EASTERN LEBANON COUNTY SCHOOL DISTRICT 180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting ELCO High School Library

September 8, 2015

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Brandon Bernard at 6:04 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Bernard presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, and Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl and Moll. Absent from the meeting was Mr. Mark. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, Mr. Cascarino, Mrs. Shoemaker, Mr. Sweger, Mrs. Kassay, Mr. Rohrbaugh, Mr. Boltz, Mrs. Kunkelman, Mr. Dresch; Gloria Hill, Board Secretary; three faculty members; and eleven community members.

Board President Communications

1. President Bernard announced the Board met in an Executive Session at 5:00 p.m., prior to tonight's Committee-of-the-Whole Board Meeting to discuss legal and personnel matters.

On a motion by Mr. Bernard, seconded by Mr. Moll and approved by Voice vote, all voting Aye, Item 2 was approved:

2. Approved appointing Board Secretary, Gloria Hill, as the designated voter on behalf of the Board, to cast the Board's vote (electronically) for the following PSBA Offices:

President-Elect

- Mark B. Miller
- · Mary Birks

Vice President

- Iohn Love
- Robert Schwartz
- Michael Faccinetto

President Bernard announced the Board would meet in an Executive Session after tonight's Committee-of-the-Whole Board Meeting adjourns, to discuss personnel matters.

Public Comments - Items On the Agenda

Dr. Noone – inquired on the process of appointing/selecting Curriculum Coordinators/Department Chairs.

Dr. Stauffer responded with the process that is in place – applications are submitted, applicants are interviewed, and the best-suited applicant is chosen to fill the position.

ACTION ITEMS

Personnel Committee - Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved a "Letter of Resignation" from Vicki Hartman, Personal Care Assistant, effective August 10,

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by Voice vote, all voting Aye, Item B was approved:

B. Approved a "Letter of Resignation" from Crista Wagner, High School Special Ed teacher, effective August 13, 2015.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item C was approved:

C. Approved a "Memo of Understanding" between the Eastern Lebanon County School District and the Eastern Lebanon County Education Association, PSEA/NEA, regarding personal leave taken during the first five contracted days.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved a change in employment status to the following individuals as listed:
 - Maria Fisher from sub to full-time Personal Care Assistant (subject to assignment), retroactive to August 31, 2015, at an hourly rate of \$9.93 (6.5 hours/day).
 - 2. Danette Ocker from café sub to part-time café employee, retroactive to August 19, 2015, at an hourly rate of \$9.43 (3.5 hours/day).

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by Voice vote, all voting Aye, Item E was approved:

E. Approved employment of Nancy Ardire as Middle School Nurse Aide, retroactive to August 31, 2015, at an hourly rate of \$19.31 (7.5 hours/day).

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by Voice vote, all voting Aye, Item F was approved:

F. Approved a new job description for Virtual Academy Teacher. (Board Attachment)

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item G was approved:

G. Approved the following individuals who are qualified to teach Virtual Academy in their certification area as needed:

Teacher Certification Paul Kline Mathematics

Jonathan Bickel Communication; English

Lauren Eltringham Chemistry 7-12

James Thomas Biology 7-12; Chemistry 7-12

Chad Miller Biology English 7-12 **Emily Ziegler**

Martha Good Social Studies; English

Deborah Myers Mathematics Sara Velazquez Spanish; French Wes Soto **Social Studies**

Amy Weddle Acctg., Data Processing, Office Technologies

Bus-Computer-Info Tech K-12 Juliette DeVore

Holly Hartman Acctg., Data Processing, Office Technologies, Coop. Ed.

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by Voice vote, all voting Aye, Item H was approved:

H. Approved Curriculum Coordinators for the 2015-2016 school year as listed:

Department Chair

Margaret Auchenbach Art

Business Education Amy Weddle Judy Ocker **Family Consumer Science** Health, Physical Education **Heather Gery** Language Arts Amanda Templeton Mathematics Michael Simmons Music David Fair Reading Patricia Hall Science Lynn Aponick **Social Studies** Martha Good **Special Education** Beth Weidner Kenneth Miller Technology Education World Language Sara Velazquez Library Wendy Kerst

K-5 Teams Leaders

Ruthanne Gray & Michelle Zurick Kindergarten 1st Grade 2nd Grade Kim Eshleman & Allison Ebersole Michelle Altland & Rebecca Kleinfelter

3rd Grade Erin Attivo 4th Grade Kristi Fields 5th Grade Laura Weaver Elem. Special Ed **Tamara Showers**

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by Voice vote, all voting Aye, Item I was approved:

Approved Mentors for the 2015-2016 school year as listed:

Mentors New Teacher Michael O'Neill Amanda Burris - HS Special Ed

Laurabeth Kapp Ashley Haldeman - ESL Megan Lieberwirth - IS Special Ed Tamara Showers Susan Racek - JK Special Ed Sara Shirato Samantha Roy – MS Special Ed Madelyn Saunders – Elementary Guidance Jenny Wolgemuth

Lisa Fulton

Jennifer Klinger Erin Shaffer - MS Language Arts Michael Lucky Taryn Tenaglia - HS Art Chris Heft James Thomas - HS Chemistry Paul Kline Randon Weaver - HS Math Hannah Sollenberger - HS English Katie Kokan

Elizabeth Yearwood - HS Family & Consumer Science Judy Ocker

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item J was approved:

- Approved the following individuals for the 2015 Fall Sports Season:
 - 1. Matt Landis Volunteer Coach for Boys' Soccer
 - Brock Hoover Volunteer Coach for Girls' Soccer
 - Elizabeth Yearwood Assistant Cheerleading Coach retroactive to August 17, 2015

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, seven (7) Aye votes and one (1) NO vote by Mr. Houtz, Item K was approved:

K. Approved the following individuals for extra-curricular positions for the 2015-2016 school year as listed:

Freshman Class Advisor Melodie Fair Sophomore Class Advisor Craig Soden Science Fair Advisor TBD Show Choir Choreographer **Holly Serio Musical Director** Tara Lutz

MS Cafeteria Monitors Kim Sandoe, Brenda Beegle, Kylie Bingaman

Greg Underkoffler, Wyatt Hall

Finance Committee - Mr. Scott Houtz, Chair

On a motion by Mr. Houtz, seconded by Mr. Kahl and approved by Voice vote, seven (7) Aye votes and one (1) abstention by Mr. Bernard, Item A was approved:

A. Approved the updated Master Agreement with Fulton Bank, which includes Proactive Risk Manager, effective September 8, 2015.

NON-ACTION ITEMS

Personnel Committee - Mr. Edward Gardener, Chair

The Board reviewed and discussed the following items:

- A. Recommend removing a motion from the Table regarding the approval of Randy Derr as the new Head Girls' Softball Coach for the 2016 season.
- B. Recommend for approval the employment of Randy Derr as Head Girls' Softball Coach for the 2016 season.
- C. Recommend for approval a "Letter of Resignation" from Kylie Bingaman, Middle School Family & Consumer Science teacher, effective October 23, 2015 (60 days from date of resignation letter of August 25, 2015).
- D. Recommend for approval a request for two (2) days of "Absence Without Pay" from Susan Racek, Elementary Special Ed teacher, to occur October 7-8, 2015.
- E. Recommend for approval a request for one (1) day of "Absence Without Pay" from Jennifer Moyer, Intermediate School Admin. Asst., to occur October 9, 2015.
- F. Recommend for approval the employment of Ashley Deibler, as a Special Ed teacher for the High School, at a salary of Bachelor's Step 1 (prorated for the 2015-2016 school year), start date on or about September 15, 2015 (pending receipt of all required documentation/clearances/releases). (Board Attachment)
- G. Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):
 - 1. Julia Ansel Mid-Level English, Mid-Level Citizenship
 - 2. Peter Zug IU sub, all areas
 - 3. Andrew Callahan IU sub, all areas
 - 4. Connie Knauss Elementary

Items A & B will be placed under Non-Consent on the agenda of September 14, 2015.

Curriculum Committee - Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following items:

- A. Recommend removing a motion from the Table regarding the approval of the 2015-2016 student standardized testing schedule.
- B. Recommend for approval the 2015-2016 student standardized testing schedule. (Board Attachment)

Items A & B will be placed under Non-Consent on the agenda of September 14, 2015.

Finance Committee - Mr. Carrie Boyer, Chair

The Board reviewed and discussed the following items:

A. Recommend for approval payment of bills as found listed and attached to the September 8, 2015 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,659,112.49
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$13,407.79
Debt Service	\$18,994.51
Capital Reserve Fund	\$0.00

B. Recommend for approval Health Equity as the vendor for the Health Savings Accounts, effective January 1, 2016

Superintendent's Report

Dr. Zuilkoski shared information on the following items:

- Showed video to those attending Board Meeting featuring Rita Pierson, "Every Kid Needs a Champion" which was shown to all faculty and staff on first staff day. First day for all faculty and staff went extremely well with everyone giving high praise to both the video shown and the featured guest speaker, Mr. Sean McComb.
- District Goals will be posted on the ELCO website
 - Make positive, meaningful connections
 - With EVERY student
 - With families
 - With community members
 - With colleagues
 - o Ongoing, Open Communication
 - Include appropriate stakeholders
 - Strive to be proactive rather than reactive
 - Maintain honesty and integrity
 - Consistent use of EXEMPLARY INSTRUCTIONAL STRATEGIES and STANDARDS-ALIGNED STUDENT LEARNING MAPS to engage students in authentic learning
- Open Letter to ELCO Community will be posted on the ELCO website
- Weighted GPA Addendum for the High School Handbook
 - As directed by the Board at the last Board meeting the weighted GPA for non-seniors will be computed using a combination of the previous "add-on" weighting system and the new "factoring" weighting system. The weighted GPA for seniors will be computed using the current "add-on" system for the 2015-2016 school year.
 - The weighted factors will remain consistent with that listed in the Course Selection Manual.
- iPad Rollout took place during the second week of August. About 1,200 iPads were distributed.
 Dr. Zuilkoski thanked Mr. Boltz and his Tech Staff, teachers, administrators and students who
 helped with the distribution process. iPads have increased collaboration between teacher/teacher;
 student/teacher; and student/student. Board members are invited to spend time checking out the
 new initiative and should make arrangements with Dr. Zuilkoski and the principals to be shown
 around.
- Transportation we had a bumpy start on the first day. However, our Transportation Department
 and Brightbill have taken steps to correct and improve the first day back for next year. Dr.
 Zuilkoski reported that procedures have been worked out and improved, and the dedicated runs
 are working as expected. A special thank you was extended to parents and students for their
 patience as we worked through transportation issues during the first weeks of school.

Dr. Zuilkoski shared upcoming dates:

Upcoming dates:

September 14, 2015 – 6:00 p.m. - Regular Board of Education Meeting September 21-26 – Homecoming Week Activities

September 23, 2015 – 7:00 p.m. – Powder-puff Football Game

September 25, 2015 – Middle School Tailgate Party

Prior to Homecoming Game – Hall of Fame Recognition 7:00 – Homecoming Football Game

September 26, 2015 – Homecoming Dance

October 13-16, 2015 – PASA-PSBA School Leadership Conference in Hershey

Public Comments – Items On/Off the Agenda

Comments/concerns were made by the following individuals:

- 1. Dr. Noone thanked Dr. Zuilkoski for the TED talk showed during tonight's meeting. Inquired about professional development that will be put in place this year to obtain District Goals.
- 2. Jocelyn Stahl Weighted GPA concerns

All comments and concerns were addressed by Dr. Zuilkoski, Dr. Stauffer, and Ms. Haas.

Old Business

Mrs. Souders – inquired about Summer Reading requirements.

Data will be shared at the next meeting.

New Business

No New Business was reported.

President Bernard announced the Board would meet in an Executive Session following tonight's meeting to discuss personnel matters.

Adjournment

On a motion by Mr. Gardener, seconded by Mr. Houtz and approved by a Voice vote, all voting Aye, President Bernard adjourned the meeting at $6:58~\rm p.m.$

Respectfully submitted,

Gloria J. Hill Board Secretary

Next School Board Meeting – September 14, 2015