

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

February 20, 2018

The Regular Board of Education Meeting was called to order by President Kahl at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Kahl presiding.

A moment of silence was observed for the families and victims of the Parkland, Florida tragedy.

Mr. Ferrari led the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Gray Hayes, Dr. Smith, Mrs. Souders, Ms. Stettler, Mrs. Thomas, and Mrs. Weaver; and Messrs. Ferrari, Kahl, and Ondrusek. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mrs. Kassay, Mr. Gerhart, Mrs. Hower, Mr. Soden, Mr. Cascarino, Mr. Miller, Mrs. Shoemaker, Mr. Boltz, Mr. Dresch, and ~~Mrs. Kunkelman; Mr. William Zee, Solicitor;~~ Mr. Bill McCartney, Solicitor; Gloria Hill, Board Secretary; and faculty and community residents.

Mr. Kahl asked if anyone attending tonight's meeting was recording the meeting? A resident indicated that they were doing an audio recording of the meeting.

Board President Communications

- The Board met in Executive Sessions as follows:
 - February 5, 2018 – following the adjournment of the Committee-of-the-Whole Board Meeting to discuss confidential personnel matters.
 - February 12, 2018 – following the adjournment of the Special Board of Education Meeting to discuss confidential personnel and legal matters.
- Board Orientation will continue following the adjournment of tonight's Board of Education Meeting.
- Mrs. Vicente will discuss District safety and security measures during her Superintendent's Report.

Presentation – Aavidum Club

Miss Fulton, Mrs. Mehaffey, Miss Marks, and students of the Aavidum Club, from both the Middle School and High School, presented information on their club and activities to support students. Aavidum means, "I've got your back... We've got your back."

President Kahl thanked the group for sharing this information with the School Board and those in attendance.

Student Council Report

Rashawn Bass, Student Council Parliamentarian, reported on the following activities/events:

- Holiday Fun Days
- Club Day – planning of the lawn lunch that will take place later in the school year
- RaiderThon – Student Council donated items for the overnight event; over \$10,000 was raised
- A bonding event for Student Council is being planned for later in the Spring

Students of the Month – presented by Mr. Tom Ferrari

- Intermediate School: Ellie Ruth & Nicole Books (*Mrs. Gretchen Miller's 5th grade class)
- Middle School: Erin Miller & Vladyslav Dribnokhod
- High School: Bethany Hartmoyer & Cody Speicher

Students were recognized and congratulated by their respective principal, noting each student's accomplishments, interests, favorite subject(s), their most memorable experience at ELCO, favorite quote, and future aspirations. Mr. Kahl congratulated the students and thanked family and faculty for their support, and encouraged students to keep working hard, hoping to see those currently in 5th and 8th grade recognized in their senior year. Mr. Ferrari presented each student with a plaque of recognition.

*Teacher in attendance.

Parents and students were given the opportunity to leave the meeting, prior to business being conducted.

Public Comments for Items on the Agenda

No comments were made.

Approval of Minutes

On a motion by Mr. Ondrusek, seconded by Dr. Smith and approved by Voice vote, all voting Aye, the Minutes of 01-22-18, 02-05-18, and 02-12-18 were approved.

Approval of Treasurer's Report

On a motion by Mrs. Gray Hayes, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, the Treasurer's Report of 12-31-17 was approved.

CONSENT ITEMS (Items discussed 02-05-18)

On a motion by Dr. Smith, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Consent Items, Personnel Committee – Items A – G, were approved:

Personnel Committee

- A. Approved a request to change the approved sabbatical of Amy Keller, Middle School Language Arts teacher, for the 2018-2019 school year *from a full-year sabbatical to a half-year sabbatical (1st semester)*.
Background: Original request was approved December 4, 2017.
- B. Approved a "Letter of Retirement" from Brenda Beegle, Middle School Health & Phys. Ed. teacher, effective June 8, 2018.
- C. Approved the following change in employment status:
Background: This is due to previous resignations.
1. Alondra Plasterer – *from cafeteria substitute to regular part-time cafeteria employee, effective February 21, 2018 at a rate of \$9.96 per hour, 4.5 hours/day (Subject to Assignment).*
- D. Approved the following individuals for the 2018 Spring Sports season as listed (pending receipt of all required documentation/clearances/disclosures):
- | | | |
|----------------|--|---|
| Baseball: | Head Varsity Coach
Varsity Asst. Coaches
Volunteer Coaches | Roger Hehnly
TBD
Lyle Krall |
| Softball: | Head Varsity Coach
Varsity Asst. Coaches
Volunteer Coaches | Randy Derr
Erin Harris, Dennis Morgan
Kelsey Thorley, Eric Shaffer
Corey Derr |
| Track & Field: | Head Varsity Coach
Varsity Asst. Coaches
JH Asst. Coaches
Volunteer Coaches | Robert Miller
Holly Hartman, Earl Thomas, Jr., Michael Harnish
Greg Underkoffler, Warren Zimmerman, Wyatt Hall
Joel Keller |
| Boys Tennis: | Varsity Head Coach
Volunteer Coaches | Zachary Cook
Cathy Shaak, Chris Gyorke |
| Boys Soccer: | JH Asst. Coaches | Jim Thomas, Lyn Schaeffer |
| Girls Soccer: | JH Asst. Coaches
Volunteer Coach | Wes Soto, Diane Bidelspach
Robert Bounpane |
- E. Approved the following individuals as Weight Room Monitors for the 2018 Spring Season at a stipend of \$250:
1. Robert Williams
 2. John Mentzer
- F. Approved a trip/travel request from Mrs. Melodie Fair - ELCO Choral teacher, and four (4) qualifying students to travel and participate in the PMEA Region V Chorus Festival, March 1-3, 2018, to be held at Annville-Cleona High School, Annville, PA. (Costs to the District have been budgeted.)
- G. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documents, clearances, and disclosures) as listed:
1. Daniel Morales – IU sub, all areas
 2. George Peach – IU sub, all areas

3. Benjamin Seyfert – IU sub, all areas
4. Ian Stoeckl – IU sub, all areas
5. Michelle Charochak – IU sub, all areas
6. Cynthia Owusu – IU sub, all areas

On a motion by Dr. Smith, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Consent Items, Curriculum Committee – Items A – C, were approved:

Curriculum Committee

- A. Approved the 2018-2019 District Calendar (Public Attachment)
- B. Approved the 2018-2019 High School Course Selection Guide. (Board Attachment)
- C. Approved the ELCO Agriculture Local Advisory Committee Minutes and the ELCO Agriculture Occupational Advisory Committee Minutes of December 5, 2017. (Board Attachment)

On a motion by Mrs. Souders, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Consent Items, Policy Committee – Item A, was approved:

Policy Committee

- A. Approved revisions to, and/or new Board Policies, 2nd Reading (Board Attachment):
 1. Policy #130 – Homework (revisions)
 2. Policy #137 – Home Education Programs (revisions)
 3. Policy #137.1 – Extracurricular Participation by Home Education Students (revisions)
 4. Policy #138 – English as a Second Language/Bilingual Education Program (revisions)
 5. Policy #140 – Charter Schools
 6. Policy #140.1 – Extracurricular Participation by Charter/Cyber Charter Students (new)
 7. Policy #142 – Migrant Students (revisions)
 8. Policy #143 – Standards for Persistently Dangerous Schools (revisions)
 9. Policy #144 – Standards for Victims of Violent Crimes (new)
 10. Policy #146 – Student Services (revisions)

NON-CONSENT ITEMS

Personnel Committee – Ms. Erin Stettler, Chair

On a motion by Ms. Stettler, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved a change in employment status of Sherry Brown, from substitute instructional aide to Paraprofessional (Subject to Assignment), effective February 21, 2018, at the rate of \$11.40 per hour/7.5 hours per day, 10-month position.**
Background: This position is being filled due to a retirement.

On a motion by Ms. Stettler, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item B was approved:

- B. **Approved a “Letter of Temporary Employment” to Anna Dice, as a short-term 1st grade substitute teacher at Jackson Elementary, effective on or about February 20, 2018, at a daily rate of \$125, no benefits or leave are applicable.**
Background: This position is being filled due to a leave of absence.

On a motion by Ms. Stettler, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item C was approved:

- C. **Approved the Addendum to the Assistant Superintendent Employment Agreement for Barbara Davis, effective September 11, 2017 – September 10, 2021. (Board Attachment)**
Background: There is NO change in costs to the District; effective dates are the only change.

On a motion by Ms. Stettler, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item D was approved:

- D. **Approved the Addendum to the Business Manager Employment Agreement for Michael Miller, effective February 5, 2018 – February 8, 2021. (Board Attachment)**
Background: There is NO change in costs to the District; effective dates are the only change.

On a motion by Ms. Stettler, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved the employment of Janice Koontz as a High School Chemistry teacher, on a “Professional Contract” at a salary of Bachelor’s +24 – Step 7 (\$52,521, prorated for the 2017-2018 school year), with a start date to be determined (pending receipt of all required documentation, clearances, and disclosures). (Board Attachment)**

Background: This position is being filled due to a resignation.

On a motion by Ms. Stettler, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item F was approved:

- F. Accepted a “Letter of Retirement” from Michael Stauffer, Elementary Instrumental teacher, effective the last teacher day of the 2017-2018 school year.**

Mrs. Souders acknowledged Mr. Stauffer’s years of service and thanked him for his dedication to our students and staff. Mr. Ferrari echoed Mrs. Souders comments.

Policy Committee – Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved revisions, deletions, and/or new Board Policies, 1st Reading (Public Attachment):**

1. Policy # 213 – Assessment of Student Progress (delete)
2. Policy #819 – Suicide Awareness, Prevention and Response (new)
3. Policy #918 – Title I Parent/Guardian Involvement (revisions)

General Services Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved an addendum to an agreement with PJM for incentives for demand reduction during high demand times between June 1, 2018 and September 30, 2018. (Board Attachment)**

Background: This is a revenue stream. The utility company pays the District to curtail demand during high demand times. The District received \$13,898 in the 2016-17 fiscal year for their participation. Taking part in a reduction event is voluntary for the District to do so.

Finance Committee – Mrs. Tracy Gray Hayes, Chair

On a motion by Mrs. Gray Hayes, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the February 20, 2018 Board Agenda in the amounts indicated (Board Attachment):**

General Fund payments in the amount of	\$2,017,936.81
Cafeteria Fund payments in the amount of	\$97,657.20
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$16,252.95

On a motion by Mrs. Gray Hayes, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved Budget Transfers. (Board Attachment)**

Superintendent’s Report

In light of the recent incident in the public school in Florida, Mrs. Vicente shared information on safety and security measures the District has in place. She thanked our administrative team for their support and continued efforts in keeping our students safe. Resources were also sent out to parents and staff to help in guiding discussions with children. All safety plans will be reviewed and updated where necessary. Our student’s safety is our utmost priority. We encourage – “if you hear something, say something.” Relationships with our local law enforcement agencies are ongoing; keeping the lines of communication open is a high priority.

Board members expressed their thankfulness and confidence in the hiring of our School Police Officer, Dan Gonzalez. His presence at ELCO is a positive role, in and for our District.

Upcoming dates:

- February 22, 2018 – Deadline for registrations to attend the IU 2018 Legislative Breakfast (RSVP to Gloria Hill)
- February 27, 2018 – Policy Committee Meeting at 5:00 PM in the HS LGI
- February 28, 2018 – Finance Committee Meeting at 6:00 PM in the HS LGI

- March 13, 2018 – Policy Committee Meeting at 5:00 PM in the HS LGI
- March 23 & 24, 2018 – HS Musical, “*Singing in the Rain*”
- March 28, 2018 – Finance Committee Meeting at 6:00 PM in the HS LGI
- March 29, 2018 – K-12 In-service Exchange (NO Students)
- March 30, 2018 – Spring Break – SCHOOL CLOSED
- April 2, 2018 – Spring Break (NO Students)
- **April 3, 2018 – Snow Make-up Day from 1/17/18 (School in session)**
- **June 8, 2018 – Snow Make-up Day from 2/7/18; Last Student Day** (as of today 2/20/18)

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mrs. Souders – gave a shout-out to Doug Bohannon and Tam Hower for their tweets on the website announcing events or highlights of athletics, and events and highlights at both Jackson and Fort Zeller elementary schools; and a shout-out for the good cafeteria inspection results at Fort Zeller and Jackson schools.
- Mrs. Weaver – impressed and moved by the presentation, and passion shared by the students and advisors of the Aevium Club.
- Ms. Stettler – thanked everyone of the Aevium Club for coming and sharing information on this vital club.
- Mr. Ondrusek – reminded board members of registration deadlines for upcoming events sponsored by the IU13.
- Dr. Smith – encouraged board members to attend the upcoming IU13 Reinventing Learning Showcase that will be held in April with featured speaker, former School District of Lancaster Superintendent and now PA Secretary of Education, Pedro Rivera.

Old Business

No Old Business was reported.

New Business

- Mr. Ondrusek – announced the Job Fair that will be held at the IU13 in April. Individuals will have the opportunity to speak with school district representatives regarding employment within their district.

Adjournment

On a motion by Mr. Ondrusek, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:07 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary