The Committee-of-the-Whole Board of Education Meeting was called to order by President, Jack Kahl at 6:00 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Kahl presiding and Mr. Ferrari leading the Opening Exercises.

Roll Call
Board Secretary, Gloria Hill called the roll. The following members were present: Mrs. Gray Hayes, Dr. Smith, Mrs. Souders, Ms. Stettler, and Mrs. Thomas; and Messrs. Ferrari, Kahl and Ondrusek. Absent from the meeting was Mrs. Weaver. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Dr. Stauffer, Mr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Soden, Mr. Entrekin, Mrs. Shoemaker, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; faculty and visitors.

President Kahl noted Mr. Ondrusek was audio recording the meeting, and inquired if anyone in attendance was recording the meeting. No one other than Mr. Ondrusek indicated recording the meeting.

Board President Communications
• Recognition was given to the success of our athletic teams and athletes – our football program coached by Mr. Miller; Lily Brubaker who placed 18th in the State's for Cross Country; and the Girls' Soccer team were Section Champs, League Champs and District Champs. Mr. Kahl encourages everyone to support the girls' team at the first round of State's to be held on Tuesday, November 6 at 7:00 pm at Cedar Crest High School.
• Encouragement to get out and vote on Tuesday.
• Praised the ELCO Board for not promoting political endorsements.

Student Council Report – Rashawn Bass, Parliamentarian
Rashawn reported on the following activities held and/or being planned by Student Council:
• Powder Puff & Bon Fire during Homecoming
• Lawn Lunch
• Homecoming Court & Homecoming Dance
• Raider Rowdies support
• Haunted Hallways
• Student Council State Convention to be held at Cedar Crest
• Holiday Fun Day events are in the planning stages

Students of the Month – Presented by Mrs. Denise Thomas
• Fort Zeller 1st Grade: Paityn Noecker** (Mrs. Booth’s class) & Jaxon Bowman (*Mrs. Eshleman’s class)
• Jackson 1st Grade: Braidyn Bering (*Mrs. Hummer’s class) & Emma Frantz (*Mrs. Miller’s class)
• Intermediate School: Kenzie Eckhart & Devin Gutierrez (*Mrs. Weaver’s class)
• Middle School: Carissa Bender & Caden Baer
• High School: Abbie Keath, Brenden Nauman, & Mason Logdahl (CTC – Diesel)

Students were recognized at every building level including CTC students, by their respective building principal, noting each student’s accomplishments, interests, favorite subject(s) their most memorable experience at ELCO, and future plans. Mr. Kahl thanked and recognized the teachers of the students honored and also thanked family for their support in the lives of each student recognized, and encouraged students to continue to learn. Mrs. Thomas presented each student with a plaque of recognition.

*Teachers in attendance.
**Student unable to attend.

Presentation – Continuous Improvement Plan – Mr. Michael Gerhart

Public Comments – Items on the Agenda
• No comments were made.

Board Committee & Rep Reports
• Personnel Committee – Ms. Stettler
• The Committee will be scheduling a meeting in the near future.

• Curriculum Committee – Dr. Smith
  o The next scheduled meeting will take place on November 15, 2018. Discussion items will include: Future Ready Index, course proposals, textbook/resource update, and PVAAS data.

• Policy Committee – Mrs. Souders
  o The Committee continues the task of reviewing and updating policies. The next meeting will take place on November 13, 2018 at 5:00 pm, to finish the 700 series.

• Technology Committee – Mr. Ondrusek
  o The Committee will be recommending the purchase of equipment, which is on tonight’s agenda.

• General Services Committee – Mr. Kahl
  o The Committee met on November 5, 2018; an update on the conversion to public utilities will be given tonight during Old Business.

• Finance Committee – Mrs. Gray Hayes
  o The last meeting held took place on October 24, 2018 to review liability insurance policy, discuss the high school bleachers, economic trends, the 2019-2020 budget, an assessment appeal, and an agreement they are recommending for approval tonight. Their next meeting will take place November 13, 2018 to discuss the audit.

• IU13 Report – Mr. Ondrusek
  o The next meeting will take place on November 15, 2018 with all future meetings being held at the Lancaster campus.

• PSBA Report – Mr. Ferrari
  o Mr. Ferrari reported on action taken at the recent PSBA Delegates Assembly and Legislative updates.

• CTC Report – Mrs. Weaver
  o Susan Weaver reported that neither she nor Mrs. Weaver were able to attend the last CTC meeting.

• HACC Report – Mrs. Gray Hayes
  o The Advisory Council met on October 17, 2018. Information was shared on the programs HACC has to offer, including the Dual Enrollment program.

• Lebanon County Tax Collection Report – Mr. Ferrari
  o No report.

ACTION ITEMS

Personnel Committee – Ms. Erin Stettler, Chair

President Kahl reminded members if they would like items pulled from the overall committee vote, they may do so.

Mr. Kahl announced Personnel Items E & I were requested to be separated from the overall vote of the Personnel Committee. Item I will be separated into two motions I-1 and I-2.

On a motion by Ms. Stettler, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Personnel Items A-D, F-H, J-K were approved:

A. Approved the official start date of Mr. Brad Entrekin as Middle School Assistant Principal, effective October 31, 2018.  
Background:  Board approved September 17, 2018 as Middle School Assistant Principal with a start date TBD.

B. Approved the official start date of Mrs. Alysha Burkholder as a 5th grade teacher, effective October 31, 2018.  
Background:  Board approved September 17, 2018 as an administrative transfer from Special Ed to 5th grade elementary teacher with a start date TBD.

C. Approved a “Letter of Resignation” from Derek Brehm, 2nd shift custodian (8 hours/day), effective November 6, 2018.

D. Approved a change in employment status of Lindsay Layser from substitute paraprofessional to full-time paraprofessional (7.5 hours/day, subject to assignment) at an hourly rate of $9.82, effective November 6, 2018, waiving the 60-day probationary period due to her subbing since the start of school year.  
Background:  Additional paraprofessional hired based on student and classroom needs.

Pulled from overall vote.

E. Move to approve the employment of Christine Bogner on a “Professional Contract” as a Special Education teacher at the Intermediate School, at a salary of Master’s – Step 9 ($61,270, prorated for the 2018-2019 school year), pending receipt of all required documentation, clearances and disclosures. Start date TBD.  
Background:  New hire due to administrative transfer of current employee.

F. Approved the employment of Emily Benner as a part-time paraprofessional (5.75 hours/day, subject to assignment) at an hourly rate of $9.57, effective on or about November 12, 2018, pending receipt of all required documentation, clearances and disclosures. 
Background:  New hire due to resignation.

G. Approved the following individuals as Mentors for the 2018-2019 school year, as listed:
1. Christina Ulrey for Ashley Titler (prorated)
2. Lindsey Hibshman for Alysha Burkholder (prorated)

H. Approved Stewart Isman as a bus driver for the 2018-2019 school year, noting bus drivers are employed directly by Brightbill Transportation.

   Background: New driver with required clearances and training on file.

   Pulled from overall vote and requested to be separated into two motions.

I. Move to approve the following individuals as coaching staff for 2018-2019:

   1. Allen Phillips – Head Softball Coach
   2. Derek Fulk – Volunteer Girls’ Basketball Coach

J. Approved adding the following individuals to the ELCO sub listing, noting all required documentation, clearances and disclosures are on file:

   2. Neal Wolfe – custodial sub
   2. Jennifer Greene – Elementary K-6

K. Approved a trip/travel request of Mrs. Barb Davis, Assistant Superintendent, to travel and attend the ASCD Empower 19 Conference, March 15-18, 2019, to be held in Chicago, IL.

   Background: Mrs. Davis will attend and represent PA ASCD as President, noting there are no costs to the District.

On a motion by Ms. Stettler, seconded by Mr. Ferrari and approved by Voice vote, 7 Aye votes and 1 NO vote by Mrs. Gray Hayes, Item E was approved:

E. Approved the employment of Christine Bogner on a “Professional Contract” as a Special Education teacher at the Intermediate School, at a salary of Master’s – Step 9 ($61,270, prorated for the 2018-2019 school year), pending receipt of all required documentation, clearances and disclosures. Start date TBD.

   Background: New hire due to administrative transfer of current employee.

Ms. Stettler made a motion on Personnel Item I-1.

Mrs. Thomas made a motion to Table Item I-1, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item I-1 was Tabled.

I. Move to approve the following individual as coaching staff for 2018-2019:

   1. Allen Phillips – Head Softball Coach

On a motion by Ms. Stettler, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item I-2 was approved:

I. Approved the following individual as coaching staff for 2018-2019:

   2. Derek Fulk – Volunteer Girls’ Basketball Coach

Policy Committee – Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Items A-B were approved:

A. Approved the following new/revised policies, 2nd Reading, as listed: (Board Attachment)

   1. Policy #103.1 – Nondiscrimination – Qualified Students with Disabilities (revised)
   2. Policy #918 – Title I Parent and Family Engagement (revised)

B. Approved the following revised policies, 1st Reading, as listed: (Board Attachment)

   1. Policy #103 – Nondiscrimination in School and Classroom Practices (revised)
   2. Policy #104 – Nondiscrimination in Employment Practices (revised)

Technology Committee – Mr. Ray Ondrusek, Chair

On a motion by Mr. Ondrusek, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved the purchase of audio equipment from Good Sound Co., in the amount of $718.00. (Board Attachment)

   Background: Equipment purchased will be used to record monthly Board Meetings.

General Services Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item A was approved:
A. Approved a Customer Service Letter of Agreement with Brightbill Transportation to begin on or about November 12, 2018, at a cost not to exceed $10,000 through June 30, 2019. (Board Attachment)

Superintendent’s Report

Mrs. Vicente reported on the following building highlights and activities:

- HS
  - Sport team’s success noting the accomplishments of the Girls’ Field Hockey team ended their season as Section Champs
  - Cole Nelson placed 34th in Cross Country States
  - HS Juniors participated in the county-wide College and Career Fair
  - HS Veterans breakfast and assembly will take place on November 9, 2018

- MS
  - 10/26 – Monster Mash Dance, raised $1,163.75 for the Johns Hopkins Lyme Disease Research Center
  - 11/1 – PBIS 1-1-1 Challenge

- IS
  - Garden Club and HS FFA decorated for Harvest Day
  - Talent Show will take place on November 16 – 51 acts will perform

- JK
  - Race for Education raised $7,775
  - November - K-2 field trip to Myerstown Library

- JK/FZ
  - November 28 – Author visitation with Annette Whipple will be held at the ELCO Middle School for both Fort Zeller and Jackson elementary schools

- FZ
  - Science Explores Assembly was a hit
  - 1st grade Field Trip to Corn Cob Acres
  - Veterans Day breakfast – November 9

Upcoming dates/Announcements:

- November 13, 2018 @ 5:00 pm - Policy Committee Meeting, HS LGI
- November 13, 2018 @ 6:00 pm - Finance Committee Meeting, HS LGI
- November 15, 2018 @ 6:00 pm - Curriculum Committee Meeting, HS LGI
- November 16 & 17, 2018 – Fall Play, “Play On” – 7:00 pm, HS Auditorium
- November 19, 2018 - Parent-Teacher Conferences
  - NO School for students in Grades K-5
  - School In-Session for students in Grades 6-12
- November 20, 2018 - Parent-Teacher Conferences – (NO School K-12, NO students)
- November 21, 2018 - In-Service Day Exchange Day for teachers – (NO School K-12)
- November 22-26, 2018 – Thanksgiving Break (Schools are CLOSED)

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mrs. Souders – commended Dr. Stauffer for highlighting the Middle School Students of the Month on the Middle School homepage.
- Mrs. Thomas – inquired about the Veterans event taking place at the High School.
- Mr. Ferrari – congratulated all athletic teams and their successful seasons, with advancing to the next level(s) of competition; and thanked the administration for applying for the safety grants that were received.
- Mr. Kahl – Adam Bahney, Class of 2015, will be visiting the High School on November 19 as a recruiter for the Coast Guard Academy.
- Mrs. Souders – extended appreciation to Ms. Haas in attending the College and Career Fair held at the Expo Center.
- Mr. Ferrari – complimented the administration for their attendance at events.
- Ms. Stettler – inquired on the times of the Talent Show being held at the Intermediate School on November 16.
  - Talent Show will be held during the day, 9 to 10:45 am and 1:30 to 3:15 pm

Old Business

A. Update: Public Utilities

Mr. Kahl updated the Board on the status of the conversion to public utilities, which included the process and timeline. Both Mr. Kahl and Mr. Steckbeck visited 5 out of the 7 land owners whose properties will be affected by the conversion. The visits went well and were overall positive. They will visit the last two land owners in the next day or so.

Mrs. Souders commended Mr. Kahl and Mr. Steckbeck for the personal out-reach to land owners.
New Business

- Mr. Ondrusek – informed the Board of meetings where Rep. Diamond was in attendance and announced the potential zoning of a new development in Schaefferstown.
- Several members commented on this issue.

Adjournment

On a motion by Mr. Ondrusek, seconded by Dr. Smith and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary