5:30 p.m. Executive Session

The Board will meet in an Executive Session for the purpose of discussing matters involving terms and conditions of employment.

6:00 p.m. Committee-of-the-Whole Meeting

I. Call to Order

II. Opening Exercises

III. Roll Call

IV. Board President Communications

- The Board met in an Executive Session today at 5:30 p.m., for the purpose of discussing matters involving terms and conditions of employment.

V. Presentation – 2019-2020 Proposed Final Budget

VI. Public Comments – Items On the Agenda

VII. Board Committee & Rep Reports

- Personnel Committee
- Curriculum Committee
- Policy Committee
- Technology Committee
- General Services Committee
- Finance Committee
- IU13 Rep Report
- PSBA Rep Report
- CTC Rep Report
- HACC Rep Report
- Lebanon County Tax Collection Committee Rep Report

ACTION ITEMS FOR APPROVAL

VIII. Personnel Committee – Mrs. Denise Thomas, Chair

A. Move to approve a “Letter of Resignation” from Hannah Hentz, Assistant Girls Volleyball Coach.  
   Background: Position as coach was fulfilled for the 2018-2019 season.

C. Move to approve a “Letter of Resignation” from Jennifer Walker, part-time cafeteria employee, effective April 26, 2019.

D. Move to approve an administrative transfer of Danette Ocker from part-time Intermediate School cafeteria employee, 4 hours/day to part-time Intermediate School cafeteria employee, 4.5 hours/day, retroactive to April 23, 2019.

E. Move to approve an administrative transfer of Benedicta Duncan from part-time Middle School cafeteria employee, 4.5 hours/day to part-time Intermediate School cafeteria employee, 4 hours/day, retroactive to April 25, 2019.

F. Move to approve a change in job title for Dave Rhoads from Head Custodian to 2nd shift Custodian, effective April 29, 2019, noting there is no change in hourly rate.

G. Move to approve an administrative transfer of Jamie McLain from part-time paraprofessional, 3.75 hours/day to full-time Personal Care Assistant (PCA) at an hourly rate of $10.57, 6.5 hours/day, effective on or about May 13, 2019. The district is waiving the probationary period due to time already served.

Background: Position filled due to resignation.

H. Move to approve Tiffany Yeiser to provide Extended School Year (ESY) services at a rate of $32/hour, during the period of June 17, 2019 to August 1, 2019.

I. Move to approve the employment of Jacob Butz on a “Letter of Temporary Employment” as a Technology Support Intern, with a start date on or about May 13, 2019 (pending receipt of all required documentation, clearances and disclosures), at the rate of $10/hour, for a minimum of 20-30 hours per week (to fulfill the 300 hour program requirement), with no applicable benefits.

Background: This is a partnership with Penn State Berks to assist the higher education program with fulfillment of coursework for completion of degree program.

J. Move to approve the rehire of Jenna Heagy as a part-time cafeteria employee (subject to assignment), at an hourly rate of $10.21, 5 hours/day, with no benefits, effective May 13, 2019.

Background: Employee rehired after resigning effective April 25, 2019.

IX. Curriculum Committee – Dr. Barbara Smith, Chair

A. Move to approve the 2019-2020 building Student Handbooks.

B. Move to approve an agreement with Lancaster-Lebanon Intermediate Unit 13 to continue participation with Lancaster-Lebanon Virtual Solutions (LLVS) which provides access to online learning for the virtual academy. (Board Attachment)

Background: This agreement will continue our participation with IU 13 through June 30, 2022. The current agreement is set to expire on June 30, 2020. By renewing a year early, the district will realize a cost savings due to the changes in the pricing structure.

C. Move to approve new textbooks for the 2019-2020 school year, as listed:

- **Agribusiness**
  - Publisher: Waveland Press, Inc.
  - Textbook Title: *Principles of Agribusiness Management, 5th ed.*
  - Author: James G. Beierlein, et al.
  - Copyrights: 2014

- **English Language Arts Grade Levels: 6-12**
  - Publisher: McGraw Hill
  - Textbook Title: *Study Sync*
  - Author: Various
  - Copyright: 2019

- **Pre-Calculus**
  - Publisher: McGraw Hill
  - Textbook Title: *Precalculus: Graphs and Models*
X. **Policy Committee – Mrs. Jadell Souders, Chair**

A. Move to approve revisions and/or new policies, as listed, for 2nd Reading. (Board Attachment)

1. Policy #317.1 – Educator Misconduct (revised)
2. Policy #323 – Tobacco and Electronic Nicotine Delivery Systems (revised)
3. Policy #901 – Public Relations Objectives (revised)
4. Policy #902 – Publications Program (revised)
5. Policy #903 – Public Participation in Board Meetings (revised)
6. Policy #904 – Public Attendance at School Events (revised)
7. Policy #904.1 – Smoking/Tobacco Use (deleted)
8. Policy #905 – Citizen Advisory Committees (revised)
9. Policy #906 – Public Complaints (revised)
10. Policy #907 – School Visitors (revised)
11. Policy #908 – Relations with Parents/Guardians (revised)
12. Policy #909 – Municipal Government Relations (revised)
13. Policy #910 – Community Engagement (revised)
14. Policy #912 – Relations with Educational Institutions (revised)
15. Policy #913 – Non-school Organizations/Groups/Individuals (revised)
16. Policy #914 – Relations with Intermediate Unit (revised)
17. Policy #915 – PTO and Booster Organizations (revised)
18. Policy #916 – Volunteers (New)
19. Policy #917 – Parental/Family Involvement (New)
20. Policy #919 – District/School Report Card (deleted)

XI. **General Services Committee – Mr. Jack Kahl, Chair**

A. Move to approve a two-year agreement between WGL Energy (School District Energy) and Eastern Lebanon County School District for energy supply between July 2020 and July 2022, meter read dates. (Board Attachments)

*Background: Engaging WGL Energy is projected to save costs over the current energy procurement program.*
XII. **Finance Committee** – Mrs. Tracy Gray-Hayes, Chair

A. Move to approve a contract with Karah A. Molesevich, bilingual school psychologist, to complete two bilingual psycho-educational evaluations, at a total cost not to exceed $3,500. (Board Attachment)

*Background:* The completion of these evaluations will take place before the conclusion of the 2018-2019 school year.

B. Move to approve a contract with the John Paul II Center, Special Learning for Children and Adults, to provide Extended School Year (ESY) services from June 17 – August 8, 2019, for student needs, with a tuition fee of $2,850 per student. (Board Attachment)

*Background:* The district will be reimbursed the cost of these services by IU 13.

C. Move to approve a contract with Marcia Towers, bilingual speech and language pathologist, to complete two bilingual speech evaluations, at a total cost not to exceed $2,700. (Board Attachment)

*Background:* Services are based on student need.

D. Move to direct the administration to work with Modern Recovery Solutions (Tax Collector) and Lucent Pay to set up credit cards as an available payment method for school district taxes. (Board Attachment)

*Background:* This was previously discussed in Finance Committee. Payment method will have no cost to the district, but there will be a processing charge for taxpayers to utilize this method. The payment method will be mentioned on 2019-2020 tax billings and there will be an online portal to make payments. All current methods of payment will still be available and there will be no change to current payment methods. There is no obligation to use this payment method, it will be available if taxpayers choose to utilize.

E. Move to approve the 2019-2020 Lebanon County CTC Budget (Roll Call Vote – Board Attachment).

F. Move to approve the Proposed Final 2019-2020 ELCO School District General Fund Budget. (Roll Call Vote – Board Attachment).

*Background:* The Proposed Final 2019-2020 ELCO School District General Fund Budget includes a 2.5% real estate millage tax increase. The allowable adjusted index for 2019-2020 is 2.7%.

**NON-ACTION ITEMS** for discussion to be approved on May 22, 2019

XIII. **Personnel Committee** – Mrs. Denise Thomas

A. Recommend for approval a trip/travel request of Charles Gerberich, Cross Country Coach, coaching staff (2) and approximately 10-15 athletes, to take part in a pre-season cross country training trip. This trip will be held August 12-14, 2019, at Camp Kirchenwald, Colebrook, PA.

*Background:* This is an annual pre-season event.

XIV. **Curriculum Committee** – Dr. Barbara Smith

A. Recommend for approval the listing of the 2019 graduating seniors, pending successful completion of all requirements. (Board Attachment)

XV. **General Services Committee** – Mr. Jack Kahl

A. Recommend for approval a non-binding Memo of Understanding (MOU) between the Eastern Lebanon County School District (ELCO) and the Myerstown Water Authority (MWA) providing municipal water service to the ELCO school campus. (Board Attachment)

*Background:* The MOU has changed to add Paragraph No. 7j, adding that no person or entity will be permitted to connect or utilize the water distribution system.

B. Recommend for approval the 2019-2020 breakfast and lunch prices, as listed:

- Elementary (K-5): $1.65 for breakfast; $2.60 for lunch
- Secondary (6-12): $1.85 for breakfast; $2.70 for lunch
- Adult: $3.50
XVI. Superintendent’s Report

Upcoming dates/Announcements:
• May 15, 2019 – 6:00 pm, Finance Committee Meeting
• May 16, 2019 – 6:00 pm, Curriculum Committee Meeting
• May 24, 2019 – Snow make-up day from February 20, 2019
• May 27, 2019 – SCHOOL CLOSED in observance of Memorial Day
• May 28, 2019 – 6:30 pm, All Sports Banquet
• June 4, 2019 – 6:30 pm, Graduation @ New Beginnings Auditorium
• June 5, 2019 – Last day for Students (1/2 day, schedule will be posted on website)
• June 6, 2019 – Records & Reports Day (teachers)
• June 7, 2019 – Inservice Make-up day for teachers
• June 10, 2019 – District Office & High School Offices will now be located at the ELCO Intermediate School for the summer

Spring Concerts:
• Tuesday, May 7, 2019 – MS Concert, 7:00 pm, HS Auditorium
• Thursday, May 9, 2019 – IS Concert, 7:00 pm, HS Auditorium

XVII. Public Comments – Items On/Off the Agenda

XVIII. Board Announcements/Comments

XIX. Old Business

XX. New Business
   A. Update: Summer Board Meeting location for June and August due to High School renovations.

XXI. Adjournment

Next School Board Meeting
Wednesday, May 22, 2019