

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting
ELCO High School Library

March 4, 2013

The Committee-of-the-Whole Board of Education Meeting was called to order by President Moll at 6:08 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark and Moll. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Mr. Felty, Mr. Gerhart, Mrs. Bowersox, Mrs. Stauffer and Mrs. Shoemaker; Gwen Boltz, Business Manager; Bob Boltz, Director of Technology; Jennifer Haas, High School Asst. Principal; Chris Rada, Middle School Asst. Principal; Stacy Edris, Asst. Business Manager; Doug Dresch, Director of Bldgs. & Grounds; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; Laura LeBeau of WLBR; and two members of the community.

Board President Communications

No report.

Public Comments – Items On the Agenda

No comments were made.

Personnel Committee – Mr. Edward Gardener, Chair

The Board reviewed and discussed the following:

- A. Recommend accepting a “Letter of Resignation” from Kim Hedden, cafeteria employee, effective March 8, 2013.
- B. Recommend approval for one day of “Absence Without Pay” to Samantha Shober, high school English teacher, March 28, 2013.
- C. Recommend approval of revisions to the Senior Volunteer Tax Work-Off Program to be effective with the program beginning July 1, 2013. (Board Attachment)
- D. Recommend accepting a “Letter of Retirement” from Beverly Henry, elementary Reading teacher, effective the end of the 2012-2013 school year, which is on or about June 7, 2013.
- E. Recommend approval of a conference request to Alexandra Sheakley (HS Guidance) and Joe Sandoe (HS Chemistry) to travel and attend the Link Crew Conference in New Platz, NY, April 7-10, 2013. (All costs are being paid through the ABG.)
- F. Recommend approval of a trip request to Lynn Aponick, one chaperone (Marie Hibshman), and twenty students to travel and participate at the Karen Noonan Environmental Center, Bishop’s Head, MD, May 11-13, 2013. (Costs to the district are for a substitute only.) (Board Attachment)
- G. Recommend approval adding Richard Freed (substitute teacher) as a volunteer coach for Track & Field.
- H. Recommend approval to add Delbert Gassert as a van/bus aide, and Gareth Miller as a substitute bus driver, pending all clearances and training.

I. Recommend approval to add the following individuals as substitutes, pending receipt of all required documentation:

1. Elizabeth Breidenstine – Elementary K-6
2. Jamie Hess – Elementary K-6
3. Susan Thurman – IU sub, all areas
4. Kendra Smith – café sub
5. Ann Nischalke – café sub

General Services Committee – Mr. Scott Houtz, Chair

The Board reviewed and discussed the following:

Item A – will be a Non-Consent item on the agenda of March 11, 2013.

- A. Recommend approval of contract extension with Brightbill Transportation, Inc. for contracted transportation services for July 1, 2013 through June 30, 2023.

Item A - Bernard questioned any changes – Boltz commented all buses will have cameras. Souders questioned length of contract.

- B. Recommend approval of Resolution #03-11-13-I concerning the Lancaster-Lebanon Joint Purchasing Board. (Board Attachment)

Item B – Moll questioned if this is disbanding – Boltz gave explanation of changes.

Finance Committee – Mrs. Carrie Boyer, Chair

The Board reviewed and discussed the following:

Item A - will be a Non-Consent item on the agenda of March 11, 2013.

- A. Recommend approval of payment of bills as found listed and attached to the March 4, 2013 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,394,237.14
Construction Fund payments in the amount of	\$10,697.00
Cafeteria Fund payments in the amount of	\$108,103.78
Debt Service	\$2,212,218.93

Item A – Souders questioned construction fund payment.

- B. Recommend approval of budget transfers. (Board Attachment)

Superintendent's Report

The Board reviewed and discussed the following:

- A. Recommend revisions to the following Board policies, *First Reading* (Public Attachment):

1. Policy 530 – Classified Employees; Overtime
2. Policy 625 – Finances; Fund Balance
3. Policy 916 – Community; School Volunteers
 - Admin. Guideline for Policy 916

Dr. Z reported on the negative impact to the District regarding the payment of Cyber Charter tuitions.

Upcoming dates/info:

- Statement of Financial Interest forms **must be completed and returned to Gloria on or before May 1, 2013.**

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

Boiler update was given.

New Business

Legislative Platform from PSBA.

CTC update on student achievement given by Boyer.

March 18 meeting of Heidelberg Township on recreation.

Adjournment

On a motion by Gardener, seconded by Houtz and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:24 p.m.

Respectfully submitted

Douglas G. Good
Board Secretary