

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board of Education Meeting  
ELCO High School Library

February 5, 2018

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Jack Kahl at 6:05 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Kahl presiding and Mr. Ferrari leading the Opening Exercises.

Roll Call

Board Secretary, Gloria Hill called the roll. The following members were present: Mrs. Hayes, Dr. Smith, Mrs. Souders, Ms. Stettler, Mrs. Thomas, and Mrs. Weaver; and Messrs. Ferrari and Kahl. Absent from the meeting was Mr. Ondrusek. Also in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mrs. Kassay, Mr. Gerhart, Mrs. Hower, ~~Mr. Cascarino~~, Mr. Soden, Mrs. Shoemaker, Mr. Sweigart, Mr. Seldomridge, Mr. Miller, Mr. Boltz, Mrs. Kunkelman, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; representatives from KCBA, and faculty members.

President Kahl inquired if anyone was recording the meeting. NO recording of the meeting occurred.

Board President Communications

- Action Items tonight
  - Ad Hoc renovation project
  - Conversion to public utilities
- Payment made to repair infrastructure due to frozen pipes in January. Reminded the Board of the 20-year plan of building improvements in place, and recommend continuation to follow set plan.
- Community Calendar announcement
  - Nine (9) Lenten Services offered by the Richland-Newmanstown Ministrium with offering collected to benefit ELCO families in need
- February 12, 2018 – Special Board of Education Meeting to adopt the 2018-2019 Preliminary Budget
- Board Orientation will take place after tonight's Committee-of-the-Whole Board Meeting

Public Comments – Items On the Agenda

- No comments were made.

Board Committee & Rep Reports

- Personnel Committee – Ms. Stettler
  - No report
- Curriculum Committee – Dr. Smith
  - The Committee met tonight to review the High School Course Selection Guide, and the 2018-2019 District Calendar
    - Discussed changes to the Selection Guide, and new courses offered
    - District Calendar – worked in collaboration with all Lebanon County districts to achieve common start dates, etc.
  - The Committee will discuss and review expectations of the Summer Learning and Reading Program K-12
- Policy Committee – Mrs. Souders
  - The Committee met on January 30 and continued the review of policies in the 100 series. Those policies are being recommended for a 1<sup>st</sup> Reading. The Committee also discussed a request to review Policy 006, in particular the start time of 6:00 PM of our Board Meetings. No change will be made to the start time of 6:00 PM, as per consensus of the Committee. All other Committees meeting will be scheduled on non-Board Meeting nights and will be posted to the District website. (Policy Committee Minutes are attached.)
- Technology Committee – Mrs. Thomas (in Mr. Ondrusek's absence)
  - At the last meeting held in January, the main topic of discussion was methods of possible recording of future board meetings – video and/or audio. Live streaming was also discussed. Input was given by both Mr. Boltz, ELCO's Director of Technology and Mr. Zee, School Solicitor. Further discussion will take place at the next meeting. (Technology Committee Minutes are attached.)
- General Services Committee – Mr. Kahl
  - HS Renovation Ad Hoc Committee
    - The Committee met last week with discussion and recommendations to the Board as follows:
      - Move forward with HS renovation project
        - Future meetings will be set and include the involvement of many individuals

- Conversion to public utilities
      - Motions are on the agenda of February 5, 2018 for approval.
      - General Services Committee Minutes are attached.
- Finance Committee – Mrs. Hayes
  - Welcomed new Business Manager, Michael Miller
  - A schedule of regular Committee Meetings will be set and placed on the website
- IU13 Report – Mr. Ondrusek
  - No report
- PSBA Report – Mr. Ferrari
  - The unveiling of the 2018-2019 State Budget from the Governor will be released on February 6, 2018
  - Senate Bill No. 2 – Safe Funding for Charter Schools
  - PSBA has online trainings available to all board members
  - Concern with House Bill 13 – limiting the assessment of properties and the affect it will have on school districts
- CTC Report – Mrs. Weaver
  - January meeting was canceled due to weather
  - February meeting will be held next week
- HACC Report – Mrs. Hayes
  - Spring semester meeting will be held in March
- Lebanon County Tax Collection Report – Mr. Ferrari
  - Next scheduled meeting is later this month

## ACTION ITEMS

### General Services Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the project to renovate the ELCO High School, and directing the Architect and Administration to proceed with the preparation of plans and specifications.**

On a motion by Mr. Kahl, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved the public utility conversion, and directing the Administration to proceed with the preparation of plans and specifications.**

### Technology Committee – Mrs. Denise Thomas, Acting Chair

On a motion by Mrs. Thomas, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved participation in a consortium purchase coordinated by Lancaster-Lebanon Unit 13 (IU13) for wide-area network services and Internet beginning with the E-rate Funding Year 2018. (Board Attachment)**  
*Background: Current wide-area network contract expires in June 2018. The IU13 coordinates a consortium price for participating districts within the Lancaster-Lebanon IU.*

## NON-ACTION ITEMS

### Personnel Committee – Ms. Erin Stettler, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval a request to change the approved sabbatical of Amy Keller, Middle School Language Arts teacher, for the 2018-2019 school year *from* a full-year sabbatical *to* a half-year sabbatical (1<sup>st</sup> semester).  
*Background: Original request was approved December 4, 2017.*
- B. Recommend for approval a “Letter of Retirement” from Brenda Beegle, Middle School Health & Phys. Ed. teacher, effective June 8, 2018.
- C. Recommend for approval the following changes in employment status:  
*Background: This is due to previous resignations.*
1. Alondra Plasterer – *from* cafeteria substitute *to* regular part-time cafeteria employee, effective \_\_\_\_\_ at a rate of \$ \_\_\_\_\_ per hour, 4.5 hours/day (Subject to Assignment).
- D. Recommend for approval the following individuals for the 2018 Spring Sports season as listed (pending receipt of all required documentation/clearances/disclosures):

Baseball:	Head Varsity Coach Varsity Asst. Coaches Volunteer Coaches	<b>TBD</b> <b>TBD</b> Lyle Krall
Softball:	Head Varsity Coach Varsity Asst. Coaches Volunteer Coaches	Randy Derr Erin Harris, <b>TBD</b> Kelsey Thorley, Dennis Morgan, Eric Shaffer Corey Derr
Track & Field:	Head Varsity Coach Varsity Asst. Coaches JH Asst. Coaches Volunteer Coaches	Robert Miller Holly Hartman, Earl Thomas, Jr., Michael Harnish Greg Underkoffler, Warren Zimmerman, Wyatt Hall Joel Keller
Boys Tennis:	Varsity Head Coach Volunteer Coaches	Zachary Cook Cathy Shaak, Chris Gyorke
Boys Soccer:	JH Asst. Coaches	Jim Thomas, Lyn Schaeffer
Girls Soccer:	JH Asst. Coaches Volunteer Coach	Wes Soto, Diane Bidelspach Robert Bounpane

- E. Recommend for approval the following individuals as Weight Room Monitors for the 2018 Spring Season at a stipend of \$250:
1. Robert Williams
  2. John Mentzer
- F. Recommend for approval a trip/travel request from Mrs. Melodie Fair - ELCO Choral teacher, and four (4) qualifying students to travel and participate in the PMEA Region V Chorus Festival, March 1-3, 2018, to be held at Annville-Cleona High School, Annville, PA. (Costs to the District have been budgeted.)
- G. Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documents, clearances, and disclosures) as listed:
1. Daniel Morales - IU sub, all areas
  2. George Peach - IU sub, all areas
  3. Benjamin Seyfert - IU sub, all areas
  4. Ian Stoeckl - IU sub, all areas
  5. Michelle Charochak - IU sub, all areas
  6. Cynthia Owusu - IU sub, all areas

Curriculum Committee - Dr. Barbara Smith, Chair

*The Board reviewed and discussed the following items:*

- A. Recommend for approval the 2018-2019 District Calendar (Public Attachment)
- B. Recommend for approval the 2018-2019 High School Course Selection Guide. (Board Attachment)
- C. Recommend for approval the ELCO Agriculture Local Advisory Committee Minutes and the ELCO Agriculture Occupational Advisory Committee Minutes of December 5, 2017. (Board Attachment)

Policy Committee - Mrs. Jadell Souders, Chair

*The Board reviewed and discussed the following items:*

- A. Recommend for approval revisions to, and/or new Board Policies, 1<sup>st</sup> Reading (Board Attachment):
  1. Policy #130 - Homework (revisions)
  2. Policy #137 - Home Education Programs (revisions)
  3. Policy #137.1 - Extracurricular Participation by Home Education Students (revisions)
  4. Policy #138 - English as a Second Language/Bilingual Education Program (revisions)
  5. Policy #140 - Charter Schools
  6. Policy #140.1 - Extracurricular Participation by Charter/Cyber Charter Students (new)
  7. Policy #142 - Migrant Students (revisions)
  8. Policy #143 - Standards for Persistently Dangerous Schools (revisions)
  9. Policy #144 - Standards for Victims of Violent Crimes (new)
  10. Policy #146 - Student Services (revisions)

Superintendent's Report

Mrs. Vicente announced the following student accolades, and noted pictures are featured on the ELCO website:

- Four ELCO students were selected to participate in the PMEA Region V Chorus Festival. The festival will take place in March.
- ELCO student, Madeline Horst, had two winning entries in the PA Scholastic Arts Show, with one entry going forward to the National competition.

Upcoming dates

- February 12, 2018 – Special Board of Education Meeting, 6:00 p.m. in the High School Library
- February 15, 2018 – ½ day for grades K-5 (Parent/Teacher Conferences)
- February 16, 2018 – ACT 80 Day (NO Students)
- February 19, 2018 – DISTRICT IS CLOSED in observance of President's Day
- February 20, 2018 – Regular Board of Education Meeting

Public Comments – Items On/Off the Agenda

- No Comments were made.

Board Announcements/Comments

- Ms. Stettler – Congratulated Mr. Gerhart on his birthday.
- Mrs. Hayes – Thanked the District and the ELCO Foundation for sponsoring the ELCO Family Science Night being held March 2, 2018.
- Mr. Kahl – Welcomed Michael Miller to ELCO, stating the administrative team is now complete; also thanked Mr. Seldomridge for serving as Interim Business Manager and his professionalism throughout the transition.

Old Business

- Policy Committee Meeting will be held on Tuesday, February 13, 2018 at 5:00 p.m. in the High School LGI room.

New Business

No New Business was discussed.

Adjournment

On a motion by Mr. Kahl, seconded by Dr. Smith and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 6:47 p.m.

Respectfully submitted,

Gloria J. Hill  
Board Secretary