundancy between the Lancaster and Lebanon buildings for disaster recovery.
- C. Approved a 3-year contract negotiated through an IU13 request for proposals (RFP) with Telesystem for telephones management services of external phone lines at a recurring monthly cost of \$1,463.83. (Board Attachment)**
Background: Telesystem is already the company we have been using for this service, but the new contract lowers the monthly recurring costs.

General Services Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, General Services Item A was approved:

- A. Approved a Resolution #05-22-19-I, directing the acquisition of easements for school utility public purposes, and authorizing and directing all necessary and appropriate related action pursuant to the eminent domain code. (Board Attachment)**

Finance Committee – Mrs. Tracy Gray Hayes, Chair

Mrs. Gray Hayes asked if anyone wished to have items separated. No items were requested to be separated from the overall vote.

On a motion by Mrs. Gray Hayes, seconded Mrs. Thomas and approved by Voice vote, all voting Aye, Finance Items A-D were approved:

- A. Approved payment of bills as found listed and attached to the May 22, 2019 Board Agenda in the amounts indicated: (Board Attachment)**

General Fund payments in the amount of	\$1,707,364.51
Cafeteria Fund payments in the amount of	\$137,166.02
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$951,845.25
Student Activity payments in the amount of	\$32,927.97

- B. Approved Budget Transfers. (Board Attachment)**
- C. Approved the renewal of commercial insurance and worker's compensation insurance packages in the total amount of \$230,678. (Board Attachment)**
- D. Approved a proposal with Apple Computer at the total cost of \$1,143,481.00, financed over a period of four years. (Board Attachment)**

Background: This proposal refreshes current iPads for secondary students and teaching staff along with classroom sets of iPads at the elementary level. The proposal also includes cases, accessories, device management licensing, and professional development in addition to iPads.

Superintendent's Report

Mrs. Vicente shared the following events that are planned to end the school year:

Upcoming dates/Announcements:

- May 23, 2019 – 6:30 pm, Lebanon CTC Certificate & Awards Program (Lebanon High School)
- May 24, 2019 – Snow make-up day from February 20, 2019
- May 27, 2019 – SCHOOL CLOSED in observance of Memorial Day
- May 28, 2019 – 6:30 pm, All Sports Banquet (HS Cafeteria & Auditorium)

- May 28, 2019 – 6:30 pm, Teacher Impact Awards Banquet (WITF Public Media Center, Harrisburg)
- June 3, 2019 – 7:00 pm – High School Baccalaureate (HS Auditorium)
- June 4, 2019 – 6:30 pm, Graduation @ New Beginnings Auditorium
- June 5, 2019 – Last day for Students (1/2-day, schedule will be posted on website)
- June 5, 2019 – 12:30 pm, Annual Staff Appreciation Lunch & Program
- June 6, 2019 – Records & Reports Day (teachers)
- June 7, 2019 – In-service Make-up day for teachers
- June 10, 2019 – District Office & High School Offices will now be located at the ELCO Intermediate School for the summer
- June 12, 2019 – 6:00 pm, Finance Committee Meeting (location TBD)

Exciting news was shared by Mrs. Vicente:

- Greg Underkoffler was nominated and selected to receive the Teacher Impact Award through WITF and Rotary.
- Tam Hower's strength in opening the doors of opportunity at Jackson were highlighted as she was asked to share:
 - Partnerships with Myerstown Library and United Way that were developed in reading practices and literacy (Raise a Reader Program) resulted in Jackson Elementary School receiving a grant from United Way in the amount of \$20,000 for year one of the program, with a possibility of \$20,000 for the second year.
- Amy Shoemaker shared an opportunity coming in the Fall – Power Packs Project.
- Jenelle Himmelreich – received notification that we have received a Breakfast Grant from PDE at the maximum award level of \$5,000.
- Fort Zeller – held a 'Career Fair' coordinated by Ms. Saunders and the Fort Zeller PTO. Both local professionals and parents provided students the opportunity to hear about their career/profession first-hand.
- Intermediate School – the incoming 3rd, 4th, and 5th graders for the 2019-2020 school year participated in 'Move-up Day'.
- Middle School – provided students with many learning opportunities both in and outside of the classroom: career opportunities at the Lebanon County CTC; and trips to Williamsburg and Historic Philadelphia.
- High School – students and teachers from Envirothon and the Ag Science programs participated in a successful release of trout through – 'Trout in the Classroom' program.

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mrs. Souders – met Ms. Benfer, who is currently serving as Interim Middle School Principal. Comments were also shared again on the manners that our students exude. Mrs. Souders is extremely proud of our entire student body, faculty and staff.

Old Business

- Update meeting location for the June and August 2019 Board Meetings.

Discussion took place on possible locations for our June and August 2019 Board Meetings. Contact was made with our local libraries; Richland is willing to host, however, Myerstown Library's 'History Room' is small and could not accommodate the meeting. It was decided that Richland Library will be asked to host two (2) meetings and two (2) meetings will be held in the ELCO Middle School. Information on locations will be advertised and posted on the ELCO website.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mrs. Thomas, seconded by Souders and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:39 pm.

Respectfully submitted,

Gloria J. Hill
Board Secretary