

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting  
ELCO High School Library

November 4, 2013

The Committee-of-the-Whole Board of Education Meeting was called to order by President Moll at 6:02 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Mrs. Walck; and Messrs. Bernard, Kahl, Mark and Moll. Absent from the meeting were Mr. Gardener and Mr. Houtz. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Mrs. Stauffer, Ms. Haas, Mr. Gerhart, Mrs. Bowersox, Mr. Cascarino and Mrs. Shoemaker; Gwen Boltz, Business Manager; Bob Boltz, Director of Technology; Rich Sweager, High School Asst. Principal; Chris Rada, Middle School Asst. Principal; Stacy Kunkelman, Asst. Business Manager; Doug Dresch, Director of Bldgs. & Grounds; Gloria Hill, Board Secretary; a reporter from the Lebanon Daily News; and staff and community members.

Board President Communications

No items to report.

Public Comments – Items On the Agenda

No comments were made.

Personnel Committee – Mr. Jack Kahl, Acting Chair

The Board reviewed and discussed the following:

- A. Recommend approval to combine Sections 300, 400 and 500 of the District Policy Manual into one section, per PSBA recommendation. (*2nd Reading*) (Board Attachment)
- B. Recommend approval to employ Kelly Blakeslee as a part-time instructional aide, "Subject to Assignment" at an hourly rate of \$8.48 (3.75 hrs/day). Start date to be determined by receipt of all required documentation. (Board Attachment)
- C. Recommend approval of leave requests from the following individuals:
  1. Kimberly Eshleman, 1<sup>st</sup> grade teacher, retroactive to October 17, 2013 with return date TBD.
  2. Amy Zelinske, 4<sup>th</sup> grade teacher, to begin approximately April 4, 2014 through June 5, 2014.
- D. Recommend approval for four (4) days of Absence Without Pay to Joy Spatz, cafeteria employee, retroactive to October 23, 24, 25 and November 4, 2013.
- E. Recommend approval of one and a half (1.5) days of Absence Without Pay to Gail Hopkins, cafeteria employee, retroactive/effective October 29 (.5) and November 7 (1), 2013.
- F. Recommend approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):
  1. Bethany Yingst – English 7-12
  2. Donald Yoders – Elementary K-6
  3. Shahnaz Daneshvar – IU sub, all areas
  4. Paula Gartside – IU sub, all areas
  5. Donald Mock – IU sub, all areas

- G. Recommend approval of a conference/trip request from FFA advisor, Stacy Dieffenbach, and FFA members to travel and attend the Pennsylvania FFA - ACES Conference (Agricultural Cooperation Establishes Success) February 15-16, 2014, to be held at the Harrisburg/Hershey Sheraton Hotel. (Costs to the District include: advisor registration; and busing of group, which has been budgeted.)
- H. Recommend approval of a conference/trip request from Middle School teachers (Mr. Underkoffler, Mrs. Whitmoyer, Ms. Miller and Mr. Bicher) and forty 8<sup>th</sup> grade students to travel and visit sights in Williamsburg, VA, May 7-9, 2014. (Costs to the District are for substitutes.)
- I. Recommend approval of the 2013-2014 winter sports coach as follows:

Boys' Basketball	Volunteer Coach	Joe Sandoe
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Curriculum Committee – Mrs. Jadell Souders, Chair

No items to report.

*Mrs. Souders thanked Dr. Zuilkoski and Ms. Haas for their presentation at the 5:00 p.m. Curriculum Committee Meeting on the proposed High School schedule for the 2014-2015 school year.*

General Services Committee – Mr. Scott Houtz, Chair

No items to report.

Finance Committee – Mrs. Carrie Boyer, Chair

The Board reviewed and discussed the following:

- A. Recommend approval of payment of bills as found listed and attached to the November 4, 2013 Board Agenda in the amounts indicated (Board Attachment):
 

General Fund payments in the amount of	\$1,512,719.86
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$64,377.54
Debt Service	\$0.00
- B. Recommend approval of budget transfers. (Board Attachment)
- C. Recommend approval of Middle School and High School Activity Accounts for quarter ending September 30, 2013. (Board Attachment)

*President Moll announced the addition of Board Reports as a standing report for all future meetings.*

Board Reports

Lebanon County CTC – Carrie Boyer gave an update to the Board regarding: new classes for next year; job descriptions and administrator evaluations needing revised/updated; marketing of the CTC to high schools; and improving the utilization of the school and all it has to offer.

Superintendent's Report

Dr. Zuilkoski thanked the Board for approving his recent conference trips and will give a full report to the Board sharing information gained at the conferences in the near future.

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

No old business was reported.

New Business

No new business was reported.

*President Moll reminded and encouraged everyone to vote on Tuesday.*

Adjournment

On a motion by Mark, seconded by Bernard and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:12 p.m.

Respectfully submitted,

Gloria J. Hill  
Board Secretary

***Next School Board Meeting – November 11, 2013***