

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting  
ELCO High School Library

September 8, 2015

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Brandon Bernard at 6:04 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Bernard presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, and Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl and Moll. Absent from the meeting was Mr. Mark. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, ~~Mr. Casarino~~, Mrs. Shoemaker, Mr. Sweger, Mrs. Kassay, Mr. Rohrbaugh, Mr. Boltz, Mrs. Kunkelman, Mr. Dresch; Gloria Hill, Board Secretary; three faculty members; and eleven community members.

Board President Communications

1. President Bernard announced the Board met in an Executive Session at 5:00 p.m., prior to tonight's Committee-of-the-Whole Board Meeting to discuss legal and personnel matters.

On a motion by Mr. Bernard, seconded by Mr. Moll and approved by Voice vote, all voting Aye, Item 2 was approved:

2. Approved appointing Board Secretary, Gloria Hill, as the designated voter on behalf of the Board, to cast the Board's vote (electronically) for the following PSBA Offices:

President-Elect

- ~~Mark B. Miller~~
- Mary Birks

Vice President

- ~~John Love~~
- Robert Schwartz
- ~~Michael Faccinette~~

President Bernard announced the Board would meet in an Executive Session after tonight's Committee-of-the-Whole Board Meeting adjourns, to discuss personnel matters.

Public Comments – Items On the Agenda

Dr. Noone – inquired on the process of appointing/selecting Curriculum Coordinators/Department Chairs.

Dr. Stauffer responded with the process that is in place – applications are submitted, applicants are interviewed, and the best-suited applicant is chosen to fill the position.

**ACTION ITEMS**

**Personnel Committee – Mr. Edward Gardener, Chair**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved a "Letter of Resignation" from Vicki Hartman, Personal Care Assistant, effective August 10, 2015.**

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved a "Letter of Resignation" from Crista Wagner, High School Special Ed teacher, effective August 13, 2015.**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved a "Memo of Understanding" between the Eastern Lebanon County School District and the Eastern Lebanon County Education Association, PSEA/NEA, regarding personal leave taken during the first five contracted days.**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved a change in employment status to the following individuals as listed:**

1. Maria Fisher *from sub to full-time Personal Care Assistant (subject to assignment), retroactive to August 31, 2015, at an hourly rate of \$9.93 (6.5 hours/day).*
2. Danette Ocker *from café sub to part-time café employee, retroactive to August 19, 2015, at an hourly rate of \$9.43 (3.5 hours/day).*

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved employment of Nancy Ardire as Middle School Nurse Aide, retroactive to August 31, 2015, at an hourly rate of \$19.31 (7.5 hours/day).**

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by Voice vote, all voting Aye, Item F was approved:

- F. Approved a new job description for Virtual Academy Teacher. (Board Attachment)**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item G was approved:

- G. Approved the following individuals who are qualified to teach Virtual Academy in their certification area as needed:**

<u>Teacher</u>	<u>Certification</u>
Paul Kline	Mathematics
Jonathan Bickel	Communication; English
Lauren Eltringham	Chemistry 7-12
James Thomas	Biology 7-12; Chemistry 7-12
Chad Miller	Biology
Emily Ziegler	English 7-12
Martha Good	Social Studies; English
Deborah Myers	Mathematics
Sara Velazquez	Spanish; French
Wes Soto	Social Studies
Amy Weddle	Acctg., Data Processing, Office Technologies
Juliette DeVore	Bus-Computer-Info Tech K-12
Holly Hartman	Acctg., Data Processing, Office Technologies, Coop. Ed.

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by Voice vote, all voting Aye, Item H was approved:

- H. Approved Curriculum Coordinators for the 2015-2016 school year as listed:**

<u>Department</u>	<u>Chair</u>
Art	Margaret Auchenbach
Business Education	Amy Weddle
Family Consumer Science	Judy Ocker
Health, Physical Education	Heather Gery
Language Arts	Amanda Templeton

Mathematics  
Music  
Reading  
Science  
Social Studies  
Special Education  
Technology Education  
World Language  
Library

Michael Simmons  
David Fair  
Patricia Hall  
Lynn Aponick  
Martha Good  
Beth Weidner  
Kenneth Miller  
Sara Velazquez  
Wendy Kerst

K-5 Teams  
Kindergarten  
1<sup>st</sup> Grade  
2<sup>nd</sup> Grade  
3<sup>rd</sup> Grade  
4<sup>th</sup> Grade  
5<sup>th</sup> Grade  
Elem. Special Ed

Leaders  
Ruthanne Gray & Michelle Zurick  
Kim Eshleman & Allison Ebersole  
Michelle Altland & Rebecca Kleinfelter  
Erin Attivo  
Kristi Fields  
Laura Weaver  
Tamara Showers

On a motion by Mr. Gardener, seconded by Mrs. Boyer and approved by Voice vote, all voting Aye, Item I was approved:

**I. Approved Mentors for the 2015-2016 school year as listed:**

Mentors  
Michael O'Neill  
Laurabeth Kapp  
Tamara Showers  
Sara Shirato  
Jenny Wolgemuth  
Lisa Fulton  
Jennifer Klinger  
Michael Lucky  
Chris Heft  
Paul Kline  
Katie Kokan  
Judy Ocker

New Teacher  
Amanda Burris – HS Special Ed  
Ashley Haldeman – ESL  
Megan Lieberwirth – IS Special Ed  
Susan Racek – JK Special Ed  
Samantha Roy – MS Special Ed  
Madelyn Saunders – Elementary Guidance  
Erin Shaffer – MS Language Arts  
Taryn Tenaglia – HS Art  
James Thomas – HS Chemistry  
Randon Weaver – HS Math  
Hannah Sollenberger – HS English  
Elizabeth Yearwood – HS Family & Consumer Science

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item J was approved:

**J. Approved the following individuals for the 2015 Fall Sports Season:**

1. Matt Landis – Volunteer Coach for Boys' Soccer
2. Brock Hoover – Volunteer Coach for Girls' Soccer
3. Elizabeth Yearwood – Assistant Cheerleading Coach – retroactive to August 17, 2015

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, seven (7) Aye votes and one (1) NO vote by Mr. Houtz, Item K was approved:

**K. Approved the following individuals for extra-curricular positions for the 2015-2016 school year as listed:**

Freshman Class Advisor  
Sophomore Class Advisor  
Science Fair Advisor  
Show Choir Choreographer  
Musical Director  
MS Cafeteria Monitors

Melodie Fair  
Craig Soden  
TBD  
Holly Serio  
Tara Lutz  
Kim Sandoe, Brenda Beegle, Kylie Bingaman  
Greg Underkoffler, Wyatt Hall

**Finance Committee – Mr. Scott Houtz, Chair**

On a motion by Mr. Houtz, seconded by Mr. Kahl and approved by Voice vote, seven (7) Aye votes and one (1) abstention by Mr. Bernard, Item A was approved:

- A. Approved the updated Master Agreement with Fulton Bank, which includes Proactive Risk Manager, effective September 8, 2015.**

#### NON-ACTION ITEMS

##### Personnel Committee – Mr. Edward Gardener, Chair

The Board reviewed and discussed the following items:

- A. *Recommend removing a motion from the Table regarding the approval of Randy Derr as the new Head Girls' Softball Coach for the 2016 season.*
- B. *Recommend for approval the employment of Randy Derr as Head Girls' Softball Coach for the 2016 season.*
- C. *Recommend for approval a "Letter of Resignation" from Kylie Bingaman, Middle School Family & Consumer Science teacher, effective October 23, 2015 (60 days from date of resignation letter of August 25, 2015).*
- D. *Recommend for approval a request for two (2) days of "Absence Without Pay" from Susan Racek, Elementary Special Ed teacher, to occur October 7-8, 2015.*
- E. *Recommend for approval a request for one (1) day of "Absence Without Pay" from Jennifer Moyer, Intermediate School Admin. Asst., to occur October 9, 2015.*
- F. *Recommend for approval the employment of Ashley Deibler, as a Special Ed teacher for the High School, at a salary of Bachelor's – Step 1 (prorated for the 2015-2016 school year), start date on or about September 15, 2015 (pending receipt of all required documentation/clearances/releases). (Board Attachment)*
- G. *Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):*
  - 1. Julia Ansel – Mid-Level English, Mid-Level Citizenship
  - 2. Peter Zug – IU sub, all areas
  - 3. Andrew Callahan – IU sub, all areas
  - 4. Connie Knauss – Elementary

*Items A & B will be placed under Non-Consent on the agenda of September 14, 2015.*

##### Curriculum Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following items:

- A. *Recommend removing a motion from the Table regarding the approval of the 2015-2016 student standardized testing schedule.*
- B. *Recommend for approval the 2015-2016 student standardized testing schedule. (Board Attachment)*

*Items A & B will be placed under Non-Consent on the agenda of September 14, 2015.*

##### Finance Committee – Mr. Carrie Boyer, Chair

The Board reviewed and discussed the following items:

- A. *Recommend for approval payment of bills as found listed and attached to the September 8, 2015 Board Agenda in the amounts indicated (Board Attachment):*

General Fund payments in the amount of	\$1,659,112.49
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$13,407.79
Debt Service	\$18,994.51
Capital Reserve Fund	\$0.00
- B. *Recommend for approval Health Equity as the vendor for the Health Savings Accounts, effective January 1, 2016.*



Data will be shared at the next meeting.

New Business

No New Business was reported.

President Bernard announced the Board would meet in an Executive Session following tonight's meeting to discuss personnel matters.

Adjournment

On a motion by Mr. Gardener, seconded by Mr. Houtz and approved by a Voice vote, all voting Aye, President Bernard adjourned the meeting at 6:58 p.m.

Respectfully submitted,

Gloria J. Hill  
Board Secretary

*Next School Board Meeting – September 14, 2015*