

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

November 11, 2013

The Regular Board of Education Meeting was called to order by President Moll at 6:05 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders and Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark, and Moll. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Mrs. Stauffer, Ms. Haas, Mr. Gerhart, Mrs. Bowersox, Mr. Cascarino, Mr. Sweger, Mr. Rada, Gwen Boltz, Bob Boltz, Stacy Kunkelman, Douglas Dresch; Gloria Hill - Board Secretary; a reporter from Lebanon Daily News; two community members and three faculty members.

Board President Communications

1. The Board met in an Executive Session at 5:15 p.m., prior to tonight's Regular Board of Education Meeting, to discuss personnel matters.

Students of the Month – presented by Mrs. Carrie Boyer

Intermediate School:	Kayla McAllister & Ryan Daub (Mr. Entrekin's 5 th grade class)
Middle School:	Vivian Lattanze & Clark Lovell*
High School:	Lisa Koppenhaver & Jacob Bernat

Students were recognized and congratulated by their respective principal for their accomplishments and were presented with a plaque by Mrs. Boyer. Parents were also thanked for their support by President Moll.

*Student's attendance noted later in the Minutes.

Student Council Report

Ms. Haas reported for Student Council Rep. Lauren Newhouse: Haunted Hallways held last month was a success with over 600 attending; a food drive is planned for Thanksgiving; and Pennies for Patients is also in the planning stages.

President Moll commented on student involvement and again thanked parents and teachers for their support of our students.

Public Comments – Items On the Agenda

No comments were made.

Approval of Minutes

On a motion by Mark, seconded by Gardener and approved by voice vote, all voting Aye, the Minutes of 10-21-13 and 11-04-13 were approved.

Approval Treasurer's Report

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 10-31-13.

CONSENT ITEMS (Items discussed November 4, 2013)

On a motion by Bernard, seconded by Boyer and approved by voice vote, all voting Aye, ALL Consent Items were approved:

Personnel Committee

- A. Approved combining Sections 300, 400 and 500 of the District Policy Manual into one section, per PSBA recommendation. (*2nd Reading*) (Board Attachment)
- B. Approved employment of Kelly Blakeslee as a part-time instructional aide, "Subject to Assignment" at an hourly rate of \$8.58 (3.75 hrs/day). Start date to be determined by receipt of all required documentation. (Board Attachment) (Amended to reflect the correct hourly rate, *from \$8.48 to \$8.58*, as aligned in the salary schedule.)
- C. Approved leave requests from the following individuals:
 1. Kimberly Eshleman, 1st grade teacher, retroactive to October 17, 2013 with return date TBD.
 2. Amy Zelinske, 4th grade teacher, to begin approximately April 4, 2014 through June 5, 2014.
- D. Approved four (4) days of Absence Without Pay to Joy Spatz, cafeteria employee, retroactive to October 23, 24, 25 and November 4, 2013.
- E. Approved one and a half (1.5) days of Absence Without Pay to Gail Hopkins, cafeteria employee, retroactive/effective October 29 (.5) and November 7 (1), 2013.
- F. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):
 1. Bethany Yingst – English 7-12
 2. Donald Yoders – Elementary K-6
 3. Shahnaz Daneshvar – IU sub, all areas
 4. Paula Gartside – IU sub, all areas
 5. Donald Mock – IU sub, all areas
- G. Approved a conference/trip request from FFA advisor, Stacy Dieffenbach, and FFA members to travel and attend the Pennsylvania FFA - ACES Conference (Agricultural Cooperation Establishes Success) February 15-16, 2014, to be held at the Harrisburg/Hershey Sheraton Hotel. (Costs to the District include: advisor registration; and busing of group, which has been budgeted.)
- H. Approved a conference/trip request from Middle School teachers (Mr. Underkoffler, Mrs. Whitmoyer, Ms. Miller and Mr. Bicher) and forty 8th grade students to travel and visit sights in Williamsburg, VA, May 7-9, 2014. (Costs to the District are for substitutes.)
- I. Approved the 2013-2014 winter sports coach as follows:

Boys' Basketball	Volunteer Coach	Joe Sandoe
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Curriculum Committee

No items to report.

General Services Committee

No items to report.

Finance Committee

- A. Approved payment of bills as found listed and attached to the November 4, 2013 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of

\$1,512,719.86

Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$64,377.54
Debt Service	\$0.00

- B. Approved budget transfers. (Board Attachment)
- C. Approved Middle School and High School Activity Accounts for quarter ending September 30, 2013. (Board Attachment)

NON-CONSENT ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Gardener, seconded by Mark, and approved by voice vote, all voting Aye, Item A was approved:

A. Approved a change in employment status for the following:

1. **Shawn Mattocks, from substitute to part-time cafeteria employee effective November 12, 2013 at a rate of \$9.05/per hour (5 hrs./day), with initial assignment in the High School.**
2. **Mellony Templin, from substitute to part-time cafeteria employee effective November 12, 2013 at a rate of \$9.05/per hour (5 hrs./day), with initial assignment in the High School.**
3. **Christine Hickernell, from substitute to part-time cafeteria employee effective November 12, 2013 at a rate of \$9.05/per hour (4.5 hrs./day), with initial assignment in the Middle School.**
4. **Tracey Giffin, from substitute to part-time cafeteria employee effective November 12, 2013 at a rate of \$9.05/per hour (5 hrs./day), with initial assignment in the Middle School.**

President Moll asked to break for recognition of student, Clark Lovell, who was unable to be recognized with his peers earlier in the meeting.

Again, President Moll congratulated the student on his accomplishments and thanked the parent for their support.

President Moll asked Mr. Gardener to proceed with the motions on the Table.

On a motion by Gardener, seconded by Houtz, and approved by voice vote, all voting Aye, Item B was approved:

B. Approved the 2014 Spring Musical staff as follows:

Musical Director	Tara Lutz
Musical Choreographer	Katie Kokan & Ashley Huttenstine (50/50 split)
Musical Costume Design	Michelle Baker
Musical Set/Stage	David Fair
Musical Orch/Chor Director	David Fair
Musical Voc Mus Director	Melodie Fair
Rehearsal Accompanist	Melodie Fair

On a motion by Gardener, seconded by Kahl, and approved by voice vote, all voting Aye, Item C was approved:

- C. **Approved a conference request from Adam Zurick, Athletic Trainer, to travel and attend the EATA (Eastern Athletic Trainers' Association) Conference in Mashantucket, CT, to be held January 10-13, 2014. (Costs for the conference have been budgeted.)**

Item D

Mrs. Souders questioned whether athletic coaches are given the opportunity to attend conferences.

Dr. Zuilkoski responded – conferences were to be on a rotation basis for coaches and no trips were taken last year. This year would have been the year to attend, but athletic conferences were not in the budget. Mr. Gardener confirmed Dr. Z's response.

Mrs. Souders also asked if the board members would consider attending the state conference for School Boards Association, which is held in Hershey.

Mr. Houtz responded – notification of both the State conference and National conference were not received by many. However, Mr. Moll attended a day session representing the IU. Mr. Houtz also stated that notification of the national conference was received through the efforts of Mrs. Hill.

On a motion by Gardener, seconded by Kahl, and approved by voice vote, with 8 Ayes and 1 NO vote by Mrs. Souders, Item D was approved:

- D. Approved Leon Moll and Scott Houtz, board members, to travel and attend the NSBA (National School Boards Association) Conference in New Orleans, LA, to be held April 5-7, 2014. (Costs for the conference have been budgeted.)**

Board Reports

- A. IU 13 – Mr. Moll, ELCO's representative to the IU Board, reported on the future of the IU and programs and opportunities that will help families in need and also help lower costs for districts'. Mr. Moll commented on the new Executive Director of the IU, Dr. Brian Barnhart, and the great job he is doing.

Mr. Moll noted that next month Mr. Bernard will report on the E.I.T. Bureau.

Superintendent's Report

Dr. Zuilkoski reported on the meetings he's had with staff as a way to get to know them better, with last year focusing on getting to know the District. He thanked the teachers and administration for the hard work put forth district-wide.

Upcoming Board Meeting – only one (1) meeting will be held in December (the 3rd) and will be both Re-Organization and the Regular Board of Education Meeting.

Public Comments – Items On/Off the Agenda

Mr. Weidner, Middle School teacher and coach, commented on the rotation of conferences and the decision to cancel all conferences this year, which will be greatly missed.

Old Business

No old business was reported.

New Business

No new business was reported.

Adjournment

On a motion by Gardener seconded by Houtz and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:38 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary

Next School Board Meeting – Tuesday, December 3, 2013

*Re-Organization Meeting
And
Regular Board of Education Meeting*