

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board of Education Meeting
ELCO High School Library

April 9, 2018

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Jack Kahl at 5:58 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Kahl presiding and Mr. Ferrari leading the Opening Exercises.

Roll Call

Board Secretary, Gloria Hill called the roll. The following members were present: Dr. Smith, Mrs. Souders, Mrs. Thomas, and Mrs. Weaver; and Messrs. Ferrari, Kahl and Ondrusek. Absent from the meeting were Mrs. Gray Hayes* and Ms. Stettler. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, ~~Ms. Haas~~, Mrs. Kassay, Mr. Gerhart, Mrs. Hower, Mr. Cascarino, Mr. Soden, Mrs. Shoemaker, Mr. Sweigart, ~~Mr. Miller~~, Mr. Boltz, ~~Mrs. Kunkelman~~, Mr. Dresch; Gloria Hill, Board Secretary; ~~William Zee, Solicitor~~, Mr. McCarty, Solicitor; and faculty members.

President Kahl inquired if recording of the meeting was occurring; yes, one resident audio recorded the meeting.

Board President Communications

- Nomination of representative to serve a 3-year term on the IU13 Board, July 1, 2018 through June 30, 2021.
 - Mrs. Souders nominated Mr. Ondrusek. Mrs. Thomas made a motion to close the nominations, 2nd by Mr. Ferrari and approved by Voice vote, all voting Aye, nominations were closed.
 - With no further nominations, President Kahl declared Mr. Ondrusek unanimously approved by the Board to serve a 3-year term on the IU13 Board beginning July 1, 2018.

*Mrs. Gray Hayes attendance noted.

Presentation – Special Education Plan was presented and reviewed by Mrs. Amy Shoemaker and Mr. Jeremy Sweigart.

Public Comments – Items On the Agenda

- No comments were made.

Board Committee & Rep Reports

- Personnel Committee – ~~Ms. Stettler~~, Mrs. Weaver, Acting Chair
 - No report at this time.
- Curriculum Committee – Dr. Smith
 - The Committee met on March 22 to discuss/review the following items (Curriculum Minutes are attached):
 - 2018-19 curriculum needs
 - Translation services
 - Career services
 - Understanding future student needs
- Policy Committee – Mrs. Souders
 - The Committee continues to review policies to bring forward for Board approval with 1st and 2nd Readings on the agenda for approval.
 - The Meeting of April 17, 2018 has been canceled.
 - The next meeting will be held May 1, 2018 at 5:00 p.m. in the High School LGI beginning with Policy 324.
 - Policy Committee Minutes are attached.
- Technology Committee –Mr. Ondrusek
 - No report at this time.
 - Mr. Ondrusek requested a demonstration on video recording at a future meeting.
- General Services Committee – Mr. Kahl
 - The Committee met on March 26 to discuss the following:
 - Clerk of the Works vs Construction Manager; unanimous decision is to go with Construction Manager with RPF to be done.
 - Stadium lighting
 - Reconditioning of tennis courts
- Finance Committee – Mrs. Hayes
 - The Committee met on March 28 with the following information shared:
 - Bond information session

- Discussion on the 2018-19 budget
 - Review of proposed tax rates will take place at a future meeting
- IU13 Report – Mr. Ondrusek
 - Thanked the Board for nominating him to serve on the IU13 Board for a 3-year term.
 - Reminder of the IU13 Reinventing Learning Showcase
- PSBA Report – Mr. Ferrari
 - Reported on many items:
 - Advocacy Day to be held at the Capital
 - School Leadership Conference in October 2018
 - Update on Senate and House Bills
 - Full report is attached.
- CTC Report – Mrs. Weaver
 - The next meeting is scheduled to take place April 17, 2018.
- HACC Report – Mrs. Gray Hayes
 - Meeting canceled in March due to snow; next meeting will be held May 2, 2018.
- Lebanon County Tax Collection Report – Mr. Ferrari
 - No report at this time.

ACTION ITEMS

Personnel Committee – Mrs. Amber Weaver, Acting Chair

On a motion by Mrs. Weaver, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a contract with Soliant Health for a school psychologist from April 10, 2018 – June 12, 2018, for a minimum of 30 hours per week, \$81 per hour. (Board Attachment)**
Background: This is to fill an existing personnel leave, which was not filled by a substitute.

On a motion by Mrs. Weaver, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved a contract with Marcia Towers, bilingual Speech Language Pathologist, to complete one bilingual evaluation, total cost not to exceed \$1500. (Board Attachment)**

On a motion by Mrs. Weaver, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved the employment of Dawn Fitting as a Specialized Paraprofessional (subject to assignment) at the rate of \$11.95 per hour, 7.5 hours per day, starting date TBD (pending receipt of all required documentation, clearances and disclosures).**
Background: Recommendation due to a resignation.

Finance Committee – Mrs. Tracy Gray Hayes, Chair

On a motion by Mrs. Gray Hayes, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved authorizing the Administration to work with PFM Financial Advisors, LLC, as Independent Financial Advisor, RBC Capital Markets, LLC, as Underwriter, Barley Snyder Attorneys at Law as Bond Counsel and the Solicitor to proceed with the issuance of General Obligation Bonds, Series of 2018, the proceeds of which will be used towards the refinancing of the Series of 2009 and a portion of the Series B of 2013.**
Background: The District is refinancing variable rate debt with fixed rate debt that will produce budget savings in future years during a time of historically low interest rates. This motion is authorizing the administration to move forward with this bond transaction.

Items for discussion for approval April 23, 2018:

Personnel Committee – Mrs. Amber Weaver, Acting Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval the following new bus drivers:
- Lacey Snyder
 - Shirley Himmelberger

- B. Recommend for approval a trip/travel request from Charles Gerberich, High School Club Advisor, and approximately nine (9) team members of the Rubik's Cube Team, to travel and compete in the Rubik's Cube Challenge in Bel Air, MD, May 19, 2018.
Background: This is a yearly challenge that is budgeted. However, this year there were no competitions in PA and therefore, the team is traveling to compete in Maryland.
- C. Recommend for approval employing the following students as summer maintenance workers, to start on or about June 11, 2018 (pending receipt of all required documentation):
1. Erik Heck (new student employee) – at the rate of \$8.15 per hour, 40 hours per week
 2. Anderson Kruse (new student employee) – at the rate of \$8.15 per hour, 40 hours per week
 3. Hunter Williams (new student employee) – at the rate of \$8.15 per hour, 40 hours per week
 4. Tanner Krueger (2nd year student employee) – at the rate of \$8.30 per hour, 40 hours per week
- D. Recommend for approval employing Dennis Morgan to do seasonal mowing, at the rate of \$8.60 per hour, 40 hours per week.

Curriculum Committee – Dr. Barbara Smith, Chair

The Board reviewed and discussed the following item:

- A. Recommend for approval the Special Education Plan Report of July 1, 2018 – June 30, 2021 for the Eastern Lebanon County School District. (Board Attachment)

Policy Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval revisions to and/or new Board Policies 2nd Reading (Board Attachment):
1. Policy #121 – Field Trips (revisions)
 2. Policy #122 – Extracurricular Activities (revisions)
 3. Policy #122.1 – High School Band Policy (delete)
 4. Policy #123 – Interscholastic Athletics (revisions)
 5. Policy #246 Vol I 2017 – School Wellness (new)
- B. Recommend for approval revisions to and/or new Board Policies 1st Reading (Board Attachment):
1. Policy #301 – Creating a Position (revisions)
 2. Policy #302 – Employment of Superintendent/Assistant Superintendent (revisions)
 3. Policy #304 – Employment of District Staff (revisions)
 4. Policy #305 – Employment of Substitutes (revisions)
 5. Policy #306 – Employment of Summer School Staff (revisions)
 6. Policy #307 – Student Professionals (revisions)
 7. Policy #308 – Employment Contract/Board Resolution (revisions)
 8. Policy #309 – Assignment and Transfer (revisions)
 9. Policy #312 – Performance Assessment of Superintendent/Assistant Superintendent (new)
 10. Policy #313 – Evaluation of Employees (revisions)
 11. Policy #314 – Physical Examination (revisions)
 12. Policy #315 – Disqualification by Reason of Health (delete)
 13. Policy #316 – Non-tenured Employees (delete)
 14. Policy #317.1 – Educator Misconduct (revisions)
 15. Policy #318 – Penalties for Tardiness (revisions)
 16. Policy #319 – Outside Activities (revisions)
 17. Policy #320 – Freedom of Speech in Non-school Settings (revisions)
 18. Policy #322 – Gifts (revisions)
 19. Policy #323 – Tobacco (revisions)

Finance Committee – Mrs. Tracy Gray Hayes, Chair

The Board reviewed and discussed the following items, noting Item A will be placed under Non-Consent Items on the agenda of April 23, 2018:

- A. Recommend for approval Resolution #04-23-18-I, concerning the 2018-2019 Budget of the Lancaster-Lebanon IU13. (Board Attachment) (Roll Call Vote)
- B. Recommend for approval an addendum of a contract with Austill's Rehabilitation Services, Inc., for Occupational and Physical Therapy Services. (Board Attachments)

Background: Our original contract was 2011. This addendum is for three years, with costs for the first year (2018-2019) remaining the same as the current year.

Superintendent's Report

Mrs. Vicente reported on the following events and activities:

- EMT students passed the first phase of testing
- PMEA Jazz Festival held on April 7 at ELCO – absolutely phenomenal
- Intermediate School activities included: Mr. Thomas and Chemistry II students visited the 4th grade class to share their love of chemistry; and the 1 School 1 Book kick-off
- Middle School activities for PSSA's
- Kindergarten Orientation event that was held in March for parents was a success
- April 11 is Family Math Night K-2

Upcoming dates

- April 11, 2018 – IU13's Reinventing Learning Showcase
- April 19, 2018 – High School French Honor Society Induction, 7:00 PM – HS Library
- May 4, 2018 – Intermediate School 5th Grade Musical – “Aladdin Kids” 7:00 PM - IS Auditorium (tickets required)
- May 5, 2018 – Intermediate School 5th Grade Musical – “Aladdin Kids” 1:00 & 7:00 PM – IS Auditorium (tickets required)
- May 6, 2018 – High School Spring Concert, 2:00 PM – HS Auditorium
- May 8, 2018 – Middle School Spring Concert, 7:00 PM – HS Auditorium
- May 10, 2018 – Intermediate School Spring Concert, 7:00 PM -HS Auditorium
- May 22, 2018 – Celebrate the Arts @ the ELCO High School, 5:00 PM
- May 23, 2018 – High School Awards Program, 7:00 PM
- May 24, 2018 – High School CTC Certificate & Awards Program, 7:00 PM
- June 7, 2018 – High School Commencement @ New Beginnings Auditorium, 6:30 PM
- June 8, 2018 – Snow Make-up Day from 2/7/18
- June 11, 2018 – Snow Make-up Day from 3/7/18
- June 12, 2018 – Snow Make-up Day from 3/21/18; last student day (1/2 day for students)
- June 13, 2018 – Records & Reports Day; last teacher day

Public Comments – Items On/Off the Agenda

- No Comments were made.

Board Announcements/Comments

- Mr. Ferrari – commented on the recent FFA Banquet and Kindergarten Orientation were both successful and well done.
- Mr. Kahl – expressed appreciation on the recent events held at ELCO, which were all very well done.
- Mrs. Thomas – appreciated meeting all the Kindergarten teachers at the Kindergarten Orientation; was grateful for the local libraries in attendance at Kindergarten Orientation.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mr. Ondrusek, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 6:40 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary