Eastern Lebanon County School District
Continuity of Education Plan

ELCO Together: One community, one school district, creating extraordinary learning opportunities for each student, every day

April 10, 2020
COVID-19 Timeline

• March 13, 2020
  – Governor Wolf closes schools through March 27, 2020

• March 16-27, 2020
  – District focus on providing food and planning for resources
  – Act 80 days scheduled to plan for enrichment and review through the Continuity of Education Plan

• March 23, 2020
  – Governor Wolf closes schools through April 6, 2020

• March 30 - April 8, 2020
  – Act 80 days scheduled to plan for remote learning

• April 9, 2020
  – Governor Wolf closes schools for the remainder of the academic school year.
Continuity of Education Plan (CoE)

Educational offerings that occur in the event of prolonged school closure

- **Enrichment and Review**: Enrichment and Review consists of informal activities to reinforce or extend students’ prior learning. While in this phase, ELCO teachers provided extensions to the curriculum and focused on making connections with students to support social-emotional wellbeing.

- **Planned Instruction**: Planned Instruction is formal teaching and learning similar to that which occurs in a classroom setting. Within this process, teachers use planned courses of instruction of new concepts/skills aligned to grade level standards. Teachers assess the learning of their students and make adjustments to instruction based upon student progress. In order to receive grade and credit, students must attend regularly and complete the course requirements.
ELCO’s Continuity of Education Plan

• Phase I - March 16-27, 2020
  – No instruction provided
  – Third quarter marking period ended on March 13th with students permitted to make up work until April 9, 2020

• Phase II - March 30 - April 8, 2020
  – Enrichment and review activities provided through Extension and Connection activities
  – Engagement was strongly encouraged
ELCO’s Continuity of Education Plan

• Phase III - April 14, 2020 through End of Academic School Year
  – Fourth quarter begins April 14, 2020
  – Remote learning provided through planned instruction online
  – Paper copies of materials are provided for students without internet access
  – Engagement in activities is required for all students
  – Student progress will be reported through standards-based reporting using a pass/fail in grades 3-12
  – Student progress will be reported through standards-based reporting in grades K-2
**Meals**

• **March 17 - April 3, 2020**
  – Weekly meal boxes (5 lunches/5 breakfasts) provided to families that qualify for free/reduced lunches
  – Power Packs continued to be provided to families in need

• **Beginning on April 6, 2020**
  – Approval received to be a Universal Feeding Site
  – Weekly meal boxes (5 lunches/5 breakfasts) provided to all interested families who sign up to receive meals
  – Power Packs continued to be provided to families in need
## Communication Plan

- **District Website**
  - All communications to families are posted and archived on the district’s dedicated COVID-19 resource page
  - Community resources for families are posted here

- **District Facebook Page**
  - Announcements are posted on the Facebook page

- **COVID-19 Information**
  - A dedicated email address and voice mailbox have been established to keep lines of communication open between families and the district

- **Blackboard Connect**
  - Frequent emails and phone messages are sent to keep families up to date with the latest information

- **Phone Mobility**
  - Providing office phone mobility for special education teachers
Technology Access and Equity

- **iPads**
  - Students in Grades 6-12 have school-issued iPads and took them home on the last day school was open.
  - Students in Grades K-5 had school-issued iPads that were kept in school; they were distributed to students during the week of March 30th.

- **Internet Access and Equity**
  - Low-cost internet options were posted on the ELCO website.
  - Drive-by internet access is provided in school parking lots.
  - Paper copies of instructional resources are provided for students without internet access.
Technology Resources

• Schoology
  – Used to provide planned instruction and resources in Grades 3-12

• Seesaw
  – Used to provide planned instruction and resources in Grades K-3

• Zoom
  – Conferencing tool used to provide synchronous instruction, make connections, and hold parent-teacher conferences and IEP meetings with families
  – Safeguards implemented to prevent “Zoom bombings”
    (see notice on Covid-19 resource page dated April 13, 2020)
Technology Support

• Helpdesk Tickets
  – Technology helpdesk tickets can be submitted by students experiencing problems with the iPads

• Webinar Support
  – Periodically, webinars will be provided for families on topics that are in demand

• Digital Etiquette for Students
  – Instruction will be provided for secondary students on the appropriate use of technology including etiquette for synchronous meetings
ELCO CoE Plan for Elementary Students

• Planned Instruction
  – Mainly asynchronous instruction in Math, English Language Arts, Science and/or Social Studies
  – Related Arts provides instructional activities to be shared with students
  – Connections with students, teachers, and families with dedicated teacher office hours
  – Student progress toward meeting standards in Grades K-2 will be reported on report cards for standards taught
  – Student progress toward meeting standards in Grades 3-5 will be reported on report cards using pass/fail
ELCO CoE Plan for Secondary Students

• Planned Instruction
  – Both synchronous and/or asynchronous instruction will be provided for all courses in a student’s schedule
  – Class time is scheduled on a Day A/Day B schedule to ensure synchronous activities do not overlap for students
  – Connections with students, teachers, and families during dedicated teacher office hours and during synchronous lessons
  – Student progress toward meeting standards in Grades 6-12 will be reported on report cards using pass/fail
  – Dual enrollment, Virtual Academy, HACC, AP, and CTC will continue with modifications, as necessary
Communication to Remove Barriers

- School personnel will seek to communicate with families who appear not to be engaged in ELCO’s educational offerings for purposes of removing barriers to engagement.
Special Education and Related Services

• Special Education Teachers
  – Continue to provide services and supports to students with IEPs
  – Assist regular education teachers with implementation of required accommodations and modifications
  – Continue to communicate regularly with students and families including conducting IEP meetings

• Post-Secondary Transition
  – Job trainer will continue to provide assistance with post-secondary transition activities
Gifted Education and English Language Learners

• Gifted Education
  – Gifted education teachers will, to the fullest extent possible, provide supports to students as identified in the GIEP

• English Language Learners
  – Planned instruction will be provided through synchronous and/or asynchronous delivery models
  – ESL teachers will continue to provide support for general education teachers on how to accommodate ELs in the online classrooms
  – TransPerfect continues to be used to assist with communicating with families of ELLs
Monitoring / Next Steps / Questions

• ELCO School District will continue to monitor the guidance provided by the PA Department of Health and PA Department of Education
• ELCO School District will continue to communicate with families on changes to schedules and special events
• ELCO School District will continue to monitor the remote learning activities and make adjustments and improvements as necessary
• Questions: elcocovidinfo@elcosd.org