

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

March 11, 2013

The Regular Board of Education Meeting was called to order by President Moll at 6:03 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders and Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Mark and Moll. Absent from the meeting was Mr. Kahl. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Mr. Felty, Mr. Gerhart, Mrs. Bowersox, Mrs. Stauffer and Mrs. Shoemaker; Gwen Boltz, Business Manager; Bob Boltz, Director of Technology; Jennifer Haas, High School Asst. Principal; Doug Dresch, Director of Bldgs. & Grounds; Douglas Good, Board Secretary; a reporter from Lebanon Daily News; and two community members.

Board President Communications

1. The Board met in Executive Session at 5:00 pm today prior to the Regular Board of Education Meeting to discuss legal and personnel matters.

Students of the Month – presented by Mrs. Cathie Walck

Intermediate School:	Ryan Miller & Hailey Orfino (Mrs. Gretchen Miller's class) – <i>both students were unable to attend in February (Mrs. Miller was present for the recognition)</i> Julia Macchine & Olivia Balsbaugh (Mrs. Reichard's class) <i>(Mrs. Reichard was present for the recognition)</i>
Middle School:	Quinten Weaver (not present) & Jennifer Kinsey
High School:	Mason Musser & Katelyn Barry

On behalf of the Board, the President thanked the parents for their support and congratulated the students.

Student Council Report

No report was given.

Public Comments – Items On the Agenda

No comments were made.

On a motion by Bernard, seconded by Boyer and approved by voice vote, all voting Aye, the Minutes of 02-11-13 and 03-04-13 were approved.

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 02-28-13.

Consent Items (Items discussed March 4, 2013)

On a motion by Bernard, seconded by Houtz and approved by voice vote, all voting Aye, ALL Consent Items were approved:

Personnel Committee

- A. Accepted a "Letter of Resignation" from Kim Hedden, cafeteria employee, effective March 8, 2013.

- B. Approved one day of "Absence Without Pay" to Samantha Shober, high school English teacher, March 28, 2013.
- C. Approved revisions to the Senior Volunteer Tax Work-Off Program to be effective with the program beginning July 1, 2013. (Board Attachment)
- D. Accepted a "Letter of Retirement" from Beverly Henry, elementary Reading teacher, effective the end of the 2012-2013 school year, which is on or about June 7, 2013.
- E. Approved a conference request to Alexandra Sheakley (HS Guidance) and Joe Sandoe (HS Chemistry) to travel and attend the Link Crew Conference in New Platz, NY, April 7-10, 2013. (All costs are being paid through the ABG.)
- F. Approved a trip request to Lynn Aponick, one chaperone (Marie Hibshman), and twenty students to travel and participate at the Karen Noonan Environmental Center, Bishop's Head, MD, May 11-13, 2013. (Costs to the district are for a substitute only.) (Board Attachment)
- G. Approved Richard Freed (substitute teacher) as a volunteer coach for Track & Field.
- H. Approved adding Delbert Gassert as a van/bus aide, and Gareth Miller as a substitute bus driver, pending all clearances and training.
- I. Approved adding the following individuals as substitutes, pending receipt of all required documentation:
 - 1. Elizabeth Breidenstine – Elementary K-6
 - 2. Jamie Hess – Elementary K-6
 - 3. Susan Thurman – IU sub, all areas
 - 4. Kendra Smith – café sub

General Services Committee

- A. Approved Resolution #03-11-13-I concerning the Lancaster-Lebanon Joint Purchasing Board. (Board Attachment)

Finance Committee

- A. Approved budget transfers. (Board Attachment)

Non-Consent Items

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. **Approved one day of "Absence Without Pay" for Jamie Yocum retroactive to March 4, 2013, and all subsequent day-to-day absences through the end of the school year.**

On a motion by Gardener, seconded by Walck and approved by voice vote, all voting Aye, Item B was approved:

- B. **Approved a trip request to Kenneth Miller, Wyatt Hall, and Kim Sandoe (TSA Advisors for Middle School and High School) and members of the Middle School and High School TSA (Technology Student Association) to travel and participate in the TSA State Leadership Conference at Seven Springs Resort & Conference Center, April 17-20, 2013. (Cost details are on the Board Attachment.)**

On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, Item C was approved:

- C. **Approved adding Allison Fies, Special Ed N-12 and Elementary Ed K-6, to the ELCO sub listing (pending receipt of all required documentation).**

On a motion by Gardener, seconded by Bernard and approved by voice vote, all voting Aye, Item D was approved:

- D. **Approved employment of Thomas Coyne as School Psych. Intern for the 2013-2014 school year at a stipend of \$12,000 (no benefits), pending receipt of all required documentation. (Board Attachment)**

Curriculum Committee – Mrs. Jadell Souders, Chair

On a motion by Souders, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. **Approved the ELCO Agriculture Advisory Committee Meeting Minutes of February 6, 2013. (Public Attachment)**

General Services Committee – Mr. Scott Houtz, Chair

On a motion by Houtz, seconded by Boyer and approved by voice vote, all voting Aye, with one (1) abstention by Bernard, Item A was approved:

- A. *Approved contract extension with Brightbill Transportation, Inc. for contracted transportation services for July 1, 2013 through June 30, 2023.*

Finance Committee – Mrs. Carrie Boyer, Chair

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, with one (1) abstention by Bernard, Item A was approved:

- A. *Approved payment of bills as found listed and attached to the March 4, 2013 Board Agenda in the amounts indicated (Board Attachment):*

<i>General Fund payments in the amount of</i>	<i>\$1,394,237.14</i>
<i>Construction Fund payments in the amount of</i>	<i>\$10,697.00</i>
<i>Cafeteria Fund payments in the amount of</i>	<i>\$108,103.78</i>
<i>Debt Service</i>	<i>\$2,212,218.93</i>

Principal Reports

All gave reports on activities in their schools.

Superintendent's Report

On a motion by Bernard, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. *Approved revisions to the following Board policies, First Reading (Public Attachment):*

1. Policy 530 – Classified Employees; Overtime
2. Policy 625 – Finances; Fund Balance
3. Policy 916 – Community; School Volunteers
 - a. Admin. Guideline for Policy 916

Upcoming dates/info:

- **IU 13 Partnership Convention** - to be held at Lebanon High School, Wednesday, April 10, 2013. ***Please return reservation information to Gloria on or before March 25, 2013.***
- Statement of Financial Interest - forms ***must be completed and returned to Gloria on or before May 1, 2013.***

Dr. Z reported on the Legislative Breakfast he attended on Monday, March 11, 2013.

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

No report.

New Business

Houtz made a motion to add item to the agenda, seconded by Gardener and approved by voice vote, all voting Aye, item was added.

Move to approve, pending legal review, a lease agreement with Journey of Faith Bible Church to lease the main floor of Myerstown Elementary School, beginning on or about April 1, 2013, noting the lease includes rent of \$3,800 per month.

On a motion by Houtz, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved, pending legal review, a lease agreement with Journey of Faith Bible Church to lease the main floor of Myerstown Elementary School, beginning on or about April 1, 2013, noting the lease includes rent of \$3,800 per month.**

Adjournment

On a motion by Gardener seconded by Boyer and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:37 pm.

Respectfully submitted

Douglas G. Good
Board Secretary