

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board of Education Meeting
ELCO High School Library

March 4, 2019

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Jack Kahl at 5:58 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Kahl presiding and Dr. Smith leading the Opening Exercises.

Roll Call

Board Secretary, Gloria Hill called the roll. The following members were present: Mrs. Gray Hayes, Dr. Smith, Mrs. Souders, Ms. Stettler, Mrs. Thomas and Mrs. Weaver; and Messrs. Ferrari, Kahl and Ondrusek. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mr. Entrekin, Mr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Soden, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, ~~Mr. Miller~~, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William McCarty, Solicitor; faculty and visitors.

President Kahl noted audio recording of the meeting was taking place by the District. No one else in attendance indicated recording the meeting.

Board President Communications

- The Board met in an Executive Session on March 4, 2019 at 5:00 pm, for the purpose of discussing matters involving employment, and terms and conditions of employment.
- The negotiation committee will meet tonight immediately following adjournment in the High School LGI.
- Appointment of Board representative to the ELCO Education Foundation
 - Denise Thomas was appointed and accepted the appointment to the ELCO Education Foundation.

Public Comments – Items On the Agenda

- No comments were made.

Board Committee & Rep Reports

- Personnel Committee – Mrs. Thomas
 - The Committee will meet on March 12, 2019 immediately following the Policy Committee meeting, at approximately 7:00 pm.
- Curriculum Committee – Dr. Smith
 - The Committee will hold a meeting on March 7, 2019 at 7:00 pm.
- Policy Committee – Mrs. Souders
 - The last meeting of the committee was very productive with policies going forward. The next meeting will start the review of the 900 series of policies.
- Technology Committee – Mr. Ondrusek
 - Technology upgrades are planned to begin in the near future; network upgrades; and installation of a new phone system.
- General Services Committee – Mr. Kahl
 - Recommendation of GESA agreement will go forward tonight for approval.
- Finance Committee – Mrs. Gray Hayes
 - The last meeting was February 25, 2019, discussing owner-controlled insurance program.
- IU13 Report – Mr. Ondrusek
 - Legislative Breakfast will be held on March 11, 2019.
 - Regular meeting of the IU Board will be held on February 13, 2019.
- PSBA Report – Mr. Ferrari
 - Shared information on several House and Senate Bills.
- CTC Report – Mrs. Weaver
 - No report to share.
 - Next meeting will be held March 19, 2019.
- HACC Report – Mrs. Gray Hayes
 - The next meeting scheduled will take place this month.
- Lebanon County Tax Collection Report – Mr. Ferrari
 - Met last week and reported on the renewal of contract with Keystone Collections.

ACTION ITEMS

Personnel Committee – Mrs. Denise Thomas, Chair

No Personnel items were requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Personnel Items A-E were approved:

- A. **Approved the employment of Bonnie Benfer as Interim Middle School Principal, retroactive to February 26, 2019, at a daily rate of \$400.00.**
Background: Position filled due to resignation.
- B. **Approved the employment of Armida Grumbine as a part-time 2nd shift custodian, at a rate of \$11.19 per hour, 4 hours/day, 12-month position (subject to assignment), with a start date on or about March 5, 2019 (pending receipt of all required documentation, clearances and disclosures).**
Background: Position filled due to in-house transfer.
- C. **Approved a request from Amanda Templeton for Professional Development to attend the Advanced Placement Summer Institute – AP Research, to be held June 16-21, 2019, in Arlington, TX.**
Background: Training for AP Capstone.
- D. **Approved Luke Atkins as a Volunteer Track & Field coach for the 2019 Spring sports' season. (Board Attachment; Note - all required clearances and disclosures are on file.)**
- E. **Approved Sylvia Turner, as a bus driver for the ELCO School District. NOTE: all bus drivers are directly employed by Brightbill Transportation, and all clearances and trainings are on file.**

Curriculum Committee – Dr. Barbara Smith, Chair

On a motion by Dr. Smith, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved the ELCO Local Advisory Committee and ELCO Agriculture Occupational Advisory Committee Meeting Minutes of February 13, 2019. (Board Attachment)**

Policy Committee – Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved revisions and/or new policies, 1st Reading, as listed. (Board Attachment)**
 - 1. Policy #222 – Tobacco and Electronic Nicotine Delivery Systems (revised)
 - 2. Policy #323 – Tobacco and Electronic Nicotine Delivery Systems (currently under Solicitor review)
 - 3. Policy #807 – Opening Exercises/Flag Displays (revised)
 - 4. Policy #810.2 – Transportation – Video/Audio Recording (revised)
 - 5. Policy #811 – Bonding (revised)
 - 6. Policy #812 – Property Insurance (revised)
 - 7. Policy #813 – Other Insurance (revised)
 - 8. Policy #814 – Copyright Material (revised)
 - 9. Policy #816 – Internet Safety (deleted)
 - 10. Policy #818 – Contracted Services (revised)
 - 11. Policy #822 – Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) (revised)
 - 12. Policy #823 – Naloxone (NEW)
 - 13. Policy #826 – Management of Individually Identifiable Health Information (deleted)
 - 14. Policy #827 – Conflict of Interest (revised)
 - 15. Policy #828 – Fraud (NEW)
 - 16. Policy #830 – Breach of Computerized Personal Information (NEW)

Policy information items - Policies reviewed as of March 4, 2019:

- Policy 810.1 – Drug/Alcohol Testing – Covered Drivers
- Policy 824 – Maintaining Professional Adult/Student Boundaries

Technology Committee – Mr. Ray Ondrusek, Chair

On a motion by Mr. Ondrusek, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a contract with Foster Consulting for installation and configuration of network equipment at a rate of \$150/hour and a total amount not to exceed \$20,000. These fees will be paid out of bond proceeds for the high school project. (Board Attachment)**

Background: This contract replaces labor costs that were provided through the switches and wireless bids at a reduced rate and for less anticipated hours of labor.

General Services Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item A was approved:

- A. Accepted the donation of the following items from Stop Spot, LLC: 6 benches.**

On a motion by Mr. Kahl, seconded by Mrs. Thomas and approved by Roll Call vote, all voting Aye, Item B was approved:

Roll Call Vote:

Dr. Smith – Aye
Mrs. Souders – Aye
Ms. Settler – Aye
Mr. Ondrusek – Aye
Mrs. Gray Hayes – Aye
Mrs. Thomas – Aye
Mr. Ferrari – Aye
Mrs. Weaver – Aye
Mr. Kahl – Aye

- B. Approved entering into a Guaranteed Energy Savings Agreement (GESA) with Reynolds in the amount of \$10,939,231.00, pursuant to Title 62 of the Commonwealth Procurement Code, Chapter 37, Subchapter E, Guaranteed Energy Savings Contracts. (Roll Call vote) (Board Attachments)**

NON-ACTION ITEMS

Personnel Committee – Mrs. Denise Thomas, Chair

The following Personnel items were reviewed and discussed:

- A. Recommend for approval a trip/travel request from Lynn Aponick, Marie Hibshman (chaperone with clearances) and 20 HS students, to travel on the annual trip to the Karen Noonan Center, Bishop's Head, MD, May 19-21, 2019.**
Background: This is an annual trip in which the students participate in an extension of envirothon stream studies, experience food webs, local culture, water quality, and recreational use of a salt marsh habitat. Costs of the trip are funded by student fundraisers and the ELCO Education Foundation.
- B. Recommend for approval the adding the following individual to the ELCO sub listing (pending receipt of all required documentation, clearances and disclosures):**
1. Bernard Pedreira, Custodial sub
- C. Recommend for approval adding Christina Watson to the ELCO sub listing for the upcoming school year of 2019-2020.**
Background: Mrs. Watson's retirement was recently approved. However, she would like to remain in the capacity of a substitute teacher after retirement.

Superintendent's Report

Upcoming dates/Announcements:

- March 7, 2019 – Curriculum Committee Meeting @ 6:00 PM, HS LGI
- March 11, 2019 – IU13 Legislative Breakfast, 7:30-9:15 AM
- March 12, 2019 – Policy Committee Meeting @ 6:00 PM, HS LGI
- March 13, 2019 – Finance Committee Meeting @ 6:00 PM – HS LGI
- March 15, 2019 – In-service for teachers (NO Students)
- March 21, 2019 – Curriculum Committee Meeting @ 6:00 PM, HS LGI
- March 26, 2019 – Policy Committee Meeting @ 6:00 PM, HS LGI
- March 28, 2019 – French Honor Society Induction @ 7:00 PM, HS Library
- March 29 – April 1, 2019 – NSBA Conference in Philadelphia, PA
- March 30, 2019 – HS Prom

Snow Make-up Dates:

- April 23, 2019 – from February 12, 2019
- May 24, 2019 – from February 20, 2019

Mrs. Vicente reported on the following activities throughout the District:

- Fort Zeller – Library Card week kick-off was held in partnership with the Richland Library; PTO will hold kick-off for a Race for Education fundraiser.
- Jackson – PTO is sponsoring a dinosaur dig event on March 8; Family Math Night is scheduled for March 12, to include a pancake supper; Kindergarten Registration will be held on March 14 from 6:00 to 7:45 pm.
- Intermediate School – A Kids Heart Challenge (formerly known as Jump Rope for Heart) was held with the students raising over \$14,000.
- Middle School – Eight students from the Aevium Club attended the first annual Student Aevium Conference at Rock Litz; a WEB Social was held for all 6th grade students.
- High School – The musical, “Mary Poppins” was held March 1st and 2nd with great attendance at all three performances. Over 100 students were involved in the production. Mrs. Vicente thanked everyone involved from production to costumes, to parent volunteers, which contributed to the show’s success; and, on March 4th, teachers from Lebanon High School visited ELCO High School to collaborate with ELCO teachers as part of Lebanon’s Professional Development Day.

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mrs. Gray Hayes – thanked the Maintenance Department for maintaining the District during the winter weather; thanked Mrs. Vicente for communications of closures and delays.
- Mrs. Souders – pictures on the website posted are wonderful, showing recent events; she has seen the renewed spirit throughout the district and community this year; and was so impressed by the courtesy shown to senior citizens by our students and their helpfulness during the special morning breakfast and performance of the musical.
- Mr. Kahl, Mrs. Thomas and Mr. Ondrusek – all expressed their delight with the musical and talents of our students, which is incredible.
- Mrs. Gray Hayes – excited for our sport teams going on to playoffs and the future of student competition and play.

Old Business

- No Old Business was discussed.

New Business

- Mr. Kahl made the following motion:

Move to approve Cory Derr, as JV Softball Coach for the 2019 Spring season, pending receipt of all required documentation, clearances and disclosures.

- On a motion by Mr. Kahl, seconded by Mrs. Thomas and approved by Voice vote, 7 Aye votes and 2 NO votes by Mr. Ondrusek and Ms. Stettler, the motion was approved:

Approved Cory Derr, as JV Softball Coach for the 2019 Spring season, pending receipt of all required documentation, clearances and disclosures.

Adjournment

On a motion by Mrs. Thomas, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 6:27 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary