

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
ELCO High School Library

January 14, 2013

The Regular Board of Education Meeting was called to order by President Moll at 6:05 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders and Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark and Moll. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Mr. Felty, Mr. Gerhart, Mrs. Bowersox, and Mrs. Stauffer; Gwen Boltz, Business Manager; Bob Boltz, Director of Technology; Jennifer Haas, High School Asst. Principal; Chris Rada, Middle School Asst. Principal; Doug Dresch, Director of Bldgs. & Grounds; Douglas Good, Board Secretary; Laura LeBeau of WLBR; a reporter from Lebanon Daily News; and three community members.

Board President Communications

No report was made.

Student Recognition – presented by Dr. Zuilkoski

Danny Bass and Casey Trump were recognized for their work on the Christmas card sent.

Students of the Month – presented by Mr. Bob Mark

Intermediate School:	Bryce Coletti & Erik Williams (Mr. Longenecker's class) – <i>both students were unable to attend due to athletic events and will attend the February 11<sup>th</sup> Board Meeting</i>
Middle School:	Dylan Hill & Kiersten Sweigart
High School:	Matthew Bishop & Mackenzie Smith

On behalf of the Board, the President congratulated students and thanked the parents for their support.

Student Council Report

Lauren Newhouse reported on fund raisers – dance, chocolates, and carnival.

Public Comments – Items On the Agenda

No comments were made.

On a motion by Bernard, seconded by Boyer and approved by voice vote, all voting Aye, the Minutes of 12-03-12 and 01-07-13 were approved.

On a motion by Boyer, seconded by Bernard and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 12-31-12.

Consent Items (items discussed January 7, 2013)

On a motion by Bernard, seconded by Kahl and approved by voice vote, all voting Aye, ALL Consent Items were approved:

Personnel Committee

A. Approved the following leave requests:

1. Beverly Henry – period of approximately 5 weeks beginning on or about January 30, 2013
2. Nan Gift – period of approximately 15 weeks beginning February 1, 2013

B. Approved the following trip requests:

1. David Fair, choral instructor, and student -Valeriya Dimova, to attend and participate in the District Orchestra Festival to be held January 11-12, 2013 at Central York High School; and District Chorus Festival to be held February 1-2, 2013 at Cumberland Valley High School. (Costs for both trips have been budgeted and student will travel with Cedar Crest students.)
- C. Approved request from Bernice Bricker, Middle School instructional aide, for three (3) days of "Leave Without Pay" February 6-8, 2013.
- D. Approved request from Phran Simmermon, Fort Zeller paraprofessional, for six (6) days of "Leave Without Pay" January 16-23, 2013.
- E. Approved adding the following individuals to the sub list (pending receipt of all required documentation):
  1. Elizabeth Becker – Art K-12
  2. Nate Petley – Music Ed K-12
  3. Ann Koval – IU sub, all areas
- F. Approved adding Brenda Wahmann as a substitute bus driver, pending all clearances and training.

#### Curriculum Committee

- A. Approved the 2012-2013 Program of Activities for the Eastern Lebanon County FFA. (Public Attachment)
- B. Approved the ELCO Ag Advisory Committee Meeting Minutes of November 28, 2012. (Public Attachment)
- C. Approved the following new courses for ELCO High School to be offered for the 2013-2014 school term. (Public Attachment)
  - Family & Consumer Science Course Proposal
    - Course Title: Family & Consumer Science Basics (grades 9-12)
  - Spanish Course Proposal
    - Course Title: AP Spanish Literature & Culture

#### General Services Committee

- A. Approved PlanCon J documents for the ELCO Intermediate School project, pending completion of final audit. (PlanCon J is the final cost accounting. The audit is expected to be completed in the next two weeks.)

#### Finance Committee

- A. Approved payment of bills as found listed and attached to the January 7, 2013 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,903,396.38
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$110,171.07
Debt Service	\$10,511.92

- B. Approved budget transfers. (Board Attachment)

#### Non-Consent Items

##### Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. **Accepted a "Letter of Retirement" from Harry Bottomstone, high school custodian, effective June 30, 2013.**

On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, Item B was approved:

- B. **Approved Stacy Snavelly, elementary Special Ed teacher, for a "one-year uncompensated leave of absence" to begin the first teacher day of the 2013-2014 school term, returning to the classroom for the 2014-2015 school term.**

On a motion by Gardener, seconded by Kahl and approved by voice vote, all voting Aye, Item C was approved:

- C. **Approved the following trip requests:**

1. **Jon Bickel, Amy Weddle, chaperones, and students of the "Potential Millionaires Club" and General Business class to travel to New York City, NY, March 1, 2013 to visit Wall Street, World Trade Center Memorial and other sites in the city (see Board Attachment for details). (Cost to the district is for substitutes only.)**

2. Amy Weddle, FBLA Advisor, and three ELCO FBLA qualifying competitors to travel and participate in the PA FBLA State Competition April 15-17, 2013 in Hershey, PA. (The transportation and advisor costs have been budgeted. The cost to the district will be for a substitute for three days.)

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved Michael O'Neill, high school English teacher, as the Set/Stage staff member for the spring musical. (This completes staffing needs for the musical.)

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved stipends for Debra Layser in the amount of \$2,250, and for Pam Leiss and Betty Umberger in the amount of \$975 each for additional workload experienced from September 8 through December 2012, when we were without a food service director.

*The Board thanked them.*

On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, Item F was approved:

- F. Approved an adjustment to the hourly rate for Debra Layser from \$12.01 per hour to \$13.76 per hour due to a change in responsibility as a result of reducing the food service director position from full time to 40% time, retroactive to January 1, 2013.

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item G was approved:

- G. Approved a chart of additional compensation for certifications for the maintenance staff, noting that this additional compensation will cease if certifications are not maintained.

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item H was approved:

- H. Approved adding the following individuals to the ELCO sub listing, pending receipt of all required documentation:

1. Rachel Donnachie – Early Childhood PreK-4
2. Nicole West – Elementary K-6

#### Curriculum Committee – Mrs. Jadell Souders, Chair

On a motion by Souders, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved changing the date of Commencement from Friday, June 7, 2013 to Thursday, June 6, 2013.

#### Finance Committee – Mrs. Carrie Boyer, Chair

On a motion by Boyer, seconded by Kahl and approved by Roll Call vote, all voting Aye, with one (1) abstention by Bernard, Item A was approved:

- A. Approved Resolution #01-14-13-I authorizing the incurrence of debt.

#### Principal Reports

All reported on activities in their schools.

#### Superintendent's Report

- A. School Board Member Recognition Month

#### Upcoming Dates:

1. 2013 Legislative Breakfast sponsored by LLIU – Monday, March 11 2013 – 7:30-9:45 AM (Please return registration to Gloria Hill by the February 11<sup>th</sup> Board Meeting)

#### Public Comments – Items On/Off the Agenda

1. Missy Newmaster questioned reimbursement for Intermediate School.

#### Old Business

No old business was reported.

New Business

No new business was reported.

Executive Session

The Board will meet in Executive Session following the Regular Board of Education Meeting.

Adjournment

On a motion by Gardener seconded by Bernard and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:41 p.m.

Respectfully submitted

Douglas G. Good  
Board Secretary