

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting
ELCO High School Library

May 4, 2015

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Brandon Bernard at 6:03 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Session in the ELCO High School Library with President Bernard presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Souders, Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark and Moll. Absent from the meeting was Mrs. Boyer. Also in attendance were the following from the administrative team: Dr. Zuilkoski, ~~Dr. Stauffer~~, Ms. Haas, Mr. Gerhart, Mr. Rada, ~~Mr. Casarino~~, Mr. Sweger, Mrs. Kassay, Mr. Rohrbaugh, Mr. Boltz, ~~Mrs. Kunkelman~~, Mr. Dresch, Mr. Brochu; Gloria Hill, Board Secretary; and six community members.

Board President Communications

President Bernard shared that the Board met in an Executive Session at 5:45 p.m., May 4, 2015, to discuss legal and confidential student matters.

President Bernard also shared that there will be a Meet the Candidate event to be held Tuesday, May 5, 2015 at On Fire in Myerstown beginning at 6:30 p.m. This is an evening for the community to meet and hear from those individuals running for School Board in the upcoming election.

Public Comments – Items On the Agenda

No comments made.

ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by a voice vote, all voting Aye, Item A was approved:

- A. Approved a change in employment status to Nicole Jacques *from* instructional aide *sub to* full-time Personal Care Assistant (subject to assignment) at an hourly rate of \$9.78 (6.5 hours/day), retroactive to April 6, 2015.**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by a voice vote, all voting Aye, Item B was approved:

- B. Approved the employment of Zachary Young as a part-time custodian (189 days per year, pro-rated for the remainder of the 2014-2015 school year), at an hourly rate of \$10.18 (4 hours/day, subject to assignment, with start date pending all required documentation/clearances).**

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by a voice vote, all voting Aye, Item C was approved:

- C. Approved “Absence Without Pay” to the following individuals as listed:**

1. **Alana Clements, Personal Care Assistant – 1.5 days, retroactive to April 15, 2015 (1/2 day) and April 20, 2015 (full day)**
2. **Beth Helsel, Para-Professional – 2 days, retroactive to April 16-17, 2015**
3. **Shaun Keath, Personal Care Assistant – 1 day, retroactive to April 16, 2015**
4. **Cheryl Szynal, Personal Care Assistant – 3 days, retroactive to April 17, 20, 21, 2015**
5. **Jamie Kruse, Admin. Asst. – 1.5 days, retroactive to April 23, 2015 (1/2 day) and April 24, 2015 (full day)**

Finance Committee – Mr. Scott Houtz, Chair

On a motion by Mr. Houtz, seconded by Mr. Mark and approved by Roll Call vote, 5 Aye votes and 3 NO votes by Mrs. Souders, Mrs. Walck and Mr. Moll, Item A was approved:

- A. Approved the proposed final 2015-2016 ELCO School District General Fund Budget. (Roll Call Vote)
(Public Attachment)**

NON-ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval of a trip/travel request from Kris Haley-Paul, Michael Lucky and a group of high school art and NAHS students to travel and visit the Metropolitan Museum of Art in New York City, NY, May 29, 2015. (Costs to the District are for substitutes.)
- B. Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/release forms):
 1. Paula Dougherty – Elementary K-6, Special Ed N-12, Mid-Level English 7-9
 2. Amy Smith – Instructional Aide & Secretarial
 3. Terry Ray – IU sub, all areas
 4. Erin Miles, IU sub, all areas
 5. Jody Lazorcik – IU sub, all areas

Curriculum Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval the 2015 graduating seniors, pending successful completion of all requirements. (Board Attachment)
- B. Recommend for approval a new English Language Arts textbook for grades 3-6 for the 2015-2016 school term:

Title:	Houghton Mifflin Harcourt Journey's
Copyright:	2014

General Services Committee – Mr. Leon Moll, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval a request using the Middle School band room to hold Bandapalooza, a summer program staffed by Mr. Craig DeVore, Mr. Michael Stauffer, and assisted by Mr. Jacob Bernat:

Rehearsals:	June 16, 23, July 7, 14, 20, 2015 @ 6:30 p.m. to 8:30 p.m.
Concert:	July 21, 2015 @ 7:00 p.m.
- B. Recommend for approval Schaefferstown Family Practice as school doctor's for the 2015-2016 school year at rates as listed (NOTE - no increase in rates from 2014-2015):

Physicals:		\$35
Sports Physicals:	Fall (1)	\$1,000 for 0-75 physicals \$1,200 for 76-125 physicals \$1,600 for 126 or more physicals
	Fall (2)	\$600 for 0-50 physicals \$800 for 51 or more physicals
	Winter/Spring	\$600 for 0-50 physicals (winter) \$800 for 51 or more physicals (winter)
Football Games:		\$200/game

C. Recommend for approval the 2015-2016 breakfast and lunch prices as listed:

Elementary (K-5):	\$1.55 for breakfast (increase of \$.05); \$2.50 for lunch (increase of \$.10)
Secondary (6-12):	\$1.75 for breakfast (no increase); \$2.60 for lunch (increase of \$.10)
Adult:	\$3.50
Extra Milk:	\$0.50 (increase of \$.05)
Head Start:	\$0.75

Finance Committee – Mr. Scott Houtz, Chair

The Board reviewed and discussed the following items:

A. Recommend for approval payment of bills as found listed and attached to the May 4, 2015 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,433,531.49
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$108,849.37
Debt Service	\$7,997.30
Capital Reserve Fund	\$43,329.00

B. Recommend for approval Budget Transfers. (Board Attachment)

C. Recommend for approval Special Education Contracting Agreements with IU 13 for the 2015-2016 school year. Costs: Lancaster contract - \$359,804.51; Lebanon contract - \$264,754.66; Supplemental contracts estimated - \$245,112.50, which includes Speech and Language, Occupational and Physical Therapy, Job Training Services, Instruction in the Home, and Personal Care Assistants.

D. Recommend for approval Per Capita Tax Exonerations for 2014. (Board Attachment available upon request.)

E. Recommend for approval the 2015-2016 Lebanon County CTC Budget. (Board Attachment) **(Roll Call Vote)**

Item C will be removed from Consent on the agenda of May 11, 2015 and will be separated into three motions.

Item E will be removed from Consent on the agenda of May 11, 2015 and will be placed under Non-Consent as a Roll Call Vote.

Superintendent’s Report

The Board reviewed and discussed the following item:

A. Recommend for approval Student Discipline Cases #14-15-06 and #14-15-07.

Dr. Zuilkoski shared information regarding the following items:

- B. Bond Rating Change – Mr. Rohrbaugh updated the Board on the District’s bond rating changing from an A₃ to an A₂. The change in rating was a result of the District’s improved financial position and ability to build a fund balance during challenging economic times.
- C. Volunteer Clearances – Dr. Zuilkoski updated the Board; volunteers are complying with the new requirements for clearances, which have not affected the number of volunteers in the District.

Dr. Zuilkoski - faculty and staff are also updating clearances, which are being submitted to our office steadily. Most individuals have until the end of December 2015 to comply.

Announcements:

IU Board Membership – please complete and return ballot, in envelope provided, to the IU by Friday, May 22, 2015.

Spring Concerts/Musical/Arts Events:

- May 7, 2015 – IS Spring Concert, 7:00 pm (IS Gymnasium)
- May 12, 2015 – MS Spring Concert, 7:00 pm (HS Auditorium)
- May 14-16, 2015 – IS Spring Musical, “101 Dalmatians”

May 19, 2015 – Celebrate the Arts

May 22, 2015 – Teacher In-Service (Exchange Day) – NO Students

June 4, 2015 – Commencement

June 5, 2015 – Last Student Day (1/2 day)

June 5, 2015 – Annual Staff Recognition Lunch/Program – 12:30 p.m. MS Café/Forum

June 8, 2015 – Record & Reports Day

June 9, 2015 – Makeup Teacher In-Service (Exchange Day)

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

No Old Business was reported.

New Business

1. Mr. Kahl - shared info on Jordan Shankroff, an ELCO graduate and former member of the ELCO tennis team, who has continued his tennis career at LVC and will be graduating this May. Through a generous donation by the Shankroff family, LVC has announced a new tennis center named in honor of the Shankroff family to support the tennis program and LVC students.
2. Mrs. Souders - reminder of the ELCO tennis team still continues in playoff matches. Remember to support the team by attending the upcoming match.
3. Ms. Haas – shared the ELCO tennis team will be playing Wednesday against Lancaster Country Day in a championship match.
4. Ms. Haas – gave update on the recent High School Spring Concert held Sunday, May 3, 2015. The concert was well attended and performances were excellent, thanks to the efforts of Mr. & Mrs. Fair, ELCO’s Band and Choral Directors. Several members of the Board were in attendance and also stated the concert and selection of music performed was excellent.
5. Ms. Haas – the High School prom was held on Saturday, May 2, 2015. Pictures of the prom are featured on WGAL’s website, as well as other districts in both Lancaster and Lebanon counties.
6. Dr. Zuilkoski – gave update on the recent Rotary Club Recognition Breakfast held to honor approximately 50 ELCO students and their accomplishments.

Adjournment

On a motion by Mr. Gardener, seconded by Mr. Houtz and approved by a voice vote, all voting Aye, President Bernard adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary

Next School Board Meeting – May 11, 2015