

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

April 15, 2013

The Regular Board of Education Meeting was called to order by President Moll at 6:10 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders and Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark and Moll. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Mr. Felty, Mr. Gerhart, Mrs. Bowersox, and Mrs. Shoemaker; Gwen Boltz, Business Manager; Bob Boltz, Director of Technology; Jennifer Haas, High School Asst. Principal; Chris Rada, Middle School Asst. Principal; Doug Dresch, Director of Bldgs. & Grounds; Stacy Edris, Asst. Business Manager; Douglas Good, Board Secretary; a reporter from Lebanon Daily News; and two members from the community.

Board President Communications

1. The Board met in Executive Session at 5:00 pm today prior to the Regular Board of Education Meeting to discuss personnel and legal matters.
2. The Board will meet in Executive Session following tonight's Regular Board of Education Meeting to discuss personnel matters.

Students of the Month – presented by Mrs. Carrie Boyer

Intermediate School:	Elizabeth Lattanze & Bridget Bozman (<i>not present</i>) – Mrs. Shappell's class (present)
Middle School:	Rebecca Hickernell & Alex Puglio, and Quinten Weaver (March Student of the Month)
High School:	Paige Spangler & Tyler Arnold (<i>not present</i>)

On behalf of the Board, the President thanked the parents for their support and congratulated the students on their achievements.

Student Council Report

Lauren Newhouse reported on various activities held.

Public Comments – Items On the Agenda

No comments were made.

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, the Minutes of 03-11-13 and 04-8-13 were approved.

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 03-31-13.

Consent Items (Items discussed April 8, 2013)

On a motion by Bernard, seconded by Houtz and approved by voice vote, all voting Aye, ALL Consent Items were approved:

Personnel Committee

- A. Approved one (1) day of "Absence Without Pay" to Beth Quenzer, middle school nurse, retroactive to March 15, 2013.

- B. Approved one (1) day of "Absence Without Pay" to Margaret Auchenbach, Intermediate School Art teacher, retroactive to March 27, 2013 and all subsequent day-to-day absences through the end of the school year.
- C. Approved two (2) days of "Absence Without Pay" to Heather Gery, Middle School Phys. Ed teacher, April 29 and May 1, 2013.
- D. Approved a trip request from middle school teachers (Mrs. Whitmoyer, Ms. Miller, Mr. Bicher, and Mr. Underkoffler) and forty, eighth grade students, to travel to Williamsburg, VA, May 8-10, 2013. (Costs to the district are for teacher expenses and have been budgeted.) (Board Attachment)
- E. Approved a trip request from Kris Haley-Paul, Michael Lucky and thirty students of the National Art Honor Society to travel and visit museums and art galleries in New York City, NY, May 31, 2013. (Costs to the district are for substitutes only. This trip is student funded.) (Board Attachment)
- F. Approved a trip request from Stacy Dieffenbach - FFA Advisor, and nine FFA students to travel and participate in the Eastern States Exposition, September 11-15, 2013, Springfield, MA (Board Attachment with details/costs)
- G. Approved the following individuals as substitutes, pending receipt of all required documentation:
1. Julie Brownsberger - Elementary K-6
 2. Jennifer Bossert, RN - nurse sub
 3. Marsha VanOverbeke - café sub (retroactive to April 8, 2013)
 4. Ann Nischalke - café sub
 5. Shirley Lausch - café sub
 6. Shawn Mattocks - café sub
 7. Jessica Smith - café sub
 8. Kendra Weiler - café sub
 9. Katelyn Eby - IU sub, all areas
 10. Glen Ruhl - IU sub, all areas

Curriculum Committee

- A. Approved corrections to the approved Ag Advisory Minutes of February 6, 2013 to reflect date change of FFA Awards Dinner from March 6, 2013 to March 7, 2013; also to reflect the correct time for the 50th Anniversary celebration planning meeting changed from February 28, 2013 to April 4, 2013, with the meeting beginning at 6:30 pm.

General Services Committee

- A. Approved award of contracts in the total amount of \$10,492.30 to the following vendors for custodial supplies for the 2013-2014 bid through the district business office:

Clean Image	\$3,045.50
Pyramid	\$756.00
Penn Valley Chemical	\$5,515.00
Xpedx	<u>\$1,175.80</u>
Total Bid Award	\$10,492.30

- B. Approved bid awards for athletic/trainer supplies, custodial supplies, instructional supplies and copy paper bid through Lancaster-Lebanon Joint Purchasing Board in the following total amounts:

Athletic/Trainer Supplies	\$4,023.74
Custodial Supplies	\$7,101.64
Instructional Supplies	\$23,851.62
Copy Paper	\$14,954.80

- C. Approved the following sports requesting to hold summer camp at ELCO:

- Football – June 10-13, 8:00 am – 12:00 noon (FB practice fields)
- Boys Soccer – July 15-18, 8:30 am – 12:00 noon (Soccer practice fields)
- Girls Basketball – June 10-13, 9:00 am – 12:00 noon (HS & MS Gym)
- Boys Basketball – June 17-20, 9:00 am – 12:00 noon (HS & IS Gym)

- Tennis – June 24-28, 6:00 pm – 8:00 pm (Tennis courts)
- Baseball – June 20, 27, July 11, 18, 25, 9:00 am – 11:00 am (Lyle Krall field)
- Field Hockey – June 24-27, 9:00 am – 11:00 am (Field Hockey field)

Finance Committee

- Approved budget transfers. (Board Attachment)
- Approved PlanCon K documents for the General Obligation Bonds, Series of 2013.
- Approved of protocol to pay out of county claims for earned income tax for 1st and 2nd quarters of 2008.

Non-Consent Items

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

A. Approved the following individuals request for “Absence Without Pay”:

- Nicholas Wright, 4th grade teacher – 1.5 days (April 18 (1/2) & 19, 2013)
- Stacia Pfautz, Instructional Asst. – 1.5 days (April 19 & 24 (1/2), 2013)
- Tara Perlaki, 4th grade teacher - .5 day (May 24, 2013)

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item B was approved:

- Approved paying the per diem rate of Bachelor’s – Step 1 (prorated \$224.68/day), to Ashley Gerhart, substitute for Kristi Hummer who is out on leave, retroactive to her first day in this assignment (March 4, 2013 to May 10, 2013). The period of leave will exceed 45 days, resulting in the change of pay for Ms. Gerhart.**

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item C was approved:

- Approved adding Tyler Carpenter, as a nurse aide substitute to the ELCO sub listing, pending receipt of all required documentation.**

Finance Committee – Mrs. Carrie Boyer, Chair

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, with one (1) abstention by Bernard, Item A was approved:

- Approved payment of bills as found listed and attached to the April 8, 2013 Board Agenda in the amounts indicated (Board Attachment):*

<i>General Fund payments in the amount of</i>	<i>\$2,542,170.17</i>
<i>Construction Fund payments in the amount of</i>	<i>\$94,290.00</i>
<i>Cafeteria Fund payments in the amount of</i>	<i>\$165,895.40</i>
<i>Debt Service</i>	<i>\$7,884.25</i>

On a motion by Boyer, seconded by Houtz and approved by Roll Call vote, all voting Aye, Item B was approved:

- Approved Lancaster-Lebanon Intermediate Unit #13 2013-2014 Core Program of Services and IMS Budgets. (Board Attachment) (Roll Call Vote)*

Principal Reports

All gave reports on activities in their schools.

Superintendent’s Report

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

A. Approved revisions to the following Board policies, *Second Reading* (Public Attachment):

1. Policy 530 – Classified Employees; Overtime
2. Policy 625 – Finances; Fund Balance
3. Policy 916 – Community; School Volunteers
 - a. Admin. Guideline for Policy 916

B. Approve revisions to the following Board policies, *First Reading* (Public Attachment):

1. Policy 237 – Pupils; Electronic Devices
2. Policy 534 – Classified Employees; Sick Leave
3. Policy 539 – Classified Employees; Uncompensated Leave
4. Policy 815 – Operations; Responsible Use of Internet

Upcoming dates/info:

- Statement of Financial Interest - forms ***must be completed and returned to Gloria on or before May 1, 2013.***
- **May 3, 2013** – End-of-Year Staff Appreciation Breakfast/Program – 7:30 am, Middle School Café/Forum

Public Comments – Items On/Off the Agenda

Kendra Moll attended meeting for her course C&U.

Old Business

No report.

New Business

Souders commended board for not attending convention to NSBA.

Adjournment

On a motion by Gardener seconded by Houtz and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:40 pm.

Executive Session

The Board met in Executive Session following the Regular Board of Ed Meeting to discuss personnel matters.

Respectfully submitted

Douglas G. Good
Board Secretary