

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting
ELCO High School Library

October 7, 2013

The Committee-of-the-Whole Board of Education Meeting was called to order by President Moll at 6:04 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark and Moll. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Mrs. Stauffer, Ms. Haas, Mr. Gerhart, Mrs. Bowersox, Mr. Cascarino and Mrs. Shoemaker; Gwen Boltz, Business Manager; Bob Boltz, Director of Technology; Chris Rada, Middle School Asst. Principal; Stacy Edris, Asst. Business Manager; Doug Dresch, Director of Bldgs. & Grounds; Gloria Hill, Board Secretary; a reporter from the Lebanon Daily News; Laura LeBeau of WLBR; and two community members and one staff member attended.

Board President Communications

1. The Board met in Executive Session at 5:45 p.m., October 7, 2013 to discuss personnel and legal matters.

Public Comments – Items On the Agenda

No comments were made.

ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

A. Approved leave requests for the following individuals:

1. Roxann Heisey, MS custodian – retroactive to September 9, 2013
2. Cindy Sholly, payroll/benefits coordinator – retroactive to September 30, 2013 through approximately October 11, 2013

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item B was approved:

B. Approved a change in employment status of Michelle Hitz *from* part-time instructional aide *to* full-time instructional aide, retroactive to September 16, 2013. (Board Attachment)

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item C was approved:

C. Approved adding Alice Kissling to the ELCO sub listing as a substitute cafeteria worker retroactive to her resignation as part-time cafeteria worker (September 13, 2013).

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item D was approved:

D. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):

1. **Kristi Jacoby, RN – nurse sub**
2. **Larymar Miller, RN – nurse sub**

Item D – Mr. Moll asked how many nurse subs we now have on our listing. Mrs. Shoemaker responded – with the additional two approved tonight, we now have five (5) regular subs on the listing of nurse subs.

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item E was approved:

E. Approved revised job descriptions for Kitchen Managers (formerly Head Cooks). (Board Attachment)

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item F was approved:

F. Approved wage rates associated with revised descriptions for Kitchen Managers (formerly Head Cooks).

Item F – Mr. Gardener asked what are the new rates associated with revised descriptions. Ms. Boltz responded - \$10/hr. is the starting rate for the K-2 managers and \$12/hr. for the kitchens on this campus (IS, MS, HS).

NON-ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

The Board reviewed and discussed the following:

- A. Recommend approval to combine Sections 300, 400 and 500 of the District Policy Manual into one section, per PSBA recommendation. (First Reading)
- B. Recommend employment of Judy Frantz as Kitchen Manager, subject to assignment but with initial assignment in the Middle School, effective October 15, 2013, at a rate of \$13.00 per hour.
- C. Recommend adjustment of wage rate for Tracey Weik, Kitchen Manager, to \$14.72 per hour effective October 15, 2013, as a result of revised job description and wage rates approved October 7, 2013.
- D. Recommend approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):
 1. Joshua Short – Math
 2. Christine Bates – café sub
 3. Jamie Hayden – café sub
 4. Barbara Semzock – café sub
 5. Rebecca Shirk – café sub
 6. Adam Sweinhart – custodial sub
- E. Recommend approval of a conference/trip request from Amy Weddle and FBLA officers and members to travel and attend the PA FBLA State Leadership Workshop, November 10-11, 2013, to be held at the Penn Stater Conference Center, State College, PA. (Costs to the District are for substitute and fuel for the school van; all other costs are covered by FBLA funds.)
- F. Recommend approval of a conference/trip request from Student Council advisors, Juliette DeVore (MS) and David Fair (HS) and eight students, to travel and attend the PA Association of Student Councils State Conference, November 14-16, 2013, to be held at Boyertown Area School District. (Costs to the District are for substitutes and fuel for the school van; all other costs are covered by Student Council funds.)
- G. Recommend approval of a conference/trip request from the HS FFA advisor and FFA members to travel and participate in the FFA State Convention, June 10-14, 2014, to be held at Penn State University, State College, PA. (Costs to the District include advisor registration fee and fuel for the school van.)

- H. Recommend approval for a Sabbatical Leave request from Amy Zelinske, 4th grade teacher, for the 1st semester of the 2014-2015 school term.
- I. Recommend approval of the 2013-2014 winter sports coaches as follows:

Boys' Basketball	Var. Head Coach	Brad Connors
	Var. Asst. Coach	Todd Stoops
	JH Asst. Coaches	Wes Soto, Joe Kirsch
	Var. Vol. Coaches	Doug Strickler, Darrin Bossert
Girls' Basketball	Var. Head Coach	Ashli Shay
	Var. Asst. Coach	Earl Thomas, Jr.
	JH Asst. Coaches	Karl Keath, Robert Miller
	Var. Vol. Coaches	Harold Haag, Travis Young, Fritz Firestine, Derek Fulk, Jen Bossert
Wrestling	Var. Head Coach	Chad Miller
	Var. Asst. Coach	Derek Thomas
	JH Asst. Coaches	Dave Zeigler, Michael Puglio
	Var. Vol. Coaches	Timothy Knight, Bob Martin, Vinny LaSelva, Dakota Black
Bowling	Var. Head Coach	Mike Rittle
Indoor Track	Var. Head Coach	Mitch Davis
	Var. Asst. Coach	TBD
Cheerleading Var.	Var. Vol. Coach	Wyatt Hall, Holly Hartman, Robert Miller
	Head Coach	Lisa Liskey
	Var. Asst. Coach	Jennifer Reinhart
	Var. Vol. Coaches	Jennifer George, Sherri Fake

Curriculum Committee – Mrs. Jadell Souders, Chair

No items to report.

Mrs. Souders thanked Mrs. Stauffer for the conference notes she provided after her return from the LLIU Curriculum Coordinator's Conference.

General Services Committee – Mr. Scott Houtz, Chair

The Board reviewed and discussed the following:

- A. Recommend changing the effective date of contract with Environmental Solutions *from* October 15, 2013 *to* October 1, 2013.

Finance Committee – Mrs. Carrie Boyer, Chair

The Board reviewed and discussed the following:

- A. Recommend approval of payment of bills as found listed and attached to the October 7, 2013 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,685,688.47
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$74,315.86
Debt Service	\$22,208.60

- B. Recommend approval of budget transfers. (Board Attachment)
- C. Recommend approval of Resolution #10-21-13-I authorizing participation in Fulton Bank's Cash Reserve Investment Program.

Item C will be moved to Non-Consent items on the agenda of October 21, 2013.

Superintendent's Report

Dr. Zuilkoski shared information regarding the School Performance Profile, which was published last week by PDE. He stressed that the District has chosen to suppress data at this time due to inaccuracies in coding. Updated information will be published in January after PDE opens its corrections window. A complete report to the community is currently on the District website.

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

No old business was reported.

New Business

No new business was reported.

Adjournment

On a motion by Gardener seconded by Houtz and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:29 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary

Next School Board Meeting – October 21, 2013