

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

March 9, 2015

The Regular Board of Education Meeting was called to order by President Brandon Bernard at 6:04 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Bernard presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, and Kahl. Absent from the meeting were Mr. Mark and Mr. Moll. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, Mr. Cascarino, Mrs. Shoemaker, Mr. Sweger, ~~Mrs. Kassay~~, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch and Mrs. Kunkelman; Gloria Hill - Board Secretary; six community members; and four faculty members.

Students of the Month - presented by Mrs. Jadell Souders

Intermediate School – Connor Durand & Emma Fox (Mrs. Reichard's 5th grade class)

Middle School – Hunter Williams & Hana Angley

High School – Karis Brashear & *Dresden Feitzinger

*Student unable to attend and will be recognized in April.

Student Council Report

Hannah Kercher updated the Board on upcoming activities and plans for the future: Homecoming 2015 - possible theme "Fire & Ice", Student Council Conference later this month, Raiderthon, Lawn Lunch, Talent Show, and the High School Musical – "Hello Dolly" being held this Friday and Saturday, March 13 & 14, 2015.

Students were recognized and congratulated by their respective principal for their accomplishments and were presented with a plaque of recognition by Mrs. Souders. President Bernard also congratulated the students and thanked the parents and teachers for their support.

Board President Communications

No communications were reported.

Public Comments – Items On the Agenda

No comments were made.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Minutes of 02-09-15 & 03-02-15 were approved.

The February Treasurer's Report will be approved at the next meeting to be held April 13, 2015.

CONSENT ITEMS (items discussed 03-02-15)

On a motion by Mrs. Boyer, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

- A. Approved a request from Mrs. Melodie Fair, HS Choral Director, to host the PMEA District VII Chorus Festival to be held January 12-14, 2017. (Board Attachment)
- B. Approved trip/travel requests as listed:
1. Mr. Jonathan Bickel, chaperones, and forty-five students to travel and tour the Library of Congress, present projects to the Director of the Veterans History Project, visit war memorials, and tour Udvar-Hazy Air and Space Museum annex in Washington, D.C., April 22, 2015. (Costs to the District are for substitutes.)
- C. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances and disclosure release):
1. Nicole Jacques – Instructional Aide sub
 2. Victoria Oswald – Instructional Aide sub

Finance Committee

- A. Approved payment of bills as found listed and attached to the March 2, 2015 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$875,529.95
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$119,722.84
Debt Service	\$9,239.38
Capital Reserve Fund	\$1,956.00

- B. Approved budget transfers. (Board Attachment)

NON-CONSENT ITEMSPersonnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Houtz and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a “Letter of Retirement” from Mrs. Kimbra Behney, Elementary School Nurse, effective the last teacher day of the 2014-2015 school year.**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved a request for one (1) day of “AWOP” (Absence Without Pay) to Mrs. Shaun Keath, MS Paraprofessional, to occur April 10, 2015.**

On a motion by Mr. Gardener, seconded by Mr. Houtz and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved a request for “AWOP” (Absence Without Pay) leave from Mrs. Donna Kurtz, HS School Nurse, for the approximate dates of April 20 – May 4, 2015.**

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved the employment of John Helwig as School Psychologist Intern for the 2015-2016 school year at a salary of \$12,000 (pending receipt of all required documentation/clearances and disclosure release). (Board Attachment)**

On a motion by Mr. Gardener, seconded by Mr. Houtz and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved the employment of Lucas Sandoe as a full-time HS Agriculture Science teacher, on a “Temporary Professional Contract” at a salary of Bachelor’s – Step 1 (prorated for the remainder of the 2014-2015 school year) effective March 16, 2015 (pending receipt of all required documentation/clearances and disclosure release). (Board Attachment)**

President Bernard acknowledged Mr. Sandoe, who attended the meeting, and welcomed him to ELCO. Mr. Sandoe responded that he is very excited to be returning to ELCO as a teacher.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item F was approved:

- F. Approved adding Greg Underkoffler and Greg Gray as volunteer coaches for the 2015 Spring JH Track season (pending receipt of all required documentation).**

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by Voice vote, all voting Aye, Item G was approved:

- G. Approved trip/travel requests as listed:**

1. **HS Vo Ag teacher and five FFA students to travel and attend the 2015 State Legislative Leadership Conference to be held at Sheraton Hershey/Harrisburg, March 15-17, 2015. (Costs to the District have been budgeted.)**
2. **ELCO Technology Student Association consisting of approximately 15 student members (both MS & HS) and teacher advisors, to travel and attend the TSA State Leadership Conference at Seven Springs Resort and Conference Center, April 15-18, 2015. (Costs to the District have been budgeted.)**

Curriculum Committee – Mrs. Jadell Souders, Chair

- A. Presentation on the High School Course Selection Guide for 2015-2016 – Ms. Jennifer Haas**

Highlights of presentation: 2014-2015 school year transitioned back to six (6) periods a day from Block Scheduling.

Areas of focus for 2015-2016:

- Dual Enrollment Agreements
- GPA & Class Rank Calculations
- Course Offerings

Mrs. Souders expressed her thanks to Ms. Haas and her committee on the efforts put forth in the development of the presentation.

On a motion by Mrs. Souders, seconded by Mrs. Boyer and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved new courses as listed, and described in the High School Course Selection Guide for the 2015-2016 school year:**

- **English Language Arts**
 - **AP Language and Composition**
 - **Intro to Literature (formerly AP Literature and Composition)**
 - **Drama in Literature and Performance**
 - **Methods of Research**
 - **Poetry**
 - **Science Fiction**
 - **Shakespeare**
 - **Sports and Literature**

- **Science**
 - **Forensic Science**
 - **Principles of Physical Science**
 - **Principles of Scientific Inquiry**
- **Social Studies**
 - **American Pop Culture**
 - **Current Issues**
 - **Eastern Civilizations**
- **Miscellaneous**
 - **SAT Prep**

General Services Committee – Mr. Jack Kahl, Acting Chair

On a motion by Mr. Kahl, seconded by Mr. Houtz and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved authorizing the administration to proceed with purchasing replacement light fixtures in the Intermediate School lobby through Fromm Electric Supply at a cost of \$14,820. (NOTE: Fromm Electric Supply is a COSTARS participant.) (This project will be funded through the Construction Fund account.)**

On a motion by Mr. Kahl, seconded by Mr. Houtz and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved a contract with Delta Electric Service to install the new light fixtures at the Intermediate School at a cost of \$2,800. (This will be paid through the Construction Fund account.)**

Superintendent's Report

Upcoming Dates:

- March 13-14, 2015 – HS Musical “Hello Dolly” - 7:30 PM
- March 20, 2015 – NO School for students, Act 80 Teacher In-Service Day
- April 3, 2015 – NO School
- April 6, 2015 – Makeup day for school closure on January 26, 2015
- April 8, 2015 – IU13 Partnership Convention – **RSVP to Gloria Hill on or before March 23, 2015**
- June 5, 2015 – Makeup day for school closure on March 5, 2015 (Graduation will take place as scheduled on Thursday, June 4, 2015)
- June 8, 2015 – Last Teacher day, Records & Reports Day

Dr. Zuilkoski gave an update to the Board regarding the Legislative Breakfast both Brandon Bernard and he attended on March 9th hosted by the IU13.

Public Comments – Items On/Off the Agenda

Rep. Russ Diamond – introduced himself as our newly elected Representative to the House, encouraging the District and residents of ELCO to contact him with concerns. He also gave an update on various issues currently in the House, including the Governor's budget.

Old Business

1. Mrs. Souders – questions and concerns on the newly mandated changes to the law regarding clearances for volunteers.
2. Dr. Zuilkoski responded to the questions and concerns. Our policy and the law state that all approved volunteers must provide current clearances, as well as newly hired employees. These clearances, prior to the new law, were valid throughout the individual's career or active volunteer status. The new law mandates that all employees and active volunteers must update clearances every three years.
3. Mr. Rohrbaugh gave an update on new signs to be installed this spring on several of our campuses.
4. Concerns were expressed regarding parking for the Senior Citizen breakfast/musical to be held on Tuesday, March 10, 2015.
5. Ms. Haas responded - arrangements have been made for faculty and staff to park in another location and those attending the musical will be directed to park in the faculty lot.

New Business

No New Business was reported.

Adjournment

On a motion by Mr. Gardener, seconded by Mr. Houtz and approved by a voice vote, all voting Aye, President Bernard adjourned the meeting at 7:09 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary