

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
ELCO High School Library

May 13, 2013

The Regular Board of Education Meeting was called to order by President Moll at 6:07 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders and Mrs. Walck; and Messrs. Bernard, Gardener, Kahl, Mark and Moll. Absent from the meeting was Mr. Houtz. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Mr. Felty, Mr. Gerhart, Mrs. Bowersox, Mrs. Stauffer, and Mrs. Shoemaker; Gwen Boltz, Business Manager; Bob Boltz, Director of Technology; Jennifer Haas, High School Asst. Principal; Chris Rada, Middle School Asst. Principal; Doug Dresch, Director of Bldgs. & Grounds; Stacy Edris, Asst. Business Manager; Douglas Good, Board Secretary; a reporter from Lebanon Daily News; and nine members from the staff and community.

Board President Communications

1. The Board met in Executive Session prior to tonight's meeting at 5:00 p.m. to discuss personnel matters.

Students of the Month – presented by Mr. Brandon Bernard

Intermediate School:	Sarah Shollenberger & Ethan Balderrama (Mrs. Shaak's class) Bridget Bozman (Mrs. Shappell's class) – <i>student was unable to attend in April</i>
Middle School:	Kayla Cox & Brett Bohannon
High School:	Kristi Fidler & Bradley Hartman Tyler Arnold – <i>student was unable to attend in April</i>

On behalf of the Board, the President congratulated students and parents on their accomplishments.

Student Council Report

Hayley Witmer reported on Pennies for Patients raising \$535.12, and the upcoming lawn lunch.

Public Comments – Items On the Agenda

No comments were made.

Election of Treasurer

Mr. Bernard nominated Carrie Boyer for Treasurer. Mrs. Souders moved to close the nominations and Secretary to cast a unanimous ballot, seconded by Mark and approved by voice vote, all voting Aye, Carrie Boyer was elected as Treasurer.

Election of Board Secretary

Mrs. Boyer nominated Gloria Hill for Secretary. Mr. Bernard moved to close the nominations and Secretary to cast a unanimous ballot, seconded by Mark and approved by voice vote, all voting Aye, Gloria Hill was elected as Board Secretary for a four-year term effective July 1, 2013 – June 30, 2017.

On a motion by Mark, seconded by Boyer and approved by voice vote, all voting Aye, the Minutes of 04-15-13 were approved.

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 04-30-13.

### **ALL ITEMS ARE ACTION ITEMS**

#### Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved employment of Jamie L. Cascarino on a Professional Contract, as elementary principal of Fort Zeller/Jackson elementary schools, effective July 1, 2013, at a salary of \$75,000 (pending receipt of all required documentation).

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item B was approved:

- B. Accepted "Letters of Retirement" from the following individuals:
1. Nan Gift, 3<sup>rd</sup> grade teacher – effective June 7, 2013
  2. Judy Uhrich, 3<sup>rd</sup> grade teacher – effective June 7, 2013
  3. Pamela Leiss, cafeteria employee – effective June 5, 2013
  4. Betty Umberger, cafeteria employee – effective November 29, 2013

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved requested exception to waive the requirements of Appendix B.iii of the Collective Bargaining Agreement for Nan Gift and Judy Uhrich.

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved employment of the following individuals for summer maintenance/custodial work at rates indicated:
1. Zachary Carley – at a rate of \$7.86 per hour (returning worker)
  2. Avery Rohr – at a rate of \$7.71 per hour (returning worker)
  3. Bradley Hartman – at a rate of \$7.62 per hour (new)
  4. Dennis Morgan – at a rate of \$7.62 per hour (new)

On a motion by Gardener, seconded by Walck and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved a two-year agreement with Delta Dental to administer the employee self-insured dental program effective July 1, 2013 through June 30, 2015. (This contract changes the admin fee from a percentage of claims to a per employee/per month fee.)

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item F was approved:

- F. Approved a three-year agreement with Metropolitan Life Ins. Co. through Hillendale Associates, Inc., for staff life insurance coverage at a cost of \$.091 per thousand. (NOTE: This rate is lower than the current rate and will save approximately \$5,500 in general fund.)

On a motion by Gardener, seconded by Bernard and approved by voice vote, all voting Aye, Item G was approved:

- G. Approved request from Beverly Henry, retiring elementary Reading teacher, to be included on the ELCO sub listing for the 2013-2014 school year.

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item H was approved:

- H. Approved travel request from Jonathan Bickel and four high school students of Yearbook, to travel and participate in 2013 Summer Yearbook Seminar June 18-19, 2013, in Irwin, PA. (Trip details included in Board Attachment.)

#### Curriculum Committee – Mrs. Jadell Souders, Chair

On a motion by Souders, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved the 2013 graduating seniors, pending successful completion of all requirements. (Board Attachment)

On a motion by Souders, seconded by Bernard and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved request from Kati Dalton, Middle School Earth & Space Science teacher, to conduct a survey to 8<sup>th</sup> grade Earth & Space Science students. (Board Attachment)

General Services Committee – Mr. Brandon Bernard, Acting Chair

*Item A – Gwen updated Board on \$.25 increase because of federal mandate. There has been a decrease in student purchases.*

On a motion by Bernard, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved lunch prices for the 2013-2014 school year as follows:

Elementary	\$2.25
Secondary	\$2.35
Adult	\$3.50
Extra Milk	\$0.45
Head Start	\$0.75

On a motion by Bernard, seconded by Gardener and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved a contract with Samsco Ventures, Inc., to maintain bus and van routes and stops at a cost of \$25,750, plus liability insurance for the 2013-2014 school year and increase it year-to-year going forward by the same increase applied by the Department of Education to the transportation subsidy.

On a motion by Bernard, seconded by Walck.

*Dr. Zuilkoski requested motion to be tabled until new Facility Usage fee schedule is established.*

*A motion was made by Gardener to table Item C, seconded by Mark with a voice vote, all voting Aye, motion was approved to Table Item C.*

- C. Request approval of a Use of Facilities request from Lebanon County Fire Police Association, Inc., to use the high school cafeteria and seven classrooms, August 23, 2013 from 6-9 pm; and August 24 & 25, 2013 from 8 am to 5 pm, for a fire police training program.

On a motion by Bernard, seconded by Boyer and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved a contract with Cornwall-Lebanon School District for shared services for food service management, noting the contract will automatically renew in the future unless either district provides written notice by April 1 of its intent to not renew the contract.

On a motion by Bernard, seconded by Mark and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved the following bid awards by the Lancaster-Lebanon Joint Purchasing Board:

Athletic Trainer/Medical Bid	\$4,023.74
Custodial Supplies Bid	\$7,101.64
Instructional Classroom Supplies	\$23,851.62
Joint Purchasing Copy Paper	\$14,594.80
Cafeteria Paper & Small Ware Bid	\$22,742.56
Instructional Art Supplies Bid	\$10,493.61
Technology Education Multimedia Supplies	<u>\$2,657.60</u>
Total	<u>\$85,465.57</u>

On a motion by Bernard, seconded by Boyer and approved by voice vote, all voting Aye, Item F was approved:

- F. Approved a request from the elementary and middle school instrumental music staff to run the summer band program again this summer, known as Bandapalooza. This would be at no cost to the district (funded by the

students participating). Details: Rehearsal dates – July 9, 16, 23, 30 and August 5, 2013 (all 6:30-8:30 p.m.); Concert date – August 6, 2013 at 7:00 p.m.; Location – Middle School; Registration fee - \$30 per student; Grades – grades 4 through 8 (rising grades 5 through 9).

*Item G – several questions were raised concerning boys and girls camp.*

On a motion by Bernard, seconded by Boyer and approved by voice vote, all voting Aye, Item G was approved:

G. Approved the following sports requesting to hold summer camp at ELCO:

- Girls Soccer – July 29 – August 1, Youth Camp 8:00 am to 1:00 pm – practice fields  
August 5 – August 8, Girls Camp 3:00 pm to 7:00 pm – practice fields

Finance Committee – Mrs. Carrie Boyer, Chair

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, with one (1) Abstention by Bernard, Item A was approved:

A. Approved payment of bills as found listed and attached to the May 13, 2013 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,390,187.85
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$69,685.43
Debt Service	\$16,394.01

On a motion by Boyer, seconded by Bernard and approved by voice vote, all voting Aye, Item B was approved:

B. Approved budget transfers. (Board Attachment)

*Item C – question concerning Spanish Club.*

On a motion by Boyer, seconded by Gardener and approved by voice vote, all voting Aye, Item C was approved:

C. Approved the Middle School and High School Activity accounts, quarter ending March 31, 2013. (Board Attachment)

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, Item D was approved:

D. Approved a Special Education Contracting Agreement with IU 13 for the 2013-2014 school year. Costs: Lancaster contract - \$347,272.51; Lebanon contract - \$245,544.32. Supplemental contracts estimated: \$233,933.00, which includes Speech and Language, Occupational and Physical Therapy, Job Training Services, Instruction in the Home, and Personal Care Assistants.

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, Item E was approved:

E. Approved Per Capita Tax Exonerations for 2012. (Listing available for viewing upon request.)

On a motion by Boyer, seconded by Walck and approved by Roll Call vote, seven (7) Ayes and one (1) NO vote by Gardener, Item F was approved:

F. Approved the 2013-2014 Lebanon County CTC Budget. (**Roll Call Vote**)

On a motion by Boyer, seconded by Bernard and approved by voice vote, all voting Aye, Item G was approved:

G. Approved Resolution #05-13-13-I, concerning Cyber Charter School legislation. (Board Attachment)

On a motion by Boyer, seconded by Bernard and approved by voice vote, all voting Aye, Item H was approved:

H. Approved Resolution #05-13-13-II, concerning reimbursement for PlanCon projects. (Board Attachment)

On a motion by Boyer, seconded by Mark and approved by Roll Call vote, all voting Aye, Item I was approved:

- I. Approved the proposed final 2013-2014 ELCO School District General Fund Budget. **(Roll Call Vote)**

Principal Reports

All reported on activities in their schools.

Superintendent's Report

On a motion by Boyer, seconded by Bernard and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved revisions to the following Board policies, 2<sup>nd</sup> Reading (Public Attachment):

1. Policy 237 – Pupils; Electronic Devices
2. Policy 534 – Classified Employees; Sick Leave
3. Policy 539 – Classified Employees; Uncompensated Leave
4. Policy 815 – Operations; Responsible Use of Internet

Upcoming dates/info:

June 4, 2013 - 7:30 p.m. - Baccalaureate  
June 6, 2013 - 6:30 p.m. - Commencement

Public Comments – Items On/Off the Agenda

Missy Newmaster spoke about Senate hearing at Lebanon, and testing.

Old Business

No report.

New Business

No report.

Adjournment

On a motion by Gardener seconded by Boyer and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 7:35 p.m.

Respectfully submitted

Gloria J. Hill  
Asst. Board Secretary  
for  
Douglas G. Good  
Board Secretary