

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board of Education Meeting
ELCO High School Library

April 1, 2019

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Jack Kahl at 6:02 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Kahl presiding and Mrs. Souders leading the Opening Exercises.

Roll Call

Board Secretary, Gloria Hill called the roll. The following members were present: Dr. Smith, Mrs. Souders, Ms. Stettler, Mrs. Thomas and Mrs. Weaver; and Messrs. Kahl and Ondrusek. Absent from the meeting were *Mrs. Gray Hayes and **Mr. Ferrari (attendance noted in Minutes). Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mr. Entrekin, Mr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Soden, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William McCarty, Solicitor; faculty and visitors.

President Kahl noted audio recording of the meeting was taking place by the District. No one else in attendance indicated recording the meeting.

*Mrs. Gray Hayes' attendance noted at 6:03 pm.

Board President Communications

- The Board met in an Executive Session on March 28, 2019 at 6:00 pm, for the purpose of discussing matters involving employment, and terms and conditions of employment.
- Mr. Kahl congratulated the following:
 - Mr. Bickel and the Yearbook Staff for being awarded the Clyde Littell Award for the ELCO Yearbook.
 - Jacob Hitz and David Deitz recently auditioned for the PMEA All-State Choir. David Deitz was selected to the All-State Choir and will participate in the All-State Festival, which will be held in Pittsburgh April 3-7, 2019.

Presentation – Center for Traffic Safety Billboard Competition

Our High School was chosen as this year's winner of the Center for Traffic Safety Billboard Competition. Two ELCO students submitting their entry and winning were Julia Badolato and Gavin Brown. Ms. Haas announced the winners and the location of the billboard, which will be located at Routes 422 & 501 and will be unveiled April 23, 2019. Mrs. Taryn Showalter was their advisor on the project. A formal presentation was done by Tracy Lynn from the Center for Traffic Safety, with the presentation of a check to the High School in the amount of \$1,000.

**Mr. Ferrari's attendance noted at 6:07 pm.

Presentation – Continuous Improvement Plan

- Intermediate School by Mr. Michael Gerhart

Public Comments – Items On the Agenda

- No comments were made.

Board Committee & Rep Reports

- Personnel Committee – Mrs. Thomas
 - The Committee met on March 12, 2019 and discussed employment and terms and conditions of employment; no future meeting has been planned.
- Curriculum Committee – Dr. Smith
 - The Committee met on March 21, 2019 and discussed: textbooks, with future recommendation to the board for approval; a Saturday event is being planned for the Board; summer professional learning opportunities; and the continuation of planning curriculum items.
- Policy Committee – Mrs. Souders
 - Pursued the continuation of our policy review; next meeting is scheduled for April 9, 2019 beginning with Policy 906.
- Technology Committee – Mr. Ondrusek
 - No report for this month.
- General Services Committee – Mr. Kahl
 - GESA project will begin April 8, 2019.

- Finance Committee – Mrs. Gray Hayes
 - The Committee met on March 13, 2019 to discuss summer projects, which were approved at the last board meeting. The 2019-2020 budget will be presented in May. Next meeting scheduled – April 10, 2019.
- IU13 Report – Mr. Ondrusek
 - The 2019-2020 IU13 Budget is on the agenda tonight for approval by our Board. The next meeting will be held on April 10, 2019.
- PSBA Report – Mr. Ferrari
 - PSBA will hold Advocacy Day on April 29, 2019. Updates were given on Senate and House Bills.
- CTC Report – Mrs. Weaver
 - Attended the meeting held on March 19, 2019, which began with a dinner. Items discussed or action taken: passed the proposed budget, the lack of space at CTC, which in turn means turning away students, future plans to accommodate a higher enrollment is being discussed. The next meeting will be held April 16, 2019.
- HACC Report – Mrs. Gray Hayes
 - During the meeting held in March, it was shared there is a 25% decline in enrollments on all campuses. Ideas are being discussed to encourage enrollments. April 11, 2019 is HACC Day of Giving, and April 17, 2019 is Open House. HACC is interested in collaborating with all Lebanon County School Districts on Math curriculum.
- Lebanon County Tax Collection Report – Mr. Ferrari
 - No Report.

ACTION ITEMS

Personnel Committee – Mrs. Denise Thomas, Chair

Mrs. Thomas inquired if anyone would like to have items separated from the overall vote. Item G was requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Personnel Items A-F were approved:

- A. Approved a “Letter of Resignation” from Frannie Slabonik as Bowling Coach, effective the end of the 2018-2019 Bowling Season.**
Background: Contract was for the current season, which has ended.
- B. Approved a “Letter of Resignation” from Shannon Baker, part-time cafeteria employee, effective April 3, 2019.**
- C. Approved Brenda Beegle as a day-to-day substitute teacher, retroactive to March 25, 2019, noting all required documentation is on file.**
- D. Approved the following individuals as 2019 summer season maintenance staff, noting individuals were employed last year and all required documentation is on file:**
 1. Dennis Morgan – hourly rate of \$8.90
 2. Kevin Yeiser – hourly rate of \$8.45
 3. Anderson Kruse – hourly rate of \$8.45
- E. Approved a change in the employment status of Anna Dice from long-term substitute teacher for the 2018-2019 school year to an elementary teacher on a “Temporary Professional Contract” effective the 2019-2020 school year at a salary of Bachelor’s – Step 2. (NOTE – specific salary amount is TBD with approval of new CBA.)**
Background: Position filled due to resignation.
- F. Approved Memorandum of Understanding between the Eastern Lebanon County School District and the Eastern Lebanon County Education Association regarding a stipend payment in the amount of \$1600.00 to Robin Anne Kimmey for assuming additional work-related responsibilities and coverage during an extended teacher absence. (Board Attachment)**
Background: This MOU reflects the additional duties assumed by the employee and is not precedent setting.

On a motion by Mrs. Thomas, seconded by Mr. Ondrusek with a Voice vote – 3 Ayes (Kahl, Ferrari and Ondrusek), and 6 Nays, Item G did not pass.

- G. Denied approval of Leon Moll as a Volunteer Coach for Girls’ Softball for the 2019 Spring Sports season. (Note: all required documentation is on file.) (Board Attachment)**

Curriculum Committee – Dr. Barbara Smith, Chair

On a motion by Dr. Smith, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item A was approved as amended:

- A. Approved as amended, revisions to the 2018-2019 School Calendar as follows:**
 - June 4, 6, 2019 - Graduation

Finance Committee – Mrs. Tracy Gray Hayes, Chair

On a motion by Mrs. Gray Hayes, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved contract with G. H. Harris Associates, Inc., collections agency, to recover funds due to the ELCO School District. (Board Attachments)

Background: The District is owed funds from various sources, including unpaid lunch debts and repayment for tuition reimbursement. The contract has no cost to the District.

On a motion by Mrs. Gray Hayes, seconded by Mr. Ondrusek and approved by Roll Call vote, all voting Aye, Item B was approved:

Roll Call Vote:

Mrs. Gray Hayes – Aye
 Mr. Ondrusek – Aye
 Mrs. Wever – Aye
 Mrs. Thomas – Aye
 Mrs. Souders – Aye
 Ms. Stettler – Aye
 Mr. Ferrari – Aye
 Dr. Smith – Aye
 Mr. Kahl – Aye

B. Approved Resolution #04-01-19-I, concerning the 2019-2020 Lancaster-Lebanon IU13 Budget. (Board Attachments) (Roll Call Vote)

NON-ACTION ITEMS

Personnel Committee – Mrs. Denise Thomas, Chair

The following Personnel items were reviewed and discussed:

- A. Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation, clearances and disclosures):
1. Michelle Maulfair, RN – School Nurse sub
 2. Eric Boyd – Music (*subbing under Act 86, with limitations to number of days*)

Curriculum Committee – Dr. Barbara Smith, Chair

No items to discuss.

Policy Committee – Mrs. Jadell Souders, Chair

No items to discuss.

General Services Committee – Mr. Jack Kahl, Chair

No items to discuss.

Superintendent's Report

Mrs. Vicente shared the following building highlights:

- High School – celebrated the 56th annual FFA Awards Banquet honoring students for various achievements, and naming the officers for next year; the annual French Honor Society Induction was held with 9 students inducted; the Prom took place on March 30 at the Eden Resort in Lancaster; Mrs. Jennifer Martin was selected as a Keystone Technology Innovator; and through the work of Mrs. Jennifer Martin, we have received a Globe Award for our World Language program. This is the first time ELCO has applied for an award from PMSLEA.
- Middle School – the student body reached a total of 75,000 PBIS points for positive behavior and took part in many activities as their reward; and the TSA (Technology Student Association) sponsored a Glow in the Dark Dance for all grade levels.
- Intermediate School – the 2nd session for student family groups was held; and, on April 2, 2019, Mr. Thomas from the High School will bring his Chemistry II class to the IS for Chemistry Day.
- Fort Zeller – concluded its Race for Education fundraiser with \$7,100 raised as of April 1; information on the kick-off of the next fundraiser, Kids' Heart Challenge, went home with students.
- Jackson – an assembly kicking off the Kids' Heart Challenge was held with students greeted by mascot Finn and given recognition for already raising over \$2,000 for the American Heart Association; and, a group of teachers and staff had a chance to visit Bethel Elementary to learn more about their STEM Program.

Upcoming dates/Announcements:

- April 9, 2019 – Policy Committee Meeting @ 6:00 pm
- April 10, 2019 – Finance Committee Meeting @ 6:00 pm
- April 18, 2019 – K-12 In-service Exchange Day for teachers (NO students)
- April 19-22, 2019 – Spring Break (District is CLOSED)
- April 23, 2019 – Snow make-up day from February 12, 2019
- May 24, 2019 – Snow make-up day from February 20, 2019

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mr. Kahl – announced there will be a brief Executive Session held immediately following tonight’s adjournment (April 1, 2019), for the purpose of discussing employment and terms and conditions of employment.
- NSBA Conference updates given by board members attending conference:
 - Mrs. Thomas – gave brief comments on sessions attended and will pass along info to all members. Session topics: community involvement/partnerships, free tool for teachers to connect with other teachers throughout the world, career readiness, and volunteer programs.
 - Dr. Smith – sessions included: focus on equity, trauma and resilience, assessment audits, achievement, and use of time. Overall, time spent was beneficial.
 - Mr. Kahl – all sessions were valuable; gave information on the most watched “Ted Talk”; and a session on Actionable Measures presented by suburban school superintendents was very interesting.
 - Mrs. Gray Hayes – expressed appreciation for the opportunity to attend the conference; there was not enough time to attend all sessions, but app was provided to view sessions and resources.
 - Mr. Ferrari – attended sessions on Federal programs; Pitfalls to Avoid in School Districts; information was overwhelming; networking was incredible; will share information received with board members; and thankful for the opportunity to attend.
- Mrs. Souders – thanked board members attending the conference for sharing and expressed appreciation for each of them taking the time to attend.
- Mrs. Kahl – NSBA is a time to learn and grow as board members; also, shared book published on marine biology, which he is donating to the Library.
- Mrs. Weaver – received note from her child’s school informing parents, students will be provided a free hot or cold breakfast during PSSA testing.
 - Mr. Gerhart and Mrs. Himmelreich commented – this was a joint effort supported by the administration.
- Mr. Ferrari – commented on the success of the Prom; and Yearbook accomplishments and award received.
- Mrs. Thomas – also commented on Yearbook award accomplishment and award.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mrs. Thomas, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:25 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary