

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

September 16, 2013

The Regular Board of Education Meeting was called to order by President Moll at 6:03 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders and Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark, and Moll. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Mrs. Stauffer, Ms. Haas, Mr. Gerhart, Mrs. Bowersox, Mr. Cascarino, Gwen Boltz, Bob Boltz, Stacy Edris, Gloria Hill - Board Secretary; a reporter from Lebanon Daily News; and one community member.

Board President Communications

1. The Board met in Executive Session at 5:30 p.m., September 16, 2013 to discuss legal matters.

Student Council Report

Ms. Haas reported for Student Council Rep. Lauren Newhouse on the activities for Homecoming.

Public Comments – Items On the Agenda

No comments were made.

Approval of Minutes

On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, the Minutes of 08-12-13 and 09-09-13 were approved.

Approval Treasurer's Report

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 08-31-13.

CONSENT ITEMS (Items discussed September 9, 2013)

On a motion by Bernard, seconded by Kahl and approved by voice vote, all voting Aye, ALL Consent Items were approved:

Personnel Committee

- A. Approved the revised job description of the ELCO School District Library Secretary. (Board Attachment)
- B. Approved adding Bradley Hartman and Avery Rohr to the list of custodial substitutes.
- C. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):
 1. Leah Hollinger – Art K-12
 2. Natalie Griffin – English 7-12
 3. Tammy Sweeney – Social Studies 7-12
 4. Jennifer Zimmerman – Music K-12
 5. Rebecca Batz – Library Science K-12
 6. Rachael Nelson – Elementary Ed K-6
 7. Cameron Lawrence – English 7-12
 8. Chase Cramer – Music & Chemistry
 9. Andrew Koman – Social Studies 7-12
 10. Kelcie Werner – Elementary Ed K-6
 11. Michael Ziegler – Custodian
 12. Mellony Templin – Cafeteria

13. Christine Hickernell - Cafeteria

- D. Approved request from Phran Simmermon, instructional aide, for three (3) days of "Absence Without Pay" October 2-4, 2013. (Board Attachment)
- E. Approved a trip request from Charles Gerberich (Cross Country coach) and the High School Cross Country team to travel and participate in the 2014 Walt Disney Cross Country Classic, October 1-6, 2014 in Orlando, FL. (Early approval is sought in order to allow time for fundraising to defer costs.)

Curriculum Committee

- A. Approved the ELCO High School Ag Occupational/Advisory Committee Members. (Board Attachment)
- B. Approved the ELCO Agriculture Local/Occupational Advisory Committee Meeting Minutes of August 28, 2013. (Board Attachment)

General Services Committee

- A. Approved a contract with Select Environmental Solutions, Inc., 111 Deck Road, Womelsdorf, PA, to operate the sewer plant effective October 15, 2013, at a cost of \$2,350 per month.

Finance Committee

- A. Approved payment of bills as found listed and attached to the September 9, 2013 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,321,377.85
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$33,499.28
Debt Service	\$0.00

NON-CONSENT ITEMSPersonnel Committee – Mr. Edward Gardener, Chair

On a motion by Gardener, seconded by Boyer, and approved by voice vote, all voting Aye, Item A was approved:

- A. *Approved the following individuals for extra-curricular positions for the 2013-2014 school year as listed:*

<i>Renaissance Coordinator(s)</i>	<i>Tom Eberly (50%)</i>
	<i>Tina Kunder (50%)</i>
<i>Freshman Class Advisor</i>	<i>Alexandra Sheakley</i>

Item B

Mr. Houtz questioned the correction in hourly rate.

Dr. Z responded – correction is based on education.

On a motion by Gardener, seconded by Mark, and approved by voice vote, all voting Aye, Item B was approved:

- B. **Approved to correct the hourly rate of pay for Corrie Bailey and Leann Clark, personal care assistants, to \$10.14 per hour, retroactive to August 21, 2013.**

On a motion by Gardener, seconded by Kahl, and approved by voice vote, all voting Aye, Item C was approved:

- C. **Approved accepting a "Letter of Resignation" from Alice Kissling, cafeteria worker, effective September 13, 2013.**

On a motion by Gardener, seconded by Boyer, and approved by voice vote, all voting Aye, Item D was approved:

- D. **Approved accepting a "Letter of Retirement" from Gwen Boltz, Business Manager, effective June 30, 2014.**

Carrie Boyer, Leon Moll and other board members expressed their thanks and appreciation for Ms. Boltz service and dedication to the District and job as ELCO Business Manager, which will be 15 years upon date of retirement.

Superintendent's Report

Dr. Zuilkoski presented the District Vision and District Goals below. He stated they will be posted on the ELCO website.

DISTRICT VISION

- To return the ELCO School District to a place of pride within the community by raising academic expectations, improving instructional practices, increasing communication with all constituents, and creating a positive climate and culture within all District buildings through increased levels of accountability and reflection.

DISTRICT GOALS

- #1 - Use Of Exemplary Instructional Strategies
- #2 - Improved Communication
- #3 - Continued Engagement

Dr. Zuilkoski reported on upcoming dates:

September 20, 2013 – 4:00 to 7:00 pm – ELCO 50th Anniversary Celebration
 September 20, 2013 – 7:00 to 10:00 pm – Homecoming Football Game
 September 23, 2013 – 7:00 – ALiCE Meeting for Parents (MS Forum)

Mr. Houtz inquired how information was shared with the community and parents for the ALiCE Meeting.

Both Dr. Zuilkoski and Mrs. Souders confirmed information was posted on the District website, letters were sent home with students, and Global Connect was being used as a source of communication.

Public Comments – Items On/Off the Agenda

1. Bill Weik – asked several questions regarding the Myerstown and Schaefferstown buildings.
Ms. Boltz addressed his questions with information that included costs to maintain the buildings, past and current rental income, and proposals. Comments were also made by Dr. Zuilkoski and Mr. Houtz confirming the information shared by Ms. Boltz.

Old Business

Mr. Houtz made an announcement of an upcoming event, “Kick Start Your Heart,” sponsored by ELCO Girls Soccer being held September 30, 2013, This game will also feature Youth Night for the local youth soccer clubs.

Mr. Moll informed those in attendance of the continuing support of the band program, reporting on the excellent performance at the recent football game.

Mrs. Souders also commented on the band program and performance, stating her appreciation of the band performing during half-time.

Mr. Gerhart also reported on the Tailgating event for middle school students held prior to the recent football game. The event was attended by 388 students.

New Business

No new business was reported.

Adjournment

On a motion by Houtz seconded by Gardener and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:25 p.m.

Respectfully submitted,

Gloria J. Hill
 Board Secretary