

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting  
ELCO High School Library

February 4, 2013

The Committee-of-the-Whole Board of Education Meeting was called to order by President Moll at 6:07 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Souders, Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl, and Moll. Absent from the meeting were Mrs. Boyer and Mr. Mark. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Mr. Felty, Mr. Gerhart, Mrs. Bowersox, Mrs. Stauffer and Mrs. Shoemaker; Gwen Boltz, Business Manager; Bob Boltz, Director of Technology; Jennifer Haas, High School Asst. Principal; Chris Rada, Middle School Asst. Principal; Stacy Edris, Asst. Business Manager; Doug Dresch, Director of Bldgs. & Grounds; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; and one community member.

Board President Communications

1. The Board met in Executive Sessions on January 14, 2013 prior to and following the Regular Board of Education Meeting to discuss personnel matters.

Public Comments – Items On the Agenda

No comments were made.

**ACTION ITEMS**

Personnel Committee

**On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, Item A was approved:**

- A. Approved a trip request from Stacy Dieffenbach and FFA Officers for an overnight stay to hold their FFA Winter Retreat planning session in Bethel, PA, at the Wenger Cabin, retroactive to February 2-3, 2013.**

**On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, Item B was approved:**

- B. Approved of a request from Shirley Ericson, 3<sup>rd</sup> grade teacher, for two days “Absence Without Pay” for February 8 and March 5, 2013.**

**NON-ACTION ITEMS**

Personnel Committee – Mr. Edward Gardener, Chair

The Board reviewed and discussed the following:

- A. Recommend approval of the following leave requests:

1. Amy Shade, 3<sup>rd</sup> grade – period of approximately 6 weeks to begin on or about April 12, 2013
2. Emily Ziegler, MS Language Arts – period of approximately 3 weeks to begin on or about May 17, 2013
3. Alexandra Sheakley, high school guidance, beginning the first teacher day of the 2013-2014 school year and ending October 4, 2013.

B. Recommend approval of the following trip requests:

1. Paul Dissinger, Charles Weigley (coach), chaperone, Mrs. Musser and the Quiz Bowl team to travel and tour/visit Princeton University in New Jersey, March 20, 2013. (Cost to the district is for substitute only.)
2. Paul Dissinger, chaperones and students of Honors Western Civilization/Honors Modern American History classes, to travel and visit the Cloisters Museum, Metropolitan Museum of Art, as well as other sites in New York City, NY, April 16, 2013. (Cost to the district is for substitute only.)

C. Recommend approval of request from Julie Smeltzer, personal care aide outside-the-district, for five (5) days of “Absence Without Pay” March 6-12, 2013.

D. Recommend approval of request from Michelle Barnhart, nurse at Fort Zeller, for two (2) days of “Absence Without Pay” May 30-31, 2013.

*Item E: Souders questioned interview process.*

E. Recommend approval of a “Letter of Temporary Employment” to Tyler Reinbold as a long-term sub for high school English, beginning on or about March 4, 2013 through May 24, 2013, at a salary of Bachelor’s – Step 1, prorated at \$224.68/day. (Board Attachment)

*Item F: Souders questioned only one (1) applicant being interviewed and process.*

*Response – Gardener will discuss advertising for positions in Personnel Committee.*

F. Recommend approval of a “Letter of Temporary Employment” to Richard Freed as a long-term sub for high school Driver’s Ed. and male Phys. Ed., beginning March 18, 2013 through the last teacher day of the 2012-2013 school year, at a salary of Bachelor’s – Step 1, prorated at \$224.68/day. (Board Attachment)

G. Request approval of revisions to the job description of the Asst. Food Service Director. (Board Attachment)

H. Recommend approval to add the following individuals to the sub list (pending receipt of all required documentation):

1. Logan Trout – Health & Phys. Ed.
2. Roxanne Taglienti – Spanish
3. Jessica DiMarzio – Ag Science
4. Mark Nicholson – IU sub, all areas

I. Recommend approval to add Jesse Reider, Shawn Bamberry, Dennis Wertz, Sr., and Kimberly Gettler as substitute bus drivers, pending all clearances and training.

J. Recommend approval naming Derek Fulk as Head Coach for Girls’ Soccer effective the 2013-2014 school year.

K. Recommend approval of the following individuals as coaches for the 2013 spring sports season:

Baseball	Head Varsity Coach:	Chris Weidner
	Asst. Varsity Coaches:	Mike Simmons, John Mentzer
	Volunteer Coaches:	Lyle Krall, Mike Muhr, Derek Fulk, Roger Hehnly
Softball	Head Varsity Coach:	Dennis Morgan
	Asst. Varsity Coaches:	Randy Derr, Guy Sticker
	Volunteer Coaches:	Derek Fulk, Doug Shuey, Tom Hess, Alan Hassler, Corey Derr
Track & Field	Head Varsity Coach:	Robert Miller
	Asst. Varsity Coaches:	Holly Hartman, Earl Thomas, Jr., Wyatt Hall

	Asst. JH Coaches:	Samantha Shober, Warren Zimmerman, Wes Soto
Girls' Tennis	Volunteer Varsity Coaches:	Joel Keller, Dave Kirchner, Todd Snook
	Head Varsity Coach:	Zachary Cook
	Volunteer Varsity Coaches:	Cathy Shaak, Chris Gyorke

Curriculum Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following:

- A. Recommend approval to adopt the 2013-2014 School Calendar.

Finance Committee – Mr. Brandon Bernard, Acting Chair

The Board reviewed and discussed the following:

*Items A and E will be Non-Consent items on the agenda of February 11, 2013.*

- A. Recommend approval of payment of bills as found listed and attached to the February 4, 2013 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,274,824.67
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$99,663.69
Debt Service	\$8,067.39

- B. Recommend approval of budget transfers. (Board Attachment)
- C. Recommend approval of the Middle School and High School Activity Accounts quarter ending December 31, 2012. (Board Attachment)
- D. Request approval of tax collection rates and conditions for the period of January 1, 2014 through December 31, 2017. (Board Attachment)
- E. Request approval of Resolution 02-11-13-I adopting a preliminary budget for 2013-14 and authorizing the administration to apply for exceptions for which the district might be eligible. (Roll Call vote) (Board Attachment)

Superintendent's Report

Dr. Zuilkoski shared information on cyber schools and charter schools, and meetings held with the supervisors from Myerstown and Heidelberg Township.

Upcoming dates/info:

1. Registrations for the IU Legislative Breakfast are due to Gloria on or before February 11, 2013.
2. Statement of Financial Interest forms **must be completed and returned to Gloria on or before May 1, 2013.**

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

Souders thanked maintenance for repairing time clock in the Intermediate School and also questioned Middle School report card.

New Business

No new business was reported.

Adjournment

On a motion by Bernard, seconded by Houtz and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:29 p.m.

Respectfully submitted

Douglas G. Good  
Board Secretary