

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

March 19, 2018

The Regular Board of Education Meeting was called to order by President Kahl at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Kahl presiding.

Mr. Ferrari led the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Gray Hayes, Dr. Smith, Mrs. Souders, Ms. Stettler, Mrs. Thomas, and Mrs. Weaver; and Messrs. Ferrari, Kahl, and Ondrusek. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mrs. Kassay, Mr. Gerhart, Mrs. Hower, Mr. Soden, ~~Mr. Casarino~~, Mr. Miller, Mrs. Shoemaker, Mr. Boltz, Mr. Dresch, and Mrs. Kunkelman; Mr. William Zee, Solicitor; Gloria Hill, Board Secretary; and faculty and community residents.

Board President Communications

- The Board met in an Executive Session as follows:
 - March 15, 2018 at 6:00 p.m. to discuss confidential personnel and legal matters.
- Board Orientation will continue following the adjournment of tonight's Regular Board of Education Meeting.
- Safety Symposium is being planned with details to follow on the District website. Two sessions will be held; one for grades K-5 parents, and another for grades 6-12 parents.

Student Council Report

Rashawn Bass, Student Council Parliamentarian, was unable to attend and Ms. Haas updated the Board on activities:

- Congratulations extended to all the Students of the Month from Student Council.
- An organized and successful "Walk-In/Sit-In" took place on March 14 at both the Middle School and High School.
- The Student Council will be serving breakfast for ELCO senior citizens prior to the musical performance on Thursday, March 22.

Students of the Month – presented by Mrs. Jadell Souders

- Intermediate School: Carla Bross & Bryce Hogland (*Mrs. Kristi Reichard's 5th grade class)
- Middle School: Katelyn Price & Jaden Brubaker
- High School: Mason Bennetch ** & Emily Ficco

Students were recognized and congratulated by their respective principal, noting each student's accomplishments, interests, favorite subject(s), their most memorable experience at ELCO, advice for younger classmates, favorite quote, and future aspirations. Mr. Kahl thanked family and faculty for their support in the lives of each student recognized. Mr. Kahl gave "high 5's" congratulating students and told them to keep working hard. Mrs. Souders presented each student with a plaque of recognition.

*Teacher in attendance.

**Student unable to attend and will be recognized at the April meeting.

Parents and students were given the opportunity to leave the meeting prior to business being conducted.

Mr. Kahl asked if anyone attending tonight's meeting was recording the meeting. Two individuals indicated they were audio recording the meeting; one a resident, the other a reporter for the Lebanon Daily News.

Public Comments for Items on the Agenda

No comments were made.

Approval of Minutes

On a motion by Mr. Ondrusek, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, the Minutes of 02-20-18 and 03-05-18 were approved.

Approval of Treasurer's Report

On a motion by Mr. Ondrusek, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, the Treasurer's Report of 01-31-18 was approved.

CONSENT ITEMS (Items discussed 03-05-18)

On a motion by Dr. Smith, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, All Consent Items were approved:

Personnel Committee

- A. Approved a "Letter of Retirement" from Karen Bohannon, full-time custodian, effective April 6, 2018.
- B. Approved a trip/travel request from Mrs. Melodie Fair - ELCO Choral teacher, and qualifying students to travel and participate in the PMEA All-State Chorus Festival, April 18-21, 2018, to be held in Lancaster, PA. *Background: Annual competition dependent on students qualifying. Costs to the District are for substitutes.*
- C. Approved a trip/travel request from Mrs. Lynn Aponick, HS Science teacher, one adult chaperone and twenty (20) high school students, to travel to the Karen Noonan Center, Bishop's Head, MD, to explore local ecosystems. The trip will occur May 23-25, 2018. *Background: Annual field trip. Costs to the District are for substitutes.*
- D. Approved a "Letter of Retirement" from Mr. Steven Weddle, HS English teacher, effective the last teacher day of the 2017-2018 school year.
- E. Approved a "Letter of Resignation" from Mrs. Valerie Sweatlock, HS School Nurse, effective June 11, 2018.

Policy Committee

- A. Approved revisions and/or new Board Policies 2nd Reading (Board Attachment):
 - 1. Policy #216 Student Records (revisions)
 - 2. Policy #218.3 - School Security (delete)
 - 3. Policy #225 - Students and the Police (delete)
 - 4. Policy #230 - Public Performances by Students (revisions)
 - 5. Policy #247 - Hazing (revisions)
 - 6. Policy #249 - Bullying/Cyberbullying (revisions)
 - 7. Policy #250 - Student Recruitment (revisions)
 - 8. Policy #251 - Homeless Students (revisions)

Finance Committee

- A. Approved First Citizens Community Bank as a financial institution for depositories and investments. (Board Attachment) *Background: This is a proposal for future investment opportunities.*

NON-CONSENT ITEMS**Personnel Committee** - Ms. Erin Stettler, Chair

On a motion by Ms. Stettler, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a "Letter of Resignation" from Julie Righter, Specialized Paraprofessional, effective March 5, 2018.**

On a motion by Ms. Stettler, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved the termination of Jeremy Althouse, Maintenance/Skilled, effective March 19, 2018.**

On a motion by Ms. Stettler, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved a trip/travel request from Randon Weaver, High School Math teacher, to travel and attend the National Council of Teachers of Mathematics conference in Washington, DC, April 27-28, 2018.** *Background: Costs to the District have been budgeted.*

On a motion by Ms. Stettler, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item D was approved:

- D. **Approved a trip/travel request from Amy Weddle, High School Business teacher, approximately 50 students of FBLA and Potential Millionaires Investment Club and 4-6 adult chaperones, to travel and visit sights in New York City including the Financial District, the American Museum of Finance, etc., Friday, April 27, 2018 in New York City, NY.**

Background: Costs to the District are for substitutes.

On a motion by Ms. Stettler, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item E was approved:

- E. **Approved an administrative transfer of C. Lucille Hollinger, from Interim Cafeteria Manager to Cafeteria Manager, effective March 20, 2018, at a rate of \$12.36 per hour.**

On a motion by Ms. Stettler, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item F was approved:

- F. **Approved the employment of the following individuals (pending receipt of all required documentation, clearances and disclosures):**

Background: Hires due to open positions.

- 1. **Beth Sanders – part-time cafeteria worker (subject to assignment), at a rate of \$10.46 per hour, 4.5 hours/day, with a start date of April 3, 2018.**
- 2. **Tracy Wesley – part-time cafeteria worker (subject to assignment), at a rate of \$9.96 per hour, 4 hours/day, with a start date of April 3, 2018.**

On a motion by Ms. Stettler, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Item G was approved:

- G. **Approved adding the following individual to the ELCO sub listing (pending receipt of all required documentation, clearances and disclosures):**

- 1. **Teri Ruth – Business Ed, Mid-Level Math 7-9**

Policy Committee – Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved revisions and/or new Board Policies, 1st Reading (Board Attachment):**

- 1. **Policy #121 – Field Trips (revisions)**
- 2. **Policy #122 – Extracurricular Activities (revisions)**
- 3. **Policy #122.1 – High School Band Policy (Delete)**
- 4. **Policy #123 – Interscholastic Athletics (revisions)**
- 5. **Policy #246 Vol I 2017 – School Wellness (new)**

General Services Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Removed from the Table the following motion tabled March 5, 2018:**

Move to approve the agreement with Steckbeck Engineering for the conversion of public utilities.

Background: This contract is per Board approval on February 5, 2018, to proceed with the preparation of plans and specifications for the public utility conversion.

On a motion by Mr. Kahl, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item B was approved:

- B. **Approved the agreement with Steckbeck Engineering for the conversion of public utilities. (Board Attachment)**

Background: This contract is per Board approval on February 5, 2018, to proceed with the preparation of plans and specifications for the public utility conversion.

Finance Committee – Mrs. Tracy Gray Hayes, Chair

On a motion by Mrs. Gray Hayes, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved payment of bills as found listed and attached to the March 19, 2018 Board Agenda in the amounts indicated (Board Attachment):**

General Fund payments in the amount of	\$1,642,730.73
Cafeteria Fund payments in the amount of	\$149,515.37
Capital Reserve Fund payments in the amount of	\$0.00

Debt Service payments in the amount of**\$15,904.99**

On a motion by Mrs. Gray Hayes, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item B was approved:

B. Approved Budget Transfers (Board Attachment).Superintendent's Report

Today is the start of Agriculture Literacy week being celebrated at the Intermediate School. Mrs. Vicente attended the kickoff assembly held at the Intermediate School with students from the high school showcasing a fashion show of agriculture professions. Photos of the event are featured on the ELCO website, and various activities will be held throughout the week.

Upcoming dates:

- March 21, 2018 – Curriculum Committee Meeting at 5:30 PM in the HS LGI
- March 22, 2018 - ELCO Senior Citizen's Day
 - Breakfast – 8:00 AM – ticket required (available through the HS office)
 - Musical – 9:30 AM – NO ticket required
- March 23 & 24, 2018 – HS Musical, “*Singing in the Rain*”
- March 27, 2018 – Policy Committee Meeting at 5:00 PM in the HS LGI
- March 27, 2018 – Kindergarten Orientation at 6:30 PM in the MS Forum
- March 27, 2018 – HS FFA Banquet at 7:00 PM in the HS Cafeteria (RSVP due by March 9)
- March 28, 2018 – Finance Committee Meeting at 6:00 PM in the HS LGI
- March 29, 2018 – K-12 In-service Exchange Day (NO Students)
- March 30, 2018 – Spring Break – SCHOOL CLOSED
- April 2, 2018 – Spring Break (NO Students)
- April 3, 2018 – Snow Make-up Day from 1/17/18 (School in session)
- April 11, 2018 – IU13's Reinventing Learning Showcase (**RSVP to Gloria Hill by March 26**)
- June 8, 2018 – Snow Make-up Day from 2/7/18
- **June 11, 2018 – Snow Make-up Day from 3/7/18; last student day (which is a ½ day for students)**
- **June 12, 2018 – Records & Reports Day; last teacher day**

Mrs. Vicente shared information on the recent event taking place at the ELCO High School, Operating Room Simulation. Students and staff from York College and WellSpan Health nursing programs were on campus to demonstrate and allow ELCO students hands-on learning opportunities. Both WGAL and Lebanon Daily News covered the event. The simulation and activities were extremely beneficial, successful and amazing. Ms. Haas shared more information with the Board on this successful event engaging the members in a fun activity to test their knowledge. ELCO is the only school outside of York County to have this experience. Photos of the event are on the website.

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mrs. Souders – congratulations to Karen Bohannon and Mr. Weddle on their upcoming retirements.
- Mr. Ondrusek – encouraged members to attend Reinventing Learning Showcase to be held on April 11, 2018 at the IU13.

Old Business

No Old Business was reported.

New Business

No New Business was reported.

Adjournment

On a motion by Mr. Ondrusek, seconded by Mrs. Thomas and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 6:50 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary