

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library
Rescheduled from February 20, 2019

February 25, 2019

The Regular Board of Education Meeting was called to order by President, Jack Kahl at 6:05 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session in the ELCO High School Library with President Kahl presiding and Mrs. Thomas leading the Opening Exercises.

Roll Call

Board Secretary, Gloria Hill called the roll. The following members were present: Mrs. Gray Hayes, Mrs. Souders, Ms. Stettler, Mrs. Thomas, and Mrs. Weaver; and Messrs. Ferrari, Kahl and Ondrusek. Absent from the meeting was Dr. Smith. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Soden, Mr. Entrekin, ~~Mrs. Shoemaker~~, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; faculty and community residents.

President Kahl noted the meeting was being audio recorded by the District, and inquired if anyone in attendance was recording the meeting. No one indicated recording the meeting.

Board President Communications

- The Board of School Directors met in Executive Session at 5:00 pm, February 25, 2019, for the purpose of discussing matters involving employment, and terms and conditions of employment.
- The Technology Committee met prior to the 6:00 p.m., Regular Board of Education Meeting.
- The Finance Committee will meet immediately following tonight's Regular Board of Education Meeting in the High School LGI.
- An explanation of purchases being recommended tonight by the Technology Committee was given, and Mr. Kahl expressed thanks to the committee for all their efforts.

Students of the Month – presented by Mrs. Tracy Gray Hayes

Fort Zeller, 1 st Grade:	Kloe Garman (*Mr. Gantz's class) & Avery Belleman (*Mrs. Eshleman's class)
Jackson, 1 st Grade:	Ian Zimmerman (*Mrs. Strayer's class) & Mackenzie Rivera (*Mrs. Hawbaker's class)
Intermediate School:	Samuel Keener & Claire Jacoby (Mrs. Miller's 5 th grade class)
Middle School:	Beth Ann McNally & Joshua Fisher
High School:	Alicia Yoh, **Riley Kilheffer, Kellie Bonser (CTC – Pastry)
	Brikel Rempfer & David Deitz (January students)

*Teachers in attendance.

**Student unable to attend and will be recognized at a future meeting.

Students were recognized at every building level by their respective building principal, noting each student's accomplishments, interests, favorite subject(s) their most memorable experience at ELCO, and future plans. Mr. Kahl congratulated all the Students of the Month noting the pride seen on their parents faces. Mr. Kahl recognized the teachers of these students in attendance and expressed the Board's thanks for their dedication to the students. Best of luck to the senior students as they move forward with careers and college plans. Mrs. Gray Hayes presented each student with a certificate of recognition.

Student Council Report

Allie Header, Student Council President, reported on the following activities: both boys' and girls' basketball teams advancing to playoffs; HS Musical will take place March 1 & 2, with a performance on February 28 for senior citizens of ELCO; community service and team building activities are being planned as well as end-of-the-year activities.

A brief recess was taken allowing students, parents and family members to leave the meeting.

Public Comments – Items On the Agenda

- No comments were made.

Approval of Minutes

On a motion by Mr. Ondrusek, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, the Minutes of 01-23-19 and 02-04-19 were approved.

Approval of Treasurer's Reports

On a motion by Mr. Ondrusek, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, the Treasurer's Reports for 12-31-18 and 01-31-19 were approved.

CONSENT ITEMS FOR APPROVAL (items discussed 02-04-19)

On a motion by Mrs. Thomas, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, Consent Items were approved:

Personnel Committee

A. Approved the following trip/travel requests, as listed:

1. Jonathan Bickel, adult chaperones and approximately 50 – 9th grade students to travel and visit the Library of Congress in Washington, D.C., April 12, 2019.
Background: Trip will include a private tour of the Library of Congress by the Veterans History Project Director. NOTE: all chaperones have clearances on file with the District.
2. Amy Weddle and Jonathan Bickel, adult chaperones and approximately 50 high school students to travel and visit sites in New York City, NY, April 17, 2019.
Background: FBLA and Potential Millionaires Club will visit the financial capital of the eastern USA and experience Wall Street, the American Museum of Finance, and the Federal Reserve Bank of New York. Other attractions on the tour include: the 9/11 Memorial, Rockefeller Center, Trinity Church and Federal Hall. NOTE: all chaperones have clearances on file with the District.

B. Approved the following individuals to serve as coaches for the 2019 Spring sports season, as listed (*pending receipt of all required documentation, clearances and disclosures):

Baseball:	Head Varsity Coach Asst. Varsity Coaches Volunteer Coaches	Roger Hehnly John Mentzer, TBD Andrew Anthony, Lyle Krall, Jack Mays *Tyler Shanaman, Sam Ruepple
Softball:	Head Varsity Coach Asst. Varsity Coaches Varsity Volunteer Coach	Erin Harris Kelsey Thorley, TBD Eric Shaffer
Track & Field:	Head Varsity Coach Asst. Varsity Coaches JH Asst. Coaches	Robert Miller Holly Hartman, Earl Thomas, Jr., Michael Harnish Greg Underkoffler, Warren Zimmerman, Wyatt Hall
Boys Tennis:	Varsity Volunteer Coach Head Varsity Coach Varsity Volunteer Coaches	Joel Keller Zach Cook Cathy Shaak, Chris Gyorke
JH Boys Soccer:	JH Asst. Coaches	Jim Thomas, Lyn Schaeffer
JH Girls Soccer:	JH Asst. Coaches JH Volunteer Coach	Wes Soto, Diane Bidelspach Robert Bounpane

C. Approved the following individuals as a Weight Room Monitors for the 2019 Spring sports season, at a stipend of \$250:

1. Robert Williams
2. TBD

D. Approved adding the following individuals to the ELCO sub listing, pending receipt of all required documentation, clearances and disclosures, as listed:

1. David Palmer – IU sub, all areas
2. Tammy Bohn – IU sub, all areas
3. Cherie Fernsler – IU sub, all areas
4. Kimberly Greenawalt – IU sub, all areas
5. John Easter – IU sub, all areas

NON-CONSENT ITEMS

Personnel Committee – Mrs. Denise Thomas, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Personnel Items A-J were approved:

- A. Approved adding the following individuals to the ELCO sub listing, as listed (pending receipt of all required documentation, clearances and disclosures):
1. Louisa Heck – Art K-12
 2. Angela Brewer – IU sub, all areas
 3. Gregory Young – IU sub, all areas
- B. Approved a “Letter of Temporary Employment” to Kaloni Doll, as a short-term Special Education substitute teacher at the Intermediate School, effective on or about April 5, 2019 through the last teacher day of the 2018-2019 school year; daily rate of \$125 with no benefits.
Background: Position filled due to short-term leave of absence of permanent teacher.
- C. Approved a “Letter of Temporary Employment” to Louisa Heck, as a short-term Art substitute teacher for the Middle School, effective on or about April 15, 2019 through the last teacher day of the 2018-2019 school year; daily rate of \$125 with no benefits.
Background: Position filled due to short-term leave of absence of permanent teacher.
- D. Approved the employment of Karen Brown as an Administrative Assistant to the High School Office, at the rate of \$14.00 per hour, 7.5 hours day, 12-month position. Start date on or about February 21, 2019, pending receipt of all required documentation, clearances and disclosures.
Background: Position filled due to in-house transfer.
- E. Approved the employment of Jamie McLain as a part-time Paraprofessional (subject to assignment), at the rate of \$9.57 per hour, 3.75 hours per day/10-month position, effective on or about February 26, 2019, pending receipt of all required documentation, clearances and disclosures.
Background: Position filled due to in-house transfer.
- F. Approved a “Letter of Resignation” from Sylvia Turner, part-time cafeteria employee, effective March 4, 2019.
- G. Approved the following trip/travel requests, as listed:
1. Melodie Fair, David Fair, and Jonathan Swift, Music instructors, and qualifying student to attend the PMEA District 7 Jazz Festival to be held at Big Spring High School, March 15-16, 2019, Newville, PA.
 2. Greg Underkoffler, MS faculty, and students of the 2019-2020 8th grade class, to travel to Washington, D.C., on the Annual 8th Grade Field Trip, October 25, 2019.
Background: Annual trip with costs budgeted in the 2019-2020 school budget.
- H. Approved the following individuals as coaches for the 2019 Spring sports season, as listed:
- JV Baseball Coach – Stephen George
- I. Approved Amy Thome as a Weight Room Monitor for the 2019 Spring sports season, at a stipend of \$250.
- J. Approved Donald Kiscadden, as a bus driver for the ELCO School District. NOTE: all bus drivers are directly employed by Brightbill Transportation, and all clearances and trainings are on file.

Policy Committee – Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved revisions and/or new policies, as listed, for 2nd Reading. (Board Attachment)
1. Policy #800 – Records Management (revised)
 2. Policy #801 – Public Records (revised)
 3. Policy #802 – School Organization (revised)
 4. Policy #803 – School Calendar (revised)
 5. Policy #804 – School Day (revised)
 6. Policy #805 – Emergency Preparedness (new)
 7. Policy #805.1 – Relations With Law Enforcement Agencies (revised)
 8. Policy #806 – Child Abuse (revised)

Technology Committee – Mr. Ray Ondrusek, Chair

No items were requested to be separated from the overall vote.

On a motion by Mr. Ondrusek, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Items A-E were approved:

- A. Approved a contract with KIT Communications for network cables at a cost of \$1,273.65, to be paid out of bond proceeds for the high school project. (Board Attachment)

Background: These are patch cables for the network closets that is part of the E-Rate project and subject to 60% reimbursement.

B. Approved a contract with ePlus for network switches at a cost of \$160,186.17, to be paid out of bond proceeds for the high school project. (Board Attachment)

Background: This will replace network switches that are already beyond end of life. This is part of the E-Rate project and subject to 60% reimbursement.

C. Approved a contract with ePlus for wireless access points at a cost of \$170,744.70, to be paid out of bond proceeds for the high school project. (Board Attachment)

Background: This will replace access points that integrate with the new switch network. This is part of the E-Rate project and subject to 60% reimbursement.

D. Approved a contract with ePlus for network switches and wireless access points at a cost of \$25,863.09, to be paid out of bond proceeds for the high school project. (Board Attachment)

Background: This is for equipment that coincides with the switch and wireless access points E-Rate project but this equipment will not be eligible because it is not directly impacting instructional classrooms.

E. Approved a contract with Sage Technology for a phone system at a cost of \$124,268.00, to be paid out of capital reserve. (Board Attachment)

Background: This will replace a 25-year old phone system.

General Services Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved a Memo of Understanding (MOU) between the Eastern Lebanon County School District (ELCO) and the Myerstown Water Authority (MWA) providing municipal water service to the ELCO school campus. (Board Attachment)

Finance Committee – Mrs. Tracy Gray Hayes, Chair

Mrs. Gray Hayes asked if anyone wished to have items separated. No items were requested to be separated from the overall vote.

On a motion by Mrs. Gray Hayes, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Finance Items A-B were approved:

A. Approved payment of bills as found listed and attached to the February 20, 2019 Board Agenda in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$2,197,466.18
Cafeteria Fund payments in the amount of	\$158,558.17
Capital Reserve Fund payments in the amount of	\$21,365.22
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$0.00
Student Activity payments in the amount of	\$23,488.23

B. Approved the Student Activities Account (July 1, 2018 to December 31, 2018). (Board Attachment)

Superintendent's Report

Mrs. Vicente shared the following 'good news' reports from each building, and upcoming dates and announcements:

- Fort Zeller – hosted an audit by PABIS with the overall rating of 96%, with invitation to attend the PBIS Implementers' Forum on May 15; PTO held a fundraiser at Raub's Twin Kiss earning 20% of purchases made by families using the pre-printed flyer.
- Jackson – students celebrated the 100th day of school with many activities; Raider Readers donated their time to read to our students this month; Kids' Heart Challenge will begin on March 4 with money raised for the American Heart Association.
- Intermediate School – February 8 the State Police's K-9 Unit visited the IS speaking to the 3rd graders, which coincided with a story they are reading about a police dog in their reading class.
- Middle School – students were trained on the Safe2Say Something program with 8th grader Hayleigh Kapp giving a speech on suicide and bullying, which was well received; TSA team went to the Region 2 competition held at Conestoga Valley Middle School, taking 1st and multiple 2nd place finishes, the team will now advance to the State finals in April.
- High School – a successful RaiderThon was held raising over \$13,000 in support of Four Diamonds and the fight against pediatric cancer; three ELCO students were inducted into the National Technical Honor Society at the Lebanon County Career and Technology Center.

Upcoming dates/Announcements:

- Friday, March 1, 2019 – HS Musical, *Mary Poppins*
- Saturday, March 2, 2019 – HS Musical, *Mary Poppins*
- Monday, March 4, 2019 – Committee-of-the-Whole Board of Education Meeting
- Monday, March 11, 2019 – IU13 Legislative Breakfast, 7:30 to 9:15 AM

- Tuesday, April 23, 2019 – Snow make-up day from February 12, 2019
- Friday, May 24, 2019 – Snow make-up day from February 20, 2019

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mr. Ferrari – asked for support on House Bill 526 and Senate Bill 734 regarding Cyber-Charter School and the savings to school district across the State.
- Mrs. Gray Hayes – gave recognition to the sport teams and their successes, and noted other student’s participation in sports outside of school and level of play.
- Mrs. Souders – commented on the possible future plans to separate sports’ competition between public and private schools.
- Mrs. Thomas – expressed thanks to Mrs. Jenn Martin for the invitation to the upcoming French Honor Society Induction.
- Mr. Ondrusek – concern with Newsela, a digital content provider, used by schools. He will share information with board members.
- Mrs. Thomas – expressed her willingness to chaperone field trips.

Old Business

- No Old Business was reported.

New Business

- No New Business took place.

Adjournment

On a motion by Mrs. Thomas, seconded by Mr. Ondrusek and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:07 p.m.

Immediately following adjournment, the Finance Committee met in the High School LGI.

Respectfully submitted,

Gloria J. Hill
Board Secretary