The Committee-of-the-Whole Board of Education Meeting was called to order by President, Jack Kahl at 6:00 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Board of Education Session in the ELCO High School Library with President Kahl presiding and Mrs. Souders leading the Opening Exercises.

Roll Call
Board Secretary, Gloria Hill called the roll. The following members were present: Mrs. Gray Hayes, Dr. Smith, Mrs. Souders, Ms. Stettler, Mrs. Thomas, and Mrs. Weaver; and Messrs. Kahl, Ferrari and Ondrusek. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mr. Marks, Dr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Soden, Mr. Entrekkin, Mrs. Shoemaker, Mrs. Sweigart, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; and faculty.

President Kahl announced the District is recording the meeting using District equipment. All recordings are posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting; it is noted no one indicated recording the meeting.

Board President Communications

- Thank you to the contributors of the Little Raiders Book Campaign providing books to the mobile book libraries at Fort Zeller and Jackson elementary schools.
- Encourages everyone to support the ELCO Girls’ Soccer team who will play Lewisburg at 7:00 pm, November 5, at Cedar Crest, in the 1st round of States.

Presentation - Continuous Improvement Plan

- Mr. Daniel Marks, Middle School Principal
- Ms. Jennifer Haas, High School Principal

Board Committee & Rep Reports

- Personnel Committee - Mrs. Thomas
  - No future meeting is scheduled at this time.
- Curriculum Committee - Dr. Smith
  - During the last meeting held, the committee discussed and reviewed data and resources available.
- Policy Committee - Mrs. Souders
  - Several policies will be reviewed and revised at a future meeting, to be chaired by a new Chair since Mrs. Souders is going off the board. Mrs. Souders thanked her committee for their invaluable work throughout her tenure as Chair.
- Technology Committee - Mr. Ondrusek
  - The next meeting date will be scheduled later this month.
- General Services Committee - Mr. Kahl
  - The last meeting of the committee held on October 23 discussed the next phases of the GESA project as well as the punch-list items. The recoating of the track is completed.
- Finance Committee - Mrs. Gray Hayes
  - The next meeting will be held on November 13 at 6:00 pm.
- IU13 Rep Report - Mr. Ondrusek
  - IU Board met last month at the Lebanon campus, with this month’s meeting scheduled to take place on November 13 at the Lancaster campus.
- PSBA Rep Report - Mr. Ferrari
  - Several topics reported: bills passed and highlighted in the Legislative Alert; the current issue on school evaluation of professional staff and changes needed; and requirements for all new board members.
- CTC Rep Report - Mrs. Weaver
The last meeting occurred on October 15 with information shared on a grant received in the amount of $60,000 for school safety. The next meeting is set to take place on November 19.

- HACC Rep Report - Mrs. Gray Hayes
  - The next meeting is set to take place on November 7 with further discussion on enrollment.
- Lebanon Co. Tax Collection Rep Report - Mr. Ferrari
  - No report; next meeting to take place November 7.

Public Comments - Items On the Agenda

- No comments were made.

ACTION ITEMS

Personnel Committee - Mrs. Denise Thomas, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Items A-F were approved:

A. Approved a change in employment status of Marianne Hohl, from part-time IS custodian (5 hours/day) to full-time HS custodian (8 hours/day), effective November 5, 2019. There is no change to hourly rate, and benefits will begin after the 60-day probationary period.
   Background: Restructuring of Custodial Department.

B. Approved granting Tenure to Paulina Seibert, Speech-Language Pathologist.
   Background: Per PA School Code 1949 Act 14 - Each board of school directors in all school districts shall hereafter enter into contracts, in writing, with each professional employee initially employed by a school district, on or after June 30, 1996, who has satisfactorily completed three (3) years of service in any school district in the Commonwealth.

C. Approved mentors for the 2019-2020 school year, prorated to the number of days worked, as listed:
   - Angela Bicher for Tyler Wharton
   - Juliette DeVore for John Cantwell

D. Approved the following individuals for extra-curricular positions for the 2020 Spring Musical, as listed (pending receipt of required documentation, clearances and disclosures):
   - Musical Director - Melodie Fair
   - Musical Choreographer - Theresa Fidler*
   - Musical Costume Design - Beth Faehling
   - Musical Set/Stage - David Fair
   - Musical Orchestra Director - David Fair
   - Musical Vocal Music Director - Jonathan Swift
   - Rehearsal Accompanist - Holly Serio

E. Approved new and renewed volunteers for the 2019-2020 school year, as listed (noting all required documentation, clearances, disclosures and training are on file):
   - Jason Bewley
   - Ashley Dubble
   - Amelia Fair
   - Jennifer Garrison
   - Christopher Greene
   - Kristin Heck
   - Michael Heck
   - Kelly Layser
   - Rebecca Shaak
   - Carol Shroyer
F. Approved the termination of Jamie Borrer as an approved bus driver for the ELCO School District, effective November 4, 2019. (NOTE: All bus drivers are directly employed by Brightbill Transportation.)

Curriculum Committee - Dr. Barbara Smith, Chair

Item B was requested to be separated from the overall vote.

On a motion by Dr. Smith, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Items A & C were approved:

A. Approved a three-year contract with IXL Learning at a cost of $17,280. (Board Attachment)
   Background: IXL Learning will be used at the Intermediate School for student instruction and professional development for ELA. Costs have been budgeted.

Item B was separated from the overall vote.

B. Move to approve a customer agreement with Newsela to continue to provide this product to the Middle School. (Board Attachment)
   Background: Newsela is currently used in Grades 6-12. This partial year agreement will bring the Middle School into the same renewal cycle as the High School.

C. Approved the School Portrait Agreement with Lifetouch to provide photography products and services to all school buildings for the school years of 2020-21, 2021-22, and 2022-23. (Board Attachment)
   Background: Lifetouch provides individual student photographs for use in yearbooks and on student and staff identification badges. This is a renewal of the contract we have currently with Lifetouch.

Item B motion and vote:

On a motion by Dr. Smith, seconded by Mrs. Thomas and approved by Voice vote, eight (8) Ayes and one (1) NO vote by Mr. Ondrusek, Item B was approved.

   Approved a customer agreement with Newsela to continue to provide this product to the Middle School. (Board Attachment)
   Background: Newsela is currently used in Grades 6-12. This partial year agreement will bring the Middle School into the same renewal cycle as the High School.

Finance Committee - Mrs. Tracy Gray Hayes, Chair

On a motion by Mrs. Gray Hayes, seconded Mr. Ferrari and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved adding a new account to High School Student Activities for the Physics Club, noting that the required By-Laws and list of officers has been submitted.

NON-ACTION ITEMS

Personnel Committee - Mrs. Denise Thomas

The Board reviewed and discussed the following items:

A. Recommend for approval a request for “Sabbatical Leave” from Scott Laicha for the Fall semester of the 2020-2021 school year.

B. Recommend for approval adding the following individuals to the ELCO sub listing, as listed (pending receipt of all required documentation, clearances and disclosures):

1. Brittany Nolt, BSN, RN - Nurse Sub
2. Ajay Kunarasa - IU Sub, all areas
Superintendent's Report

Mrs. Vicente shared the following dates:

Upcoming Dates:
- November 5 - Election Day
- November 12 - HS Tri-M Induction & Recital @ 6:30 pm, HS Auditorium
- November 13 - Finance Committee Meeting @ 6:00 pm, HS LGI
- November 21 - Curriculum Committee Meeting @ 6:00 pm, HS LGI
- November 22 & 23 - HS Fall Play @ 7:00 pm, HS Auditorium
- November 25 - Parent/Teacher Conferences K-5 (NO school for students K-5)
- November 26 - Parent/Teacher Conferences K-12 (NO school for students K-12)
- November 27 - Teacher In-Service Exchange Day (NO students)
- November 28 - December 2 - Thanksgiving Break (School is closed)
- December 4 - Board of Education Re-organization Meeting @ 6:00 pm, HS Library

Mrs. Vicente also shared the track has been recoated at no cost to the District. Thank you to Ms. Haas and Mr. Dresch for their persistence in receiving what was originally specified on the order.

Mrs. Vicente introduced each principal asking them to share a few building highlights:

- Fort Zeller Elementary - Mrs. Vicente for Mr. Lin
  - Title I Night occurred with activities promoting reading; Red Ribbon Week was a success with everyone reaffirming their commitment to remain drug free.
- Jackson Elementary - Mrs. Howser
  - The next two months will be very busy. November activities include: Raider Readers coming to read to the students; Month of Thanks with collection of non-perishable items; Goodwill Fire Company visit; Veteran’s Breakfast with local scout troop helping; Authors visit by Tim Young; Raising a Reader event will take place on November 19 with guest reader, Mrs. Souders.
- Intermediate School – Dr. Gerhart
  - Harvest Day was held on October 31 with STEM and reading activities; Data Team Meetings are being held monthly for CIP members; November 11 will feature a Veteran’s Day Lunch with a local scout troop doing a presentation of flags; November 15 is the annual Talent Show.
- Middle School – Mr. Marks
  - Reported on the recent 8th grade trip to Washington, DC, which was a great trip with great memories made; GEMS program will begin this year.
- High School – Ms. Haas
  - All juniors had the opportunity to attend the College & Career Fair held at the Lebanon Expo. Good feedback was received from the students.
  - Sport team’s update – Football team made 1st round of playoffs last week, unfortunately ending their season with a loss; Cross Country’s Mitchell Gray competed and placed well in both the County meet and LL League meet; and finally, the Girls’ Soccer team played and won the District Championship, next game played is 1st round of States on Tuesday, November 5.

Public Comments - Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Ms. Stettler – inquired if we have a College Fair at ELCO.
  - Ms. Haas responded – no, we do not. It is held county-wide at the Lebanon Expo.
- Ms. Stettler – upcoming Book Fairs at the elementary schools are sponsored by the PTO’s and are accepting donations of books to be given to students unable to purchase books at the Book Fair. Further information is available by calling the school office.
- Mrs. Thomas – said Thank You to Mr. Underkoffler for a well-organized annual trip to Washington, DC, and allowing her to chaperone.
- Mrs. Thomas – inquired on the use of the track for the public.
  - The track is open to the public when not being used for school activities and events.
- Mrs. Souders – requested information on the Fall Play being performed later this month.
  - Ms. Haas responded – information will be posted on the website this week.
- Mr. Kahl – reminder of Election Day and to get out and vote.
Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mrs. Thomas, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:28 pm.

Respectfully submitted,

Gloria J. Hill
Board Secretary