

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

January 23, 2019

The Regular Board of Education Meeting was called to order by President, Jack Kahl at 6:05 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session in the ELCO High School Library with President Kahl presiding and Mrs. Weaver leading the Opening Exercises.

Roll Call

Board Secretary, Gloria Hill called the roll. The following members were present: Mrs. Gray Hayes, Dr. Smith, Mrs. Souders, Ms. Stettler, Mrs. Thomas, and Mrs. Weaver; and Messrs. Ferrari, Kahl and Ondrusek. Also, in attendance were the following from the administrative team: Mrs. Vicente, ~~Mrs. Davis~~, Ms. Haas, Dr. Stauffer, Mr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Soden, Mr. Entekin, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; faculty and community residents.

President Kahl noted Mr. Ondrusek was audio recording the meeting using the District purchased equipment, and inquired if anyone in attendance was recording the meeting. No one other than Mr. Ondrusek recorded the meeting.

Recognitions – Mrs. Vicente

- Kristi Reichard was recognized and thanked for her work and participation in the Parallel Lesson Experience.
- School Board Directors were recognized for their dedication and work as Board Members to the ELCO School District.

Board President Communications

- The Board of School Directors met in Executive Session at 5:00 pm, January 23, 2019, for the purpose of discussing matters involving employment, and terms and conditions of employment.
- The Technology Committee Meeting originally scheduled for 5:00 pm, January 23, 2019, will now be held immediately following tonight's Regular Board of Education Meeting, in the High School Library.

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, the following motion was approved:

- Approved the adoption of PSBA Principles for Governance and Leadership. (Board Attachment)

Students of the Month – presented by Ms. Erin Stettler

Fort Zeller, Kindergarten:	Remington May (*Mrs. Stuart's class) & **Logan Leffler (Mrs. Zurick's class)
Jackson, Kindergarten:	Maxim Cartagena (*Mrs. Gray's class) & Dylan Shuder (*Mrs. Marquette's class)
Intermediate School:	Lily Schoffstall & Hunter Mehaffey (*Mr. Longenecker's 5 th grade class)
Middle School:	Isabel Zwally & Matthew Drupp
High School:	**Brikel Remper, **David Deitz, & Joseph Nelson (CTC – Sports Therapy)

*Teachers in attendance.

**Student unable to attend and will be recognized at a future meeting.

Students were recognized at every building level by their respective building principal, noting each student's accomplishments, interests, favorite subject(s) their most memorable experience at ELCO, and future plans. Mr. Kahl congratulated all the Students of the Month and encouraged students to keep working and studying. He also thanked the parents for fostering their child's learning practices. Ms. Stettler presented each student with a plaque of recognition.

Student Council Report

Rashawn Bass reported on the following activities: Holiday Fun Day and Pep Rally was a success prior to the holiday break; the student vs. faculty basketball game hosted by RaiderThon was again a success with the faculty taking the win; and the annual RaiderThon will be held on February 8-9.

All students, parents and family members were excused from the meeting.

Public Comments – Items On the Agenda

- No comments were made.

Approval of Minutes

On a motion by Mr. Ondrusek, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, the Minutes of 12-03-18 and 01-07-19 were approved.

Approval of Treasurer's Reports

On a motion by Mrs. Thomas, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, the Treasurer's Report for 10-31-18 and 11-30-18 were approved.

CONSENT ITEMS FOR APPROVAL (items discussed 01-07-19)

On a motion by Dr. Smith, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, Consent Items were approved:

Personnel Committee

- A. Approved a request for sabbatical leave from Amy Keller, Middle School Language Arts teacher, for the Fall semester of the 2019-2020 school year.
- B. Approved a "Letter of Retirement" from Christina Watson, High School Math teacher, effective the last teacher day of the 2018-2019 school year.
- C. Approved the following trip/travel requests, as listed:
 - 1. Wyatt Hall, Middle School TSA Advisor and 8 Middle School students, to travel and attend the TSA State Conference to be held at Seven Springs Resort, Seven Springs, PA, April 10-13, 2019.
Background: Annual conference and competition; the District will cover the cost of substitute needed, other costs are covered by student fundraisers.
 - 2. Taryn Showalter, Jennifer Martin, and Paul Dissinger, advisors of National Art Honor Society, French Honor Society and Quiz Bowl, along with approximately 46 students to travel and visit sights in New York City, April 18, 2019.
Background: Students will visit sights relating to instruction theme, topic, or course/subject; costs are covered by student fundraisers.

NON-CONSENT ITEMS

Personnel Committee – Mrs. Denise Thomas, Chair

Personnel Item A was requested to be separated from the overall Personnel Committee vote, as well as Item H.

On a motion by Mrs. Thomas, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Personnel Items B-G were approved:

- B. Approved a "Letter of Retirement" from Judy Weik, High School Spanish teacher, effective the last teacher day of the 2018-2019 school year.
- C. Approved a change in employment status of Jennifer Moyer *from* High School Administrative Assistant *to* High School Counseling Office Administrative Assistant. (There is no change in hourly rate or benefits.)
Background: Position filled due to resignation.
- D. Approved a change in employment status for Jennifer Greene, *from* day-to-day substitute teacher *to* a "Temporary Professional Contract" as a Middle School Special Ed/English Language Arts teacher, at a salary of Master's – Step 1, \$51,317 (prorated for the remainder of the 2018-2019 school year), effective February 11, 2019.
Background: Position filled due to resignation.
- E. Approved the following Mentor for the 2018-2019 school year, as listed:
 - 1. Elizabeth Quenzer for Michelle Johnson (prorated)
- F. Approved the following individuals as volunteers for the HS Spring Musical, as listed (noting all required clearances and disclosures are on file):
 - 1. Kelly Blakeslee
 - 2. Amy Davis
 - 3. Heidi Deitz
 - 4. Deb Eberly
 - 5. Rachelle Keath

6. Jennifer Martin
7. Anita Nolt
8. Kelly O'Neill
9. Holly Wanner
10. Kevin Wanner
11. Emily Weiler
12. Shawn Weiler
13. Adam Zurick

- G. **Approved the employment of Jason Heberling as full-time HVAC/Skilled Maintenance, at an hourly rate of \$19.50, with a start date on or about January 28, 2019 (pending receipt of all required documentation, clearances and disclosures).**

Background: Position filled due to department movements.

On a motion by Mrs. Thomas, seconded by Mr. Ferrari and approved by Voice vote, 8 Aye votes and 1 Abstention by Mrs. Souders, Item A was approved:

- A. *Approved adding the following individuals to the ELCO sub listing, pending receipt of all required documentation, clearances and disclosures, as listed:*

1. *Denise Davis – Para, Clerical sub*
2. *Steve Celaschi – Elementary K-6 and Mid-Level Science 6-9*
3. *Maggie Kergick – English (subbing under Act 86 with limitations to number of days)*

On a motion by Mrs. Thomas, seconded by Mrs. Gray Hayes, and approved by Roll Call vote, 6 Aye votes and 3 NO votes by Mr. Ondrusek, Mr. Ferrari, and Ms. Stettler, Item H was approved:

Roll Call Vote:

Dr. Smith – Aye	Mrs. Weaver – Aye	Ms. Stettler – No
Mr. Ondrusek – No	Mrs. Souders – Aye	Mrs. Thomas – Aye
Mrs. Gray Hayes – Aye	Mr. Ferrari – No	Mr. Kahl – Aye

- H. **Approved Erin Harris as Head Varsity Coach for Girls' Softball for the 2019 Spring season.**

Curriculum Committee – Dr. Barbara Smith, Chair

Dr. Smith asked if anyone wished to have items separated. No items were requested to be separated.

On a motion by Dr. Smith, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, Curriculum Items A-B were approved:

- A. **Approved the ELCO Ag Advisory Meeting Minutes of December 12, 2018. (Board Attachment)**
- B. **Approved the 2019-2020 High School Educational Planning Guide. (Board Attachment)**
Background: This was formerly known as the Course Selection Guide.

General Services Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, General Services Item A was approved:

- A. **Approved a rental agreement for the use of New Beginnings Auditorium for the purpose of High School Commencement, in the amount of \$3,000. (Board Attachment)**

Finance Committee – Mrs. Tracy Gray Hayes, Chair

Mrs. Gray Hayes asked if anyone wished to have items separated. No items were requested to be separated.

On a motion by Mrs. Gray Hayes, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Finance Items A-C were approved:

- A. **Approved payment of bills for November 2018 as found listed and attached to the January 23, 2019 Board Agenda in the amounts indicated: (Board Attachment)**

General Fund payments in the amount of	\$2,197,666.30
Cafeteria Fund payments in the amount of	\$196,928.17
Capital Reserve Fund payments in the amount of	\$16,197.28
Debt Service payments in the amount of	\$1,282,719.93
Construction Fund payments in the amount of	\$16,025.00
Student Activity payments in the amount of	\$21,958.02

B. Approved payment of bills for December 2018 as found listed and attached to the January 23, 2019 Board Agenda in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$2,883,491.10
Cafeteria Fund payments in the amount of	\$45,491.08
Capital Reserve Fund payments in the amount of	\$12,050.00
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$0.00
Student Activity payments in the amount of	\$20,381.34

C. Approved Budget Transfers. (Board Attachment)

Superintendent's Report

Mrs. Vicente shared the following 'good news' reports from each building:

- High School – RaiderThon raised over \$3,000 towards a goal of \$20,00 this year; an overnight event for RaiderThon will be held on February 8-9; David Deitz was selected for the PMEA Jazz Festival to take place in March, noting David is the first ELCO student to earn a seat in the District 7 Vocal Jazz Ensemble!
- Middle School – PBIS team was selected to speak at state-wide conference; 2nd quarter, 82% met the 1-1-1 challenge.
- Intermediate School – January 15 was Hour of Code Family Night; 5th grade students visited the CTC.
- Fort Zeller – a Title I parent information night was held on January 14; PTO will host a roller-skating party on January 26; and the PTO will host in February a "Library Lovers Month" at the Richland Community Library.
- Jackson -partnered with Texas Roadhouse for PBIS incentive program; PTO will host a roller-skating party on February 2.

Safe2Say Something Overview – given by Mr. Craig Soden

Mr. Soden gave an overview of the Safe2Say Something program, which is a school safety tool to anonymously report situations. This program is run through the Attorney General's Office and is mandated in all schools throughout the Commonwealth grades 6 to 12.

Upcoming dates/Announcements:

- Monday, February 4, 2019 – Committee-of-the-Whole Board of Education Meeting @ 6:00 pm
- Friday, February 8-9, 2019 – RaiderThon at the ELCO High School
- Tuesday, February 12, 2019 – Technology Committee Meeting @ 6:00 pm
- Wednesday, February 13, 2019 – Finance Committee Meeting @ 6:00 pm
- Monday, February 18, 2019 – School is CLOSED in observance of President's Day

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mrs. Souders – commented and expressed her thanks to the Richland Library for hosting the Mary Poppins Book Club.
- Mrs. Gray Hayes – thanked those serving on the ELCO Foundation and individuals of the District for acquiring grants that benefit both the District and our students.
- Mr. Ondrusek – commended everyone on the Safe2Say Something program and efforts to keep our students safe.
- Dr. Smith - encourages parents to review the new High School Educational Planning Guide and opportunities for career planning.

Old Business

- No Old Business was reported.

New Business

- No New Business took place.

Adjournment

On a motion by Mrs. Thomas, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:29 p.m.

Immediately following adjournment, the Technology Committee met in the High School Library.

Respectfully submitted,

Gloria J. Hill
Board Secretary