

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

April 23, 2018

The Regular Board of Education Meeting was called to order by President Kahl at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Kahl presiding.

Mr. Ferrari led the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Gray Hayes, Dr. Smith, Mrs. Souders, Ms. Stettler, Mrs. Thomas, and Mrs. Weaver; and Messrs. Ferrari, and Kahl. Absent from the meeting was Mr. Ondrusek*. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mrs. Kassay, Mr. Gerhart, Mrs. Hower, Mr. Soden, Mr. Cascarino, Mr. Miller, Mrs. Shoemaker, Mr. Boltz, Mr. Dresch, and ~~Mrs. Kunkelman; Mr. William Zee~~, Mr. William McCartney, Solicitor; Gloria Hill, Board Secretary; and faculty and community residents.

Mr. Kahl asked if anyone attending tonight's meeting was recording the meeting. No one noted recording the meeting.

Board President Communications

- Several presentations and discussions will take place during tonight's meeting
 - Refinancing of bonds
 - Segmenting the renovation project

**Mr. Ondrusek's attendance noted at 6:04 p.m.*

Student Council Report

Rashawn Bass, Student Council Parliamentarian, was unable to attend. Jacob Hitz reported to the Board on his behalf noting the following activities:

- Plans for year-end activities - Talent Show and Lawn Lunch
- A group of students along with Mr. Jonathan Bickel presented at the IU13's Reinventing Learning Showcase, highlighting their Veteran's History Project

Note - Audio recording of the meeting was set up by a resident.

Students of the Month – presented by Mrs. Denise Thomas

- Intermediate School: Luke Bailey & Gavin Bicher (*Mrs. Shappell's 5th grade class)
- Middle School: Amber Leedom & Mitchell Kless
- High School: Meagan Yoder & Ryan McAllister**

Students were recognized and congratulated by their respective principal, noting each student's accomplishments, interests, favorite subject(s), their most memorable experience at ELCO, favorite quote and/or poem, and future aspirations. Mr. Kahl congratulated all the students, noting parent's commitment to their child's education and success. Mrs. Thomas presented each student with a plaque of recognition.

**Teacher in attendance.*

***Student unable to attend and will be recognized at the May meeting.*

Parents and students were given the opportunity to leave the meeting prior to business being conducted.

Presentation was given by PFM Financial Advisors, LLC and RBC Capital Markets, LLC - Scott Shearer and Lou Verdilli

Public Comments for Items on the Agenda

- No comments were made.

Approval of Minutes

On a motion by Mr. Ondrusek, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, the Minutes of 03-19-18 and 04-09-18 were approved.

Approval of Treasurer's Report

On a motion by Mrs. Thomas, seconded by Dr. Smith and approved by Voice vote, all voting Aye, the Treasurer's Report of 02-28-18 was approved.

CONSENT ITEMS (Items discussed 04-09-18)

On a motion by Dr. Smith, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, All Consent Items were approved:

Personnel Committee

- A. Approved the following new bus drivers, noting all required clearances are on file:
- Lacey Snyder
 - Shirley Himmelberger
- B. Approved a trip/travel request from Charles Gerberich, High School Club Advisor, and approximately nine (9) team members of the Rubik's Cube Team, to travel and compete in the Rubik's Cube Challenge in Bel Air, MD, May 19, 2018. *Background: This is a yearly challenge that is budgeted. However, this year there were no competitions in PA and therefore, the team is traveling to compete in Maryland.*
- C. Approved employing the following students as summer maintenance workers, to start on or about June 11, 2018 (pending receipt of all required documentation):
1. Erik Heck (new student employee) – at the rate of \$8.15 per hour, 40 hours per week
 2. Anderson Kruse (new student employee) – at the rate of \$8.15 per hour, 40 hours per week
 3. Hunter Williams (new student employee) – at the rate of \$8.15 per hour, 40 hours per week
 4. Tanner Krueger (2nd year student employee) – at the rate of \$8.30 per hour, 40 hours per week
- D. Approved employing Dennis Morgan to do seasonal mowing, at the rate of \$8.60 per hour, 40 hours per week.

Curriculum Committee

- A. Approved the Special Education Plan Report of July 1, 2018 – June 30, 2021 for the Eastern Lebanon County School District. (Board Attachment)

Policy Committee

- A. Approved revisions to and/or new Board Policies 2nd Reading (Board Attachment):
1. Policy #121 – Field Trips (revisions)
 2. Policy #122 – Extracurricular Activities (revisions)
 3. Policy #122.1 – High School Band Policy (delete)
 4. Policy #123 – Interscholastic Athletics (revisions)
 5. Policy #246 Vol I 2017 – School Wellness (new)
- B. Approved revisions to and/or new Board Policies 1st Reading (Board Attachment):
1. Policy #301 – Creating a Position (revisions)
 2. Policy #302 – Employment of Superintendent/Assistant Superintendent (revisions)
 3. Policy #304 – Employment of District Staff (revisions)
 4. Policy #305 – Employment of Substitutes (revisions)
 5. Policy #306 – Employment of Summer School Staff (revisions)
 6. Policy #307 – Student Professionals (revisions)
 7. Policy #308 – Employment Contract/Board Resolution (revisions)
 8. Policy #309 – Assignment and Transfer (revisions)
 9. Policy #312 – Performance Assessment of Superintendent/Assistant Superintendent (new)
 10. Policy #313 – Evaluation of Employees (revisions)
 11. Policy #314 – Physical Examination (revisions)
 12. Policy #315 – Disqualification by Reason of Health (delete)
 13. Policy #316 – Non-tenured Employees (delete)
 14. Policy #317.1 – Educator Misconduct (revisions)
 15. Policy #318 – Penalties for Tardiness (revisions)
 16. Policy #319 – Outside Activities (revisions)
 17. Policy #320 – Freedom of Speech in Non-school Settings (revisions)
 18. Policy #322 – Gifts (revisions)
 19. Policy #323 – Tobacco (revisions)

Finance Committee

- A. Approved an addendum of a contract with Austill's Rehabilitation Services, Inc., for Occupational and Physical Therapy Services. (Board Attachments)
Background: Our original contract was 2011. This addendum is for three years, with costs for the first year (2018-2019) remaining the same as the current year.

NON-CONSENT ITEMS

Finance Committee – Mrs. Tracy Gray Hayes, Chair

On a motion by Mrs. Gray Hayes, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved payment of bills as found listed and attached to the April 23, 2018 Board Agenda in the amounts indicated (Board Attachment):**

General Fund payments in the amount of	\$3,009,354.81
Cafeteria Fund payments in the amount of	\$114,369.95
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$14,426.13
Construction Fund payments in the amount of	\$53,156.25

On a motion by Mrs. Gray Hayes, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item B was approved:

- B. **Approved Budget Transfers (Board Attachment).**

On a motion by Mrs. Gray Hayes, seconded by Mr. Ondrusek and approved by Roll Call vote, all voting Aye, Item C was approved:

Roll Call Vote:

Mrs. Gray Hayes – Aye	Mrs. Weaver – Aye	Dr. Smith – Aye
Mr. Ondrusek – Aye	Mrs. Souders – Aye	Mrs. Thomas – Aye
Mr. Ferrari – Aye	Ms. Stettler – Aye	Mr. Kahl – Aye

- C. *Approved Resolution #04-23-18-I, concerning the 2018-2019 Budget of the Lancaster-Lebanon IU13. (Board Attachment) (Roll Call Vote)*

On a motion by Mrs. Gray Hayes, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, Item D was approved:

- D. **Approved Resolution #04-23-18-II, allowing reimbursement from the proceeds of tax-exempt bonds for previous capital expenditures. (Board Attachment)**

On a motion by Mrs. Gray Hayes, seconded by Mrs. Thomas and approved by Roll Call vote, all voting Aye, Item E was approved:

Roll Call Vote:

Mrs. Gray Hayes – Aye	Mrs. Weaver – Aye	Mrs. Souders – Aye
Mr. Ferrari – Aye	Mrs. Thomas – Aye	Ms. Stettler – Aye
Mr. Ondrusek – Aye	Dr. Smith – Aye	Mr. Kahl – Aye

- E. **Approved the adoption of Resolution #04-23-18-III, presented to the Board at this meeting authorizing the incurrence of nonelectoral debt by the school district in the maximum authorized principal amount of \$11,500,000, the issuance of related general obligation bonds of the school district, and the sale thereof to RBC Capital Markets, LLC. (Board Attachment)**

Personnel Committee – Ms. Erin Stettler, Chair

On a motion by Ms. Stettler, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved the official start date as April 23, 2018, for Janice Koontz, High School Chemistry teacher.**
Background: Ms. Koontz was approved on February 20, 2018 with a start date TBD. This motion sets Ms. Koontz official employment start date.

President Kahl noted Mrs. Koontz attendance and welcomed her to the District. Mrs. Koontz thanked the School Board for the opportunity to teach students of the ELCO School District.

On a motion by Ms. Stettler, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved a change in employment status of Barbara Risser from 2nd shift custodian to head custodian (subject to assignment), at the rate of \$12.89 per hour, effective April 24, 2018.**
Background: Status change due to a retirement.

On a motion by Ms. Stettler, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved a “Letter of Retirement” from Eileen Flick, elementary paraprofessional, effective the last day of the 2017-2018 school year.**

On a motion by Ms. Stettler, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved a “Letter Resignation” from Mrs. Christine Kassay, MS Principal, effective June 30, 2018.**

Board members thanked Mrs. Kassay for her service to the ELCO School District.

On a motion by Ms. Stettler, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved the following new bus driver, noting all required clearances are on file:**
1. **Robert Runz**

Curriculum Committee – Dr. Barbara Smith, Chair

On a motion by Dr. Smith, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the ELCO Agriculture Local Advisory Committee and ELCO Agriculture Occupational Advisory Committee Meeting Minutes of March 20, 2018. (Board Attachment)**

On a motion by Dr. Smith, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved the International Student Exchange Organization as a designated sponsor organization and provider for Foreign Students on a J-1 Visa. (Board Attachment)**
Background: The International Student Exchange Organization is an approved organization by the US Department of State and the Council on Standards for International Travel and has over 35 years of experience.

General Services Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mrs. Thomas and approved by Roll Call vote, 6 Aye votes and 3 NO votes, Item A was approved:

Roll Call Vote:

Mrs. Souders – Aye	Mr. Ondrusek – No	Mrs. Weaver – No
Mr. Ferrari – Aye	Mrs. Gray Hayes – Aye	Ms. Stettler – No
Mrs. Thomas – Aye	Dr. Smith – Aye	Mr. Kahl – Aye

- A. Approved a contract with Musco Sports Lighting, LLC, for stadium lighting in the amount of \$396,411. (Board Attachment)**
Background: This is KPN Contract KPN-201302-01, and the proposal includes a 25-year warranty.

Superintendent’s Report

Mrs. Vicente shared information on the Shared Value Survey recently distributed, which is part of the Comprehensive Plan. Results will be compiled and shared in the near future. A Global Connect message was recently sent with notification of a training that will be held at the Intermediate School by the Pennsylvania State Police on April 24, noting this is strictly a training exercise. The notification was also posted on the District website. Highlights were given of recent activities and events held at each building.

Upcoming dates:

- May 4, 2018 – Intermediate School 5th Grade Musical – “Aladdin Kids” 7:00 PM - IS Auditorium (tickets required)
- May 5, 2018 – Intermediate School 5th Grade Musical – “Aladdin Kids” 1:00 & 7:00 PM – IS Auditorium (tickets required)
- May 6, 2018 – High School Spring Concert, 2:00 PM – HS Auditorium
- May 8, 2018 – Middle School Spring Concert, 7:00 PM – HS Auditorium
- May 10, 2018 – Intermediate School Spring Concert, 7:00 PM -HS Auditorium
- May 22, 2018 – Celebrate the Arts @ the ELCO High School, 5:00 PM
- May 23, 2018 – High School Awards Program, 7:00 PM
- May 24, 2018 – High School CTC Certificate & Awards Program, 7:00 PM

- June 7, 2018 – High School Commencement @ New Beginnings Auditorium, 6:30 PM
- June 8, 2018 – Snow Make-up Day from 2/7/18
- June 11, 2018 – Snow Make-up Day from 3/7/18
- June 12, 2018 – Snow Make-up Day from 3/21/18; last student day (1/2 day for students)
- June 13, 2018 – Records & Reports Day; last teacher day

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mrs. Thomas – thanked Michael Miller, Business Manager, for his efforts since starting with ELCO in February.
- Dr. Smith – thanked Mr. Bickel and the students who presented the Veterans History Project during the IU13's Reinventing Learning Showcase... well done!
- Mr. Ondrusek – reported on his attendance at the State Capital during Advocacy Day.
- Mrs. Souders – commended board members for their due diligence in researching all aspects of the stadium lighting project, as well as all projects, both past and future.
- Mr. Ferrari – agrees with Mrs. Souders, noting many tough decisions are presented to the board, which are not easy.

Old Business

- No Old Business was reported.

New Business

President Kahl led a discussion on the High School Renovation project and the possibility of segmenting the project into phases. Further discussion will take place at upcoming Committee Meetings scheduled (Ad Hoc and Finance).

Public Comments on New Business

- No comments were made.

Adjournment

On a motion by Mr. Ondrusek, seconded by Mr. Ferrari and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary