

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

January 22, 2018

The Regular Board of Education Meeting was called to order by President Kahl at 6:03 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Kahl presiding. Mr. Ferrari led the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Gray-Hayes, Mrs. Souders, Ms. Stettler, Dr. Smith (via GoTo Meeting), Mrs. Thomas, and Mrs. Weaver; and Messrs. Ferrari, Kahl, and Ondrusek. Also in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mrs. Kassay, Mr. Gerhart, Mrs. Hower, Mrs. Shoemaker, Mr. Soden, Mr. Cascarino, ~~Mr. Seldomridge~~, Mr. Boltz, Mr. Dresch, and Mrs. Kunkelman; ~~Mr. William Zee, Solicitor~~; Mr. David Walker, Solicitor; Gloria Hill, Board Secretary; and faculty and community residents.

Board President Communications

- General Services Ad Hoc Committee Meeting will be held on Tuesday, January 30, 2018 at 6:00 p.m. in the High School LGI.
- The Board met in an Executive Session today at 5:15 p.m., to discuss confidential contract negotiations.
- The Board Meeting is being recorded by a private citizen.

Student Council Report

No report was given.

Students of the Month – presented by Mrs. Tracy Gray-Hayes

- Intermediate School: Olivia Winters & Micah Gray (*Mr. Longenecker's 5th grade class)
- Middle School: Saige Blatt & Branden Keath
- High School: Alexandra Gates & Chance Leed

Students were recognized and congratulated by their respective principal, noting each student's accomplishments, interests, favorite subject(s), their most memorable experience at ELCO, favorite quote, and future aspirations. Mr. Kahl congratulated the students and thanked family and faculty for their support. Mrs. Gray-Hayes presented each student with a plaque of recognition.

*Teacher in attendance.

Parents and students were given the opportunity to leave the meeting, prior to business being conducted.

Public Comments for Items on the Agenda

No comments were made.

Approval of Minutes

On a motion by Mr. Ondrusek, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, the Minutes of 12-04-17 and 01-11-18 were approved.

Approval of Treasurer's Report

On a motion by Mrs. Gray-Hayes, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, the Treasurer's Report of 11-30-17 was approved.

CONSENT ITEMS (Items discussed 01-11-18)

On a motion by Mrs. Thomas, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

- A. Approved a request for a full year sabbatical leave from Lisa Kercher, MS Science teacher, for the 2018-2019 school year.
- B. Approved a "Letter of Retirement" from Gail Hopkins, cafeteria employee, effective July 1, 2018.
- C. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documents, clearances, and disclosures) as listed:
1. Sherry Brown – Mathematics
 2. Seth McNally – Elementary K-6, Mid-Level Math 7-9, Mid-Level Social Studies 7-9
 3. Anna Dice – Grades PK-4, Special Education PK-8
 4. Tracy Morais – Para & Clerical sub
 5. Ashley Titler – Special Ed/Elementary sub
 6. Linda Alonzo – IU sub, all areas
 7. Susan Bristol – IU sub, all areas
 8. Isaac Akor – IU sub, all areas
- D. Approved a trip/travel request from Jonathan Bickel, HS English teacher, and approximately 42 students, and 7 adult chaperones, to travel and visit sights in Washington, DC, April 20, 2018.
Background: Costs of the trip have been budgeted and/or are being funded by the ELCO Foundation.

NON-CONSENT ITEMSPersonnel Committee – Ms. Erin Stettler, Chair

On a motion by Ms. Stettler, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item A was approved:

- A. Accepted a "Letter of Resignation" from Jose Flores, part-time cafeteria employee, effective January 12, 2018.**

On a motion by Ms. Stettler, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item B was approved:

- B. Accepted a "Letter of Resignation" from Chris Weidner, Head Varsity Baseball coach, effective January 12, 2018.**

On a motion by Ms. Stettler, seconded by Mrs. Gray-Hayes and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved the effective date of resignation of Katie Null, High School Chemistry teacher as the last day of the 1st semester of the 2017-2018 school year.**
Background: This resignation was previously approved with the effective date to be determined.

On a motion by Ms. Stettler, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved the employment of Daryl Hackman, Jr., as Grounds Maintenance personnel, effective on or about January 29, 2018 (pending receipt of all required documentation, clearances and disclosures) at the rate of \$13.80 per hour/8 hours per day, 12-month position.**
Background: This position is being filled due to a resignation.

On a motion by Ms. Stettler, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved a three-year contract with Michael Miller as Business Manager of the ELCO School District, with a start date of February 5, 2018. (Board Attachment)**
Background: This position was previously approved with details listed in the Board Attachment provided.

On a motion by Ms. Stettler, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item F was approved:

- F. Approved a request for Professional Education Activity from Mrs. Barb Davis, Assistant Superintendent, to travel and attend the ASCD Empower 18 Conference to be held March 24-26, 2018, in Boston, MA. (There are no costs to the District.)**
Background: Mrs. Davis will be attending as the President-Elect for the Pennsylvania affiliate of ASCD, and in July 2018 will take over as President for Pennsylvania. ASCD is paying all expenses.

On a motion by Ms. Stettler, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item G was approved:

- G. Approved a request for Professional Education Activity from Mr. Michael Gerhart, IS Principal, to travel and attend the 2018 Schoology NEXT User Conference to be held July 15-18, 2018, in San Diego, CA. (Costs to the District have been budgeted.)**

On a motion by Ms. Stettler, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item H was approved:

- H. Accepted a "Letter of Retirement" from Deb Myers, Middle School Math teacher, effective the end of the 2017-2018 school year.**

On a motion by Ms. Stettler, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item I was approved:

- I. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation, clearances, and disclosures):**
1. **Justine Eldridge - day-to-day substitute teacher (Act 86 of 2016)**
 2. **Nicole Schneider - PK-4 grades**

Finance Committee – Mrs. Tracy Gray-Hayes, Chair

On a motion by Mrs. Gray-Hayes, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the January 22, 2018 Board Agenda in the amounts indicated (Board Attachment):**

General Fund payments in the amount of	\$2,954,618.38
Cafeteria Fund payments in the amount of	\$63,167.65
Capital Reserve Fund payments in the amount of	\$18,634.00
Debt Service payments in the amount of	\$17,340.35

On a motion by Mrs. Gray-Hayes, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved the Middle School and High School Activity Accounts for quarter ending December 31, 2017. (Board Attachment)**

On a motion by Mrs. Gray-Hayes, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved Budget Transfers. (Board Attachment)**

On a motion by Mrs. Gray-Hayes, seconded by Mrs. Thomas and approved by Voice vote, eight (8) Aye votes and one (1) NO vote by Mr. Ondrusek, Item D was approved:

- D. Approved Resolution #01-22-18-I, authorizing the proposed preliminary budget to be displayed and advertised, and Per Capita Tax Notice and authorizing Referendum Exception. (Board Attachment)**

Superintendent's Report

Mrs. Vicente shared:

- Congratulations to our P.E. Department on being awarded the Lancaster Lebanon Berks Association for Health, Physical Education, Recreation and Dance Membership Challenge.
- Our submission to Making an Impact Story Series was accepted by the PA Principals Association. The video created in December highlights the ELCO EMT Program, which was shown to the board and all in attendance. This video will be posted to the ELCO website and shared with legislators and educators throughout the State.

Upcoming dates:

- January 25, 2018 – End of 2nd marking period
- January 31, 2018 – IU Board Orientation
 - 5:15 – 5:30 PM – Registration
 - 5:30 – 6:00 PM – Dinner
 - 6:00 – 8:15 PM – Program
- February 2, 2018 – ½ day In-service
- February 15, 2018 – ½ day for grades K-5 (Parent-Teacher Conferences)
- February 16, 2018 – Act 80 Day (NO Students)
- February 19, 2018 – President's Day – School is CLOSED
- February 22, 2018 – Deadline for registrations to attend the IU 2018 Legislative Breakfast (submit to Gloria Hill)

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mrs. Souders – announced the next Policy Committee Meeting will be held on Tuesday, January 30, 2018 at 5:00 p.m. in the High School LGI.
- Mr. Ondrusek – stated how proud he is of the ELCO School District and the EMT program, which has touched so many lives; and encouraged board members to attend the upcoming IU Board Orientation.
- Mr. Kahl – stated, “our EMT program separates ELCO from other districts throughout the area and State.”
- Mrs. Thomas – asked who created the EMT video.
 - Response – the video was created by a company in Pittsburgh.
- Mrs. Weaver – as a former student of the EMT class, she is glad the District has continued to offer the program.

Old Business

No Old Business was reported.

New Business

- Update of Board Meeting schedule: adding a Special Board Meeting to be held on Monday, February 12, 2018 at 6:00 p.m. for the purpose of adopting the 2018-2019 Preliminary Budget.
- Announced – HS Spring Musical will be “Singing in the Rain”.

Adjournment

On a motion by Mr. Ondrusek, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 6:48 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary