Executive Session

The Board will meet in an Executive Session for the purpose of discussing confidential personnel matters.

General Services Committee Meeting

Regular Board of Education Meeting

I. Call to Order

II. Opening Exercises

III. Roll Call

IV. Board President Communications

V. Presentation by Reynolds – Update on Renovation Project

VI. Board Committee & Rep Reports

- Personnel Committee
- Curriculum Committee
- Policy Committee
- Technology Committee
- General Services Committee
- Finance Committee
- IU13 Rep Report
- PSBA Rep Report
- CTC Rep Report
- HACC Rep Report
- Lebanon County Tax Collection Committee Rep Report

VII. Public Comments – Items On the Agenda

ACTION ITEMS FOR APPROVAL

VIII. Personnel Committee – Mrs. Denise Thomas, Chair

A. Move to approve a “Letter of Resignation” from Brock Hoover, Middle School Science teacher, effective July 18, 2019.

B. Move to approve the official start date of Mr. Daniel Marks, Middle School Principal, effective August 1, 2019.

Background: Approval of Mr. Marks took place on July 10, 2019, with a start date to be determined. This approves the official start date.
C. Move to approve a “Letter of Resignation” from John Houk as Junior High Football Coach, effective immediately.

D. Move to approve the employment of Kelly Espenshade on a “Temporary Professional Contract” as a High School Mathematics teacher, effective the 2019-2020 school year at a salary of Bachelor’s – Step 1 ($47,584), pending receipt of all required documentation, clearances and disclosures.
   Background: Position filled due to retirement.

E. Move to approve the employment of Ryan Leppo as a part-time 2nd shift custodian (subject to assignment), at the rate of $11.34 per hour, 5 hours per day, 12-month position, pending receipt of all required documentation, clearances and disclosures.
   Background: Position filled due to resignation.

F. Move to approve the employment of Sandra Moreland as a part-time cafeteria employee (subject to assignment), at the rate of $10.36 per hour, 4.5 hours per day, 10-month position, pending receipt of all required documentation, clearances and disclosures, effective on or about August 20, 2019.
   Background: Position filled due to department transfer.

G. Move to approve the employment of Danielle Ebersole as a Personal Care Assistant (subject to assignment), at the rate of $11.46 per hour, 6.75 hours per day. State date on or about August 12, 2019, pending receipt of all required documentation, clearances and disclosures.
   Background: Position filled due to a resignation.

H. Move to approve Faith Thunberg on a “Letter of Temporary Employment” as a substitute Specialized Paraprofessional at Jackson Elementary School, at an hourly rate of $13.95, 7.5 hours per day, to begin August 26, 2019 for approximately six to eight weeks.
   Background: Position filled due to leave of absence of regular Specialized Paraprofessional; no other benefits are applicable.

I. Move to approve the following individuals for extra-curricular positions for the 2019-2020 school year, as listed:
   - Senior Class Advisor – Kelsey Thorley
   - Junior Class Advisor – Jennifer Martin
   - Sophomore Class Advisor – Shawnta Fladd
   - Freshman Class Advisor – Lisa Fulton
   - HS Envirothon Advisor – Lynn Aponick
   - MS Envirothon Advisor – Angela Bicher
   - FBLA Advisor – Amy Weddle
   - FFA Advisor – Lucas Sandoe & Christopher Kelse Brown
   - Fitness Center Monitor – Adam Zurick
   - National Honor Society Advisor – Lynn Aponick
   - Quiz Bowl Advisor – Paul Dissinger
   - Student Council Advisor – David Fair
   - Yearbook Advisor – Jonathan Bickel
   - Yearbook Photographer – Jonathan Bickel
   - Behind the Wheel Instructor – Michael Lucky
   - HS Cafeteria Monitors – John Carley, Bradley Conners, Martha Good, Michael Lucky, Kenneth Miller, Taryn Showalter
   - MS Cafeteria Monitors - TBD
   - eSports Advisor – Michael O’Neill, Joshua Glant
   - Fall Play Director – Michael O’Neill
   - Assistant Fall Play Director – David Fair
   - Show Choir Director – Melodie Fair
   - Show Choir Choreographer – Jonathan Swift
   - Jazz Band Director – David Fair
   - Marching Band Volunteer – Kaloni Doll

J. Move to approve the following individuals as mentors for the 2019-2020 school year, as listed:
Mentor | Inductee
--- | ---
Kristi Fields | Beth Faehling
Robin Anne Kimmey | Alyse Crandall
Karen Mohn | Sharon Breeden
Kristi Reichard | Scott Easteadt
Andrew Risser | Rebekah Shanaman
Lucas Sandoe | Christopher Kelse Brown
Madelyn Saunders | Katherine Brosius
Laura Shiflett | Elizabeth Boyd
Michael Simmons | Kelly Espenshade
Sara Velazquez | Gina Hewitt
Jennifer Ziegler | Anna Dice

K. Move to approve mentors for the 2019-2020 school year, prorated to the number of days worked, as listed:

<table>
<thead>
<tr>
<th>Mentor</th>
<th>Inductee</th>
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</thead>
<tbody>
<tr>
<td>Alysha Burkholder</td>
<td>Christine Bogner</td>
</tr>
<tr>
<td>Alysha Burkholder</td>
<td>Aleesa Groff</td>
</tr>
<tr>
<td>Lindsay Hibshman</td>
<td>Alysha Burkholder</td>
</tr>
<tr>
<td>Robin Anne Kimmey</td>
<td>Shanon Martin</td>
</tr>
<tr>
<td>Beth Quenzer</td>
<td>Michelle Johnson</td>
</tr>
<tr>
<td>Kelsey Thorley</td>
<td>Tara Clauss</td>
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<tr>
<td>Tina Ulrey</td>
<td>Ashley Titler</td>
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<tr>
<td>Jennifer Wolgemuth</td>
<td>Jennifer Greene</td>
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</tbody>
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L. Move to approve Department Chairs, Grade Level and Team Leaders for the 2019-2020 school year, as listed:

<table>
<thead>
<tr>
<th>DEPT/GRADE LEVEL</th>
<th>DEPARTMENT CHAIR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art</td>
<td>Taryn Showalter</td>
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<tr>
<td>Business Education</td>
<td>Amy Weddle</td>
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<tr>
<td>Family Consumer Science</td>
<td>Liz Yearwood</td>
</tr>
<tr>
<td>Health, Physical Education</td>
<td>Todd Gaffney</td>
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<tr>
<td>Language Arts</td>
<td>Amanda Templeton</td>
</tr>
<tr>
<td>Library</td>
<td>Wendy Kerst</td>
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<tr>
<td>Mathematics</td>
<td>Michael Simmons</td>
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<tr>
<td>Music</td>
<td>David Fair</td>
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<tr>
<td>Reading</td>
<td>Michelle Longenecker</td>
</tr>
<tr>
<td>Science</td>
<td>Lynn Aponick</td>
</tr>
<tr>
<td>Social Studies</td>
<td>Martha Good</td>
</tr>
<tr>
<td>Technology Education</td>
<td>Ken Miller</td>
</tr>
<tr>
<td>World Language</td>
<td>Jennifer Martin</td>
</tr>
<tr>
<td>5th Grade Dept. Chair</td>
<td>Laura Weaver</td>
</tr>
<tr>
<td>4th Grade Dept. Chair</td>
<td>Kristi Fields</td>
</tr>
<tr>
<td>3rd Grade Dept. Chair</td>
<td>Erin Attivo</td>
</tr>
<tr>
<td>DEPT/GRADE LEVEL</td>
<td>TEAM LEADER</td>
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<tr>
<td>2nd Grade Team Leader</td>
<td>Rebecca Kleinfelter</td>
</tr>
<tr>
<td>1st Grade Team Leader</td>
<td>Jan Ogurcak</td>
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<tr>
<td>1st Grade Team Leader</td>
<td>Kaitlyn Strayer</td>
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<tr>
<td>K Team Leader</td>
<td>Ruthanne Gray</td>
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<tr>
<td>K Team Leader</td>
<td>Michelle Zurick</td>
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<tr>
<td>Special Ed 9-12 Grade Team Leader</td>
<td>Tara Clauss</td>
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<tr>
<td>Special Ed 6-8 Grade Team Leader</td>
<td>Jenny Wolgemuth</td>
</tr>
<tr>
<td>Special Ed 3-5 Grade Team Leader</td>
<td>Trista Gardner</td>
</tr>
<tr>
<td>Special Ed K-2 Grade Team Leader</td>
<td>Tiffany Yeiser</td>
</tr>
</tbody>
</table>

M. Move to approve the following individuals as coaches for the 2019 Fall season, as listed, ("Board Attachment"):

1. Erin Harris* – Asst. Field Hockey Coach
2. Frannie Slabonik – JH Field Hockey Coach
3. Zachary Swanger* – Volunteer Boys’ Soccer Coach (pending receipt of all required documentation)

N. Move to approve a trip/travel request from Mr. Jonathan Bickel and three (3) yearbook students, to travel and attend the Walsworth Elite Weekend, to be held in Orlando, FL, September 13-17, 2019. 
Background: Annual trip.

O. Move to approve the Act 93 Compensation Plan for the period of July 1, 2019 through June 30, 2024. (Board Attachment)

IX. **Curriculum Committee** – Dr. Barbara Smith, Chair

A. Move to approve the 2019-2020 ELCO Assessment Calendar. (Board Attachment)

X. **Policy Committee** – Mrs. Jadell Souders, Chair

A. Move to approve revised policies, 1st Reading, as listed: (Board Attachment)

1. Policy 008 – Organization Chart (revised)
2. Policy 111 – Lesson Plans (revised)
3. Policy 252 – Dating Violence (revised)
4. Policy 351 – Drug and Substance Abuse (revised)
5. Policy 701 – Facilities Planning (revised)
7. Policy 703 – Sanitary Management (revised)
8. Policy 705 – Safety and Loss Control (revised)
10. Policy 706.1 – Disposal of Surplus Property (revised)
11. Policy 808 – Food Services (revised)
12. Policy 810 – Transportation (revised)
13. Policy 911 – News Media Relations (revised)

XI. **Technology Committee** – Mr. Ray Ondrusek, Chair

A. Move to approve a four-year contract for Warwick Ware at a cost of $13,601.50. (Board Attachment)

Background: This contract provides computer software and related operational procedures for student record-keeping, business and administrative use by Pennsylvania public school districts.
XII. General Services Committee – Mr. Jack Kahl, Chair

A. Move to approve a contract for the Transportation of School Pupils with Ephrata Mennonite School for the 2019-2020 school year, at the sum of $26,258.56, effective August 20, 2019 to May 21, 2020. (Board Attachment)

   Background: Annual contract.

XIII. Finance Committee – Mrs. Tracy Gray-Hayes, Chair

A. Move to approve a Service Agreement between John Paul II Center for Special Learning for the period of August 26, 2019 and ending June 12, 2020, at a total cost of $28,600. (Board Attachment)

   Background: Annual agreement.

B. Move to approve a transfer from the General Fund to the Capital Reserve Fund in the amount of $250,000.

   Background: Transfer was budgeted.

NON-ACTION ITEMS for discussion

XIV. Personnel Committee – Mrs. Denise Thomas, Chair

A. Recommend for approval individuals as homebound instruction teachers for the 2019-2020 school year, as listed:

   - Shanon Martin
   - Martha Good
   - Corinne Shaak
   - Megan Lieberwirth
   - Jody Lazorcik
   - Emilee Gettle
   - Barbara Tyree
   - Pamela Rittle
   - Amy Davis
   - Jennifer Behney
   - Anna Corbett
   - Paula Gartsise
   - Michele Angstadt
   - Kendra Heck
   - Ashley Weiler
   - Beshoy Khalil
   - Joanna Arena
   - Faith Thunberg
   - Matthew Geyer
   - Stacy Dieffenbach
   - Jennifer Detter
   - Alicia Devitz
   - Susan Longley-Bristol
   - Deborah Davis
   - Pamela Leahey
   - Emily Weiler
   - George Mentzer
   - Stephen George
   - Ann Kauffman
   - James DeBiasi
   - Heather Kahl

B. Recommend for approval the listing of substitutes (professional and support staff) for the 2019-2020 school year. (Board Attachment)

C. Recommend for approval adding the following individuals (new) to the ELCO sub listing for the 2019-2020 school year (pending receipt of all required documentation, clearances and disclosures), as listed:

   1. Zachary Swanger – Math 7-12
   2. Julie Kramer, RN, BSN – Nurse sub

XV. Curriculum Committee – Dr. Barbara Smith, Chair

A. Recommend for approval Tam Hower, Steven Lin, Michael Gerhart, Daniel Marks, Brad Entrekin, Jennifer Haas, Craig Soden, and Daniel Gonzalez, to serve as Attendance Officers for the ELCO School District for the 2019-2020 school year.

XVI. General Services Committee – Mr. Jack Kahl, Chair

A. Recommend for approval bus stops for the 2019-2020 school year, noting they are subject to change.
B. Recommend for approval bus drivers for the 2019-2020 school year, noting these individuals are employed directly by Brightbill Transportation Co. (Board Attachment)

C. Recommend for approval a service contract with Trane to service the rotary chillers at the Middle School, Fort Zellers, and Jackson Elementary schools in the amount of $8,622.33. (Board Attachment)
   Background: Annual contract.

D. Recommend for approval an annual service contract with B&W, Inc., for boiler maintenance service at the High School, Middle School Jackson, and Fort Zeller, at a total cost of $7,600. (Board Attachment)
   Background: This contract replaces a previous contract which results in a savings to the District.

E. Recommend for approval an annual contract with Otis, for elevator service at the ELCO Intermediate School, at a total cost of $3,466.56. (Board Attachment)

XVII. Superintendent’s Report

XVIII. Public Comments – Items On/Off the Agenda

XIX. Board Announcements/Comments

XX. Old Business

XXI. New Business

XXII. Adjournment

Next Board of Education Meeting will be held on
Monday, August 19, 2019 in the ELCO Middle School Cafeteria.